

**TUSCOLA COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA  
TUESDAY, APRIL 27, 2010 – 6:00 P.M.**

**VILLAGE OF REESE - MUNICIPAL BUILDING  
2073 Gates Street  
Reese, MI**

207 E. Grant Street  
Caro, MI 48723-1660

Phone: 989-672-3700  
Fax : 989-672-4011

- 6:00 P.M. Call to Order – Chairperson Bardwell  
Prayer – Commissioner Peterson  
Pledge of Allegiance – Commissioner Roggenbuck  
Roll Call – Clerk White-Cormier  
Adoption of Agenda  
Action on Previous Meeting Minutes (See Correspondence #1)  
Brief Public Comment Period  
Consent Agenda Resolution (See Correspondence #2)  
New Business  
    -County Equalization Report  
    -Update Regarding Health Insurance Proposals  
    -Health Department Annual Report  
    -Medical Examiner Annual Report  
    -CGI Communications County Marketing Agreement (See  
        Correspondence #3)  
Old Business  
Correspondence/Resolutions

**COMMITTEE AND LIAISON REPORTS**

**Committee of the Whole – FINANCE FOCUS** (See Correspondence # 4)  
Commissioner Peterson/Commissioner Bardwell

Other Business/On-Going Matters  
Next Meeting Date Tuesday, May 4, 2010 – 8:00 A.M.

**Committee of the Whole – PERSONNEL FOCUS** (See Correspondence # 4)  
Commissioner Peterson/Commissioner Roggenbuck

Other Business/On-Going Matters  
Next Meeting Date Tuesday, May 4, 2010 – 8:00 A.M.

**Committee of the Whole – BUILDING AND GROUNDS FOCUS** (See  
Commissioner Kern/Commissioner Petzold Correspondence # 4)

Other Business/On-Going Matters

Next Meeting Date Tuesday, May 4, 2010 – 8:00 A.M.

**COMMISSIONER LIAISON COMMITTEE REPORTS**

**BARDWELL**

Caro DDA

Brownfield Redevelopment Authority

Economic Development Corporation

Tuscola 2011

MAC Economic Development/Taxation

MAC 7<sup>TH</sup> District

Local Unit of Government Activity Report

Michigan Association of Counties – Board of Directors

NACo

**KERN**

Thumb Area Consortium

Human Development Commission

Health Board

Senior Services Advisory

Local Unit of Government Activity Report

Community Corrections Advisory Board

Behavioral Health Board

DHS/Medical Care Facility Liaison

**PETERSON**

Enterprise Facilitation

Human Development Commission

**MEMS**

Michigan Association of Counties – Aging Work Group

Michigan Association of Counties – Environmental

**LEPC**

**NACo**

Local Unit of Government Activity Report

Parks & Recreation

Dispatch Authority Board

County Planning Commission

**PETZOLD**

Recycling Advisory

Resource Conservation and Development District

Mid-Michigan Mosquito Control Technical Advisory Committee

Thumb Area Consortium

Multi-County Solid Waste  
TRIAD  
Local Unit of Government Activity Report  
Road Commission  
Health Board

ROGGENBUCK

Board of Public Works  
Local Unit of Government Activity Report  
Human Services Coordinating Council  
MAC Judiciary & Public Safety Committee  
Great Start Collaborative – Tuscola County  
Parks & Recreation  
NACo Agricultural Committee  
NACo Rural Action Caucus  
MAC Agriculture & Tourism

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

## **CORRESPONDENCE**

- #1** April 13, 2010 Full Board Minutes
- #2** Consent Agenda Resolution
- #3** CGI Communications County Marketing Agreement
- #4** April 15, 2010 Committee of the Whole Minutes
- #5** March 15, 2010 Tuscola County Council on Aging – Advisory Council Meeting Minutes
- #6** LEAD Program Application
- #7** April 1, 2010 Recycling Advisory Committee Minutes
- #8** April 1, 2010 Road Commission Minutes
- #9** April 2010 Health Department Monthly Report

*DRAFT*

**Tuscola County Board of Commissioners  
April 13, 2010 Minutes  
Courthouse Annex**

Chairman Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the County Annex Building in the Village of Caro, Michigan, on the 13th day of April, 2010 to order at 8:04 o'clock a.m. local time.

Prayer by Commissioner Bardwell  
Pledge by Commissioner Peterson

**COMMISSIONERS PRESENT:**

District #1 Amanda Roggenbuck, District #2 Thomas Bardwell, District #3 Tom Kern, District #4 Roy Petzold, District #5 Gerald Peterson

10-M-080

Motion by Peterson seconded by Petzold to adopt the agenda as amended. Motion carried.

10-M-081

Motion by Peterson seconded by Petzold to approve the minutes of the 03/23/10 . Motion carried.

Brief Public Comment – Bill Campbell, Indianfields Township Clerk, appeared regarding concerned citizens who had appeared at the township’s board meeting complaining about a home at 1311 Mertz Rd. He would like the BOC to direct Building Codes to investigate.

Tod Fackler, Tuscola Township Supervisor, expressed his township’s desire to make the road commission board a five-member elected board.

Duane Lockwood, Ellington Township supervisor, also expressed his township’s desire to make the road commission board elected.

10-M-082

It was moved by Peterson and supported by Kern that the following Consent Agenda resolution be adopted:

**CONSENT AGENDA**

**Agenda Reference:** A

**Entity Proposing:** COMMITTEE OF THE WHOLE 3/25/10

- Description of Matter:** Move that the 2009 Drain Commission Annual Report be received and placed on file.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/25/10
- Description of Matter:** Move that per the letter of request from the MSU-Extension that the authorization be given to allow the current Building Strong Families position to work an additional 5 hours per week with the understanding that these added hours will be fully funded by the grant funds.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/25/10
- Description of Matter:** Move that the HIPPA Business Associate Agreement be authorized for signature to enable the County Recycling to do confidential shredding for the County Health Department.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/25/10
- Description of Matter:** Move that per the March 17, 2010 letter of request from the Caro Tea Party that authorization be given to use the Courthouse lawn on April 15, 2010.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/25/10
- Description of Matter:** Move that the following resolution be adopted to reduce the dependence on general fund reserves to balance the 2010 budget and said budget amendments be authorized for implementation.

### **Resolution Regarding First Quarter 2010 Budget Amendments**

**Whereas**, the financial ability of the county to maintain the current service base continues to decline because of an unprecedented

decade-long state economic recession and the erosion of critical sources of revenue to county government necessary to operate services including property tax and state revenue sharing and,

**Whereas**, the current gap between general fund revenues and expenditures is budgeted to exceed \$530,000 because not all of the planned budget reductions for 2010 were able to be implemented during the budgeting process and,

**Whereas**, the actual use of \$530,000 in one-time reserves would exceed long standing county policy of maintaining 10% of annual general fund expenditures in fund balance per auditor recommendation and to maintain adequate cash flow and bond rating stability and,

**Whereas**, the use of \$530,000 would leave no reserves, without violating county policy, to include in the 2011 and future year budgets and,

**Now Therefore Be It Resolved**, that the following budget amendment actions be authorized:

- General fund revenue changes as identified in Table 3 presented at the Committee of the Whole meeting of April 6, 2010 be implemented.
- General fund expenditure changes as identified in Table 4 presented at the Committee of the Whole meeting of April 6, 2010 be implemented.
- The net effect of these changes is that general fund use of reserves is decreased to approximately \$202,000.

**Be It Further Resolved**, that a significant portion of the above methods of reducing dependency on general fund reserves is accomplished by relying on reserves in certain non-general funds. Use of reserves to balance the 2010 budget may not be able to be accomplished if actual expenditures increase beyond budgeted levels. In all probability reliance on reserves after 2010 will not be possible.

**Agenda Reference:** F

**Entity Proposing:** COMMITTEE OF THE WHOLE 3/25/10

**Description of Matter:** Move that the March 31, 2010 agreement with AKT Peerless to provide administrative services and preparation of Request for Qualifications specifications for the DELEG Multi-County Energy Grant be approved and all necessary signatures be authorized.

**Agenda Reference:** G

**Entity Proposing:** COMMITTEE OF THE WHOLE 3/25/10

**Description of Matter:** Move that per the request of the Dispatch Director that the Agreement with Motorola to provide rebanding services be approved and authorized for signature.

**Agenda Reference:** H

**Entity Proposing:** COMMITTEE OF THE WHOLE 3/25/10

**Description of Matter:** Move that the ballot languages for Sheriff Road Patrol and Senior Citizen Millage renewal be approved and the County Clerk use these languages for the August 2010 primary election ballots.

**Agenda Reference:** J

**Entity Proposing:** COMMITTEE OF THE WHOLE 3/25/10

**Description of Matter:** Move that per the April letter from the Sheriff, to concur with the promotion of Corrections Officer Jason Fullerton to the rank of Sergeant in the corrections division effective Saturday, May 1, 2010.

**IT IS FURTHER RESOLVED** that any motion, resolution, or other act of Tuscola inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS: all

NAYS: none

ABSTENTIONS: none

RESOLUTION ADOPTED.

10-M-083



Motion by Kern seconded by Roggenbuck to create 2, six-year terms and 1, two-year term (to be converted to a six-year term after the expiration of the two-year term) for the Tuscola County Road Commission board. Roll call: Kern, yes; Petzold, yes; Peterson, yes; Bardwell, yes; Roggenbuck, yes. Motion carried.

Human Development Executive Director Lori Offenbecher appeared to introduce herself and Deputy Director, Brian Neuville.

Tuscola County Health Department Officer Gretchen Tenbusch introduced her board members Eileen Hiser, Tina Middaugh and Richard Horsch, medical examiner Dr. Russell Bush and Mark Miller with the Department of Community Health who presented the health department's report.

10-M-084

Motion by Roggenbuck seconded by Peterson to adopt the National Center for Missing & Exploited Children National Missing Children's Day resolution. Motion carried.

Fiscal Analyst Mari Young explained an employee buy-out arrangement. The matter is referred to Thursday's committee of the whole meeting.

10-M-085

Motion by Roggenbuck seconded by Kern that the Tuscola County Board of Commissioners accepts financing for the Wisner Municipal Water Application as an Act 185 project and directs the County Board of Public Works to proceed with the next steps of the process. Motion carried.

10-M-086

Motion by Kern seconded by Roggenbuck to go into closed session under Section 8(d), of the Open Meetings Act to consider the purchase or lease of real property. Roll call: Kern, yes; Petzold, yes; Peterson, yes; Bardwell, yes; Roggenbuck, yes. Motion carried.

10-M-087

Motion by Peterson seconded by Petzold to come out of closed session. Motion carried.

Meeting adjourned at 10:26 a.m. until 6 p.m., April 27, 2010.

Margie A. White  
Tuscola County Clerk

**'DRAFT'**

**COUNTY OF TUSCOLA**

**STATE OF MICHIGAN**

**RESOLUTION TO ADOPT CONSENT AGENDA**

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the Village of Reese Municipal Building, 2073 Gates Street, Reese, Michigan, on the 27<sup>th</sup> day of April, 2010 at 6 o'clock p.m. local time.

COMMISSIONERS PRESENT:

\_\_\_\_\_

COMMISSIONERS ABSENT:

\_\_\_\_\_

It was moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_ that the following Consent Agenda Resolution be adopted:

**CONSENT AGENDA**

**Agenda Reference:** A

**Entity Proposing:** COMMITTEE OF THE WHOLE 4/15/10

**Description of Matter:** Move that the 2011 budget calendar be approved and distributed to elected and appointed department heads with the change of starting the process in May of 2010 rather than June.

**Agenda Reference:** B

**Entity Proposing:** COMMITTEE OF THE WHOLE 4/15/10

**Description of Matter:** Move that as authorized in the General Appropriations Act adopting the 2010 County Budget a hiring freeze be put into immediate effect as a method to manage increasing financial difficulties. Under this hiring freeze all vacancies that occur are declared to be vacated positions and are not authorized to be refilled except by specific Board approval. The Board may make budget reduction amendments taking into consideration prior departmental staffing reductions and other factors as determined necessary. All vacancies will be reviewed by the Board of Commissioners to determine if alternative methods of reducing costs can be implemented including not refilling the position, refilling the position with part-time instead of full-time, contracting, etc.

**Agenda Reference:** C

**Entity Proposing:** COMMITTEE OF THE WHOLE 4/15/10

**Description of Matter:** Move that the 2009 Recycling Annual Report be received and placed on file.

**Agenda Reference:** D

**Entity Proposing:** COMMITTEE OF THE WHOLE 4/15/10

**Description of Matter:** Move that per the request of the Dispatch Director that the out-of state travel request for the two shift supervisors be authorized.

**Agenda Reference:** E

**Entity Proposing:** COMMITTEE OF THE WHOLE 4/15/10

**Description of Matter:** Move that per the request of the Road Commission that resolutions of support for grant applications for Thomas Road and Van Buren Road bridge reconstruction be approved.

**Agenda Reference:** F

**Entity Proposing:** COMMITTEE OF THE WHOLE 4/15/10

**Description of Matter:** Move that the County Clerk be requested to advertise to fill the vacant Soldiers and Sailors Relief Committee positions.

**IT IS FURTHER RESOLVED** that any motion, resolution, or other act of Tuscola inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

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Thomas Bardwell, Chairperson  
Tuscola County Board of Commissioners

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Margie White  
Tuscola County Clerk

**Mike Hoagland**

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**From:** Mike Hoagland [MHoagland@TuscolaCounty.org]  
**Sent:** Monday, April 19, 2010 2:15 PM  
**To:** Amanda Roggenbuck (aroggenbuck@tuscolacounty.org); 'Jerry Peterson'; 'Tom Bardwell (tbardwell@hillsanddales.com'; Tom Kern (commishkern@gmail.com)  
**Cc:** Jim Mcloskey (Jim Mcloskey); Steven Lark  
**Subject:** Community Promotion Information from NACo Commissioners

On Friday Steven Lark and myself conducted a conference call with Nicole Rongo from CGI Communications to discuss the potential of multi-media promotional programs designed to showcase and educate the community. According to NACo and CGI Communications there is no cost to the county for these marketing materials which are custom designed for the community. This would be an on-line web based marketing approach. They are able to offer the program at no cost to the county by also offering local businesses the use of the program in which case if the business chooses to use the program there would be a cost. This is being offered at no cost to the first five counties that sign-up in Michigan.

To obtain more information click on the following web site for CGI Communications <http://www.elocalink.tv/web/main/mycounty/>. On the left hand side of this web page you can view the letter form NACo explaining the program. Also, click on Montgomery and Jefferson Counties to view the actual marketing materials developed for these counties. There are four primary sections they cover as standard items: welcome, real estate/relocation, quality of life and education. They will also provide three other sections at the discretion of the county such as: economic development, tourism, parks and recreation etc.

They do the production with help from the county. If the county proceeds with this project an agreement needs to be signed by Friday, April 23, 2010. I am suppose to receive the documents soon. When I receive them I will forward them to you for review. Unfortunately there is no Board or Committee meeting this week. If the agreements are signed this week they would need to be ratified at the Board meeting next Tuesday.

If the Board moves forward, work would begin in July or August with an estimated 14 weeks to complete. After you view the links I believe you would agree marketing type people would be best to lead this effort. I would suggest a committee possibly with the EDC Director, Chuck Frost from the Thumb Tourism Council and other marketing type people.

Mike h.

Michael R. Hoagland  
Tuscola County Controller/Administrator  
207 E. Grant St.  
Caro, MI 48723

(989) 672-3700 Phone  
(989) 672-4011 Fax  
[mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org) E-mail

## Mike Hoagland

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**From:** Root-SpamFilter [Root-SpamFilter@TuscolaCounty.org]  
**Sent:** Monday, April 19, 2010 2:29 PM  
**To:** mhoagland@tuscolacounty.org  
**Subject:** County Showcase Program Information

**Attachments:** Tuscola County, MI Agreement.doc; Tuscola County, MI Intro Letter.doc



Tuscola County, MI Agreement.d...  
Tuscola County, MI Intro Lette...

From: Amy Curran [mailto:amyc@cgicommunications.com]

Michael and Steven,

First and foremost, thank you for taking the time to speak with me about our NO COST online streaming video program. Since our initial conversation today, we received another participant, Houghton County, MI. So our spots are even more limited than before!

There are two attachments to this email. The first is the agreement between CGI and the County of Tuscola. The second is a template for the letter of introduction which will need to be printed on your County's letterhead. Both documents will need to be signed, faxed to 866-429-8611 or emailed to me, and subsequently mailed.

Please click on the following link to view a virtual summary of the program we discussed today.

If you have any questions for me please call me at 1-800-398-3029 x 589 or e-mail me at [amyc@cgicommunications.com](mailto:amyc@cgicommunications.com).

We look forward to working with you and the County of Tuscola!

Warmly,

Amy

Amy Curran  
Marketing Executive  
130 East Main Street  
8th Floor, Granite Building  
Rochester, NY 14604

Direct Line: 800.398.3029 x589  
Local: 585.427.0020 x589  
Fax: 866.429.8611

Dear County of Tuscola Business Owner:

The County of Tuscola is excited to announce the launch of a new program that we feel will have a significant impact on the promotion of our County. We have entered into a three year agreement with CGI Communications to produce a series of streaming online videos highlighting all our community has to offer its residents, visitors, and businesses.

CGI is a leader in online marketing solutions, working with thousands of communities and businesses nationwide. With an easily viewable interface on the official County website (<http://www.tuscolacounty.org/> ), the video showcase will engage viewers in learning more about area attractions, economic development opportunities, quality of life, and so much more. The County of Tuscola is dedicated to highlighting the advantages of living and working in our community, and we feel that this program can do just that!

In addition, CGI will be contacting members of our local business community to offer participation in the program, as well as an opportunity to learn more about CGI's innovative new digital media products for businesses.

We encourage you to consider supporting the program, and learning more about all that CGI has to offer.

Best Regards,

Signatory  
Title

## Mike Hoagland

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**From:** Root-SpamFilter [Root-SpamFilter@TuscolaCounty.org]  
**Sent:** Thursday, April 22, 2010 11:34 AM  
**To:** mhoagland@tuscolacounty.org  
**Subject:** CGI - Updated Contract

**Attachments:** Tuscola County, MI Agreement.doc



Tuscola County, MI  
Agreement.d...

From: Amy Curran [mailto:amyc@cgicomunications.com]

Hi Mike,

Attached you will find our agreement that states you can send it into us by April 28, 2010 and still receive our additional tracking feature and 5 minutes of monthly updates.

Let me know if you have any questions.

Have a great day!

Amy

Amy Curran  
Marketing Executive  
130 East Main Street  
8th Floor, Granite Building  
Rochester, NY 14604

Direct Line: 800.398.3029 x589  
Local: 585.427.0020 x589  
Fax: 866.429.8611



# County Movie Tour Book Agreement

CGI Communications, Inc.  
130 East Main Street, 8th Floor  
Rochester, NY 14604  
800-398-3029 phone  
866-429-8611 fax

Name: Michael R. Hoagland

Title: Controller / Administrator

Address: 307 East Grant Street

County, State, Zip: Caro, MI 48723

Phone: 989-672-3700

Email: [mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org)

Website: <http://www.tuscolacounty.org/>

This agreement is between CGI Communications, Inc. and the County of Tuscola and shall remain in effect from the date it is signed by both parties until the third anniversary of the date that the completed and approved County Movie Showcase is made available for viewing via a link on the <http://www.tuscolacounty.org/> website homepage for viewer access. The term of this agreement shall automatically renew unless either party gives 60 days written notice of termination or modification prior to expiration.

CGI Communications, Inc. and its eLocalLink division shall provide a County Movie Showcase as follows:

- Website Welcome video from your County Manager or other civic leader and an Education, Quality of Life, and Real Estate/Relocation video (approx. 1 minute in duration)
- Up to 3 additional videos to showcase various aspects of your County and/or organization (providing a total of seven 1 minute County highlight videos)
- Script writing and video content consultation
- A videographer will come to your location to film videos
- All aspects of video production and editing, from raw footage to final video including professional voiceovers and background music
- Final draft of County Movie Showcase content subject to your approval
- Patent-pending OneClick™ Technology and encoding of all videos into multiple streaming digital formats to play on all computer systems, browsers, and Internet connection speeds; recognized player formats include WindowsMedia® and QuickTime®
- Store and stream all videos on CGI's dedicated server
- Business sponsors allowed on the perimeter of video panels
- Duration of sponsor participation will be one year and eLocalLink is solely responsible for annual sponsorship fulfillment including all related aspects of marketing, production, printing, and distribution
- Viewer access of the County Movie Showcase from your website shall be facilitated by eLocalLink providing HTML source code for graphic link to be prominently displayed on the <http://www.tuscolacounty.org/> website homepage
- eLocalLink will own copyrights of the master County Movie Showcase
- The County of Tuscola will assume no cost or liability for this project

Program Add-On if signed and received by April 28, 2010:

- Encoding, hosting, and streaming of additional 5 minutes of video per month. Finished video content will be provided to CGI by the County of Tuscola
- SmartTrack™ measurement and trackability

The County of Tuscola shall provide the following:

- A letter of introduction for the program on your organization's letterhead
- Assist with the content and script for the County Movie Showcase
- Agrees to give eLocalLink the right to use organization's name in connection with the preparation, production, and marketing of the program set forth herein only
- Agrees to display the "Coming Soon" graphic link prominently on the <http://www.tuscolacounty.org/> website homepage within 10 business days of receipt of HTML source code
- Agrees to display the "Video Tour Book" link to be no less than 150 by 400 pixels prominently on the <http://www.tuscolacounty.org/> website homepage for the term of this agreement
- Provides eLocalLink exclusive streaming video rights for the program described herein only

We, the undersigned, understand the above information and have full authority to sign this agreement.

The County of Tuscola, MI

Signature: \_\_\_\_\_

Name (printed): \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

CGI Communications, Inc.

Signature: Nicole Rongo

Name (printed): Nicole Rongo

Title: Marketing Manager

Date: April 16, 2010

#4

**DRAFT**  
**Tuscola County Board of Commissioners**  
**Committee of the Whole Minutes**  
**Thursday, April 15, 2010 – 8:00 A.M.**  
**Annex Board Room (207 E. Grant Caro, Mi.)**

Commissioners present: Roggenbuck, Bardwell, Kern, Petzold, Peterson. Also present: Mike Hoagland, Margie White, Mary Drier, Mike Miller, Clayette Zechmeister, Robert Klenk, Judy Adams, Jenifer Robb, Kate Neese, Curtis Stowe, Steven Lark

**Finance**

- Potential 2010 YTD Financial Reports – Controller/Administrator**
- 2011 Budget Development Calendar – Controller/Administrator-** will be presented at the May 6, 2010 Department Head Meeting. Staff will work on language associated with a hiring freeze (see consent agenda resolution)
- RBOG Grant Application (Rural Business Opportunity Grant)** – potential areas include: value-added and production agriculture; renewable energy generation and access to capital to ensure business retention and creation
- Building Codes Update – Curtis Stowe** – his agency’s role is to deal with the permitting process-not ordinances unless a complaint is filed
- Recycling Annual Report** – the Recycling Director presented the highlights. Tonnage was down from the previous year (see consent agenda resolution to receive and place on file).
- Recycling Financial Analysis – Director Kate Neese** – three scenarios were outlined
- Potential Buyout of Employee to Retire from Circuit/Family Court** – more information will be sought
- Dispatch Out-Of-State Travel Request** – conference in Indianapolis; total cost to county \$500 (see consent agenda resolution)
- Resignation from Soldiers and Sailors Committee & Michigan Veterans Trust Fund Committee** (see consent agenda to accept and place on file and authorize posting to fill vacancy on the Soldiers and Sailors Relief Committee)
- Potential Communication to Explain Change from Appointed to Elected Road Commissioners** – for review and distribution to local units of government
- Road Commissioner Request for Resolution of Support Funding for Bridge Improvements** – (see consent agenda resolution)
- Municipal Employees Retirement System – 9:00 A.M.** – Mike Strader
- Health Insurance Proposal – Valley United Insurance – 10:00 A.M.** - Brian Huggins and Deb Neilson

Secondary/On-Going Finance Items

1. Treasurer Bank Statement Reconciliation
2. Jail Diversion Agreement
3. MSUe and District Court Budget Amendments
4. Development of Financial Guidelines for Labor Negotiations
5. Discussion of Tether Program Potentials – Potential Use of Grant Funds
6. ATM, PayPal, Touch Pay Options for Courthouse – Need to Schedule Meeting Date with Banks 4-29-10

7. Emergency Services Update
8. MGT and Maximus County-Wide Cost Allocation Plan RFP
9. Need to Schedule Behavioral Health Audit Presentation
10. Animal Control Agreement – Mileage Change Request
11. Potential 2010 Budget Amendments
  - Probation Officer Position
  - Clerk’s Office – Increase in Part-Time General Office Clerk’s Hours

## **Personnel**

### Secondary/On-Going Personnel Items

1. Open Meetings Act Discussion for Boards and Commissions – Corporate Council and County Prosecutor
2. Incorporate County Personnel Policies and Other key Personnel Information on the County Web Site
3. Circuit/Family Court Personnel Policies

## **Building and Grounds**

### **Niland Building – Possible Lease Buy-Out Adult Probation Building Update**

### Secondary/On-Going Building and Grounds Items

1. Airport Zoning Ordinance – Next Steps

## **Correspondence/Other Business as Necessary**

1. Great Lakes Restoration Initiative Grant Submittal
2. Other County Resolutions

### **Public Comment Period**

**Closed Session** – Motion by Kern seconded by Peterson to go into closed session per Section 8(d) of the Open Meetings Act. Roll call: Kern, yes; Petzold, yes; Peterson, yes; Bardwell, absent; Roggenbuck, yes. Motion carried.

Motion by Kern seconded by Roggenbuck to come out of closed session.

Meeting adjourned at 12:54 p.m.

Margie A. White  
Tuscola County Clerk

## TUSCOLA COUNTY COUNCIL ON AGING - ADVISORY COUNCIL

The council met on March 15, 2010 at the Cass City Dining Center in Cass City. Present were Sandra R Williamson; Helen Monkowski; Thomas Kern, District #3 Commissioner; Martha Emmons; Juanita Burk; Eileen Rievert, Dining Center Manager; Michelle Cubitt, HDC; Shelley Keller, HDC and Jerry Gamm.

The meeting was called to order at 11:00 A.M. by chairman Jerry Gamm. The Pledge of Allegiance was said by all.

The minutes of the November 16, 2009 were read. Motion to accept the minutes as read by Helen Monkowski, second by Thomas Kern. Motion carried.

The treasurer's report shows a checking account balance of \$1,008.12, savings account balance of \$1,424.72. Balances are as of February 28, 2010. Motion to accept report as read by Thomas Kern. second by Helen Monkowski. Motion carried.

Michelle Cubitt introduced Eileen Rievert as the new Dining Center Manager to the council. Welcome Eileen!

Shelley Keller presented the Human Development Commission's report. The report shows 11 service days for February 2010. Congregate meals totaled 784 meals, home delivered meals totaled 6,359. total meals served were 7,143. This represents 22% and 63% respectively of the goal of 42% of the Region VII contracted units. The average donation for congregate meals was \$2.41, and home delivered was \$0.80. All programs were reported. A discussion of all services followed. Motion to accept the report as read by Sandra Williamson, second by Thomas Kern. Motion carried.

Michelle Cubitt stated Lori Offenbecker is the new Executive Director of the Human Development Commission. The annual meeting and luncheon is scheduled on May 7, 2010.

A seminar featuring Donna Beegle as speaker is scheduled on April 29, 2010 at the Franklin Inn in Bad Axe. For further information and reservations please call Kathy Harrison at the Huron County Behavioral Health Department. The fee is \$50.00.

The next meeting is scheduled on April 19, 2010 at the Millington Dining Center in Millington.

Meeting adjourned at 11:40 A.M.

Respectfully submitted,



Sandra R. Williamson  
Vice-Chairperson

# LEAD, EDUCATE, AND DEVELOP

## The Program

A leader, simply defined, is someone who has the ability to influence others. A leader, with appropriate goals, a positive attitude, and a willingness to take risks, is a great asset in the effort to strengthen and transform a community. They provide the vision, motivation and skill to plan the future of communities and guide them through difficult times.

LEAD Tuscola is a 10-month program to introduce Tuscola County residents to programs and opportunities for local leadership. Individuals will have the opportunity to participate in a series of thought-provoking educational sessions, starting with a weekend retreat and continuing with one day sessions every month. Sessions will be held primarily at Davenport University in Caro as well as incorporate a variety of field trips throughout Tuscola County.

Our hope is that following graduation, the participants will take the knowledge they have gained and use it to become more involved in the continuing growth of Tuscola County.

*Janet Penn smiles as she graduates from LEAD Tuscola.*

LEAD Tuscola should appeal to those of diverse backgrounds who are interested in the past, present and future of Tuscola County and are willing to become involved in the County Community.



*The 2008 LEAD Tuscola class volunteered to paint a room in the Thumb Area Assault Crisis Center.*

## The Focus

The program is designed to provide each participant with knowledge of a wide variety of programs and opportunities available in Tuscola County.

At the orientation weekend, scheduled for Friday, September 17 and Saturday, September 18, individuals will participate in sessions designed to acquaint them with each other and prepare them for the 8 class sessions. During monthly sessions, participants will gain knowledge of the history of Tuscola County, local government including the courts, law enforcement, business and economic developments, nonprofit organizations, human services, and Tuscola County's educational opportunities.

## The Commitment

Participants will be asked to attend the weekend orientation and a minimum of seven other sessions to qualify for graduation. Tuition for the program is \$625 and may be paid by the individual and/or the participants, employer/sponsor.



*The 2008 LEAD Tuscola participants toured Lansing and met with Representative Terry Brown*

## Your Invitation

Participants may be nominated by an employer, coworker, acquaintance, or may nominate themselves. Participants will be selected from a written application based on their demonstrated leadership ability and potential. Individual accomplishments and a desire to assume expanded responsibilities of leadership will also be important criteria in the selection process.

#6

Are you ready to be  
a LEADER?

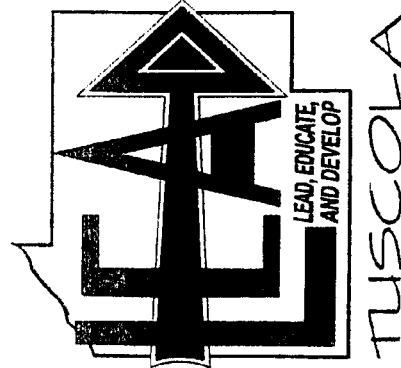
The deadline for application is  
August 1<sup>st</sup>, 2010.

To receive an application or for more  
information please call 989.673.2849 or  
email us at [leadtuscola@yahoo.com](mailto:leadtuscola@yahoo.com)

Name

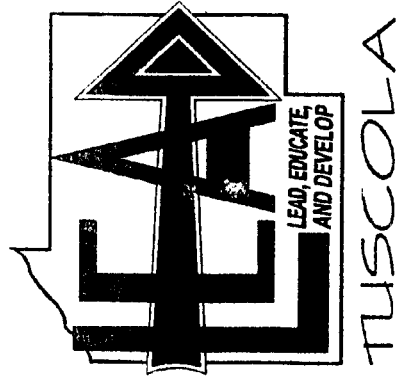
Address

Phone



## Previous employers and sponsors of LEAD participants:

Agri-Valley Services  
Amanda Roggenbuck & Associates PLLC.  
Caro Chamber of Commerce  
Caro Community Hospital  
Cass City Chamber of Commerce  
Chemical Bank & Trust Co.  
City of Vassar  
Davenport University  
Human Development Commission  
Infinite Creative Services, Inc.  
Mayville State Bank  
Northstar Bank  
POET  
Rawson Memorial District Library  
Standard Federal Bank  
TI Automotive  
Thumb Area Big Brothers Big Sisters  
ThumbWORKS!  
Tuscola County Advertiser  
Tuscola County DHS  
Tuscola County EDC  
Tuscola County Sheriff's Office  
Tuscola County Treasurer  
Tuscola Technology Center  
City of Caro  
Wolverine Human Services



**A Process to Lead,  
Educate and Develop  
tomorrow's leaders  
today for  
Tuscola County**

**LEAD TUSCOLA**  
C/O TUSCOLA COUNTY EDC  
157 N. STATE STREET  
CARO, MI 48723

**CONTACT:**

**Phone: 989-673-2849**

**FAX: 989-673-2517**

**E-MAIL: [leadtuscola@yahoo.com](mailto:leadtuscola@yahoo.com)**

# Tuscola County Recycling Advisory Committee

Tod Fackler  
*Chairperson*  
989-823-7831  
[TodFackler@sbcglobal.net](mailto:TodFackler@sbcglobal.net)

Sharon Mika  
*Vice Chairman*  
989-673-6956  
[mantooth@centurytel.net](mailto:mantooth@centurytel.net)

Kate Neese  
*Recycling Coordinator*  
989-672-1673  
[recycle@tuscolacounty.org](mailto:recycle@tuscolacounty.org)

## April 1, 2010 Meeting Minutes

MEMBERS PRESENT: Patricia Frazer, Jim McMinn, Sharon Mika & Norma Wallace

MEMBERS EXCUSED: Tod Fackler, Don Duggar & Jane Ryba

OTHERS PRESENT: Commissioner Roy Petzold, Kate Neese; Tuscola County Recycling Coordinator

Sharon Mika called the meeting to order at 4:31pm and Kate Neese took roll.

The minutes from the February 4, 2010 meeting were reviewed. Mr. McMinn moved to accept the minutes as written and Ms Frazer seconded the motion. The motion carried.

No Public Comment at this time.

Ms. Neese reminded the Committee that the center would only be hosting one Household Hazardous Waste collection this year on May 8<sup>th</sup> in an effort to reduce costs. Discussion was held in regards to the Union Grievance filed earlier this year and its impact on operations. Ms. Neese stated there has been a noticeable drop in the amount of ewaste coming into the facility and credits the Goodwill Store's recycling program.

The Clean Sweep program was discussed at length. Ms. Neese explained that the Michigan Department of Agriculture reimburses the County for disposal of all pesticides and mercury. This program is a year-to-year grant program through the State of Michigan. It also covers the cost of the annual Hazwhopper training for two employees at each Clean Sweep site. Ms. Neese pointed out that she intends to have one of her full time employees Hazwhopper trained when the three-day course is offered again (it hasn't been offered in a couple years due to lack of participation).

The 6 Year Projected Budget scenarios were reviewed and discussed at this time. Ms. Neese has seen a moderate increase in the value of materials but still feels the long-term budget is in crisis. Ms. Mika suggested doing away with the battery collection drum. Ms. Neese explained that as long as the center accepts ewaste, there will always be batteries that need to be recycled. No other cost saving suggestions were given at this time. Ms. Neese will continue to update these spreadsheets and is presenting them to the Board of Commissioners on April 15<sup>th</sup>.

Ms. Neese informed the Committee that Watertown Township will begin hosting a recycling trailer on Saturday April 24<sup>th</sup>. Ms. Neese went on to say that Koylton Township has also shown interest in beginning a once a month recycling collection. Discussion was held.

New Business was discussed at this time. The 2009 Annual Report was distributed and reviewed. Ms. Mika asked Ms. Neese to create an updated list of Goals and Objectives for the June 3<sup>rd</sup> meeting.

The current sale of materials report & division figures for 2009 & 2010 were reviewed. The current Budget Status Report was distributed and reviewed. Ms. Neese reminded the Committee that current Budget Status Reports could be found online at [www.tuscolacounty.org/finreports/](http://www.tuscolacounty.org/finreports/) under "Monthly Budgetary Status Reports".

Ms. Mika asked if any of the local Post Offices were recycling their junk mail paper through our center. Ms. Neese explained that the Caro Post Office used to use our program but because of internal changes, they no longer do. However, Fostoria Post Office is still using our program. Information about the recycling center and its services has been sent to the local Post Offices in the past.

Ms. Mika adjourned the meeting at 5:27pm. The next meeting is June 3, 2010 at 4:30pm and will be held in the Board of Commissioner's room at the Annex Building. All meetings are open to the public.



April 1, 2010

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, April 1, 2010 at 8:00 A.M.

Present: Commissioners John Laurie, Gary Parsell, and Mike Zwerk, County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.  
Also present: County Commissioner Roy Petzold.

Motion by Parsell seconded by Zwerk that the minutes of the March 18, 2010 regular meeting of the Board be approved. Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$98,290.43 and bills in the amount of \$140,654.00 covered by voucher #10-16 were presented and audited.

Motion by Zwerk seconded by Parsell that the payroll and bills be approved. Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

None.

Motion by Parsell seconded by Zwerk that the Seasonal Weight Restrictions be removed from all affected county roads effective Thursday, April 1, 2010 at 8:05 A.M. Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that the bids for 2010 Seed and Mulch taken and accepted at the last regular meeting of the Board be awarded in the best interest of the Road Commission, as recommended by the County Highway Engineer. Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that the agreement between Albrecht Investment Company and the Tuscola County Road Commission allowing Special Designated and Designated All-Season loads and sizes for Cat Lake Road from M-46 to their Cat Lake Pit be extended for an additional two (2) years with the conditions specified in the agreement. Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk to grant Elkland Township a one-year variance of the Local Road Improvement and Township Allowance Policy for the 2010 season approving to suspend resurfacing Schwegler Road from Daus to Bay City-Forestville and instead resurface Koepfgen Road from Wilsie to Muntz in 2010, with the understanding that in 2011 Elkland Township will return to the policy requiring the oldest surface fifteen years old or older to be resurfaced. Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that bid items #1 and #2 of the 2010 bituminous resurfacing bids for primary roads be awarded to the low bidder, Albrecht Sand & Gravel Company; and that bid item #3 of the 2010 bituminous resurfacing bids for primary roads be awarded to the low bidder, Saginaw Asphalt Paving Company. Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that bid item #13 for Denmark Township of the 2010 bituminous resurfacing bids be awarded to the low bidder, Albrecht Sand & Gravel Company. Zwerk, Parsell, Laurie --- Carried.

At 8:15 A.M. the following bids were opened for 2010 Hot Mixed Asphalt Machine Patches:

<u>Bidder</u>	<u>Sm. Patches 0 - 5 tons</u>	<u>Sm. Patches 6 - 10 tons</u>	<u>Med. Patches 11 - 49 tons</u>	<u>Lg. Patches 50 tons +</u>
Astec Asphalt, Inc.	\$ 195.00 / ton	\$ 175.00 / ton	\$ 135.00 / ton	\$ 80.00 / ton
Chippewa Asphalt Paving	325.00 / ton	280.00 / ton	215.00 / ton	110.00 / ton
Mr. Asphalt & Sealcoating	240.00 / ton	150.00 / ton	112.00 / ton	100.00 / ton
Esch Landscaping, LLC	270.00 / ton	168.00 / ton	130.00 / ton	100.00 / ton
Yaroch Paving & Asphalt	205.00 / ton	185.00 / ton	165.00 / ton	145.00 / ton
Albrecht Sand & Gravel Co.	335.00 / ton	277.00 / ton	160.00 / ton	135.00 / ton

Motion by Zwerk seconded by Parsell that the bids for 2010 Hot Mixed Asphalt Machine Patches be accepted and awarded in the best interest of the Road Commission, as recommended by the County Highway Engineer. Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that the price quotes for Corrugated Metal Pipe for three (3) local construction projects (Bradleyville Road, Phillips Road, and Schwegler Road) be accepted and awarded to Jensen Bridge & Supply Company. Zwerk, Parsell, Laurie --- Carried.

County Highway Engineer Zaverucha reported to the Board an update regarding United States Bike Route 20 which includes a proposed segment of the route through Tuscola County. After discussion, the Board requested that a resolution of support be drafted for the next regular meeting of the Board.

Motion by Parsell seconded by Zwerk to install Reflective Sign Post Panels on existing Stop Signs at all State Highway intersections. Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk to deny the request from the Arbela Township Board to transfer other township's unused construction allowances to Arbela Township; all in accordance with the Road Commission's Local Road Improvement and Township Allowance Policy. Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that the meeting be adjourned at 9:25 A.M. Zwerk, Parsell, Laurie --- Carried.

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Chairman

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Secretary-Clerk of the Board

#9

**Tuscola County Health Department**  
**Board of Commissioners Monthly Report for April 2010**  
Prepared by: Gretchen Tenbusch, RN, MSA, Health Officer  
Visit our website at [www.tchd.us](http://www.tchd.us)

**Outcomes for the Month:**

- The Health Department was presented their certificate of accreditation by Mark Miller, Michigan Department of Community Health on April 13, 2010.
- A rabid bat was found in the Millington area. The individual bitten by the bat has received treatment.

**Issues under consideration by the Local Health Department:**

- The Health Department is still waiting to hear if it received the regional GLRI grant.
- The Health Department continues to work on protocol to implement the Smoke-Free law on 5/1/10. We had a community education session on 4/15/10 at the Tuscola Tech Center at 5:30pm and will have another training on 4/21/10 at the Vassar Public Library at 2pm.
- The Health Department will participate in a Tabletop exercise on 6/15/10 to test the Modular Emergency Medical System (MEMS) plan.
- Health Care Reform may change what Public Health looks like. There is funding for prevention services within the Health Care Reform language. We are waiting to see if these funds come to Public Health or will be privatized.
- As a result of the ARRA/HITECH law, we will need to look at implementation of an electronic health record (EHR) within the Health Department in order to avoid penalties such as a reduction in Medicare and Medicaid reimbursement. It may also qualify us for reimbursement of some of our EHR implementation expenses.
- Carol Hicks, Administrative Services Coordinator/ Medical Examiner Secretary is retiring on 4/19/10. She will be missed. Her position is being refilled at a 4 day/week position instead of Full time. Kathy O'Dell has accepted this position and had begun orientation.
- The Michigan Department of Community Health has informed us that they have taken care of any Cost Based Reimbursement payback for all Michigan local health departments for FY03-04. For FY04-05 thru 06-07 they are considering those cost reports as final and we don't have to pay anything back on those. For FY07-08, the State did not pay TCHD for the Family Planning QHP encounters, so we should have nothing to pay back for that year. Starting with FY08-09, Qualified Health Plan encounters were not included in the calculation, so there should be no further Cost Report issues.
- The Michigan Department of Community Health budget has not been approved yet. The House and the Senate can not agree on the appropriation and the cuts.

**Issues to be brought to Board of Commissioners:**

- The Health Department has completed the FY08-09 Annual Report. A copy has been provided to Mike Hoagland for the Board of Commissioners review.