

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA**

THURSDAY, NOVEMBER 12, 2015 -- 7:30 A.M.

**H. H. PURDY BUILDING BOARD ROOM
125 W. Lincoln Street
Caro, MI**

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

- 7:30 A.M. Call to Order – Chairperson Bardwell
Prayer – Commissioner Bierlein
Pledge of Allegiance – Commissioner Allen
Roll Call – Clerk Fetting
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period
Consent Agenda Resolution (See Correspondence #2)
New Business
 -Region VII Area Agency on Aging Appointment
 -Primary Road Millage Transfer Request
 -Public Hearing 2016 County Budget 8:30 a.m. (See Correspondence #3)
 -Caro Dam Grant Support Resolution
 -Assessment of Wind Revenue Decline
Old Business
Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

BIERLEIN

Thumb Area Consortium/Michigan Works
Human Development Commission (HDC)
Tuscola 2020
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
Tuscola In-Sync
MAC Board of Directors
Human Services Collaborative Council
Region VI Economic Development Planning
MAC-Economic Development & Taxation

TRISCH

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report
Behavioral Health Systems Board
Animal Control
Solid Waste Management
Thumb Works

ALLEN

Dispatch Authority Board
County Road Commission
Board of Public Works
Senior Services Advisory Council
Mid-Michigan Mosquito Control Advisory Committee
Saginaw Bay Coastal Initiative
Parks & Recreation
Local Unit of Government Activity Report

KIRKPATRICK

Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
Land Acquisition
MI Renewable Energy Coalition
MEMS All Hazards
MAC-Environment Energy Land Use
Oil/Shale Work Group
Cass River Greenways Pathway
Local Unit of Government Activity Report
Tuscola In Sync
NACO- Energy, Environment & Land Use

BARDWELL

Economic Development Corp/Brownfield Redevelopment
Caro DDA/TIFA
MAC Economic Development/Taxation
MAC 7th District
Local Unit of Government Activity Report
TRIAD
Human Services Collaborative Council

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 October 29, 2015 Full Board Minutes
- #2 Consent Agenda Resolution
- #3 2016 General Appropriations Act
- #4 November 9, 2015 Committee of the Whole Minutes
- #5 October 22, 2015 Road Commission Minutes

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
October 29, 2015 Minutes
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 29th day of October, 2015 to order at 7:30 o'clock a.m. local time.

Prayer – Commissioner Trisch

Pledge of Allegiance – Commissioner Kirkpatrick

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 1 - Roger Allen, District 2 – Thomas Bardwell, District 3 - Christine Trisch (excused at 9:20 a.m.), District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mary Drier, Tisha Jones, Eean Lee, Mike Miller, Register John Bishop, Erica Dibble, Tom Young, Sandy Nielsen, Steve Anderson, Walt Schlichting

Adoption of Agenda -
15-M-173

Motion by Trisch, seconded by Allen to adopt the agenda as amended. Motion Carried.

Action on Previous Meeting Minutes -
15-M-174

Motion by Allen, seconded by Trisch to adopt the meeting minutes from the October 15, 2015 meeting. Motion Carried.

Brief Public Comment Period - None

Consent Agenda Resolution -
15-M-175

Motion by Kirkpatrick, seconded by Allen that the following Consent Agenda Resolution be adopted. Motion Carried.

CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 10/26/15
- Description of Matter:** Move that the changes to the draft 2016 county budget as presented by the Controller-Administrator at the October 26, 2015 Committee of the Whole meeting be implemented and forwarded to departments for review. Also, notification of a 2016 budget public hearing be placed in the newspaper explaining that the hearing will be conducted November 12, 2015 at 8:30 a.m.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 10/26/15
- Description of Matter:** Move that per the October 13, 2015 memorandum from the Chief Judge to concur with the reclassification of the Court Administrator position to District Court Administrator effective January 1, 2016. This reclassification will reduce salary from \$66,353.87 to \$63,883.76. Also, the draft 2016 budget be adjusted to reflect the cost reduction.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 10/26/15
- Description of Matter:** Move that per the October 13, 2015 memorandum from the Chief Judge to concur with the reclassification of the Deputy Court Administrator to Circuit Court Administrator/Staff Attorney effective January 1, 2016. This reclassification will increase the salary for the combined positions by \$7,500 from \$58,819.53 to \$66,319.53 for the new added responsibilities. Also, the draft 2016 budget be adjusted to reflect the cost increase. If in the future this arrangement changes back to two separate positions then the compensation will be reduced by \$7,500.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 10/26/15

Description of Matter: Move that per the recommendation of the IT Director that the 2016 Computer Operating and Road Patrol budgets annual contractual assistance (Zimco) amounts be reduced from \$139,500 to \$5,000 and two hourly county computer technicians be budgeted for an amount of \$104,292 to produce a net savings of approximately \$32,405. Also, the 2015 budget be amended and the 2016 draft budget be adjusted to reflect this change.

Agenda Reference: E

Entity Proposing: COMMITTEE OF THE WHOLE 10/26/15

Description of Matter: Move that the Weigh Master contract with the Road Commission be approved and all appropriate signatures are authorized.

Agenda Reference: F

Entity Proposing: COMMITTEE OF THE WHOLE 10/26/15

Description of Matter: Move that the Sheriff Police Services contract with Vassar Township be approved and all appropriate signatures are authorized.

Agenda Reference: G

Entity Proposing: COMMITTEE OF THE WHOLE 10/26/15

Description of Matter: Move that the Sheriff Police Services contract with Arbela Township be approved and all appropriate signatures are authorized.

Agenda Reference: H

Entity Proposing: COMMITTEE OF THE WHOLE 10/26/15

Description of Matter: Move that the Sheriff Police Services contract with Millington Township be approved and all appropriate signatures are authorized.

New Business -

-Economic Development Corporation Update - Matter tabled and to be brought before the Board at a future meeting.

BOC Minutes

-Multi-Year Financial Plan Update - Mike Hoagland reviewed the financial adjustments that have been made to the 2016 Budget. Also, reviewed were projected revenues, projected expenditures and future recommendations. Matter discussed by the Board.

-Farmland Lease Bids - Mike Miller opened and read the one bid received from Schriber Farms, LLC for the farmland to be leased.

15-M-176

Motion by Allen, seconded by Kirkpatrick to accept the bid from Schriber Farms, LLC for the 61 acres to be leased at \$156.00 per acre for a 3-year lease. Motion Carried.

-Snowplowing Bids - Matter Added

Mike Miller opened and read the two bids received from Esch Landscaping, LLC and Thumb Lawn and Snow. This is a snow removal contract for the MSP Building.

15-M-177

Motion by Allen, seconded by Bierlein to award the snowplowing bid for the MSP Building to Thumb Lawn and Snow per the terms on the proposed bid. Motion Carried.

-2015 Tuscola County Apportionment Report - Matter Added

Walt Schlichting presented the 2015 Tuscola County Apportionment Report.

15-M-178

Motion by Allen, seconded by Bierlein to approve the 2015 Tuscola County Apportionment Report as presented by the Equalization Department. Motion Carried.

-Dog License Policy - Matter Added

Commissioner Bierlein would like to review the policy regarding issuing of licenses to dogs under the age of one. Owners are required to license their dog at 4 months of age and the license is based on male, female, or spay/neutered. Veterinarians do not recommend spaying or neutering before the dog turns one year old. Commissioner Bierlein would like to review the policy to determine licensing a dog under 1-year old and if the fee for that needs to be adjusted.

Old Business - None

Correspondence/Resolutions -

-October 8th Road Commission minutes presented to the Board.

-October 26th COW Minutes presented to the Board.

-Mike Hoagland reviewed current articles in the Wednesday, October 28th edition of the Tuscola County Advertiser.

COMMISSIONER LIAISON COMMITTEE REPORTSTRISCH

Board of Health

Planning Commission

Economic Development Corp/Brownfield Redevelopment

Local Unit of Government Activity Report

Behavioral Health Systems Board

Animal Control

Solid Waste Management - Waiting for the 45-day period to elapse to submit to the Townships for review.

Thumb Works

ALLEN

Dispatch Authority Board - November meeting has been rescheduled to December 1st.

County Road Commission

Board of Public Works

Senior Services Advisory Council - The Millington meal site did not have any attendees and the site was closed. A new site will be opened in Deckerville to take its place.

Mid-Michigan Mosquito Control Advisory Committee

Saginaw Bay Coastal Initiative

Parks & Recreation

Local Unit of Government Activity Report - Commissioner Allen has received a concern regarding the mud in the road from the sugar beet trucks.

KIRKPATRICK

Board of Health

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison - Margot Roedel is interested in expanding the services the Facility offers. She is interested in acquiring only a portion of land.

Land Acquisition - Commissioner Kirkpatrick recently attended a Parks & Recreation meeting which Senator Green spoke in reference to the acquisition of the land.

MI Renewable Energy Coalition

MEMS All Hazards

MAC-Environment Energy Land Use

Oil/Shale Work Group

Cass River Greenways Pathway

Local Unit of Government Activity Report

Tuscola In Sync

NACO- Energy, Environment & Land Use

BARDWELL - No Updates

Economic Development Corp/Brownfield Redevelopment

Caro DDA/TIFA

MAC Economic Development/Taxation

MAC 7th District

Local Unit of Government Activity Report

TRIAD

Human Services Collaborative Council

BIERLEIN

Thumb Area Consortium/Michigan Works

Human Development Commission (HDC) - The grant presentation ceremony went well and was well received.

Tuscola 2020

Recycling Advisory Committee

Local Emergency Planning Committee (LEPC) - There are upcoming trainings that are available. Commissioner Bierlein is interested in attending the Public Officer Information training to learn the best practices in releasing information to the public in an emergency situation.

Great Start Collaborative Council

Local Unit of Government Activity Report

Tuscola In-Sync

MAC Board of Directors - MAC is closely watching the Road Funding bill.

Commissioner Bierlein attended the MAC Judiciary Committee meeting and the meeting was very informative regarding crime rates within Michigan.

Human Services Collaborative Council

Region VI Economic Development Planning

MAC-Economic Development & Taxation - The issue of dark stores is still a top priority.

Closed Session - None

Other Business as Necessary -

-Eean Lee, IT Director, has interviewed and made candidate selections for the two positions - Thomas Krieger and Timothy Green.

15-M-179

Motion by Bierlein, seconded by Allen that Thomas Krieger and Timothy Green be approved for employment in the IT Department upon satisfactorily completing the physical and backgrounds checks with the effective start date of Monday November 2, 2015. Motion Carried.

Commissioner Trisch excused at 9:20 a.m.

-Commissioner Bardwell is questioning how best to analyze the benefit that would be realized if fees were increased.

-Commissioner Bardwell reviewed the schedule for November and December for any possible changes. No changes in dates to be made at this time. Commissioner Kirkpatrick would like to hold the Organizational meeting on December 28th if possible.

Extended Public Comment -

-Register Bishop informed the Board there is a proposed bill to increase the filing fees in the Register of Deeds office. He will keep the Board informed of any progress.

-Sandy Nielsen would like to move forward with the emergency notification system she has proposed.

15-M-180

Motion by Allen, seconded by Bierlein to approve and sign the contract with Rave Mobility for \$6000.00 per year with a \$2500.00 set up fee to enable the emergency notification system as an extension of the smart911 system. Motion Carried.

-Register Bishop asked Matt to recommend that MAC does not support the proposed bill limiting the amount that can be rolled over from the automation fund year to year.

-Eean Lee thanked the Board for a good first year as a county employee. He is excited for the upcoming year and the goals he would like to accomplish.

Meeting adjourned at 9:37 a.m.

Jodi Fetting
Tuscola County Clerk

'DRAFT'

COUNTY OF TUSCOLA

STATE OF MICHIGAN

RESOLUTION TO ADOPT CONSENT AGENDA

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 12th day of November, 2015 at 7:30 a.m. local time.

COMMISSIONERS PRESENT:

COMMISSIONERS ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 11/9/15
- Description of Matter:** Move that a memorandum of understanding (MOU) with Johnson Controls be approved for signature. The MOU will allow Johnson Controls to conduct a walk-through of county buildings to develop a generalized assessment of energy savings potential (no county cost). This generalized preliminary assessment will help county officials decide if there is merit to submit a Request for Proposal for

professional assistance to coordinate implementation of energy reduction measures.

Agenda Reference: B

Entity Proposing: COMMITTEE OF THE WHOLE 11/9/15

Description of Matter: Move that authorization be given to hire Famers National (Brian Wilson) and authorize the signing of an engagement letter to conduct an appraisal of about 20 acres of county-owned land near the Medical Care Facility and County Health Department for an amount of \$1,200 with said appraisal to be completed by December 15, 2015. Costs are to be paid from the special programs account.

Agenda Reference: C

Entity Proposing: COMMITTEE OF THE WHOLE 11/9/15

Description of Matter: Move that the November 1, 2015 letter of retirement from Kenneth Dunton as the Representative to the County Surveyor Office be received and placed on file with said retirement to be effective December 31, 2015.

Agenda Reference: D

Entity Proposing: COMMITTEE OF THE WHOLE 11/9/15

Description of Matter: Move that Michael Yates be appointed as the Representative to the County Surveyor Office effective January 1, 2016 to replace Kenneth Dunton who retired.

Agenda Reference: E

Entity Proposing: COMMITTEE OF THE WHOLE 11/9/15

Description of Matter: Move that per the November 6, 2015 letter from the Dispatch Director that authorization be given to refill a vacancy created by the resignation of Nichole Kelly.

Agenda Reference: F

Entity Proposing: COMMITTEE OF THE WHOLE 11/9/15

Description of Matter: Move that per the November 2, 2015 letter of request from Tuscola County Right to Life that authorization is given to use the Courthouse Lawn on January 17, 2016.

Agenda Reference: G

Entity Proposing: COMMITTEE OF THE WHOLE 11/9/15

Description of Matter: Move that per the November 5, 2015 letter of request from the Caro Women's Interfaith Committee for Christmas that authorization is given to use the Courthouse Lawn from November 28, 2015 to January 9, 2016.

Agenda Reference: H

Entity Proposing: COMMITTEE OF THE WHOLE 11/9/15

Description of Matter: Move that the Municipal Employees Retirement System (MERS) resolution establishing uniform transfer provisions be approved giving the individual choice to either be placed in the open plan or the closed division if it is the same plan type (in the division from which the employee is transferred from) provided there are active employees remaining in the closed plan type. All necessary signature are authorized.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners

Jodi Fetting
Tuscola County Clerk

**GENERAL APPROPRIATIONS ACT – ADOPTING THE
2016 TUSCOLA COUNTY BUDGET (Calendar Fiscal Year)**

WHEREAS, The Tuscola County Board of Commissioners has examined the financial reports and budget requests for 2016 of the various departments, agencies, offices, and activities ("Budgetary Centers") which it, by law or by policy, must finance or assist in financing;

WHEREAS, The Board has taken into consideration the fact that there are certain required functions of county government or operations, which must be budgeted at serviceable levels in order to provide statutory and constitutionally required services and programs;

WHEREAS, The Uniform Budgeting and Accounting Act ("UBAA"), MCLA 141.421, et seq., requires that the Board enact a General Appropriation Act designed to appropriate for all county expenditures;

WHEREAS, The Board has reviewed the recommended budget for 2016 and believes the same to contain funds sufficient to finance all mandatory county funded services at or beyond a serviceable level;

NOW THEREFORE, BE IT RESOLVED, that the 2016 Tuscola County Budget, as detailed in the document attached which is incorporated by reference herein, is hereby adopted on a fund, activity, and line-item basis, subject to all County policies regarding the expenditure of funds and the conditions set forth in this resolution.

BE IT FURTHER RESOLVED #1, a public hearing has been held on the proposed 2016 budget following notice as required by law, including notice concerning the millage rates to be levied as required by the Uniform Budgeting and Accounting Act, P.A. 2 of 1978, as amended, the following tax rates are hereby authorized, certified, and reaffirm the previously adopted rates for the 2015 tax year (2016 Budget Year) for a total county levy of 7.6621 mills as listed in detail below:

2015 AUTHORIZED TAX RATES – 2016 BUDGET

Purpose	Millage	Fund
General Government Operations	3.9141 mills	General Operating
County Bridge & Local Streets	.4807 mills	Bridge
Senior Citizens	.2000 mills	Senior Citizens
Recycling	.1500 mills	Recycling
Medical Care Facility	.2500 mills	Voted Medical Care
Road Patrol	.9000 mills	Road Patrol
Primary Roads/Streets	.9657 mills	Primary Roads
Mosquito Control	.6316 mills	Mosquito Control
Veteran's	.1700 mills	Veteran Services
Total	7.6621 mills	

BE IT FURTHER RESOLVED #2, that each budgetary center shall limit expenditures within the appropriations and accounts authorized and for purposes consistent with the name of the

account, and shall not attempt to expend funds that will result in an account deficit or at a rate that will eventually result in an account deficit;

BE IT FURTHER RESOLVED #3, that in order to expedite ongoing budget amendments, the County Controller/Administrator shall have the authority to transfer up to \$5,000 between non-wage/fringe benefit accounts within an adopted activity (departmental) budget without approval of the Board of Commissioners. However, any increase in a total activity budget appropriation requires Board of Commissioner approval.

BE IT FURTHER RESOLVED #4, that the Board is appropriating to the Child Care Funds with the understanding that such sums are reasonable and necessary for the Probate (Family) Court and Department of Human Services to meet critical needs in an adequate manner and without waiving the County's entitlement to 50% reimbursement from the State of Michigan as mandated by Michigan's Constitution;

BE IT FURTHER RESOLVED #5, that the sum of **\$58,470,024** as set forth in the budget adopted by this Board is hereby appropriated for the use by departments and for the use of defraying and paying boards of the County of Tuscola for all costs and expenses for the fiscal year ending December 31, 2016;

BE IT FURTHER RESOLVED #6, that said sums appropriated to and shall be available for expenditures from several funds in accordance with the law, and no obligation or liability shall be incurred, nor any vouchers drawn in payment thereof by any county department, which shall be confined to the objects or categories of expenditures and shall not exceed the amount appropriated therefore, as set forth in the categories of said budget;

BE IT FURTHER RESOLVED #7, that all County elected officials and county department heads shall abide by County Policies, as adopted and amended by this Board, and that these budgeted funds are appropriated contingent upon compliance with all financial and other policies of the County (Official copy of all county policies maintained in the Controller/Administrator's Office);

BE IT FURTHER RESOLVED #8, that all the approved full time and part time positions identified for various departments and funds in the budget, shall limit the number of employees who can be employed and no funds are appropriated for any position or employee not in the 2016 budget document. Further, there may be a need to increase or decrease various positions within the budget and/or impose a hiring freeze and/or impose lay-offs due to the unforeseen financial changes; therefore, the number of authorized full time and part time positions in the budget may be changed from time to time by the Board and/or the Board. The County elected officials and County department heads shall abide by whatever changes are made by the Board, if any, relative to the approved positions and the number of employees;

BE IT FURTHER RESOLVED #9, that certain positions contained in the budget which are supported in some part by a grant, cost-sharing, child care reimbursement, or other source of outside funding, are only approved contingent upon the County receiving the budgeted revenues. In the event outside funding is not received, then said positions shall be considered unfunded and removed from the budget as necessary;

BE IT FURTHER RESOLVED #10, that revenues received by the County under Public Act 106 and 107, 1985 (Convention Facility tax revenues) shall not be used to reduce the County's operating millage levy as defined by Public Act 2, 1986;

BE IT FURTHER RESOLVED #11, that in the event the Board imposes a hiring freeze and vacancies occur during the existence of that hiring freeze, the vacancies shall be considered and hereby declared to be vacated positions. Said vacated positions shall not be refilled except by specific Board authorization. Further, the existence of a hiring freeze which may be imposed by the Board shall be, and is hereby declared to be, contingent upon the expenditure of budgeted funds, as well as the position specifically listed on the approved position roster list;

BE IT FURTHER RESOLVED #12, that in accordance with Public Act 106 of 1985 and Public Act 2 of 1986, if 50% of the estimated Convention Facility Tax revenues are not used to reduce the County's operating tax rate, then these funds shall be transmitted to the Substance Abuse Coordinating Agency with remaining revenues to be deposited in the County's general fund;

BE IT FURTHER RESOLVED #13, that the revenues received by the County under Public Act 264 of 1987 (Health and Safety Fund Act) shall not be used to reduce the County's operating millage levy;

BE IT FURTHER RESOLVED #14, that in accordance with Public Act 264 of 1987, that 12/17 of the estimated Cigarette Tax revenues not used to reduce the County's operating tax rate shall be used for other purposes specified by Public Act 264 of 1987, with the remaining revenues generated by PA 264 of 1987 to be used for other General Fund expenditures;

BE IT FURTHER RESOLVED #15, that the Controller/Administrator be, and is hereby appointed, Budget Administrator pursuant to the Uniform Budgeting and Accounting Act, MCLA 141.421 et. seq., with power to administer such duties in connection with said budget, as may from time to time, be delegated to the Office of Controller/Administrator by the Board of Commissioners;

BE IT FURTHER RESOLVED # 16, that the Budget Administrator be directed to disburse to the various agencies, the approved County appropriation on the basis of need as determined by the cash balances within their respective funds;

BE IT FURTHER RESOLVED #17, that the Controller is authorized to establish funds, activities, and line item accounts as necessary under the State Uniform Chart of Accounts to maintain effective financial accounting of county operations;

BE IT FURTHER RESOLVED #18, that inter-fund transfers are automatically approved on a quarterly basis in January, April, July, and October based on the quarterly transfer schedule included in the annual County Budget unless otherwise changed by the Tuscola County Board of Commissioners. Notification of any changes shall be submitted by the Controller/Administrator to the appropriate accounting offices;

BE IT FURTHER RESOLVED #19, that claims shall be paid by the Statutory Finance Committee following the normal claims approval process unless other payment provisions have been made by County Board action. By previous Board action, the Board Chairperson

and Finance Chairperson have the authority to approve payment of claims in advance of the regular claims approval process in situations to avoid not meeting payment deadlines, to avoid interest penalty charges and other situations deemed necessary by the Board Chairperson and Finance Chairperson;

BE IT FURTHER RESOLVED #20, that Maintenance of Effort payments may be paid from the Voted Medical Care Facility Fund #298 upon signature of the Medical Care Facility Director. Said claim is a fixed per day amount paid by the County to the State for patients housed at the facility;

BE IT FURTHER RESOLVED #21, that in conformance with the Uniform Budgeting and Accounting Act, the budget includes the following information;

- 1) Expenditure data for the most recently completed fiscal year.
- 2) An estimate of the expenditure amounts required to conduct, in the ensuing fiscal year, the government of Tuscola County.
- 3) Revenue data for the most recently completed fiscal year.
- 4) An estimate of the revenues, by source of revenue, to be raised or received by Tuscola County in the ensuing fiscal year.
- 5) The amount of surplus or deficit that has accumulated from prior fiscal years, together with an estimate of the amount of surplus or deficit expected in the current fiscal year.
- 6) An estimate of the amount needed for deficiency, contingent, or emergency purposes, and the amounts needed to pay and to discharge the principal and interest of the debt of Tuscola County due in the ensuing fiscal year.
- 7) The amount of proposed capital outlay expenditures, except those financed by enterprise, public improvement, or building and site, or special assessment funds, including the estimated total cost and proposed method of financing of each capital construction project and the projected additional annual operating costs of each capital construction project, and the projected additional annual operating cost of each capital construction projected for three (3) years beyond the fiscal year covered by the budget.

#1

**Tuscola County Board of Commissioners
Committee of the Whole
Monday, November 9, 2015 – 7:35 A.M.
HH Purdy Building
125 W. Lincoln, Caro, MI**

Present: District 1 - Roger Allen, District 2 - Thomas Bardwell, District 3 - Christine Trisch (excused at 9:05 a.m.), District 4 - Craig Kirkpatrick (via Google Hangouts excused from 7:45 a.m. to 8:25 a.m.), District 5 - Matthew Bierlein

Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mary Drier, Tisha Jones, Mike Miller, Eean Lee, Sandy Nielsen, Register John Bishop, Steve Erickson, Vicky Sherry, Bill Bushau, Glen Roth, Treasurer Pat Donovan-Gray, Shane VanCise, Chris McNaughton, Clayette Zechmeister, Erica Dibble

Finance

Committee Leaders-Commissioners Kirkpatrick and Bierlein

Primary Finance

1. **Economic Development Corporation Update** - Steve Erickson provided an update to the Board on the various projects they have assisted with. There are businesses in Millington, Reese and Vassar that have requested assistance through the Equipment Lease Program. There is a Made in Michigan event on November 14, 2015 at the Polish American Hall in Caro from 9 a.m. to 5 p.m. A local business man is looking to establish a methane digester in the MI Green Thumb Region. The EDC is working with the owner of the Caro Dam to assist in securing grant funds to repair the dam. Roth Business Accelerator, located in Caro at 141 S Almer Street, has 11 businesses located in the building allowing the business to start with low overhead. Stemco Kaiser was chosen as Exporter of the Year for Region 6 representing a seven county region. (Commissioner Kirkpatrick excused from 7:45 a.m. to 8:25 a.m.)
2. **Resolution in Support of Grant Application for Caro Dam** - Matter to be placed on the agenda for Thursday's meeting for discussion and to vote on the resolution.
3. **County and Local Government Financial Review** - Mike Hoagland reviewed County and Local Government General Fund Balance information comparing the County to the Local Units of Governments.
4. **Dog License Timeline – County Treasurer** - Treasurer Donovan-Gray explained the license requirements of a dog that is 4 months or older as stated in the Dog Law of 1919 Act 339 of 1919.

Recessed at 8:56 a.m.
Reconvened at 9:04 a.m.
Commissioner Trisch excused at 9:05 a.m.

5. **Energy Retrofit Grant/Loan Funding – Johnson Controls, Shane VanCise & Chris McNaughton** - Energy and Operational Specifics were reviewed in relation to cost savings that may be realized with new implementations. Johnson Controls offers a Benchmarking & Measurement analysis based on space use. Performance Contracting identifies energy and other cost saving measures to ensure budget integrity, implements comprehensive and complete efficiency projects and guarantees savings, costs and performance. Memorandum of Understanding to be placed on the Consent Agenda.
6. **House Bill 4904 – MSU-e millage vote in March 2016** - No update on the passage of the bill.
7. **Grading of Vanderbilt Park and Bath Road – Commission Allen** - There is a portion of Bath Road that is dirt and needs to be graded. There is a concern as to if that portion of the road is county owned, township owned or privately owned and who would pay to have it graded. The Road Commission stated if the Township Supervisor called to request the road to be graded they would honor that request. Board will wait to see if the Township puts the request in.
8. **Authorization to Conduct Appraisal for Potential Sale of County Property** - Farmers National is a commercial appraiser and they could have the appraisal completed by mid-December for \$1,200.00. A budget amendment will be necessary. Matter to be placed on the Consent Agenda.
9. **2016 Budget Development Update** - Mike Hoagland reviewed the recent updates. Thursday is the public hearing.
10. **Draft Social Media and Email Policies** - Eean Lee prepared policies for Social Media and Email. Mike Hoagland provided a brief overview of the proposed policies.

On-Going Finance

1. CDBG Housing Grant Check Presentation 10/26/15 HDC offices 11:30 A.M.
2. Road Commission Legacy Cost (Schedule)
3. Tuscola County Community Foundation and Next Steps
4. MSU-e/4-H Millage Ballot Language – Approval Needed
5. Caro Dam Grant Funding Potential
6. Phragmites Grant Application Update
7. Presumptive Parole Bill
8. MAC 7th District Meeting in Tuscola County - Meeting cancelled as there was not enough response from neighboring County Commissioners.

Personnel

Committee Leader-Commissioner Trisch

Primary Personnel

1. **Letter of Retirement from Current Remonumentation Program Representative** - Ken Dunton submitted his letter of retirement. Matter to be placed on the Consent Agenda.
2. **Appointment of New Remonumentation Program Representative** - Michael Yates has applied for the position. Matter to be placed on the Consent Agenda.
3. **County Planning Commission Vacancy** - Vacancies on the Planning Commission and Region 7 Commission were discussed. County Clerk to advertise the Planning Commission in the Tuscola County Advertiser. Region 7 to be placed on Thursday's agenda.
4. **Authorization to Refill Dispatch Vacancy** - Sandy Nielsen requested permission to fill vacancy at Dispatch. Matter to be placed on the Consent Agenda.

On-Going Personnel

1. DOL Proposes Rule Changes to Exempt Employees

Building and Grounds

Committee Leader-Commissioner Allen

Primary Building and Grounds

1. **Request to use Courthouse Lawn – Right to Life** - Matter to be placed on the Consent Agenda.
2. **Request to use Courthouse Lawn – Nativity Scene** - Matter to be placed on the Consent Agenda.

On-Going Building and Grounds

1. Fixed Assets Inventory Update - Matter ongoing and is planned to be completed by the end of the year.

Other Business as Necessary

1. **Article Regarding Changing Farmer Demographics** - Mike Hoagland provided article on the age of our farming community owners.
2. **I-69 Thumb Region Planning Group** - The Planning Group will be meeting on Thursday, November 12, 2015 at 10:30 a.m. at the Lapeer County Health Department.

Public Comment Period -

-John Bishop discussed over the weekend with fellow farmers that farming is not lucrative enough to go from part-time to full-time farming.

-Clayette Zechmeister explained that MERS is recommending the Board adopt an Alternative Transfer Rule in reference to if an employee transfers employment from office to office. Once adopted the employee transferred would remain in the Defined Benefit plan. Matter to be placed on the Consent Agenda.

Meeting adjourned at 10:13 a.m.

Jodi Fetting
Tuscola County Clerk

October 22, 2015

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, October 22, 2015 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Sheridan that the minutes of the October 8, 2015 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$84,631.51 and bills in the amount of \$969,815.16 covered by vouchers #15-54 and #15-55 were presented and audited.

Motion by Zwerk seconded by Matuszak that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:
None.

Motion by Sheridan seconded by Matuszak that the bid for Dump Truck Refurbishing taken and accepted at the last regular meeting of the Board be awarded to Valley Truck Parts, Inc. to refurbish two (2) dump trucks, for the Road Commission's requested line items only, and all part of the 2016 Capital Outlay Budget. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell to approve the request from the Arbel Township Board to change the signing at the intersection of Lewis Road at Barnes Road, by swapping the Yield Signs on Lewis Road to Stop Signs on Barnes Road, as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed internal job postings and hourly job transfers within the Union. Superintendent/Manager Jay Tuckey reported to the Board the most recent Light Equipment Operator job postings, and recommends tabling that job transfer until the Diesel Mechanic positions are filled. After further discussion, the following two (2) motions were introduced:

Motion by Sheridan seconded by Parsell to approve the recommendation of the Superintendent/Manager to initiate the hiring process and background investigation on the candidate finalist to fill one (1) hourly job opening within the Diesel Mechanic classification, and that Management continue searching to fill another one (1) Diesel Mechanic position. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk to approve the Road Commission publically advertise to fill two (2) hourly job openings within the Laborer classification, all in accordance with the Union Labor Agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Denmark Township Clerk Charles Heinlein reported to the Board that the bridge on Van Buren Road in Denmark Township needs to be replaced. County Highway Engineer Zawerucha reported that the bridge has been recently posted, and that the Road Commission will be applying for federal/state funding next year to replace the bridge.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 8:30 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board