

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA**

THURSDAY, NOVEMBER 29, 2012 – 8:30 A.M.

**H. H. PURDY BUILDING BOARD ROOM
125 W. Lincoln Street
Caro, MI**

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

- 8:30 A.M. Call to Order – Chairperson Bardwell
Prayer – Commissioner Kern
Pledge of Allegiance – Commissioner Bardwell
Roll Call – Clerk White
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period
Consent Agenda Resolution (None)
New Business
 -Public Hearing 2013 Draft County Budget (See Correspondence #2)
 -Early Retirement Incentive Payment Request (See Correspondence #3)
 -State Revenue Sharing – Service Consolidation (See Correspondence #4)
 -Personal Property Tax, Lame Duck, Potential Changes (See Correspondence #5)
 -Senate Bills 1299 and 1300 (See Correspondence #6)
 -Mosquito Abatement Restructuring Proposal (See Correspondence #7)
 -Request to Use Courthouse Lawn for Cardboard City Sleep-Out (See Correspondence #8)
 -Vassar, Arbela and Millington Police Service Contracts
 -Road Commission Weigh Master Contract
 -Boards and Commissions Vacancies
Old Business
 -Wind Energy Update
Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

ALLEN

Board of Public Works
Local Unit of Government Activity Report
Human Services Coordinating Council
Great Start Collaborative – Tuscola County
Parks & Recreation

BARDWELL

Caro DDA
Brownfield Redevelopment Authority
Economic Development Corporation
MAC Economic Development/Taxation
MAC 7TH District
Local Unit of Government Activity Report
Michigan Association of Counties – Board of Directors
NACo
NACo Agricultural Committee
NACo Rural Action Caucus

KERN

Thumb Area Consortium/Michigan Works
Human Development Commission
Health Board
Senior Services Advisory
Local Unit of Government Activity Report
Community Corrections Advisory Board
Behavioral Health Board
DHS/Medical Care Facility Liaison
Tuscola 2020

PETZOLD

Recycling Advisory
Mid-Michigan Mosquito Control Technical Advisory Committee
Thumb Area Consortium/Michigan Works
Multi-County Solid Waste
TRIAD
Local Unit of Government Activity Report
Road Commission
Health Board

PETERSON

Human Development Commission
MEMS
Michigan Association of Counties – Aging Work Group
Michigan Association of Counties – Environmental
LEPC
NACo
Local Unit of Government Activity Report
Parks & Recreation
Dispatch Authority Board
County Planning Commission

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 November 14, 2012 Full Board Minutes
- #2 2013 Draft County Budget
- #3 Early Retirement Incentive Payment Request
- #4 State Revenue Sharing – Service Consolidation
- #5 Personal Property Tax Changes
- #6 Senate Bills 1299 and 1300
- #7 Mosquito Abatement Reorganization
- #8 Request to Use Courthouse Lawn
- #9 October 25, 2012 Road Commission Minutes
- #10 November 2012 Health Department Report
- #11 November 8, 2012 Road Commission Minutes

TUSCOLA COUNTY BOARD OF COMMISSIONERS

November 14, 2012 Minutes

H. H. Purdy Building

Chairman Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 14th day of November, 2012 to order at 8:32 o'clock a.m. local time.

Prayer by Commissioner Peterson

Pledge by Commissioner Petzold

COMMISSIONERS PRESENT: District #1 Roger Allen, District #2 Thomas Bardwell, District #3 Tom Kern, District #4 Roy Petzold, District #5 Gerald Peterson

12-M-223

Motion by Peterson seconded by Kern to adopt the agenda as amended. Motion carried.

12-M-224

Motion by Allen seconded by Kern to approve the minutes of the 10/22/2012 regular meeting. Motion carried.

Brief Public Comment – Darrell Gill appeared regarding a proposal he'd presented to the board in September.

SCMCCI representative Curtis Stowe presented the soil erosion fee schedule.

12-M-225

Motion by Allen seconded by Petzold that because the Tuscola County Board of Commissioners has previously designated South Central Michigan Construction Code Inspections Inc (SCMCCI) to administer and enforce Part 91 of the Soil Erosion and Sedimentation Control Act and because SCMCCI revised inspection fees at their September 26, 2012 meeting these fee revisions be approved for implementation in Tuscola County. Motion carried.

Dental Clinic update presented by Jim Rutkowski

12-M-226

Motion by Kern seconded by Peterson that the November 2012 report of county activities and projects provided by the Controller/Administrator be received and placed on file. Motion carried.

12-M-227

Motion by Allen seconded by Petzold that notification be placed in the newspaper that a public hearing will be held on November 29, 2012 at 8:30 a.m. regarding the draft 2013 county budget. Motion carried.

12-M-228

Motion by Allen seconded by Kern that the County Clerk be requested to advertise to fill vacancies on various county board and commissions. Motion carried.

12-M-229

Motion by Alien seconded by Kern that the November 15, 2012 Finance/Personnel Committee meeting be cancelled and notification of this action be forwarded to county department heads. Motion carried.

12-M-230

Motion by Allen seconded by Kern that per the request of Tuscola Right to Life, the courthouse lawn be authorized for use for this group's annual memorial service on January 20, 2013 at 3:30 p.m. Motion carried.

12-M-231

Motion by Allen seconded by Kern that per the request of the Caro Women's Interfaith Committee for Christmas, the courthouse lawn be authorized for use for this group's display from November 24, 2012 through January 5, 2013. Motion carried.

12-M-232

Motion by Kern seconded by Allen that per the November 12, 2012 memorandum from the Controller/Administrator, that in order to manage and spread projected cost increases for certain departments over two years rather than one year and maintain reasonable balances in these funds the general fund 2012 appropriations be increased and appropriate budget amendments are authorized as listed below:

Department of Human Services Child Care Fund #288 be increased by \$50,000

Probate Juvenile Child Care Fund #292 be increased by \$75,000

Health Department fund #221 be increased by \$17,000

Motion carried.

12-M-233

Motion by Kern seconded by Peterson that per the November 1, 2012 memorandum from the Michigan Municipal Risk Management Authority (MMRMA) that ballots be cast for the following candidates to serve on the MMRMA Board:

Members At Large – Michael Bosanac and James Scharret
City Seat – Bryan K. Barnett

County Seat – Fabian Knizacky
Motion carried.

12-M-234

Motion by Allen seconded by Kern that per the request of the Sheriff that the letter of resignation from Deputy Jeremy Teddy be received and placed on file with said resignation to be effective November 20, 2012. Also, the county hiring freeze be lifted and the Sheriff is authorized to refill the vacant position created by the resignation. Motion carried.

12-M-235

Motion by Allen seconded by Kern that per the request of the Sheriff that the letter of resignation from Deputy Matinkhah be received and placed on file with said resignation to be effective October 27, 2012. Also, the county hiring freeze be lifted and the Sheriff is authorized to refill the vacant position created by the resignation. Motion carried.

12-M-236

Motion by Kern seconded by Petzold that the November 1, 2012 letter of retirement from Linda Mis (Investigator in the Prosecutors office) be received and placed on file with said retirement to be effective December 31, 2012. Also, since this position is partially funded through the state cooperative reimbursement program the county hiring freeze be lifted and the Prosecutor is authorized to refill the vacant position created by the retirement. Motion carried.

12-M-237

Motion by Allen seconded by Peterson that in order to comply with the Uniform Budgeting and Accounting Act and continue effective financial management, General Fund and Special Revenue Fund budgets be amended, as identified in the attached spreadsheet to prevent actual or projected expenditures from exceeding budgeted expenditures at the end of the fiscal year. Motion carried.

Equalization Director Walt Schlichting presented the 2012 County Apportionment Report.

12-M-238

Motion by Allen seconded by Peterson to approve the 2012 County Apportionment Report as presented by the County Equalization Director. Motion carried.

12-M-239

Motion by Kern seconded by Allen that per the request from the County Clerk that because the laminator used for CCW permits is no longer functioning and because a CCW Card System was tentatively budgeted for 2013 to replace the laminator, the 2012 Equipment Fund budget be amended by \$7,532 to

purchase the CCW Card System in 2012 and this item be removed from the 2013 draft budget. Motion carried.

12-M-240

Motion by Kern seconded by Allen that per the November 9, 2012 memorandum from the County Clerk –Elect, the county hiring freeze be lifted and authorization is given to refill a vacant Court Clerk position created by other internal office promotions. Costs for this change in 2012 are off-set by another employee who will be off on family medical leave. Motion carried.

12-M-241

Motion by Allen seconded by Peterson that the 2012 Jail Inspection Report be received and placed on file explaining that the Tuscola County Jail is in compliance with all of the Administrative Rules for Jails and Lockups. Motion carried.

12-M-242

Motion by Allen seconded by Kern to approve the Primary Road Millage transfer request of \$216,581.31 as identified by Voucher #04-12 dated November 9, 2012 for transfer from the Primary Road Millage to the Road Commission General Fund. Motion carried.

12-M-243

Motion by Allen seconded by Kern to approve the Local Bridge Millage transfer request of \$140,533.89 as identified by Voucher #04-12 dated November 9, 2012, for transfer from the Local Bridge Millage Fund to the Road Commission General Fund. Motion carried.

12-M-244

Motion by Kern seconded by Petzold that the contract between the Thumb Area Regional Community Corrections Advisory Board and Tuscola County for gatekeeper, work crew and day reporting services be approved and authorize the Board Chairperson to sign all necessary documents. Motion carried.

12-M-245

Motion by Allen seconded by Kern to design and publish a resolution that mimics the Bay County resolution addressing the low levels of the Great Lakes. Motion carried. Motion carried.

Extended Public Comment – congratulations were issued to District 3 Commissioner-Elect Christine Trisch.

Meeting adjourned at 10:54 a.m.

Margie A. White
Tuscola County Clerk

ITEM #2 TO BE

HANDED OUT

AT MEETING

To: Tuscola County Board of Commissioners

From: Controller/Administrator

Date: November 26, 2012

RE: Early Retirement Incentive Payment Request

Mr. Darrel Gill attended the November 14, 2012 Board of Commissioners meeting and asked for a Board decision concerning his request for an incentive payment of \$30,000 to retire early from his Maintenance Leader position. I met with the Human Resource and Buildings/Grounds Directors to discuss and obtain more information regarding this request. The following are findings and recommendations.

Since 2009, the county has been forced to make expenditure reductions to maintain a balanced budget. Property tax revenue has been seriously declining for five years along with Federal and State revenue sources. Some of the cost reduction methods implemented include wage freezes, benefit reductions, staffing reductions and use of reserves. Several staffing reductions were accomplished through the county attrition plan. Under this plan when someone leaves county employment the position is evaluated and alternatives to refilling the position are considered such as: not replacing the position, changing to part-time, restructuring the office or contracting for the service to reduce costs. Over the period from 2009 to 2012 general fund expenditures were reduced from approximately \$12.6 to 11.6 million dollars.

In 2011, when the 2102/2013 budgets was being prepared overall county financial projections for these years remained dire. A staffing reduction plan was implemented with several departments identified for reductions in 2013. The Buildings and Grounds Department was slated to reduce a full-time position to part-time. As requested, the Director reviewed alternative methods to accomplish this cost reduction. Mr. Gill offered a proposal to retire early if the county provided a \$30,000 incentive payment.

The proposal presented by Mr. Gill is appreciated, although at this time it is not recommended for implementation for the reasons listed below:

1. With projected wind energy revenue for 2013 a modest improvement in county financial ability is anticipated reducing the need for further staffing reductions at this time.
2. The board recently passed a motion reversing earlier action to make staffing reductions in various departments for 2013.
3. The 2013 budget is balanced without reducing staff in the building and grounds department.

4. If this position is reduced through an incentive program there is no guarantee of long-term savings because new demands on the building and grounds department could occur and require the staff to be restored.
5. Incentive programs should be based on a comprehensive staffing reduction plan in several offices and not implemented on a piecemeal basis. The county has never implemented an early retirement incentive program and further staffing reductions at this time may not be necessary.
6. When the current employee does retire the county can then evaluate potential staffing changes with the county attrition plan without the upfront cost of an early retirement incentive payment. In other words the county attrition plan is still in place and all position vacancies can continue to be reviewed before refilling. With the overall staffing turnover rate opportunities exist to consider staffing reductions through attrition.

#4

**Economic Vitality Incentive Program
Consolidation Plan (First Time Filer)
As of: January 1, 2013**

DRAFT

**Local Unit Name: Tuscola County
County: Tuscola**

Plan Available to the Public in Municipal Offices and County Internet Web Site

Tuscola County Previous Service Base Consolidations					
	Date	Jurisdictions	Realized	Description of Cost	Other Consolidation
<u>Service Consolidation</u>	<u>Consolidated</u>	<u>Involved</u>	<u>Savings/(Loss)</u>	<u>Savings(Loss)</u>	<u>Benefits</u>
TUSCOLA COUNTY CONSOLIDATIONS WITH OTHER GOVERNMENTAL ENTITIES					
Elimination of Tuscola Animal Control department - agreement with Sanilac for Animal Control	January of 2003	Tuscola/Sanilac Counties	\$100,000 annual - \$1,000,000 since 2003	Expenditures exceed revenues by \$100,000 - delinquent dog license enforcement closed gap	Police agencies relieved of animal control issues - allowed time for higher priority public safety issues - joint financing saved animal control in Sanilac
Joint Tuscola/Huron Equalization Director	October of 2007	Tuscola/Huron Counties	\$40,000 annual - \$200,000 since 2007	Huron pays Tuscola for Equalization Director services	Huron is saving an estimated \$35,000 to \$40,000 annually not hiring a full-time Level 3 Equalization Director
Tuscola provides assessing services to the City of Caro	January of 2009	Tuscola County /City of Caro	\$20,000 revenue to Tuscola or \$80,000 since 2009	Caro became a City - required to perform assessing services - contracted to County	City of Caro saves by not having to hire an assessor
Joint Tuscola/Huron Health Officer	June of 1998	Tuscola/Huron Counties	\$85,000 annual or \$1,232,000 since 1998	Huron pays Tuscola for Health Department Director services	Huron saving an estimated \$85,000 annually by not hiring a Certified Health Officer Director
Joint Tuscola/Huron Environmental Health Director	December of 2009	Tuscola/Huron Counties	\$67,000 annual or \$206,000 since 2009	Huron pays Tuscola for Health Department Environmental Director services	Huron is saving an estimated \$67,000 annually by not hiring a Certified Environmental Director

Tuscola County Previous Service Base Consolidations					
	Date	Jurisdictions	Realized	Description of Cost	Other Consolidation
Service Consolidation	Consolidated	Involved	Savings/(Loss)	Savings(Loss)	Benefits
Tuscola has joint Medical Director services with four counties	January of 1990	Tuscola and four other counties	\$100,000 annual savings or \$2,200,000 since 1990	Avoiding one county cost for a Medical Director	Medical Director can specialize in needs of government public health operations
Tuscola has joint Medical Examiner services with four counties	January of 1990	Tuscola and four other counties	\$50,000 annual or \$1,100,000 since 1990	Avoiding one county cost for a Medical Examiner	Medical Examiner can specialize in needs of government sector
Tuscola/Huron Computer Aided Dispatch (CAD) backup capabilities	April of 2012	Tuscola/Huron Counties	One time saving \$1,235,000 (cost to purchase equipment for a back up dispatch center)	Through effective planning compatible equipment purchased over time enabling backup ability	Flip of a switch allows CAD back up - if both counties bought their own independent systems for back up costs as much as \$2.5 million
County prepares tax bills for many local units of government in the county	June of 1993	Tuscola County and many local units of government	\$50,000 revenue to Tuscola or \$950,000 since 1993	County costs of production are about half of individual units of government	Too small of scale for most local units for efficient tax bill/roll production
Elimination of County Building Codes Department contracted with South Central Michigan Construction Code Incorporated (SCMCCI)	September of 2002	Tuscola County	\$80,000 annual or \$800,000 since 2002	County was forced to subsidize building codes department by estimated \$80,000 annually	Change to SCMCCI provided improved public service, elimination of labor disputes resulting in annual county savings
Joint funding of Tuscola County Economic Development Corporation	January of 1984	Tuscola County	\$20,000 annual from local governments or \$560,000 since 1984	County, local government and grants required to fund EDC operation	Combining resource has enabled productive economic development program
Administration of local government sewer and water projects through the Controller Office and Board of Public Works	Unknown at least 20 years	County and local units of government	\$15,000 annual or \$300,000 since 1992	Local units of government benefit service is provided by county without charge	Bonding for projects through the county can also reduce local units costs capitalizing on higher county bond rating

Tuscola County Previous Service Base Consolidations

Service Consolidation	Date Consolidated	Jurisdictions Involved	Realized Savings/(Loss)	Description of Cost Savings(Loss)	Other Consolidation Benefits
Mutual Aid for police, fire, ambulance services	Unknown at least 20 years	Tuscola County and local units of government in county	Unknown	Mutual aid agreements have been signed	Significant additional equipment and staff would be required without mutual aid - has been tremendously beneficial
Sheriff Police Services contracts with Vassar, Arbela and Millington Townships	Varies but estimated 10 years on average	Tuscola County and townships	Direct savings to township	Townships avoids administrative costs	Sheriff has backup officers in an emergency and some scheduling flexibility
Community Corrections program to reduce jail time served	January of 1990	Tuscola/Lapeer Counties	\$250,000 annual or \$5,500,000 since 1990	Estimated 20 beds saved daily	Without jail correction programs prisoners housing costs in other county jails increases
Implementation of Tire Recycling program	January of 2011	Tuscola County and local units of government in county	Value Added - tremendously successful program	Financial assistance from Mosquito Abatement and coordination with local governments	Huge numbers of unsightly tires have been removed form the landscape and number of mosquitoes/disease potential reduced
Member of Michigan Renewable Energy Collaborative	May of 2010	Tuscola, Huron, Sanilac, Mason and Gratiot Counties	Value added - consolidation of counties to fairly assess wind generators	At issue is an estimated \$9.4 million in revenue	Group formed to collectively protect financial position and revenue base produced from wind generators
County Treasurer began issuing dog licenses for most local units of government	January of 1995	Tuscola county and local governments	\$2,000 annual \$34,000 since 1995	County no longer pays local governments for issuing dog licenses	Centralized information for dog bite cases
Member Michigan Risk Management Authority (MMRMA)	January of 2001	Tuscola and many other governmental entities	Unknown	Consolidation and entry into this public insurance pool has reduced insurance costs	MMRMA also provide grants where the proposal can reduce insurance risk and exposure

Tuscola County Previous Service Base Consolidations					
Service Consolidation	Date Consolidated	Jurisdictions Involved	Realized Savings/(Loss)	Description of Cost Savings(Loss)	Other Consolidation Benefits
County changed workers compensation coverage to the Michigan Association of Counties Citizen's Management Pool	January of 2012	Tuscola and many other governmental entities	\$15,000 annual	Consolidation and entry into this public insurance pool has reduced insurance costs	Dividends
CONSOLIDATIONS WITHIN TUSCOLA COUNTY GOVERNMENT					
Reduced number of County Commissioners from 7 to 5	January of 2003	Tuscola County	\$20,000 annual or \$200,000 since 2003	Savings include health insurance, per diems, etc.	Lead by example
Combining of Buildings/ Grounds Director and Recycling Coordinator positions	January of 2011	Tuscola County	\$35,000 annual or \$70,000 since 2011	Position cost divided between millage based Recycling Fund and General Fund	Dual position is working well
Combining of administrative positions in the Controller-Administrator Office	January of 2010	Tuscola County	\$110,000 annual or \$330,000 since 2010	Two positions eliminated and most functions reassigned	33% cost reduction
Joining of Brownfield Development Authority and Economic Development Corporation	June of 1998	Tuscola County	\$10,000 annual or \$140,000 since 1998	Board consolidation saves per-diem and mileage costs	Efficient because meetings are held on same date and time
Court Video Arraignment System implementation	January of 1994	Tuscola County and County Courts	\$60,000 annual or \$1,080,000 since 1994	Video arraignment camera replaced the cost of at least one police officer	Also has been beneficial improving safety of transporting prisoner from jail to courthouse
Combining of Law Clerk and Assistant Court Administrator positions	April of 2005	Tuscola County and County Courts	\$30,000 annual or \$240,000 since 2005	Reassignment of functions required	Financial limitations required changes
Combined District Court and Juvenile Chief Probation Officer positions	January of 2012	Tuscola County and County Courts	\$60,000 annual	Combined two positions into one	Savings of almost one FTE

Tuscola County Previous Service Base Consolidations

<u>Service Consolidation</u>	<u>Date Consolidated</u>	<u>Jurisdictions Involved</u>	<u>Realized Savings/(Loss)</u>	<u>Description of Cost Savings(Loss)</u>	<u>Other Consolidation Benefits</u>
Combining Friend of the Court and Referee positions	January of 2011	Tuscola County and County Courts	\$30,000 annual or \$60,000 since 2011	Reassignment of functions required	Financial limitations required changes
Central purchasing programs by the National Association of Counties, police vehicles, MiDeal etc.	January of 1986	Tuscola County	Unknown	Purchasing in volume reduces costs	Reduced staff administrative costs
Road Commission contracted with the Sheriff to provide Weigh Master Services	October of 2011	Tuscola County and Tuscola County Road Commission	\$10,000 annual	Certified deputy can perform this function	Road Commission avoids annual certification costs and training

CONSOLIDATIONS WITH PRIVATE SECTOR BUSINESSES

Contracted with a private sector company (Zimco) to provide "Turnkey Computer Support Services"	January of 2011	Tuscola County	\$50,000 annual or \$100,000 since 2011	Savings achieved by not hiring full-time Computer Systems Director	Zimco has experienced well trained staff with extensive computer/technology experience
Courts obtaining bids and contracts with local attorney's to provide court appointed attorney services	Mid 1990's	Tuscola County and local attorney's	Tuscola County	Contracting with private sector to provide court appointed attorney services	Competition and economies of scale have reduced costs
County Jail food service contracted to private company (Canteen)	June of 1995	Tuscola County and Canteen	\$75,000 annual or \$1,275,000 since 1995	Economies of scale allows Canteen to provide food at a lower county cost	Legacy costs savings by not employing cooks and other staff
Prisoner medical care in the jail contracted to private service provider (Correctional Health Care Company)	NA	Tuscola County and Correctional Health Care company	Unknown	Most cost effective approach to date - have had other approaches over the years	Aggressive bidding process has reduce costs - many safety concerns were resolved by providing medical care in the jail versus taking to private doctors

Tuscola County Previous Service Base Consolidations

<u>Service Consolidation</u>	<u>Date Consolidated</u>	<u>Jurisdictions Involved</u>	<u>Realized Savings/(Loss)</u>	<u>Description of Cost Savings(Loss)</u>	<u>Other Consolidation Benefits</u>
Thumb Cellular lease of property for communications tower with the county	January of 1985	Tuscola County and Thumb Cellular	\$20,000 annual or \$540,000	Thumb Cellular pays the county to lease land for their communications tower	County also uses tower for computer communications - significant saving not building or renting a tower for county use
Rent of county property for farming	January of 1985	Tuscola County and local farmer	\$13,000 annual or \$135,000	Idle land was put into a revenue generating venture	Bidding process has recently increased rent payment amount

POTENTIAL FUTURE CONSOLIDATIONS

Study feasibility of providing dental care to Medicaid eligible residents through county and local dentists joint venture	Mid-year 2013	Tuscola, Huron and Sanilac counties	Unknown	Valuable new value added service to meet the dental needs of many area residents	Important quality of life issue
Michigan Association of Counties is evaluating consolidation of the courts from the county to the state	2013	Tuscola County	Unknown	Largest state mandate	State continues to reduce county revenue necessary to operate the court system

Instructions - Consolidation Plan (First Time Filer)

The Consolidation Plan Template is a word document and can be expanded as needed. Local Units are not required to use this template. Local Units may submit the required information in any format that they choose.

Required Information:

1. A listing of any previous services consolidated with the cost savings realized from each consolidation.
2. One or more proposals to increase the existing level of cooperation, collaboration and consolidation, an estimate of the potential savings, and a timeline for implementation.

Template Instructions:

Plan Available to the Public: Indicate method used to make the plan available to the public.

Previous Service Consolidations(s) Box

1. Service Consolidation: List any previous services that have been consolidated either within the jurisdiction or with other jurisdictions. If none, indicate N/A.
2. Date Consolidated: Indicate the date the consolidation took effect.
3. Jurisdictions Involved: List the other Jurisdictions Involved. If the consolidation was done within your jurisdiction, indicate the areas that consolidated (i.e. Police Department and Fire Department).
4. Realized Savings/(Loss): Indicate the cost savings (or loss) that has been realized due to the consolidation.
5. Description of Cost Savings/(Loss): Describe what period of time your cost savings amount represents (i.e. \$150,000 savings annually over 5 years or \$750,000 over 5 years).
6. Other Consolidation Benefits: Sometimes consolidations may not necessarily result in cost savings; however, they may provide the taxpayers with better service and/or may be more efficient. Indicate if the consolidation provided improved service and/or improved efficiencies. Feel free to include any additional benefits you have experienced. Indicate N/A, if not applicable.
7. Additional Information: Consolidation #1 – If you would like, briefly describe the first consolidation you listed. (What/Who was consolidated, benefits realized and barriers experienced). Continue with Consolidation #2, if applicable.

Proposed Service Consolidations(s) Box (must include at least one new consolidation)

1. Service Consolidation: List any proposed new service consolidations being planned either within the jurisdiction or with other jurisdictions.
2. Implementation Timeline: Provide a timeline for implementing the new proposal.
3. Jurisdictions Involved: List the other jurisdictions that may or would be involved. If the proposed consolidation will be done within your jurisdiction, indicate the areas that are being proposed for consolidation (i.e. Police Department and Fire Department).
4. Estimated Savings/(Loss): Indicate the estimated cost savings (or loss) for the proposed consolidation.
5. Description of Estimated Savings/(Loss): Describe what period of time your estimated cost savings amount represents (i.e. \$150,000 savings annually over 5 years or \$750,000 over 5 years).
6. Other Consolidation Benefits: Sometimes consolidations may not necessarily result in cost savings, but they may provide taxpayers with improved service and/or improved efficiencies. Indicate if the proposed consolidation will provide improved service and/or improved efficiencies. Feel free to include any additional benefits you are anticipating.
7. Additional Information: Proposed Consolidation #1 – If you would like, briefly describe the first proposed consolidation you listed. (What/Who will be consolidated, benefits expected and anticipated barriers). Continue with Proposed Consolidation #2, if applicable.

Mike Hoagland

From: Debra Horner [dhorner@umich.edu]
Sent: Tuesday, November 20, 2012 9:05 AM
To: mpps-distribution-2012-counties@umich.edu
Subject: Local leaders' views on the Personal Property Tax (PPT), from the U-M Michigan Public Policy Survey (MPPS)

To: Michigan's county officials
From: University of Michigan's Center for Local, State, and Urban Policy
Subject: Local leaders support eliminating Michigan's Personal Property Tax if funds are replaced, but distrust state follow-through

Date: November 20, 2012

Although the current wave of the Michigan Public Policy Survey (MPPS) will soon be ending its field period, we continue to release reports from our previous surveys. We want to say thank you to all of you who have found time this busy fall season to participate and fill out an MPPS questionnaire on behalf of your counties to make reports like this one possible.

Below is a link to a new report from the University of Michigan's Center for Local, State, and Urban Policy (CLOSUP) which presents the assessments of Michigan local government leaders like you of the Personal Property Tax (PPT) and its impact on your jurisdictions.

In the Spring 2012 MPPS, CLOSUP asked local government officials from 1,329 Michigan jurisdictions (counties, cities, townships, and villages) whether revenue received from the PPT is important to their jurisdictions' budgets. Among all jurisdictions that report receiving Personal Property Tax (PPT) revenue, 51% report that the funds are important for their budgets, including 83% among the state's largest jurisdictions, as well as 84% of its counties and 85% of its cities. Officials from those jurisdictions then assessed specific aspects of the PPT and issues surrounding potential reforms.

The report's key findings are summarized below, and the full report is available on the CLOSUP homepage: <http://closup.umich.edu>.

You can read or download the report from the website, or if you contact us at CLOSUP (closup-mpps@umich.edu) we would be happy to email you a .pdf version.

Key Findings:

The PPT has been a target of tax reform in Michigan among those who argue that its complexity makes it burdensome for both businesses and local governments, and that it discourages economic development by penalizing

business investments.

Local officials agree the PPT is difficult to administer (42% agree vs. 24% disagree), yet more think the PPT revenues are worth the costs of administration (46% vs. 30%). Local officials are also more likely to disagree (37%) than agree (19%) that the PPT is a barrier to economic development in their jurisdictions.

Nearly three-quarters (74%) of affected local leaders would support elimination of the tax if the state replaces the revenues in full. This support drops sharply, to just 44% of leaders, if the state were to replace most, but not all, of the revenues.

In the absence of a constitutional guarantee, more than two-thirds (67%) of local leaders would not trust the state to follow through on commitments it might make to replace lost PPT revenues, while just 13% would trust the state government.

If the PPT is eliminated in whole or in part, over two-thirds (68%) of local leaders would want replacement revenue to be collected and retained at the local level, while just 12% would prefer it to be collected by the state and redistributed to local governments.

More detailed information is available in the report itself.

Additional findings from the Spring 2012 wave of the MPPS-- including general approaches to the issue of funding local government in Michigan-- will be covered in upcoming reports available later this year. All of our reports are distributed to state government officials and other policymakers, and they are frequently cited in both Michigan and national print, radio, and television media (<http://closup.umich.edu/michigan-public-policy-survey/mpps-news.php>).

Meanwhile, the CLOSUP website now provides detailed tables of the data collected in all of the previous MPPS surveys, including the Spring 2012 data. These easy-to-read tables can be found at:
<http://closup.umich.edu/michigan-public-policy-survey/mpps-data-tables.php>

The data tables break down survey responses three ways: by jurisdiction type (county, city, township or village); by population size of the respondent's community; and by the region of the respondent's jurisdiction. These tables allow very quick analysis for a wide range of data.

We are happy to answer any questions you may have, and to help you interpret the data. We would also be happy to produce customized data tables for different groupings of local governments, such as responses for all jurisdictions within a particular county. Our goal is to help inform policy discussions and the policymaking process in Michigan at all levels, and we hope these data tables will help serve that purpose.

Mike Hoagland

From: Mike Hoagland [mhoagland@tuscolacounty.org]
Sent: Friday, November 16, 2012 11:09 AM
To: Jerry Peterson (jerry58c@yahoo.com); Roger Allen (beetman95@yahoo.com); Tom Bardwell (tbardwell@hillsanddales.com); Tom Kern (commishkern@gmail.com)
Cc: Clayette Zechmeister (Clayette Zechmeister); Walt Schlichting (Walt Schlichting)
Subject: Personal Property Tax Changes
Commissioners

I just contacted Senator Green and Representative Damrow and explained that MAC gave an update yesterday explaining that changes in the PPT will come up in the lame duck session. I asked both of them to please determine a guaranteed method to make us whole. I explained that for the first time in several years we may be seeing a modest up tick in our finances with wind revenue and I would hate to see this lost if full replacement of PPT revenue does not occur. It would be helpful if individual commissioners touch base with Senator Green 989-550-7430 and Representative Damrow 989-975-1503. We need to closely follow the MAC updates and continue to make regular contacts with both our state officials. Timing is everything and this important tax and county revenue issue will be decided within the next couple of weeks.

Mike

Michael R. Hoagland
Tuscola County/Controller Administrator
125 W. Lincoln
Caro, MI. 48723
989-672-3700
mhoagland@tuscolacounty.org

Mike Hoagland

From: Michigan Association of Counties [ericson@micounties.org]

Sent: Friday, November 16, 2012 3:31 PM

To: mhoagland@tuscolacounty.org

Subject: MAC Legislative Update - November 16, 2012

To view this email as a webpage [click here](#)

MAC Legislative Update



Lieutenant Governor Unveils His Plan for PPT

MAC was invited to a special briefing in the Lt. Governor's office this morning to discuss his new plan for PPT Replacement. MAC's position on PPT Repeal has remained the same, we will support the repeal if we get full reimbursement through a guaranteed revenue source. Lt. Governor Calley has heard our request and come

up with a plan that may get counties 80% guaranteed reimbursement, but with the potential for additional reimbursement through a combination of a dedicated revenue source not subject to legislative appropriation and a special assessment to cover police, fire, and ambulatory services.

The basics of the repeal remain the same as they were when the bills passed out of the Senate. All commercial and industrial personal property with a taxable value of \$40,000 or less would be exempt from the tax beginning in 2014. A new category of industrial personal property would be created to avoid giving certain industries, like wind turbines, the exemption. This new category is called Eligible Manufacturing Personal Property. The PPT exemptions for this category would be as follows:

* All new personal property bought after 12/31/2011 will be exempt as of 12/31/2015

* All personal property that is 10 years old would be exempt as of 12/31/2015 and continue each year until all the property is either new or 10 years old to achieve full exemption.

The reimbursement plan, although it meets some of our stated criteria, is not ideal. MAC has been assured by the Lt. Governor that for those counties who have more than 2.5% of their property taxes coming from personal property tax, their reimbursement cannot go below 80% of their PPT loss. Those less dependent on PPT (defined as having PPT revenue less than 2.5% of total property tax revenue) will not see any reimbursement. This revenue would come from utilizing a portion of the State's use tax. This use tax money would be assessed by a new state-wide authority with broad powers and be distributed by the same entity, thus avoiding the legislature and the appropriations process. We are likely to have significant concerns over the power being granted to the authority, but we are still evaluating the proposal.

Counties would be able to make up more losses by placing a special Essential Services Assessment on industrial real property but only at a rate needed to replace 100% of lost PPT revenue that otherwise would have funded police and ambulance services from the County General Fund.

On the surface this proposal appears slightly better than the version that passed out of the Senate, but we still need time to evaluate it. We need to be especially careful that the lame duck legislature gets this right. When talking with your legislators, please reiterate the fact that the Senate passed version does not provide a good solution, and that the Lt. Governor's new proposal needs to be fully vetted and any concerns rectified before action is taken.

The MAC Board of Directors has scheduled a conference call for Monday afternoon to discuss this issue.

This update is an overview of what the plan is, but specific formulas for reimbursement or calculations have not yet been provided. As we learn more about the proposal and the impact it will have on counties, we will update you.

Mike Hoagland

From: Ken Dunton [kdduntonps@charter.net]
Sent: Wednesday, November 14, 2012 8:47 AM
To: Mike Hoagland
Subject: Please inform Commission

Mike, Could you pass this on to the County Commissioners.
 We may need additional support to kill these bills if they
 continue to progress through the system. Ken

----- Original Message -----

Subject: SB 1299 & SB 1300
Date: Wed, 14 Nov 2012 08:42:20 -0500
From: Ken Dunton <kdduntonps@charter.net>
To: SenMGreen@senate.michigan.gov
CC: Mike Hoagland <mhoagland@tuscolacounty.org>

Dear Senator Green:

On November 9th, 2012 the Michigan Senate's Local Government and Elections Committee held a hearing. The committee listened to testimony regarding Senate Bills 1299 and 1300. The committee then voted the bills out of committee and sent them to the Senate floor even with strong opposition testimony.

These bills are designed to benefit one county only- Ottawa. It would siphon off money that is collected specifically for the statewide Remonumentation Fund, and funnel it directly to Ottawa County. The Michigan State Survey and Remonumentation Fund is a zero-sum function. You cannot increase one county's fund without simultaneously decreasing all of the others. If another major county were to take advantage of the new expediting rules, the remainder of the state would be negatively impacted even more.

The bill's sponsor, Senator Meekhof, is in a position of power as Majority Floor Leader. It appears that his effort to change the law is to satisfy his constituents, Ottawa County. His support is frustrating due to the fact that Ottawa County voluntarily made this decision and continued expediting funds even after the Michigan economy began its down turn !!!!

When you look at the total picture, the choice could not be clearer. You can vote for political expediency. Or, you can vote for the interest of the other 82 county's including your district, your constituents.

Please do the right thing. Vote NO on SB 1299 and SB 1300.

If you have any questions or concerns, please feel free to contact me at the KDDuntonPS@charter.net.



**TUSCOLA COUNTY
MOSQUITO ABATEMENT**

1500 Press Drive
Caro, Michigan 48723-9291
989-672-3748 Phone ~ 989-672-3724 Fax
Directors – Kim Green & Rich Colopy

TO: Tuscola County Board of Commissioners
Michael Hoagland: Controller/Administrator

FROM: Kim Green and Rich Colopy

DATE: November 21, 2012

RE: Reorganization

Rich is planning to retire at the end of 2013. We have identified an individual from within our department, whom we feel is a strong candidate for the Biologist position. He has worked as a seasonal employee for six summers, has recently finished his degree, is a citizen of Tuscola County, and has impressed us with his aptitude and dedication. We are asking this Board to appoint Tony Thomas to the position, with a starting date of January 22, 2013. This will afford us the time to properly train Tony, not only in the activities of the laboratory, but in all aspects of the program. We feel that this thorough instruction is necessary for the department to continue providing a quality service to our community.

The proposed 2013 budget accounts for this addition; and as Rich will be stepping down, this temporary expense will be more than offset by the difference in salary levels (Rich versus Tony) going forward.

We are convinced that the addition of Tony Thomas to the position of Biologist will be the right step, to ensure that a time of transition is accomplished effectively, and without any interruption to services rendered. We thank you for your consideration.

Respectfully,

Kim Green

Rich Colopy

2013 DEPARTMENT BUDGET WORKSHEET

Fund 240 VOTED MOSQUITO FUND
Department 620 MOSQUITO CONTROL

Tuscola County
Period Ending Date: October 31, 2012

Account	2010 Actual	2011 Actual	2012 Total Amended Budget	2012 Year-to-date Actual	2012 Projected Year End	2013 Requested	2013 Budget	
Fund 240 VOTED MOSQUITO FUND								
Department 620 MOSQUITO CONTROL								
Revenues								
620-402-000								
CURRENT & DELINQ TAX	827,213.86	890,241.29	870,657.00	873,471.08	873,438.00	870,000.00	868,000.00	
620-646-301								
AUCTION SHERIFF	6,990.55	0.00	0.00	0.00	0.00	0.00	0.00	
620-665-000								
INTEREST EARNED	14,075.55	13,803.82	8,000.00	6,222.42	5,500.00	5,000.00	5,000.00	
620-673-000								
SALE OF LAND	0.00	30,000.00	0.00	0.00	0.00	0.00	0.00	
620-674-000								
SALE OF VEHICLE	0.00	0.00	6,200.00	6,200.00	6,200.00	0.00	0.00	
620-676-000								
REFUNDS & REIMBURSEMENTS	3,349.15	790.43	800.00	230.20	230.00	500.00	500.00	
Revenues Total	851,629.11	934,835.54	885,657.00	886,123.70	885,368.00	875,600.00	873,600.00	
Expenses								
620-703-000								
SALARIES-SUPERVISORY	46,019.86	80,794.50	81,000.00	67,960.64	83,775.00	86,918.00 118,329	88,918.00	+29,411
620-703-040								
UNUSED SICK TIME PAYOUT	0.00	0.00	0.00	426.93	0.00	1,500.00	1,368.00	
620-704-000								
SALARIES - FULL TIME	43,724.18	0.00	0.00	0.00	0.00	0.00	0.00	
620-704-030								
DISABILITY PLAN	1,119.43	968.58	1,110.00	963.06	1,110.00	1,221.00	1,221.00	
620-704-040								
UNUSED SICK TIME PAYOUT	0.00	426.93	623.00	-426.93	0.00	0.00	0.00	
620-705-000								
SALARIES-SEASONAL	178,389.89	221,190.86	275,000.00	219,235.52	209,000.00	275,000.00 245,589	275,000.00	<29,411>
620-705-010								
SEASONAL/SHIFT PREM.	1,586.93	2,297.60	3,000.00	2,155.25	2,040.00	3,000.00	3,000.00	
620-706-000								
SALARIES-OVERTIME	3,778.68	3,335.00	10,000.00	5,664.33	5,200.00	10,000.00	10,000.00	
620-710-000								
WORKERS COMPENSATION	1,370.34	1,538.09	1,541.00	1,393.99	1,500.00	1,885.00	1,892.00	
620-711-000								
HEALTH & DENTAL INSURANCE	29,533.10	29,801.43	26,400.00	22,025.66	30,090.00	28,400.00 42,600	28,400.00	+14,200
620-715-000								
F.I.C.A.	20,727.00	23,591.91	27,234.00	22,596.66	26,300.00	28,834.00	28,939.00	
620-717-000								
LIFE INSURANCE	210.25	174.00	174.00	145.00	174.00	174.00 261	174.00	+81
620-718-000								
RETIREMENT	6,082.76	5,237.00	4,881.00	7,241.78	8,953.00	6,073.00 8,773	5,887.00	+2,700

2013 DEPARTMENT BUDGET WORKSHEET

Fund 240 VOTED MOSQUITO FUND
 Department 620 MOSQUITO CONTROL

Tuscola County
 Period Ending Date: October 31, 2012

Account	2010 Actual	2011 Actual	2012 Total Amended Budget	2012 Year-to-date Actual	2012 Projected Year End	2013 Requested	2013 Budget
620-719-000							
UNEMPLOYMENT	79,605.88	85,472.47	76,493.00	39,399.63	76,493.00	76,493.00	76,493.00
620-727-000							
SUPPLIES, PRINTING, POSTAGE	7,575.32	6,246.05	6,500.00	7,916.80	6,500.00	7,000.00	7,000.00
620-744-000							
OTHER SUPPLIES	301.17	705.23	1,200.00	825.09	800.00	1,500.00	1,500.00
620-746-000							
UNIFORMS & ACCESSORIES	4,110.70	1,124.62	1,500.00	1,631.26	1,631.00	1,300.00	1,300.00
620-747-000							
GAS, OIL, GREASE	22,094.31	46,004.38	55,000.00	43,983.40	46,000.00	55,000.00	55,000.00
620-750-000							
ABATEMENT MATERIALS	119,208.40	114,349.70	140,000.00	140,034.74	140,034.00	140,000.00	140,000.00
620-801-000							
CONTRACTUAL SERVICES-AERIAL	0.00	2,561.42	0.00	0.00	0.00	0.00	0.00
620-803-000							
LEGAL/PROF. SERVICES	243.73	792.00	2,000.00	1,210.00	500.00	8,000.00 3,000	8,000.00
620-809-000							
MEMBERSHIPS & SUBSCRIPTIONS	335.00	509.99	500.00	155.00	155.00	500.00	500.00
620-811-000							
JANITORIAL SUPPLIES	1,630.52	1,306.29	2,200.00	1,915.83	2,200.00	2,500.00	2,500.00
620-835-000							
HEALTH SERVICES	2,495.00	2,890.00	3,200.00	2,970.00	2,970.00	3,200.00	3,200.00
620-851-000							
TELEPHONE	2,327.57	2,246.89	2,700.00	1,909.68	2,140.00	2,500.00	2,500.00
620-851-010							
CELLULAR PHONES	695.38	530.46	500.00	576.51	600.00	600.00	600.00
620-861-000							
TRAVEL	1,924.90	423.65	1,000.00	339.51	400.00	750.00	750.00
620-901-000							
ADVERTISING	155.00	729.00	1,000.00	636.00	636.00	1,000.00	1,000.00
620-910-000							
INSURANCE & BONDS	33,068.35	34,176.76	37,000.00	35,563.83	35,564.00	37,000.00	37,000.00
620-920-000							
UTILITIES	7,838.21	6,978.23	9,000.00	6,203.74	8,215.00	9,000.00	9,000.00
620-932-000							
EQUIPT. REPAIR & MAINT.	16,896.68	20,345.96	25,000.00	14,900.75	15,000.00	20,000.00	20,000.00
620-934-010							
RADIO SERVICE	6,120.00	4,200.00	6,120.00	6,120.00	6,120.00	6,120.00	6,120.00
620-942-000							
EQUIPT. RENTAL	0.00	9.00	100.00	243.37	243.00	0.00	0.00
620-957-000							
TRAINING	1,529.00	2,165.53	1,600.00	975.00	975.00	2,000.00	2,000.00
620-964-000							
REFUNDS & REBATES	0.00	4,069.20	0.00	1,472.13	1,472.00	0.00	0.00

<5,000>

2013 DEPARTMENT BUDGET WORKSHEET

Fund 240 VOTED MOSQUITO FUND
 Department 620 MOSQUITO CONTROL

Tuscola County
 Period Ending Date: October 31, 2012

Account	2010 Actual	2011 Actual	2012 Total Amended Budget	2012 Year-to-date Actual	2012 Projected Year End	2013 Requested	2013 Budget
620-970-000 EQUIPT/CAPITAL OUTLAY	0.00	42,927.18	10,000.00	5,032.15	5,032.00	5,000.00	5,000.00
620-970-010 TRUCKS	47,031.00	32,465.00	142,500.00	67,250.00	142,000.00	18,000.00 6013	18,000.00
620-970-020 TRUCK ACCESSORIES	1,613.75	2,246.02	2,400.00	1,864.55	1,865.00	500.00	500.00
620-970-030 ULV SPRAYERS	0.00	7,266.00	15,000.00	10,956.75	10,957.00	23,000.00	23,000.00
620-970-040 OFFICE FURNITURE	5,701.72	549.09	1,000.00	159.13	520.00	3,000.00	3,000.00
620-970-050 OFFICE EQUIPT (COM,FAX,COPIER	987.49	1,473.70	5,000.00	1,389.29	1,389.00	3,000.00	3,000.00
620-970-060 RADIOS	47,642.71	0.00	3,000.00	0.00	0.00	0.00	0.00
620-970-070 SPREADERS/SPRAYERS/FOGGERS	4,360.00	1,320.86	1,200.00	572.95	573.00	3,000.00	3,000.00
620-970-080 MECHANIC GARAGE TOOLS/EQUIPT	312.01	169.00	250.00	0.00	0.00	0.00	0.00
620-970-090 LIGHT TRAPS/BIOLOGY SUPPLIES	7,227.73	2,168.00	4,000.00	454.09	3,000.00	4,000.00	4,000.00
620-970-100 FIRE FIGHTING SUPPLIES	0.00	0.00	400.00	0.00	0.00	400.00	400.00
620-970-110 TRUCK WASH EQUIPT	161.78	0.00	500.00	0.00	0.00	200.00	200.00
620-970-120 SAFETY EQUIPT	1,432.50	553.47	1,000.00	747.05	1,000.00	1,000.00	1,000.00
620-970-160 TIRE CLEAN UP	8,398.00	13,550.00	15,000.00	11,800.00	15,000.00	15,000.00	15,000.00
620-999-101 INDIRECT COSTS	39,544.00	59,931.00	51,073.00	51,073.00	57,500.00	60,000.00	84,730.00
Expenses Total	805,112.23	871,812.05	1,055,699.00	829,663.22	955,628.00	955,568.00	980,092.00
MOSQUITO CONTROL Dept Total	48,516.86	63,023.49	-170,242.00	56,460.48	-70,268.00	-80,068.00	-106,592.00
Revenues Total	851,629.11	934,835.54	885,657.00	886,123.70	885,368.00	875,600.00	873,500.00
Expenses Fund Total	805,112.23	871,812.05	1,055,699.00	829,863.22	955,826.00	955,568.00	980,092.00
Net (Rev/Exp)	48,516.88	63,023.49	-170,242.00	56,460.48	-70,268.00	-80,068.00	-106,592.00
Beginning/Adjusted Balance							

<11,987>

#8



P.O. Box 534
Caro, MI 48723
Phone: (989) 673-8223
Fax: (989) 673-8223

November 16, 2012

Tuscola County Board of Commissioners
125 W Lincoln Street
Caro, MI 48723

Dear Commissioners,

Since 2001, Future Youth Involvement, the Youth Advisory Council to the Tuscola County Community Foundation, has organized and hosted a community-wide event called Cardboard City Sleep-Out. The sleep-out exposes teenagers and adults to the challenges of every day life of a homeless person. The event provides a safe environment in which participants are able to have fun while participating in educational and fun activities. The primary goal of the Cardboard City Sleep-Out is to raise awareness and funds for the Homelessness Prevention Fund of the Tuscola County Community Foundation.

This year's Sleep-Out is being planned for Saturday May 18, and Sunday May 19, 2013 and we are asking for your help in making our event possible. As in years past, we would like to hold the event on the lawn of the Tuscola County Courthouse. We are requesting use of the Courthouse lawn beginning Saturday, May 18th at 1:00 PM through Sunday, May 19th at 8:00 AM. We look forward to working with you in making Cardboard City Sleep-Out possible.

Sincerely,

A handwritten signature in blue ink, appearing to read "Travis Bauerschmidt".

Travis Bauerschmidt
Cardboard City Chairman Future Youth Involvement

October 25, 2012

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, October 25, 2012 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Also Present: County Commissioner Roy Petzold.

Motion by Parsell seconded by Zwerk that the minutes of the October 11, 2012 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$90,778.09 and bills in the amount of \$275,968.65 covered by vouchers #12-36, #12-37, and #10 were presented and audited.

Motion by Zwerk seconded by Matuszak that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

None.

Motion by Parsell seconded by Matuszak to approve the recommendation of the Superintendent/Manager to initiate the hiring process and background investigations on candidate finalists Thomas McVay, Carl Main, and Richard Shaver to fill three (3) hourly job openings within the Laborer classification. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Parsell to approve the recommendation of the County Highway Engineer to initiate the hiring process and background investigation on candidate finalist Tim Brown to fill the opening within the Engineering Assistant classification. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Sheridan that the agreement between Saginaw Asphalt Paving Company and the Tuscola County Road Commission allowing Designated and Special Designated All-Season loads for Washburn Road from their Main Access Drive north to Saginaw Road be extended for an additional two (2) years with the conditions specified in the agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed a proposed agreement between the Road Commission and the City of Caro regarding vehicle fleet maintenance. City Manager Brent Morgan and Interim City Manager Tom Striffler were in attendance at the meeting. Management presented to the Board the latest draft of a proposed agreement, and reported of meeting with the Caro Schools Transportation Department to review their agreement for vehicle maintenance. Areas of discussion included the estimated cost threshold, the charges for hourly rate, and the administrative fee. After further discussion, the following motion was introduced:

Motion by Parsell seconded by Matuszak that the Tuscola County Road Commission tentatively approves a one (1) year Proposed Intergovernmental Agreement with the City of Caro for Mechanic Repair Services, all in accordance with the following revisions: estimated cost threshold be increased to \$2,500.00 per work order, the mechanic hourly rate be set at \$75.00 per hour, and the administrative fee be set at a 6% environmental fee; all pending the approval of the Caro City Council. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 9:05 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board

Tuscola County Health Department
Board of Commissioners Monthly Report for November 2012
Prepared by: Gretchen Tenbusch, RN, MSA, Health Officer
Visit our website at www.tchd.us

Outcomes for the Month:

- Flu activity still remains minimal for the state at this time. Flu clinics continue to be held and residents are encouraged to get the flu vaccination.

Issues under consideration by the Local Health Department:

- The local Dentists continue to work on establishing a local Medicaid Dental Clinic. A tentative Ad Hoc Dental Committee meeting is being held 12/12/12 @ 7pm for the Dentist to bring the Ad Hoc Dental Committee up to date on the progress.
- We have no reports of anyone in the county with Fungal Meningitis caused by the contaminated medical product.
- A meeting was held between Jim Haverman, MDCH Director, and the Health Officers from the local health departments throughout the State. Mr. Haverman stated that the Public Health Code will be reopened in 2013 and the infrastructure of the healthcare system may look different in the future.

Issues to be brought to Board of Commissioners:

- Negotiations between the Board of Commissioners and Employee Personnel Committee will occur on 11/16/12.
- Happy Thanksgiving.

November 8, 2012

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, November 8, 2012 at 8:00 A.M.

Present: Road Commissioners John Laurie, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Also Present: County Commissioner Roy Petzold.

Absent: Road Commissioner Gary Parsell.

Motion by Sheridan seconded by Matuszak that the minutes of the October 25, 2012 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Laurie --- Carried.

Payroll in the amount of \$95,093.32 and bills in the amount of \$207,058.07 covered by vouchers #12-38 and #12-39 were presented and audited.

Motion by Zwerk seconded by Sheridan that the payroll and bills be approved, and that bills be paid next week upon receipt of township road account deposits at the discretion of the Director of Finance. Sheridan, Matuszak, Zwerk, Laurie --- Carried.

Brief Public Comment Segment:

None.

Motion by Sheridan seconded by Matuszak to approve the recommendation of the Superintendent/Manager to initiate the hiring process and background investigation on revised candidate finalist Kenneth Sebert, replacing Thomas McVay approved at the last regular meeting of the Board, to fill the hourly job opening within the Laborer classification. Sheridan, Matuszak, Zwerk, Laurie --- Carried.

Management and the Board further discussed a proposed agreement between the Road Commission and the City of Caro regarding vehicle fleet maintenance. Director of Finance Michael Tuckey reported to the Board that the Caro City Council has referred the proposed agreement to their Finance Committee which meets next week. The Board will await a decision from the Caro City Council and further discuss at the next regular meeting of the Board.

Motion by Sheridan seconded by Zwerk to approve a one-year extended Agreement for Enforcement Services between the Tuscola County Road Commission and the Tuscola County Sheriff's Department contracting one designated deputy officer to serve as the Tuscola County Weighmaster, all in accordance with the terms and conditions specified in the agreement. Sheridan, Matuszak, Zwerk, Laurie --- Carried.

The Board requested that Road Commissioner Matuszak meet with Tuscola County Weighmaster Ryan Herford for additional training within the position.

Motion by Pat Sheridan seconded by Julie Matuszak to authorize Chairman John Laurie and Member Mike Zwerk to sign the Michigan Department of Transportation Contract #12-5490 for the hot mix asphalt paving along Ormes Road from Reese Road to Bray Road and all together with necessary related work. Sheridan, Matuszak, Zwerk, Laurie --- Carried.

Management and the Board discussed a letter received from residents on Ormes Road regarding roadside brush spraying. The Board will review the location and further discuss at the next regular meeting of the Board.

County Highway Engineer Zaverucha reported to the Board of receiving a request from the Vassar Township Board to replace a Specialty Handicap Sign on Saginaw Road between Oak Road and Maple Road with a different style of sign. Zaverucha presented to the Board the available options for non-vehicular warning signs within the Michigan Manual on Uniform Traffic Control Devices. After further discussion, the following motion was introduced:

Motion by Sheridan seconded by Matuszak upholding the current standard Specialty Handicap Sign approved by the Michigan Manual on Uniform Traffic Control Devices which is easily recognized by the motoring public. Sheridan, Matuszak, Zwerk, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk to approve the recommendation of the County Highway Engineer to hire Tim Brown to fill the vacant position within the Engineering Assistant classification at a starting annual salary of \$42,000.00. Sheridan, Matuszak, Zwerk, Laurie --- Carried.

Chairman Laurie reported to the Board of a recent tour of the Tuscola-Bay Wind Turbine Project.

Motion by Zwerk seconded by Sheridan that the meeting be adjourned at 10:25 A.M. Sheridan, Matuszak, Zwerk, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board