

**TUSCOLA COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA**

**THURSDAY, FEBRUARY 10, 2011 – 8:30 A.M.**

**H. H. PURDY BUILDING BOARD ROOM  
125 W. Lincoln Street  
Caro, MI**

125 W. Lincoln Street  
Caro, MI 48723

Phone: 989-672-3700  
Fax : 989-672-4011

- 8:30 A.M. Call to Order – Chairperson Bardwell  
Prayer – Commissioner Peterson  
Pledge of Allegiance – Commissioner Kern  
Roll Call – Clerk White  
Adoption of Agenda  
Action on Previous Meeting Minutes (See Correspondence #1)  
Brief Public Comment Period  
Consent Agenda Resolution (None)  
New Business  
    -Dispatch Radio System Lease/Purchase Agreement  
    -Dispatch Surcharge Continuation  
    -911/Dispatch Consolidation Update  
    -Sheriff Dept. Request for Employee to Work Off Site (See  
        Correspondence #2)  
    -Sheriff Dept. Filling of Vacancy (See Correspondence #3)  
    -Recycling Center Letter of Resignation (See Correspondence #4)  
    -Alternatives for Recycling Programs  
    -Appointments to Region VII Area Agency on Aging Board (See  
        Correspondence #5)  
    -Huron County Wind Energy Request (See Correspondence #6)  
    -Health Care Program Savings MERS Resolution  
    -Court Records Clerk II Filling Vacancy  
Old Business  
    -Office Space Planning and Update  
Correspondence/Resolutions

**COMMISSIONER LIAISON COMMITTEE REPORTS**

PETZOLD

Recycling Advisory

Mid-Michigan Mosquito Control Technical Advisory Committee

Thumb Area Consortium

Multi-County Solid Waste

TRIAD

Local Unit of Government Activity Report  
Road Commission  
Health Board  
Saginaw Bay RC & D

KERN

Thumb Area Consortium  
Human Development Commission  
Health Board  
Senior Services Advisory  
Local Unit of Government Activity Report  
Community Corrections Advisory Board  
Behavioral Health Board  
DHS/Medical Care Facility Liaison

BARDWELL

Caro DDA  
Brownfield Redevelopment Authority  
Economic Development Corporation  
Tuscola 2011  
MAC Economic Development/Taxation  
MAC 7<sup>TH</sup> District  
Local Unit of Government Activity Report  
Michigan Association of Counties – Board of Directors  
NACo

PETERSON

Enterprise Facilitation  
Human Development Commission  
MEMS  
Michigan Association of Counties – Aging Work Group  
Michigan Association of Counties – Environmental  
LEPC  
NACo  
Local Unit of Government Activity Report  
Parks & Recreation  
Dispatch Authority Board  
County Planning Commission

ROGER ALLEN

**COUNTY BOARDS**

Board of Public Works  
Local Unit of Government Activity Report  
Human Services Coordinating Council  
Great Start Collaborative – Tuscola County  
Parks & Recreation

**OTHER ENTITIES**

MAC Judiciary & Public Safety Committee

NACo Agricultural Committee

NACo Rural Action Caucus

MAC Agriculture & Tourism

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

## Correspondence

- #1 January 27, 2011 Full Board Minutes
- #2 Sheriff Dept. Request for Employee Change in Worksite Location
- #3 Sheriff Dept. Filling of Vacancy
- #4 Recycling Center Letter of Resignation
- #5 Region VII Area Agency on Aging Appointment Letter
- #6 Huron County Wind Energy Request
- #7 January 27, 2011 Committee of the Whole & Statutory Finance Minutes
- #8 Mosquito Abatement Pesticide Levels Information
- #9 January 20, 2011 Road Commission Minutes
- #10 January 19, 2011 Human Development Commission Minutes
- #11 Information Regarding Possible Revenue Loss if Personal Property is Exempted

\*1

**DRAFT**  
**Tuscola County Board of Commissioners**  
**January 27, 2011 Minutes**  
**HH Purdy Building**

Chairman Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 27<sup>th</sup> day of January, 2011 to order at 6:00 o'clock p.m. local time.

Prayer by Commissioner Bardwell  
Pledge by Commissioner Peterson

**COMMISSIONERS PRESENT:**

District #1 VACANT, District #2 Thomas Bardwell, District #3 Tom Kern, District #4 Roy Petzold, District #5 Gerald Peterson

11-M-013

Motioned by Kern seconded by Peterson to adopt the agenda as amended. Motion carried.

11-M-014

Motioned by Kern seconded by Peterson to approve the minutes of the 1/13/11 regular meeting. Motion carried.

Brief Public Comment – Zygmunt Dworzecki appeared with an invitation to the commissioners to attend an upcoming meeting.  
Donna Fraczek – requested an additional 30 days to make a decision regarding employee health care.  
Lisa Valentine – appeared with letters of support for one of the commissioner candidates. She also provided an update regarding Vanderbilt Park.

**Commissioner #1 Interviews:**

Michael Downing  
Roger Allen  
Zygmunt Dworzecki  
Timothy Tait

11-M-015

Motion by Kern seconded by Peterson to appoint Roger Allen to fill the District #1 Commisisoner vacancy with an effective date of January 28, 2011. This person will serve until the public chooses a candidate through the primary and general elections process (County Clerk has filing information). Motion carried.

11-M-016

Motion by Kern seconded by Peterson to appoint Rick Lipan to fill the vacant city/village representative seat on the Tuscola County Central Dispatch Authority. Motion carried.

11-M-017

Motion by Kern seconded by Petzold to concur with the procedures regarding unscheduled court closing due to a weather emergency as contained in the January 21, 2011 correspondence from the Probate Court Judge. Motion carried.

11-M-018

Motion by Kern seconded by Peterson that per the January 21, 2011 request from the Probate Court Judge, authorization is given to establish an imprest cash account in the amount of \$50 with the understanding that all county accounting procedures be followed. Motion carried.

11-M-019

Motion by Kern seconded by Petzold to approve the hiring of Roberta Brown as a part-time custodian at the Step 1 rate of pay (\$12.77/hr) effective January 30, 2011. Motion carried.

11-M-020

Motion by Kern seconded by Petzold that per the January 27, 2011 letter of request, Mosquito Abatement is authorized to purchase the insecticide materials and truck-mounted sprayers. Motion carried.

11-M-021

Motion by Peterson seconded by Kern to create 11 new divisions in MERS in order to change employee contribution rate from 4.7% to 6.7% and to change the benefit level from B-3 to B-2 for all new employees hired after January 1, 2011 (a separate resolution must be approved and signed by the Board of Commissioners for each division created). Motion carried.

11-M-022

Motion by Kern seconded by Petzold that per the January 14, 2011 memos from the Medical Care Facility Director, transfer \$69,137.25 from the Voted Medical Care Facility fund to the regular Medical Care Facility Fund for the items identified in the memorandums. Motion carried.

11-M-023

Motion by Kern seconded by Peterson to concur with the Probate Court Judge's request to receive proposals for grant writing services with the understanding that all compensation for this service will be paid from grant

proceeds (additional general fund appropriations will not be provided). Motion carried.

#### 11-M-024

Motion by Peterson seconded by Petzold to implement the second phase of the office space project as listed below and authorize the Building and Grounds Director to develop specifications and obtain bids to accomplish the following:

Move the County Clerk to the former Register of Deeds office area as defined in Space. Inc. latest remodeling proposal agreed to by the County Clerk including the mobile shelving system.

Move the Friend of the Court and Juvenile Probation to the former County Clerk/County Treasurer office areas as defined in Space. Inc. latest remodeling proposal.

Move the County Prosecutor to the Annex Building as defined in Space. Inc. latest remodeling proposal agreed to by the County Prosecutor.

Furniture and office equipment requests for this second phase of the office space project be reviewed at the next Board of Commissioners' meeting. Motion carried.

8:00 p.m. recess

8:07 p.m. meeting resumed

#### 11-M-025

Motion by Peterson seconded by Petzold that Commissioner Kern, Mike Miller and Mike Hoagland work out the necessary cost factors associated with the relocation of the Circuit Court Adult Probation operation as it relates to infrastructure, interior layout and security costs by February 10, 2011. Also, the assistance of Ransford/Wasik be provided as necessary with no additional compensation. Motion carried.

#### 11-M-026

Motion by Kern seconded by Peterson to strike "Juvenile Probation" from Motion 11-M-024. Motion carried.

#### 11-M-027

Motion by Kern seconded by Peterson to authorize TSSF Architects to proceed with the bid process associated with remodeling the probate courtroom including posting and advertising. Motion carried.

11-M-028

Motion by Peterson seconded by Petzold to go into closed session under section 8(c) of the Open Meetings Act to discuss labor negotiations. Roll call: Peterson, yes; Bardwell, yes; Kern, yes; Petzold, yes. Motion carried

11-M-029

Motion by Kern seconded by Peterson to come out of closed session. Motion carried.

11-M-030

Motion by Kern seconded by Peterson to ratify the 2011/2012 labor agreements with AFSCME general, AFSCME Deputies, POAM Corrections and POAM Central Dispatch. Also, all appropriate signatures are authorized. Motion carried.

Meeting adjourned at 10:03 p.m.

Margie A. White  
Tuscola County Clerk





# Tuscola County Sheriff's Office

420 Court Street • Caro, MI 48723

Lee Teschendorf, Sheriff  
Glen Skrent, Undersheriff

Phone (989) 673-8161  
Fax (989) 673-8164

3 February 2011

To Whom it may Concern;

I am requesting that Patty Martin, the Data Entry Clerk for Tuscola County Community Corrections, be allowed to perform her job functions from her home. There are several reasons for this requested change; the first being that the program we are now utilizing for inputting and tracking our data is internet based rather than installed on a dedicated computer. Second, the computer owned by Community Corrections for the purpose of data entry crashed the week of 17 January 2011 – apparently it needs a new motherboard and will cost \$600 to \$700 to repair. Since that time, Ms. Martin has been coming in after 5pm in order to utilize the one computer available to her which is owned by the jail.

Ms. Martin's time is capped at 16 hours every two week pay period for data entry. As such she works two other part time jobs, one of which brings her into Caro during regular business hours. She is able to pick up any paperwork that she needs from our office and has a county email address, a computer with internet in her home and a cell phone. Ms. Martin has always been responsible, professional and thorough in her duties and has always responded promptly when she has been contacted for any information or reports.

It is my understanding that Tuscola County is initiating a system whereby an employee's hours can be tracked by their logging onto a computer. I would hope that Ms. Martin would be considered for this option. Failing that, I would hope that some method of monitoring her time other than the time clock in the Sheriff's Office would be considered. I have spoken with Len Watkins, the Regional Director of Community Corrections, and Undersheriff Skrent; both have stated that they would have no issue with Ms. Martin working offsite.

Thank you for your consideration in this matter.

Rod Bertsch  
Tuscola County Community Corrections Supervisor  
(989) 551-8165



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## Tuscola County Sheriff's Office

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420 Court Street • Caro, MI 48723

Lee Teschendorf, Sheriff  
Glen Skrent, Undersheriff

Phone (989) 673-8161

Fax (989) 673-8164

01/31/2011

Tuscola County Board of Commissioners  
Mr. Michael Hoagland, County Controller

I am pleased to advise you we have hired Mr. Brandon Sparks to fill the vacant uniform division position. His official start date will be 02/05/2011.

Sincerely,

A handwritten signature in black ink, appearing to read "Leland Teschendorf", written in a cursive style.

Leland Teschendorf  
Tuscola County Sheriff

January 31, 2011

TO: Mike Hoagland; Tuscola County Controller/Administrator  
Carrie Krampits; Tuscola County Human Resources Director  
RAC Members

Dear Mr. Hoagland et al,

This letter represents my formal resignation as Recycling Coordinator from Tuscola County. I have accepted a job with another County agency and my final date will be Tuesday, February 15, 2011.

Thank you for the many challenges and opportunities that this position has offered. I do wish the best for the department and its staff.

Sincerely,

A handwritten signature in cursive script that reads "Kate Neese". The signature is written in black ink and is positioned to the right of the word "Sincerely,".

Kate Neese



# REGION VII AREA AGENCY ON AGING

YVONNE CORBAT, CHAIR

ANDREW ORVOSH, EXECUTIVE DIRECTOR

January 26, 2011

Thomas Bardwell, Chairman  
Tuscola County Board of Commissioners  
207 E. Grant  
Caro, MI 48723

Dear Chairman Bardwell:

As you may know, the term of your current delegate on the Region VII Area Agency on Aging Advisory Council will expire March 31, 2011. The By-Laws of the Advisory Council has no limitation on the number of terms an individual can serve; therefore you may nominate your current delegate, Donald McLane, or another individual.

The role and purpose of the Advisory Council is to provide consumer input to the Area Agency. The AAA recommends the nomination of an individual who reflects one or more of the following:

- Age 60 or older
- An older person of great social or economic need, upon recommendation of the State Office of Services to the Aging
- Represents handicapped or minority older persons
- Is active in the community and will be an advocate on behalf of older persons
- Is interested and committed to learning all aspects of the program and has the willingness to invest his/her time in accomplishing region-wide objectives
- Is willing to study issues affecting seniors of the region and will advise the Board of Directors of the Area Agency on Aging for action
- Local elected officials

Two preferred areas where individuals are needed for consumer input, if you have a nominee who is qualified, are the following:

- Represents health care and/or veteran's organizations
- Represents social service and/or nutrition providers

We would appreciate your prompt attention to this matter and request your commissioners make this appointment for the new term ending **March 31, 2014**.

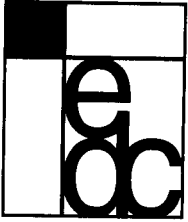
If you have any questions, please feel free to contact me.

Sincerely,

Andrew J. Orvosh  
Executive Director

cc: Donald McLane  
Margie White-Cormier, County Clerk

MEMBER COUNTIES: BAY ■ CLARE ■ GLADWIN ■ GRATIOT ■ HURON ■ ISABELLA ■ MIDLAND ■ SAGINAW ■ SANILAC ■ TUSCOLA



## HURON COUNTY ECONOMIC DEVELOPMENT CORP.

January 27, 2011

Mr. Mike Hoagland  
Tuscola County Board of Commissioners  
Tuscola County Controller  
207 E. Grant St.  
Caro, MI 48723

Dear Mr. Hoagland:

Over the course of the past 12 months the Thumb Regional Renewable Energy Collaborative (TRREC) has been working on developing an understanding of the tax and jobs impacts of the current and proposed wind farm developments in the Thumb area.

In many cases the tax impacts are significant. (see attached information for an estimate) This inflow of taxes to local schools and units of local government will challenge us to invest in ideas and things that will create future benefits to our constituents.

We often struggle with how to retain our residents, especially our youth. This is a challenge that is not unique to our area, but, we may have an opportunity to create an environment locally that will not only retain our youth and others but also attract new residents into our communities and schools for the long term benefit of our region.

These investments must be carefully thought out, with an eye to the future and our feet firmly on the ground. We feel that we will have only one opportunity to get this effort right and we would like to be good steward of the trust our communities have placed in us.

The TRREC has met with the law firm of Clark Hill in an effort to better understand our options for utilizing these new revenues in a manner that will help us in job creation and community developments that serve our residents well and prepare our region for even more future growth.

In order to continue to develop these options we will need to officially retain the services of Clark Hill. As you can see in the attached letter they have provided a cost estimate to provide more a more detailed outline of options and legal frameworks that we might be able to utilize in utilizing these taxes.

We are requesting that each of the counties in the Thumb region, Sanilac, Tuscola and Huron as well as each of the Intermediate School Districts, Sanilac, Tuscola and Huron share in this next expense. If each of the previously identified groups participates the cost will be \$1,667. This will allow us to continue to work on behalf of the citizens of the Thumb area.

If you should have any questions about TRREC or this request, please do not hesitate to contact me at any time.

Sincerely,

  
Carl Osentoski

Huron County Economic Development Corp.  
Thumb Regional Renewable Energy Collaborative, Coordinator

**RESOLUTION**

To: The Honorable Board of Commissioners  
Huron County  
Michigan

WE, the LEGISLATIVE COMMITTEE, respectfully beg leave to submit the following resolution for your consideration:

WHEREAS, the County of Huron is in support of the Thumb Regional Renewable Energy Collaborative (TRREC); and

WHEREAS, TRREC is a committee of representatives from Huron, Tuscola and Sanilac Counties, with the membership comprised of County Commissioners, County Administrators, County Equalization Directors, Township Supervisors, Assessors, County Economic Development Directors and Board Members, and County and Township Planning Commission Members; and

WHEREAS, a goal of TRREC is to develop an understanding of the tax and job impacts of current and future wind farm developments in the Thumb area; and

WHEREAS, TRREC has sought the advice of a law firm that specializes in this field; and

WHEREAS, Clark Hill has submitted a proposal in the amount of \$10,000 to assist TRREC and the Thumb area by fully outlining current state laws and offering preliminary thoughts on how to implement or approach changes in laws; and

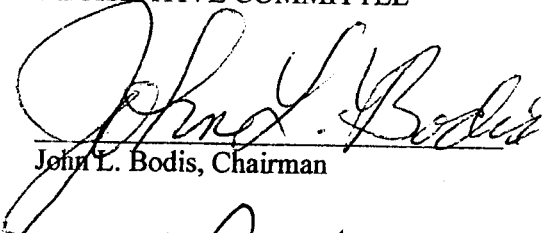
WHEREAS, TRREC is requesting each County and Intermediate School District contribute toward this cost with each entity allocating \$1,667; now

THEREFORE, BE IT RESOLVED that the Huron County Board of Commissioners hereby supports the efforts of TRREC and commits to the utilization of Clark Hill for their assistance with current state tax laws; and

BE IT FURTHER RESOLVED that this Board hereby authorizes the County Treasurer to issue payment in the amount of \$1,667 to the Huron County Economic Development Corporation for the retaining of Clark Hill, to be taken from line 101-101.01-803.

Respectfully submitted,

LEGISLATIVE COMMITTEE

  
John L. Bodis, Chairman

  
Steve Vaughan, Vice Chairman



David G. Peruski, Member

Dated: January 25, 2011

Roll Call Vote:

Horny Yes  No  Absent   
Peruski Yes  No  Absent   
Elftman Yes  No  Absent   
Vaughan Yes  No  Absent

Bodis Yes  No  Absent   
Wruble Yes  No  Absent   
Nugent Yes  No  Absent

# CLARK HILL

Scott G. Smith  
T 616.608.1109  
F 616.608.1169  
Email: sgsmith@clarkhill.com

Clark Hill PLC  
200 Ottawa Avenue NW  
Suite 500  
Grand Rapids, Michigan 49503  
T 616.608.1100  
F 616.608.1199  
clarkhill.com

December 30, 2010

Mr. Carl J. Osentoski, Executive Director  
Huron County Economic Development Corporation  
250 E. Huron Ave. #303  
Bad Axe, MI 48413

Re: Use of funds from wind turbines

Dear Carl:

We have reviewed the list of items that Laura Tyll forwarded to us. There are a number of interesting and challenging thoughts and concepts on that list.

Some items can be addressed with current law, some items will require some creative approaches to address under current law, some items would be easier to address with changes in laws, and some will require changes in law. In addition, some changes in law might be more easily be addressed than others. Some may face some opposition, some may be more complex so as to require changes in more than one statute, and some may even require constitutional changes making them most unlikely to result.

In fact, as we discussed, the current economic climate has left the state looking for additional sources of revenue and, if this potential tax revenue stream from wind turbines were to catch the attention of executive and legislative officials, we could foresee those state officials might attempt legislative changes that resulted in the added revenues being collected at the state, rather than local level. We are aware that significant wind projects are being proposed in West Michigan and we will be watching for legislation related to those projects.

We have discussed this list and can offer a variety of services depending on your particular desires. For about \$10,000, we could fairly fully outline the current state laws providing for or hindering each objective and offer preliminary thoughts as to how to implement each or how to approach the needed state law changes that might enable the implementation. For about \$4,500, we could identify those that could be implemented under existing state law and more briefly identify those for which changes in law would be needed. We can undertake even more thorough analysis, prepare draft legislation, outline legislative strategies, prepare detailed step sheets for local implementation of those objectives that are possible under existing law, etc. as you may direct. Indeed, we can tailor our approach to meet your needs and desires.

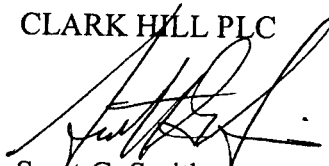


Mr. Carl J. Osentoski, Executive Director  
Huron County Economic Development Corporation  
December 30, 2010  
Page 2

It will initially be important to discern what municipal and school jurisdictions might be participating in this effort and what, if any, of them might decline to participate. This is important because it may be possible to accomplish some things by intergovernmental agreements that result in the pooling of resources, cooperative operations of some facilities and programs, etc. We anticipate legislation will be introduced early in the Snyder administration to make it easier to enter into such intergovernmental efforts and it may be expedient to use those bills to provide desired legislative changes and/or to use the resulting statutes to implement some of the desired objectives.

Sincerely,

CLARK HILL PLC



Scott G. Smith

SGS:tj

Cc: Robert L. Schwartz

# **TRREC Collaborative Members From Huron, Sanilac & Tuscola Counties**

- **County Commissioner Board Representatives**
- **County Administrators**
- **County Equalization Directors**
- **Township Supervisors**
- **Assessor's**
- **County Economic Development Directors and Board Members**
- **County and Township Planning Commission Members**

# Vision and Mission

- **Vision**

To assure that all residents of the Huron, Sanilac, and Tuscola Counties receive equitable economic benefit from the renewable development of their natural resources in the region.

## **Mission**

- **Maximize revenue and employment for residents**
- **Act as an information & education resource to local units of government**
- **Seek support of state legislators for our work**
- **Development of white papers related to our work**
- **Study potential changes in the tax structure**
- **Develop research efforts on job creation**
- **Develop an understanding of the revenue impacts for offshore wind developments.**
- **Communicate our findings to local residents and community leaders.**

# 15 YEARS OF PROJECTED TAX REVENUE FROM 500 WIND ENERGY SYSTEMS IN TUSCOLA COUNTY

TAXING UNIT	MILLAGE	OPT OUT	NO OPT OUT TAX REVENUE DUE TO NOT OPTING OUT	TAX REVENUE LOSS	
Senior Citizens	\$ 0.0002000	\$ 2,347,200	\$	-	2,347,200
Medical Care Construction	\$ 0.0010000	\$ 11,736,000	\$	-	11,736,000
Medical Care Operating	\$ 0.0002500	\$ 2,934,000	\$	-	2,934,000
Recycling	\$ 0.0001500	\$ 1,760,400	\$	-	1,760,400
Bridges/Streets	\$ 0.0004807	\$ 5,641,495	\$	-	5,641,495
Road Patrol	\$ 0.0009000	\$ 10,562,400	\$	-	10,562,400
Roads/ Streets	\$ 0.0009657	\$ 11,333,455	\$	-	11,333,455
Mosquito Control	\$ 0.0006316	\$ 7,412,458	\$	-	7,412,458
Tuscola ISD	\$ 0.0042409	\$ 49,771,202	\$	-	49,771,202
Library	\$ 0.0007916	\$ 9,290,218	\$	-	9,290,218
County Operating	\$ 0.0039141	\$ 45,935,878	\$	-	45,935,878
Townships Operating	\$ 0.0014145	\$ 25,461,000	\$	-	25,461,000
Townships Fire/Ambulance	\$ 0.0017447	\$ 31,404,600	\$	-	31,404,600
Townships Roads	\$ 0.0020000	\$ 23,472,000	\$	-	23,472,000
<b>Total Local</b>	<b>\$ 0.0186838</b>	<b>\$ 239,062,306</b>	<b>\$</b>	<b>-</b>	<b>239,062,306</b>

**DRAFT**  
**Tuscola County Board of Commissioners**  
**Committee of the Whole Minutes**  
**Thursday, January 27, 2011**  
**HH Purdy Building**  
**125 W. Lincoln**  
**Caro, MI**

Commissioners present: Bardwell, Kern, Petzold, Peterson. Also present: Mike Hoagland, Margie White, Mike Miller, Mary Drier, Mark Ransford

**Finance**

Secondary/On-Going Finance Items

- 1. Potential State Changes with Financial Impacts on the County
- 2. Treasurer Bank Statement Reconciliation
- 3. Thumb Regional Renewable Energy Collaborative – Schedule Presentation
- 4. Jail Prisoner Overcrowding Alternative
- 5. Refinancing Medical Care Facility Bonds
- 6. Refinancing State Police Bonds
- 7. Purchase of Purdy Building
- 8. NACo Rural Action Caucus

**Personnel**

Secondary/On-Going Personnel Items

- 1. Airport Zoning Board of Appeals
- 2. Apportionment Process
- 3. Circuit/Family Court Personnel Policies
- 4. MERS Bridged Benefits Valuation
- 5. Labor Negotiations
- 6. New Hire Wage/Fringe Benefits
- 7. District 1 Commissioner Appointment
- 8. Medical Marijuana

**Building and Grounds**

Secondary/On-Going Building and Grounds Items

- 1. Office Space Planning – Next Steps

**Public Comment Period**

Meeting adjourned at 10:10 p.m.

Margie A. White  
Tuscola County Clerk

**Statutory Finance Committee Minutes  
Thursday, January 27, 2011  
Annex Board Room  
125 W. Lincoln St., Caro, MI**

Called to order: 10:10 p.m.

Commissioners present: Bardwell, Kern, Petzold, Peterson

Also present: Michael Hoagland, Margie White, Mike Miller

Claims and per diems were reviewed and approved

Public Comment - none

Meeting adjourned at 10:12 p.m.

Margie A. White  
Tuscola County Clerk

**Mike Hoagland**

**From:** Mike Hoagland [MHoagland@TuscolaCounty.org]  
**Sent:** Monday, January 31, 2011 7:30 AM  
**To:** 'Jerry Peterson'; Roger Allen (beetman95@yahoo.com); 'Tom Bardwell (tbardwell@hillsanddales.com)'; Tom Kern (commishkern@gmail.com)  
**Subject:** FW: Pesticide Levels

The following is information requested by the Board.

Michael R. Hoagland  
 Tuscola County Controller/Administrator  
 207 E. Grant St.  
 Caro, MI 48723

(989) 672-3700 Phone  
 (989) 672-4011 Fax  
[mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org) E-mail

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**From:** Richard Colopy [mailto:rcolopy@tuscolacounty.org]  
**Sent:** Friday, January 28, 2011 3:19 PM  
**To:** mhoagland@tuscolacounty.org  
**Subject:** Pesticide Levels

Mike,

When making my calculations for this season's pesticide orders, I naturally began by inventorying the "leftovers". We did have larger amounts of larvicides on hand...and quite an array of these. Dry conditions certainly restricted our ability to apply these materials...inadequate staffing levels would also have impacted.

Consequently, for 2011, I have only ordered a conservative amount of granular B.t.i., our staple against larval activity. Again, standing water levels will dictate, for the most part, our usages; however, we have history to guide us. Of course, the older product will be used first. The other larvicides will be employed in more specialized activities (e.g. sewage lagoons, catch basins, roadside ditches, etc.).

The adulticide order was predicated upon the number of gallons to be used, over the course of eighteen weeks, by sixteen afternoon technicians. This takes into account both truck and handheld applications. I attempted to factor missed opportunities (owing to weather or attrition), and subtracted the carryover, which was some four totes (1,100 gallons).

The shelf lives of all these products are very stable, with avoidance of extreme temperatures being a proviso. All the materials are tested for efficacy by the biology personnel. We have not had a problem with expired or wasted pesticides.

We will know more about our needs as the season presents itself. In the meantime, we have taken a conservative approach to our ordering. Ideally, we would prefer to use "the last drop on the last day"... realistically, we will closely monitor pesticide levels, dates and usages, in order to promote what I like to call: responsible responsiveness.

Rich



January 20, 2011

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, January 20, 2011 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Also present: County Commissioner Roy Petzold.

Motion by Parsell seconded by Zwerk that the minutes of the January 6, 2011 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$114,356.07 and bills in the amount of \$218,543.80 covered by vouchers #11-02, #11-03, and #11-04 were presented and audited.

Motion by Zwerk seconded by Sheridan that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

None.

Mr. John Millis appeared before the Board to discuss the Right-Of-Way Encroachment Letter he received regarding gates placed across the uncertified portion of Crawford Road in Novesta Township. Mr. Millis asked the Board to reconsider their decision requiring him to remove the gates. County Highway Engineer Zaverucha presented to the Board the Michigan Compiled Law 221.20 pertaining to statute road right-of-way and the Road Commission's Right-Of-Way Encroachment Policy. Zaverucha also presented a survey map of the section line along Crawford Road which was supplied by Ms. Leona Guereux who appeared before the Board at the December 9, 2010 regular meeting of the Board. The Board also reviewed the Road Abandonment Procedures in accordance with state law. The Board tabled the issue until after the 8:15 A.M. bid opening.

At 8:15 A.M. the following bids were opened for 2011 Cold Patch:

<u>Bidder</u>	<u>Specified Material</u>	<u>Price</u>
Unique Paving Materials Corporation	UPM – to Caro	\$ 89.83 p/ton
Unique Paving Materials Corporation	UPM – to Vassar	88.90 p/ton
Unique Paving Materials Corporation	UPM – to Deford	90.75 p/ton
Unique Paving Materials Corporation	UPM – to Akron	89.52 p/ton
Saginaw Asphalt Paving Company	CP-6	76.73 p/ton
Saginaw Asphalt Paving Company	QPR	77.23 p/ton

Motion by Parsell seconded by Matuszak that the bids for 2011 Cold Patch be accepted and awarded to Saginaw Asphalt Paving Company for the QPR specified material. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

The Board resumed discussions with Mr. John Millis regarding Crawford Road. While reviewing the Road Abandonment Procedures, it was noted that the Michigan Department of Natural Resources may have first rights to the property if this portion of Crawford Road was abandoned. After further discussion, the following motion was introduced:

Motion by Parsell seconded by Zwerk to grant a 45-day extension to Mr. John Millis regarding the Right-Of-Way Encroachment on the uncertified portion of Crawford Road in Novesta Township; and that the Road Commission sends letters to Mr. Millis, Ms. Leona Guereux, and the Novesta Township Board outlining the Road Abandonment Procedures. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 8:30 A.M. the following bids were opened for 2011 Portland Cement Concrete:

<u>Bidder</u>	<u>Concrete-3500</u>	<u>Concrete-4500</u>	<u>Cement</u>
Superior Materials, LLC	\$82.75 / cyd	\$91.75 / cyd	\$6.00 per 94 lbs.
Rock Products Company	\$83.00 / cyd	\$89.00 / cyd	no bid

Motion by Parsell seconded by Matuszak that the bids for 2011 Portland Cement Concrete be accepted and purchases made in the best interest of the Tuscola County Road Commission. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Mr. Robert Decoe appeared before the Board to discuss the intersection of Brown Road and Fostoria Road in Watertown Township. Mr. Decoe reported to the Board of attending the Watertown Township Board meeting on January 12, 2011 in which discussions included the Engineering Study conducted by the Road Commission for this intersection. Mr. Decoe also presented to the Board a request for public records in accordance with the Freedom of Information Act. Mr. Decoe requests the Road Commission's policy for the placement of stop signs and all records regarding any discussions of stop signs in Tuscola County over the last ten years. The Board will comply with the requests and report back to Mr. Decoe with the results.

At 8:45 A.M. the following bids were opened for 2011 Liquid Calcium Chloride:

<u>Bidder</u>	<u>Continuous</u>	<u>Intermittent</u>	<u>Livingston Storage</u>
Liquid Calcium Chloride Sales	\$.468 p/gal	\$.478 p/gal	\$.362 p/gal
The Wilkinson Corporation	alternate bid	alternate bid	alternate bid
Michigan Chloride Sales	alternate bid	alternate bid	alternate bid

Motion by Zwerk seconded by Parsell that the bids for 2011 Liquid Calcium Chloride be accepted and awarded to Liquid Calcium Chloride Sales. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Parsell granting Ray Rendon a Medical Leave of Absence through February 15, 2011 in accordance with the Road Commission's sick leave policy. Sheridan, Matuszak, Zwerk, Parsell, Laurie -- Carried.

At 9:00 A.M. the following bids were opened for three (3) Leased Tractor/Mowers:

<u>Bidder</u>	<u>Tractor Make/Model</u>	<u>Mower Make/Model</u>	<u>Annual Lease</u>	<u>Optional Warranty</u>
TNT Equipment	NH-T4030	Woods S106W	\$ 24,021.00	\$ 4,500.00
Tri-County Equip.	John Deere 5085M	Woods S106	29,252.13	no bid
Farm Depot	Kubota M7040DTC	Woods S106S	17,892.99	2,700.00

· Motion by Parsell seconded by Matuszak that the bids for three (3) Leased Tractor/Mowers be accepted, reviewed by Management, and tabled until the next regular meeting of the Board. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 9:15 A.M. the following bids were opened for one (1) Leased Tractor/Boom Mower:

<u>Bidder</u>	<u>Tractor Make/Model</u>	<u>Mower Make/Model</u>	<u>Annual Lease</u>	<u>Optional Warranty</u>
TNT Equipment	NH-T5060	Tiger TRB60C	\$ 18,011.00	\$ 1,858.00
Tri-County Equip.	John Deere 6430	Alamo Versa-Boom	19,896.15	no bid
Flint New Holland	NH-T5060	Tiger TRB60C	19,981.00	2,010.00

Motion by Zwerk seconded by Parsell that the bids for one (1) Leased Tractor/Boom Mower be accepted, reviewed by Management, and tabled until the next regular meeting of the Board. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak that the bid for one (1) Leased Motor Grader taken and accepted at the last regular meeting of the Board be awarded to Michigan Cat for a 60-month lease. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

County Highway Engineer Zawerucha reported back to the Board with an update of the Daus Road Structure over the Boulton Drain previously discussed at the last regular meeting of the Board. Upon the recommendation from R.S. Scott Associates, the guardrail was adjusted to allow an additional one foot of width across the structure.

Ellington Township Supervisor Duane Lockwood appeared before the Board to see if any setbacks exist along M-81 near Jacob Road. County Highway Engineer Zawerucha recommended that he contact the MDOT Office in Cass City for the information.

Mr. Robert Sidney and Mr. Robert Dotson from Saginaw-Bay Underwriters appeared before the Board to discuss the Road Commission's health insurance plan. The agents discussed with the Board some plan alternatives and cost saving strategies. After the presentation, the Board will review the information and further discuss at the next regular meeting.

Motion by Parsell seconded by Sheridan that the proposed Benefit Expense Reduction Plan and the M.E.R.S. Employee Contribution Rate introduced at the December 22, 2010 regular meeting be tabled until the next regular meeting of the Board. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

County Highway Engineer Zawerucha presented to the Board information regarding the safety grant awarded to the Road Commission for the installation of Reflective Sign Post Panels on Stop Signs.

Motion by Zwerk seconded by Sheridan that the meeting be adjourned at 11:25 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

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Chairman

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Secretary-Clerk of the Board

HUMAN DEVELOPMENT COMMISSION  
Board of Directors Meeting  
January 19, 2011  
3 p.m.

# 10

PRESENT: Della Hammond, Chris Taylor, Ron Wruble, Bob Sugden, Bob Wood, Jerry Peterson, John Merriman, Jamie Daws, Carl Holmes, Elmer Bussema, Steve Vaughan, Cindy McDonnell, David Eady, Linda Jarvis, Bill Butler

ABSENT: Judge Kim Glaspie (excused), Al Long (excused), Grace Temple (excused), Tom Kern (excused), George Loomis (excused)

GUESTS: Gary Roy

STAFF: Lori Offenbecher, Brian Neuville, Becky Hassler, Lori Ertman

Chairperson Hammond convened the meeting at 3 p.m. Roll was called and a quorum established. The Pledge of Allegiance and introduction of staff followed.

Motion by John Merriman, seconded by Bob Wood, to accept the December 15, 2010 Board of Director minutes as mailed. Motion carried.

TIME FOR PUBLIC - There were no comments from the public.

CHAIRPERSON'S REPORT

Mr. Roy introduced David Eady as his replacement on the Board. Chairperson Hammond thanked Mr. Roy for his years of service on the Board and wished him well as the new Chairman of the Lapeer County Board of Commissioners.

Chairperson Hammond advised that the County Boards of Commissioners had made their 2011 appointments to the HDC Board of Directors.

Motion by Bob Wood, seconded by Elmer Bussema, to accept Huron County's appointments of Ron Wruble and Steve Vaughan; Lapeer County's appointments of Linda Jarvis and David Eady; Sanilac County's appointments of John Merriman and Jamie Daws, and Tuscola County's appointments of Jerry Peterson and Tom Kern. Motion carried.

Chairperson Hammond stated that letters of resignation had been received from two Board members. Motion by Linda Jarvis, seconded by Jerry Peterson, to accept the resignations of Norton Schramm and Beth Hunter, with regret. Motion carried.

The Board Pass-Around Folder was distributed and contained; 1) letter of resignation from Nort Schramm, 2) letter of resignation from Beth Hunter, 3) overview of the agency's 2010 Holiday Gift Program, 4) DHS Annual Fiscal and Programmatic Monitoring Reports, 5) copy of the agency's 2010 condensed Annual Report which appeared in each of the major four-county newspapers, 6) copy of billboard ads displayed in the service area, and 7) an Editorial written by a CAA Director in relation to the positive aspects of Stimulus funds.

Chairperson Hammond presented the agency's 2010 Annual Report to the Board and complimented its appearance and the timely manner in which it was published.

Motion by Bill Butler, seconded by Chris Taylor, to accept the Chairperson's Report as presented. Motion carried.

### FINANCE REPORT

Ms. Eagle highlighted the December, 2010 Finance Report which reflected monthly expenditures of \$850,204 and an annual budget of \$12.6 million.

Motion by Bob Sugden, seconded by Carl Holmes, to accept the Finance Report as presented. Motion carried.

### EXECUTIVE/FINANCE COMMITTEE

Chairperson Hammond advised that the Committee had met on January 12, at which time members reviewed the agency's credit card expenditures, the DHS Fiscal Monitoring Report, were updated on the status of the vacant lots in Croswell, and were apprised that the agency would not be renewing the Literacy Program's lease within the Sandusky Field Office based on ThumbWork's need for additional space.

Motion by Chris Taylor, seconded by Jerry Peterson, to accept the Executive/Finance Committee minutes as presented. Motion carried.

### EXECUTIVE COMMITTEE

Chairperson Hammond advised that the Executive Committee had met on January 12 to set a Strategic Planning date for the Board of Directors and had in-depth discussion on the composition of the Board. It was noted that there were currently four Board vacancies; one consumer in Sanilac County, one consumer and one private in Huron County and one private in Lapeer County.

Motion by Chris Taylor, seconded by Jamie Daws, that Lori Offenbecher, Executive Director, be given a three-year employment contract, as well as a 5% salary increase to be effective from January 30, 2011 through January 31, 2012. Motion carried.

Motion by John Merriman, seconded by Cindy McDonnell, to accept the Executive Committee minutes as presented. Motion carried.

### PLANNING/EVALUATION COMMITTEE

Mr. Peterson presented proposals which the Committee had recommended be submitted for funding.

Motion by Jerry Peterson, seconded by Bob Wood, to recommend to the full Board that the agency submit a proposal to the U.S. Department of Health and Human Services/ Administration for Children and Families, in the amount of \$770,831, for continuation of the Early Head Start Program and the provision of a Training/Technical Assistance Grant. Motion carried.

The Committee was informed that the agency received \$750 from Walk to Remember, a charitable event benefiting the Home Delivered Meals Program.

Motion by John Merriman, seconded by Bob Wood, to submit the proposals for funding as recommended by the Planning/Evaluation Committee and to accept the proposal update. Motion carried.

Ms. Hassler highlighted the Department of Human Services Annual Programmatic Monitoring Report which resulted from an on-site visit conducted August 24-25, 2010 and covered, among others, the Weatherization and CSBG ARRA programs. There were no findings and only one recommendation as it related to the completion of a Landlord Agreement for the Weatherization Program.

Mr. Peterson advised that Larry Michael, of the Rummel Insurance Agency, had been conducting Strategic Planning/Team Building with the agency's Administrative Staff. The next step in the process would be to hold a Strategic Planning Session with the Board. He highlighted a survey which he asked members to complete and return by January 27 in preparation for the Board's Strategic Planning Session scheduled for Wednesday, February 16, from 1-3 p.m.

Motion by Bill Butler, seconded by Bob Sugden, to accept the Planning/Evaluation Committee report as presented. Motion carried.

#### COMMUNITY SERVICES ADVISORY COUNCIL

Mr. Sugden highlighted the minutes of the January 12 Council meeting at which time members were provided a presentation on the Early Head Start Program and were apprised of several fundraising events being conducted by the agency.

Members also re-elected Kelly Rhodes as Chairperson and Pastor David Hollender as Vice-Chairman of the Council.

Motion by Bill Butler, seconded by Bob Wood, to accept the Community Services Advisory Council minutes as presented. Motion carried.

#### CARO TRANSIT AUTHORITY

Mr. Taylor advised that the Caro Transit Authority met on December 15 and reviewed correspondence from MDOT which stated that, following reconciliation, CTA would be required to pay back \$1,733 for the FY 2008 Operating Assistance Program.

It was also announced that Tom Jackson, who had assisted in the formation of Thumbbody Express in 1984, would be retiring from MDOT.

Motion by John Merriman, seconded by Jamie Daws, to receive the Caro Transit Authority Report as presented. Motion carried.

#### AGENCY REPORT

Ms. Offenbecher advised that the agency auditors were completing their last week of on-site work and that Denes Tobie, of the WIPFLI auditing firm, would be at the agency the following day and available to talk with any Board members who were interested in the preliminary audit results.

She also advised that the agency's marketing campaign was well underway with a new website, a condensed version of the Annual Report printed in the four-county major newspapers, and billboard ads.

Members were apprised that the agency was holding a Pancake Supper at the Caro VFW on January 21 to benefit the Tuscola County Home Delivered Meals Program and a Spaghetti Dinner on February 18, 2011 at Caseville American Legion for the Huron County Program.

Ms. Eagle provided an update on the agency's new software system which would be utilized to report on DHS services and Ms. Hassler provided an update on the progress of the agency Needs Assessment of which information will be collected from February 1-28.

For the safety of employees, Ms. Offenbecher advised that a Fob System had been implemented for access in the Main and Annex Buildings in Caro. Also, for the benefit of employees, the IT Department was scheduling computer trainings to enhance staff skills.

She noted that the agency's Annual Walk For Warmth had been set for February 26 and members were provided Pledge Sheets. Many events are being planned in all four counties to raise additional funds for this event, i.e. a White Elephant Auction, a Chili Cook-Off, a Barn Dance, etc.

Ms. Offenbecher stated that she and agency staff had met with members of the Huron County Board of Commissioner's Ad Hoc Committee on SafePlace for the purpose of providing guidance for the more effective operation of that domestic violence shelter.

Mr. Neuville and Mr. Vaughan provided an update on the new Bad Axe Senior Services Central Kitchen; it was anticipated that the facility would begin serving meals during the first part of February.

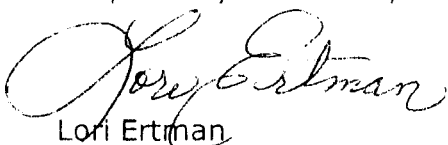
Mr. Neuville advised that the five-year balloon mortgage on an agency property had matured. Motion by Jamie Daws, seconded by Bill Butler, to authorize Lori Offenbecher, Executive Director, to sign documents with NorthStar Bank for a five-year, 6.5% mortgage on the Mariex Building located on Black Street in Caro. Motion carried with Bob Sugden leaving the room during discussion and abstaining from the vote.

Ms. Offenbecher highlighted the agency's quarterly Programmatic Report which reflected that the agency had served 6,284 individuals for the period October through December, 2010.

Motion by Carl Holmes, seconded by Jamie Daws, to accept the Agency Report as presented. Motion carried.

Meeting adjourned at 4:10 p.m.

Respectfully submitted,



Lori Ertman  
Director's Assistant

Legislation may be introduced soon to exempt personal property from the property tax. This would result in a loss of revenue to all local governments, schools, libraries, etc.

**Possible General Fund Revenue Lost if Personal Property is Exempted**

Tuscola County	Taxable Value	% of total TV	Tax \$ to County GF
Total 2010 TV	1,436,953,853		\$5,624,381
All Real Property	1,339,181,602	93.20%	\$5,241,691
Total All Personal Property	97,772,251	6.80%	<b>\$382,690 potential loss</b>
Commercial Personal Property	20,225,831	1.41%	\$79,166
Industrial Personal Property	27,510,975	1.91%	\$107,681
Utility Personal Property	50,025,445	3.48%	\$195,805



**Mike Hoagland**

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**From:** Walt Schlichting [wsch@TuscolaCounty.org]

**Sent:** Friday, February 04, 2011 3:52 PM

**To:** MHoagland@TuscolaCounty.org

**Subject:** Bill to eliminate personal property tax

Mike,

Wanted to be sure you heard about this.

MAC is supporting this bill as long as it is tie barred to a bill that would replace the local government revenue.

Walt

from the MAC weekly newsletter:

## **SENATE TO TAKE UP PERSONAL PROPERTY TAX ELIMINATION BILL**

The Senate was supposed to take up a bill this week, sponsored by Senator Mike Nofs (R-Calhoun County) that would eliminate local personal property taxes. Due to the blizzard, the Finance Committee meeting was cancelled. MAC expects the bill to be taken up next week.

MAC supports elimination of the personal property tax as long as the state replaces the lost revenue.. Senator Nofs is in favor of finding a replacement for the local revenue as well, and MAC looks forward to that discussion. That said, MAC does not support moving the bill until a suitable companion to replace the revenue is ready to move alongside it.

Legislature web site:

<http://legislature.mi.gov/documents/2011-2012/billintroduced/Senate/htm/2011-SIB-0034.htm>

# **SENATE BILL No. 34**

January 19, 2011, Introduced by Senator NOFS and referred to the Committee on Finance.

A bill to amend 1893 PA 206, entitled

"The general property tax act,"

(MCL 211.1 to 211.155) by adding section 9n.

THE PEOPLE OF THE STATE OF MICHIGAN ENACT:

SEC. 9N. NOTWITHSTANDING ANY OTHER PROVISION OF THIS ACT TO

THE CONTRARY, FOR TAXES LEVIED AFTER DECEMBER 31, 2011, ALL

PERSONAL PROPERTY IS EXEMPT FROM THE COLLECTION OF TAXES UNDER THIS

2/7/2011

ACT.