



TUSCOLA COUNTY

Committee of the Whole

MEETING AGENDA

Monday, May 8, 2023 – 8:00 AM

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Public may participate in the meeting electronically:
Join by phone: (US) +1 929-276-1248 PIN:112 203 398#
Join by Hangouts Meeting ID: meet.google.com/mih-jntr-jya

8:00 AM Call to Order - Chairperson Vaughan
Roll Call - Clerk Fetting

Page

County Updates

New Business

1. Friend of the Court Cooperative Reimbursement Program Grant Application for Fiscal Year 2024 - Kathleen Curtis, Friend of the Court Director
2. 2023 Tuscola County Planning Commission Annual Report - Heidi Stark, Planning Commission 4 - 11
[2023 Tuscola County Planning Commission Annual Report-Draft](#)
3. Budget Amendment Request for Planning Commission - Heidi Stark, Planning Commission 12
[20230504 Letter to BOC - Re: Budget](#)
4. Home Delivered Meals Program - Maryanne Eagle, Finance Director, Human Development Commission and Kristy Sutherland, Senior Services Director, Human Development Commission
5. Community Corrections Fiscal Year 2024 Grant - David Stevens, Community Corrections Coordinator, Thumb Area Regional Community Corrections 13 - 59
[Resolution 2023-XX FY 2024 Community Corrections Grant Application FY 2024 Part One](#)
[2024 Application Budget Section Administration \(2\)](#)

[Thinking Matters \(2\)](#)
[Employability Skills \(2\)](#)
[Intensive Outpatient Program \(IOP\)](#)
[Opiate/Methamphetamine Specific Program \(OMSP\) Program](#)
[Pretrial Assessment](#)
[Pretrial Supervision Services](#)
[Substance Abuse Programming](#)

6. Marine Patrol Boat Purchase Request - Glen Skrent, Tuscola County Sheriff 60 - 65
[United States Department of Agriculture \(USDA\) Grant](#)
[Marine Boat](#)
[Marine Boat 2](#)
[Quote for 2023 Hewes Craft 220 Ocean Pro](#)
[1999 Marine Boat Receipt](#)
[Boat Project](#)
7. Shay Lake and Murphy Lake Levels - Robert Mantey, County Drain Commissioner 66 - 73
[Commissioners' Letter Shay Lake](#)
[Resolution 2023- xx Shay Lake - Resolution to Amend Lake Level Order](#)
[Commissioners' Letter Murphy Lake](#)
[Resolution 2023-xx Murphy Lake - Resolution to Amend Lake Level Order](#)
8. Land Bank Appointment - Jodi Fetting, County Clerk
9. Health Department Revenue Loss - Amanda Ertman, Tuscola County Health Officer 74 - 77
[2021276001 REVISED Food License Renewal Refunds.xlsx](#)
[2021276002 2nd Food License Renewal Refunds.xlsx](#)
[2021 Food License Fee - Revenue Loss](#)

Old Business

Finance/Technology

Committee Leader **Commissioner Young** and Commissioner Koch

Primary Finance/Technology

1. Provision of Government Services (PGS) Available Funds - Clayette Zechmeister, Controller/Administrator 78 - 83
[PGS-American Rescue Plan Act \(ARPA\) Project Tracker 5-1-23](#)
[PGS-ARPA Requested 5-1-2023](#)

On-Going and Other Finance

On-Going and Other Technology

Building and Grounds

Committee Leader **Commissioner Koch** and Commissioner Lutz

Primary Building and Grounds

1. Bids on the Replacement of the Exterior Windows at the County Adult Probation Building at 449 Wells Street, Caro - Mike Miller, Director of Building and Grounds
2. Bids for the Installation of New Vinyl Siding at the County Adult Probation Building at 449 Wells Street Caro - Mike Miller, Building and Grounds Director

On-Going and Other Building and Grounds

Personnel

Committee Leader **Commissioner Bardwell** and Commissioner Vaughan

Primary Personnel

On-Going and Other Personnel

Other Business as Necessary

1. Update - Chairman Vaughan
[Thank You Email to Chairman Vaughan](#)

84

Public Comment Period

Adjournment

Tuscola County Planning Commission

Annual Report 2022

Contents

1.0 INTRODUCTION	2
2.0 MEMBERSHIP	2
3.0 MEETINGS	3
3.1 Attendance	3
4.0 PLANNING COMMISSION RESPONSIBILITIES	3
5.0 PLANNING COMMISSION ACTIVITY IN 2022	4
5.1 Master Plan Reviews and Filing	4
5.2 Zoning Amendments, review and revisions	4
5.4 Review of Local Development Plans.	4
5.5 Farmland Agreement Applications (PA 116)	5
5.6 FOIA requests	5
5.7 Topics Reviewed and Discussed	5
5.8 County Master Plan	6
5.9 County Ordinances	6
6.0 ZONING PERMIT AND VIOLATION ACTIVITY IN 2022	6
7.0 ZONING BOARD OF APPEALS ACTIVITY IN 2022	6
7.1 Airport Zoning Board of Appeals	6
8.0 TRAINING AND LOCAL OUTREACH	7
9.0 PLANNING COMMISSION GOALS	7
9.1 2022 Goal Accomplishment	7
9.2 2023 Planning Commission Goals.	8

1.0 INTRODUCTION

The Tuscola County Planning Commission functions under and has their powers and duties set forth by both the Michigan Planning Enabling Act (PA 33 of 2008) and the Michigan Zoning Enabling Act (PA 110 of 2006). The Michigan Planning Enabling Act (MPEA) provides for the creation, organization, powers, and duties of Planning Commissions. The Michigan Zoning Enabling Act (MZEA) provides for the adoption of zoning ordinances and the establishment of zoning districts and prescribes powers and duties of certain officials including the Planning Commission.

Section 19 of the MPEA (MCL 125.3819) requires the Tuscola County Planning Commission to make an annual written report to the County Board of Commissioners. This report is to provide the Board with a summary and status of planning activities over the past year.

2.0 MEMBERSHIP

The MPEA states that the membership of the Planning Commission shall be representative of important segments of the community, such as the economic, governmental, educational, and social development of the local unit of government, in accordance with the major interests as they exist in the local unit of government, such as agriculture, natural resources, recreation, education, public health, government, transportation, industry, and commerce. The membership shall also be representative of the entire geography of the local unit of government to the extent practicable.

In 2022, the Planning Commission's membership consisted of:

Rick Boylan
Cynthia Kapa*
Lonnie Kester, Chair
Robert McKay
Albert Pearsall, Vice Chair
Heidi Stark**
Ann Westover, Secretary*
Lori Selvidge~

*member has Citizen Planner Certification through MSO Extension.

**member has completed Master Citizen Planner requirements through MSU Extension.

~ Appointed September

The Board of Commissioner's Liaison was Kim Vaughan.

3.0 MEETINGS

At the January 5, 2022 meeting the Planning Commission set their 2023 meetings for the first Wednesday of each month at 5:00 p.m. Meetings are to be held at the Purdy Building.

In 2022, the Commission met monthly. No special meetings or closed sessions were held. All meetings were held in compliance with the Open Meetings Act (PA 267 of 1976).

3.1 Attendance

The Planning Commission held twelve (12) regular meetings in 2022. Member attendance is indicated with an X. Excused attendance is marked with an E. U indicates an unexcused absence.

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Rick Boylan	X	E	X	X	X	X	E	X	E	X	X	X
Cynthia Kapa	X	X	X	X	X	X	X	X	E	E	E	X^
Lonnie Kester	X	X	X	X	X	X	X	X	X	X	X	X
Robert McKay	X	X	X	X	E	X	X	X	X	X	X	E
Albert Pearsall	X	X	X	X	X	X	X	X	X	X	X	X
Heidi Stark	X	X	X	X	X	X	X	X	X	X	X	X
Ann Westover	X	X	X	X	E	X	X*					
Lori Selvidge									U~			

^ Member resigned- no longer meets residency requirements.

* Member resigned- military service

~ Member resigned during meeting via text.

4.0 PLANNING COMMISSION RESPONSIBILITIES

The Planning Commission has a broad range of responsibilities and duties. While many duties are statutory, the scope of certain roles is directed, defined, and approved by the Board of Commissioners. The Planning Commission's basic duties and responsibilities as defined by the MZEA and the MPEA include the following:

- Review and make recommendations, as required by the MZEA, on zoning amendments for any township in the County that has its own zoning ordinance
- Review and comment on any proposed master plans or master plan amendments for any community within or adjacent to Tuscola County as required by the MPEA
- Reviews applications into the Farmland and Open Space Preservation Program (PA 116)
- Serves as the coordinating agency for all planning in the county
- Cooperates with neighboring and area local governments, state and federal governments and other agencies of Tuscola County government

- Oversees, creates, modifies and maintains the Tuscola County Master Plan. Part of this work includes promoting public interest and understanding of the master plan and the master plan process. The Planning Commission also makes ordinance proposals, plan amendments, and sub-plans as required by the Board of Commissioners in accordance with the MZEA, Tuscola County Zoning Ordinance, and the Tuscola County Master Plan.
- Creates studies of existing and future conditions, surveys, and probable growth. These studies should include economic development, social development, physical development, and environmental concerns.
- Recommends Capital Improvement Program (CIP) elements for capital expenditures of the government (and creates the CIP if not assigned to another agency).
- Conducts infrastructure reviews of proposed physical improvements in the government
- Prepares an annual report and submits a yearly budget and an annual work program.
- Keep public records of its meetings and other documents, all complying with the Freedom of Information Act.

5.0 PLANNING COMMISSION ACTIVITY IN 2022

5.1 Master Plan Reviews and Filing

City of Vassar Master Plan
 Village of Kingston Master Plan
 Tuscola County Parks and Recreation Master Plan
 City of Caro Master Plan

5.2 Zoning Amendments, review and revisions

Almer Township Zoning Ordinance Amendment -solar
 Wisner Township Zoning Changes
 Fairgrove Zoning Ordinance-town
 Freemont Township Zoning Ordainment Amendment - marijuana
 Columbia Zoning Ordinance- Agritourism

5.4 Review of Local Development Plans

Tuscola Township – Blasius Inc. Telecommunication Tower and Outbuilding.
 Village of Cass City Wastewater Treatment Plan
 Village of Reese Parks and Recreation Plan
 Tuscola Township -Karr Automotive Site
 Village of Millington Capital Improvement Plan

5.5 Farmland Agreement Applications (PA 116)

In 2022, the Commission reviewed and commented on a total of 29 farmland agreement application packages in 15 different townships applying to enter the Farmland and Open Space Preservation Program.

Township	Number
Almer	7
Arbela	1
Akron	1
Dayton	3
Columbia	1
Denmark	2
Gilford	2
Fairgrove	1
Juniata	1
Kingston	1
Indianfields	1
Millington	1
Tuscola	1
Wells	1
Wisner	2

In addition, The State of Michigan rejected one PA 116 previously filed for lacking proper acreage under agriculture (Kingston- 120 Acres). One Pa 116 was also withdrawn from the PA116 program in Denmark township (40 Acres).

5.6 FOIA requests

The Planning Commission received no FOIA requests in 2022.

5.7 Topics Reviewed and Discussed

The following topics were discussed in the context of having a potentially large and long-lasting impact on the future of Tuscola County.

- Tuscola County Master Plan – Review and updating of the plan was a major focus of the year.
- Activities and processes of the Parks and Receptions Board
- Parks and Receptions formation of an “ON-line” store and formation of a non-profit organization.
- Tuscola County Airport Zoning Board- On-going litigation and case updates.
- Incubator Kitchen (Big Boy location) and potential tourism impact

- Military Sales Pilot Training Center – Potential impact of F-35 bed down on Selfridge and surrounding area. The topic was updated numerous times.
- Selfridge Air National Guard Base.
- Safety at M-81 and Higgins Road in Juniata township.
- Assessors availability, training, and assessments in Tuscola County
- Home Businesses including marijuana, farm business, and remote work.

5.8 County Master Plan

The Tuscola County Master Plan was last updated in 2013. The Planning Commission began work on the Master Plan in late 2021. The draft plan was completed and a public hearing was scheduled for January 5, 2023.

5.9 County Ordinances

Tuscola County currently has eight (8) ordinances.

- Airport Zoning Ordinance 2010*
- County of Tuscola Dog Ordinance 2022
- County Property Smoking Ordinance of Tuscola County 2006
- Farmland and Open Space Preservation Ordinance 2008*
- Hazardous Materials Incident Cost Recovery Ordinance 1995
- Off-Road Vehicle Ordinance 2012
- Ordinance Governing Activities at All Tuscola County Parks and Recreational Areas 2015
- Public Well Water Testing Ordinance of Tuscola County 2003

*Planning and zoning ordinance.

6.0 ZONING PERMIT AND VIOLATION ACTIVITY IN 2022

SAFEBuilt (Contracted 2021, October) is responsible for administering building permits and inspections.

Tuscola Airport Zoning Administrative Agency is the organization responsible for administering the Tuscola County Airport Ordinance. Municipalities that have all or part of the Airport Hazard Area within their boundaries may choose to administer the ordinance by adopting the County Airport Ordinance as written.

7.0 ZONING BOARD OF APPEALS ACTIVITY IN 2022

7.1 Airport Zoning Board of Appeals

The Airport Zoning Board of Appeals (AZBA) has the powers defined in the Tuscola County Airport Zoning Ordinance, Ordinance number 2010-01. They have the power to issue certificates of variance under the provisions of ordinance 2010-01 and to otherwise decide

appeals from any order, requirements, rule, regulation, decision, or determination made by the Airport Zoning Administrative Agency/Airport Zoning Administrator.

The 2022 AZBA members were:

- Keith Kosik, Chairman
- Tim Kenney, Vice Chairman
- Bill Campbell, Secretary*
- Don Clinesmith
- Paul Hoose

*Secretary duties are performed by Jodi Fetting, Tuscola County Clerk.

The AZBA met twice in 2022. The first meeting was the required organizational meeting. All members were present. The AZBA reelected its board of officers. 2022-M-AZ-003

The second meeting addressed the ongoing litigation regarding wind turbines. The decisions were as follows:

- Follow the Circuit Court's order to issue variances for 33 turbines without conditions. 2022-M-AZ-009
- File an Application for Leave to Appeal with the Michigan Supreme Court Case No. 355715. (MI Court of Appeals regarding the issuance of variances for 8 turbines) 2022-M-AZ-012
- File a 2022-M-AZ-013 File an Application for Leave to Appeal to the Michigan Supreme Court on the Tall Structure Cases File No. 357209 and File No. 357210 (Lack of Standing in the MDOT Tall Structures permitting process) which have been consolidated.

8.0 TRAINING AND LOCAL OUTREACH

The Planning Commission published a January newsletter for distribution to township governments.

Provided assistance to Indianfields Planning Commission members regarding County Airport Ordinance administration.

9.0 PLANNING COMMISSION GOALS

9.1 2022 Goal Accomplishment

Complete Master Plan – Met/Not Met. The Master Plan is ready to go to the public hearing on January 5, 2023. The Master Plan has not complete the process of adoption.

Promote County-wide Planning Commission learning by publishing and distributing a newsletter to governmental bodies that have a planning function -Met. The newsletter was published in January.

Respond to information requests in a timely fashion. Met. All requests were dispatched within 30 days.

Provide timely and constructive reviews of submitted plans, ordinances, and PA 116 packages. Met. All requests and filings were dispatched within the allotted time frame.

Continue growth of Planning Commission knowledge by attending education courses as required. These include Citizen Planner, planning and zoning courses, and other courses related to the function and knowledge needs of the Planning Commission. Met. Two courses were attended.

Create “white” information papers on various county entities, projects, and topics as requested and needed. Met

9.2 2023 Planning Commission Goals.

Complete the Master Plan process.

Promote County-wide Planning Commission learning by publishing and distributing a newsletter to governmental bodies that have a planning function.

Respond to information requests in a timely fashion.

Provide timely and constructive reviews of submitted plans, ordinances, and PA 116 packages.

Continue growth of Planning Commission knowledge by attending education courses as required. These include Citizen Planner, planning and zoning courses, and other courses related to the function and knowledge needs of the Planning Commission.

Create “white” information papers on various county entities, projects, and topics as requested and needed.

Tuscola County Planning Commission

125 W. Lincoln St. Caro MI 48723

Phone: 989-672-3700 Fax: 989-672-4011

Email: tcplanning@tuscolacounty.org

May 4, 2023

Tuscola County Board of Commissioners
Via Clayette A. Zechmeister, County Controller

RE: Tuscola County Planning Commission Budget Amendment Request

The Tuscola County Planning Commission requests the following budget amendments:

DL Number	Description	2022 Budget	2023 Current	2023 Request
101-400-727.000	Supplies, Printing, Postage	\$20.00	\$0.00	\$100.00
101-400-957.000	Employee Training	\$800.00	\$0.00	\$800.00

The Tuscola County Planning Commission has a direct and immediate need for supply funding to complete the 2022 County Development Plan. Supply funding will allow the Commission to complete the review and publish the document for review and passage by the Board of Commissioners.

The Planning Commission further requests funds to purchase training supplies and enable one or two members to attend planning and zoning classes. The Planning Commission has three new members that require basic planning training. This funding would enable basic training manuals to be purchased. It would also enable at least one new member the opportunity to receive Citizen Planning Certification and work toward Master Citizen Training. (At this time, only one person on the Planning Commission has this level of training). Funds would also be expended on training classes and presentations on subjects useful to local governments and the overall development of Tuscola County.

Heidi Stark
Tuscola County Planning Commission
Member

Lonnie Kester, Chairperson – Albert Pearsall, Vice Chairperson – Donald Wellington
Jane Rymarczyk – Rick Boylan – Matt Webb - Heidi Stark – Kim Vaughan, Board Representative

TUSCOLA COUNTY BOARD OF COMMISSIONERS

125 W. Lincoln Street
Suite 500
Caro, MI 48723

Telephone: 989-672-3700
Fax: 989-672-4011

At a regular meeting of the Board of Commissioners for the County of Tuscola, State of Michigan, on the ____ day of ____ 2023, with the meeting called to order at 8:00 a.m.

Commissioners Present:

Commissioners Absent:

The following resolution was offered by Commissioner _____,
seconded by Commissioner _____,

RESOLUTION 2023-XX **Fiscal Year 2024 Community Corrections Grant Application**

WHEREAS, Tuscola County, as a member of the Thumb Area Regional Community Corrections with Lapeer Huron and Sanilac Counties, recognizes the need to offer felony probationers with specific programming targeted at further advancing offender success rates and reducing repeat offender rates; and

WHEREAS, the Fiscal Year 2024 Community Corrections Grant Application, written on behalf of the Thumb Area Regional Community Corrections, will provide a funding source to incorporate such programming and administrative oversight in Tuscola County.

THEREFORE, BE IT RESOLVED that the Tuscola County Board of Commissioners hereby approves Tuscola County's participation in the Thumb Area Regional Community Corrections Fiscal Year 2024 Community Corrections Grant Application, for the period of October 01, 2023 through September 30, 2024.

BE IT FURTHER RESOLVED, that this resolution be spread upon the proceedings of the Tuscola County Board of Commissioners this ____th day of May, 2023.

Roll Call Vote:

Ayes:

Nays:

Resolution 2023-XX declared adopted this ___ day of _____, 2023.

Kim Vaughan, Chairperson
Tuscola County Board of Commissioners

I, the undersigned, Clerk of Tuscola County, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Tuscola County Board of Commissioners, at its Regular Meeting held on _____, 2023.

Jodi Fetting
Tuscola County Clerk, CCO

MICHIGAN DEPARTMENT OF CORRECTIONS

“Committed to Protect, Dedicated to Success”



Office of Community Corrections

Community Corrections Plan and Application
Fiscal Year 2024

CCAB Name: THUMB AREA REGIONAL

Email the application to:

1. MDOC-OCC@michigan.gov
2. Your assigned Community Corrections Specialist

DUE DATE: May 1, 2023

SECTION I: COMMUNITY CORRECTIONS ADVISORY BOARD INFORMATION				
Name of CCAB: THUMB AREA REGIONAL			Federal I.D. Number: 386005780	
A: GENERAL CONTACT INFORMATION:				
	CCAB Manager	CCAB Manager's Direct Supervisor	CCAB Chairperson	Agency Serving as Fiduciary of Award & Contact Person
Name:	David Lee Stevens	CCAB Chairperson	Philip A. Fulks	Lapeer County
Title:	Coordinator			TBD
Address:	255 Clay Street Rm 83		505 Handley Street	255 Clay Street
City:	Lapeer		Imlay City	Lapeer
State:	Michigan		Michigan	Michigan
Zip:	48446		48444	48446
Phone:	810-245-4744		586-946-0375	
Fax:				
Email:	dstevens@lapeercounty.org		philipfulks@gmail.com	

Type of Community Corrections Board:	Regional Advisory Board
Counties/Cities Participating in the CCAB:	Lapeer County, Tuscola County, Sanilac County and Huron County
Date application was approved by the local CCAB:	April 19 th , 2023
Date application was approved by county board(s) of commissioners and/or city council:	Huron County May 9 th , 2023, Lapeer County May 11 th , 2023, Sanilac County May 16 th , 2023, Tuscola County May 8 th , 2023
Date application was submitted to OCC:	April 28 th , 2023

B: CCAB MEMBERSHIP <i>(please enter "vacant" for any vacant membership position)</i>		
Representing:	Name	Email
County Sheriff:	Paul Rich, Sanilac County Glen Skrent, Tuscola County	prich@sanilacounty.net ggs@tuscolacounty.org
Chief of Police:	David Mallett, Chief of Police - Metamora Township	dmallett@metamoratownship.com
Circuit Court Judge:	Michael Nolan, Lapeer County Gerald Prill, Huron County	mnolan@lapeercounty.org prillg@co.huron.mi.us
District Court Judge:	Maureen Salayko David Herrington	msalayko@lapeercounty.org herringd@co.huron.mi.us
Probate Court Judge:	Justus Scott	jscott@lapeercounty.org
County Commissioner(s) <i>(One required for each member county):</i>	Bill Lutz, Tuscola County John Moody, Sanilac County Mike Meissner, Huron County Tom Kohlman, Lapeer County	blutz@tuscolacounty.org jmoody@sanilacounty.net mikemeissner@gmail.com tkohlman@lapeercounty.org
Service Area (Up to 3):	Jacqueline List, List Psychological - Tuscola County Todd Anglebrandt, AICC Director - Lapeer County	jacquelinelist@listpsych.com tanglebrandt@lapeercounty.org
County Prosecutor:	John Miller, Lapeer County Mark Reene, Tuscola County	jmiller@lapeercounty.org mreene2011@gmail.com
Criminal Defense Attorney:	Philip Fulks	philipfulks@gmail.com
Business Community:	VACANT	

Communications Media:	VACANT	
Circuit/District Probation:	Michael Slater, Lapeer County/Sanilac County Jonathan Brown, Tuscola County/Huron County	slaterm@michigan.gov brownj24@michigan.gov
City Councilperson (<i>Applies to City or City/County Regional CCABs only – one from each member City/County required</i>):	N/A	
Workforce Development:	Jody Kerbyson, Michigan Works	jkerbyson@gstmiworks.org
<ol style="list-style-type: none"> 1. Does your CCAB have Bylaws? Yes 2. What steps does your CCAB take to orientate new CCAB members ensuring the understanding of their roles and responsibilities? New CCAB members are given an overview of the PA511 Act to include: current funded programs, eligibility criteria, PCR, State Board Priorities, target population, evidence-based practices, etc. Once there is a general understanding of the before mentioned items, there can be further discussions on what is expected of them. 3. What steps are your CCAB taking to fill vacant membership positions (enter N/A if you have no vacant positions)? Communications are made with stakeholders and interested parties in attempt to fill vacancies. Vacancies are also brought up and discussed at CCAB meetings. 		

SECTION II: DATA ANALYSES & COMPREHENSIVE CORRECTIONS PLAN

Introduction and Instructions for your Comprehensive Corrections Plan:

Michigan Public Act 511, also known as the Community Corrections Act, was established in 1988 in an effort to improve the State’s prison commitment rates (PCR) through the development and utilization of evidence-based, community corrections programming that targets moderate to high risk/needs offenders. Counties and regions establishing a Community Corrections Advisory Board (CCAB) appoint member stakeholders as required by PA-511 to identify and target local criminogenic needs that impact prison commitments and recidivism. CCABs are obligated to abide by PA-511 and Michigan Office of Community Corrections (MOCC) requirements when receiving MOCC funding, including but not limited to data tracking and analysis, key performance measures, as well as minimum program eligibility and utilization requirements.

This Application serves as your CCAB’s Comprehensive Corrections Plan. To be considered for funding, it must include specific and detailed explanation as to how your plan will impact State Board Priorities, local prison commitment rates, recidivism, and local priorities/initiatives through identified key objectives. Strategies to obtain key objectives as well as performance measures must also be identified. For the purpose of this application, the following terms and definitions apply:

- **State Board Priority Populations** – CCABs requesting funding must target at least one of the following State Board Priority Populations:
 - Sentenced Felons assessed as having moderate to high risk/needs when using a State approved actuarial, objective validated risk and need assessment
 - Pretrial Population
- **Key Objectives** – CCABs requesting funding must identify at least one Key Objective for each of the following applicable categories:
 - **Reduction of Statewide Overall PCR** – *This is required for all CCABs requesting funding for any services/programming that targets sentenced felons.* This may include local objectives that impact Overall PCR, Group 2 Straddle PCR, OUIL 3rd PCR, PVT or PVNS Recidivism, or other categories that impact the State’s Overall PCR.

- **Increase of Statewide Appearance and Public Safety Rates for Pretrial Defendants** – *These are required for all CCABs requesting funding for any pretrial services and/or programming that targets pretrial defendants.* – This must include local objectives addressing appearance rates and public safety rates of pretrial defendants.

Your CCAB may identify other objectives in addition to these required objectives.

- **Supportive Strategies** – Proposed OCC funded programming and/or services, identified by CCIS Code and Local Program Name, that are intended to support the objectives identified.
- **Key Performance Measures** – Identified in each proposed program description, these are the specific methods your CCAB will utilize to measure outcomes of programming and their impact on State Board Priorities.

Felony Data Analyses:

OCC will provide CCABs with relevant felony dispositional and recidivism data to complete the application. CCABs must analyze this data along with local CCIS data (reports run locally from COMPAS Case Manager) and develop key objectives and supportive strategies that will help attain local goals and support State Board Priorities.

A thorough analysis of the data should include:

- Overall PCRs, rates within sentencing guideline ranges, PCRs within Group 1 and Group 2 offense categories, status at time of offense and recidivism of probation violators, both new sentence and technical.
- Reference to changes in PCRs compared to prior year
- Review your past OCC funding proposals for ideas
- CCAB stakeholder changes
- New judicial, probation, or CCAB staff or other personnel issues that impact referrals, screenings, or programming
- Service provider changes or issues
- Trends in local criminality (example: increase in drug related offenses, decrease in probation violations, etc.)
- Development or changes in local court services or programming (example: new Specialty Court programming, changes to court programming eligibility, etc.)

Your data analyses form the basis of your objectives and strategies. A weak link between them may result in denial of, or conditional revisions to, your Comprehensive Corrections Plan. Therefore, it is important to demonstrate a solid connection between your data, objectives, and supportive strategies.

Your CCAB must then determine its proposed PCR category/categories based on this analysis, with consideration given to the average of the last 3 years. Your CCAB must then identify the strategies that will impact its PCR category/categories. **All strategies that you are requesting funding for must also be listed on the Budget Cost Description and have a completed Program Description.** If you request funding for a program or service that is not identified as a strategy impacting any objective, it will not be considered for funding.

Example #1: State Board Priority Target Population: Sentenced Felons.
Objective: To reduce the County's Overall Prison Commitment Rate (PCR) to 16% or less.
Supportive Strategy: C01 Thinking Matters, G18 Intensive Outpatient Group, & B15 Employment Skills.

Example #2: State Board Priority Target Population: Pretrial Population
Objective: To increase the County's current Appearance Rate from 87% to 90%.
Supportive Strategy: F22 PRAXIS and F23 Pretrial Supervision Services.

Example #3: State Board Priority Target Population: Pretrial Population
Objective: To increase the County's current Public Safety Rate from 80% to 89%.

Supportive Strategy: F22 PRAXIS and F23 Pretrial Supervision Services.

A: FELONY DATA ANALYSES

- Using felony dispositional data supplied by MOCC, please fill in the rates (%) and number of dispositions for the ***previous two fiscal years*** in the two charts below.
- Does the following data exclude felony dispositions with prisoner status at time of the offense? Yes No

FY 2021 State PCR:	16.5%	Group 2 Rate:	11.6%	Straddle Cell Rate:	19.7%	Group 2 Straddle Rate:	18.6%
Overall PCR:	14.0 - 88 prison dispositions out of 611 felony dispositions						
Group 1:	19.0% - 46 prison dispositions out of 243 felony dispositions						
Group 2:	11.0% - 42 prison dispositions out of 368 felony dispositions						
Straddle PCR:	18.0% - 26 prison dispositions out of 145 felony dispositions						
Group 1:	11.0% - 6 prison dispositions out of 55 felony dispositions						
Group 2:	22.0% - 20 prison dispositions out of 90 felony dispositions						
FY 2022 State PCR:	18.4%	Group 2 Rate:	12.6%	Straddle Cell Rate:	21.1%	Group 2 Straddle Rate:	20.3%
Overall PCR:	17.3% - 146 prison dispositions out of 845 felony dispositions						
Group 1:	25.8% - 94 prison dispositions out of 365 felony dispositions						
Group 2:	10.8% - 52 prison dispositions out of 480 felony dispositions						
Straddle PCR:	19.3% - 36 prison dispositions out of 187 felony dispositions						
Group 1:	15.9% - 13 prison dispositions out of 82 felony dispositions						
Group 2:	21.9% - 23 prison dispositions out of 105 felony dispositions						

3. ANALYSIS

- For returning applicants:*** Did you meet your Key Objectives for the previous two fiscal years? No If not, please provide an analysis of why: **The two Key Objectives for FY2021 were both met; the first being to reduce the prison commitment of Probation Violator New Sentence to 15% of all prison dispositions or less. As a region 12% was reported for Probation Violator New Sentence with a prison disposition. The second Key Objective to reduce the prison commitment of Probation Violator Technical to 20% of all prison dispositions or less. As a region 19% was reported for Probation Violator Technical with a prison disposition. Both Key Objectives for FY2022 were not met; the first being reduce the overall PCR to 16.5% or less, the region reported 17.3% overall PCR missing the 16.5% by only 9 dispositions. The second Key Objective for FY2022 was to reduce the Group 2 Straddle Cell to 11% or less, as a region 21.9% for Group 2 Straddle Cell missing the Key Objective by 11 dispositions. The back log of felony dispositions that were worked through in each respective court was the major contributing factor in not obtaining the Key Objectives for FY2022.**
- For all applicants:*** Please provide information/local data to explain any changes in PCRs and dispositions. If requesting programming for specific populations (examples: OUIL-3rds, delayed/deferred sentences, prison diversion, pretrial, etc.) please provide supportive data analyses for these populations, including any additional pertinent information necessary to establish trends: **The Overall PCR for the region increased from 88 prison dispositions out of 611 felony dispositions to 146 prison dispositions out of 845 felony dispositions. The increase in both can be contributed to each respective courts in the region getting back to pre COVID numbers and dealing with the back log of cases. The biggest jump in the PCR was in Group**

1 for both Overall PCR and Straddle PCR, with Overall PCR Group 1 doubling its numbers going from 46 to 94 prison dispositions and Straddle PCR Group 1 also doubling its numbers going from 6 to 13 prison dispositions. This is also due to the back log of dispositions being processed and disposition numbers getting closer to pre COVID workload. OUIL-3rds remain high in the region with Lapeer County reporting the highest number of dispositions up from 15 in 2021 to 32 in 2022; Tuscola County was the second highest for 2022 up from only 5 in 2021 to 25 in 2022; Huron County came in third with 13 in 2022 up from 8 in 2021 and Sanilac County was the only county in the region to decrease going from 7 in 2021 to 3 in 2022. Although specific data is not being tracked at this time, other than for those who are enrolled in the Opiate/Meth Program, Opioid and Meth continues to plague the region.

B: FELONY RECIDIVISM ANALYSIS

Using felony recidivism data supplied by MOCC (Report #3), please fill in the following table to report the number of Probation Violators ***that resulted in a prison disposition*** for each listed category. Regional CCABs should list the Probation Violation data for each County separately and provide a total, regional rate at the end of each row.

FY 2022 Recidivism Rates							
County Name	Huron	Lapeer	Sanilac	Tuscola			Totals for Region:
FY 2022 Probation Violation - New Sentence to Prison							
Total	3	4	4	4			15
FY 2022 Probation Violation – Technical to Prison							
Total	1	3	0	8			12

1. ANALYSIS

- a. *For all applicants:* Please provide information/local data to explain any changes in Probation Violator data, including prison and non-prison dispositions: **Looking at the Recidivism Rates for the region for FY2021 and FY2022, the total probation violation with a new sentence sent to prison remained at 15 disposition. The Recidivism Rates for Probation Violation Technical sent to prison double from 6 in FY2021 to 12 in FY2022, as stated prior the back log and increase in felony dispositions from 611 in FY2021 to 845 in FY2022 explains this increase.**

C: IMPACTING STATE BOARD PRIORITIES

❖ TARGET POPULATIONS, KEY OBJECTIVES, AND STRATEGIES

NOTE:

- Target Populations include Sentenced Felons and Pretrial Population.
- CCABs applying for funding targeting Sentenced Felons **must have at least one** Sentenced Felons Key Objective.
- CCABs applying for funding targeting Pretrial Population **must have both** Pretrial Population Key Objectives (Appearance Rate and Public Safety Rate).
- CCABs may identify additional Key Objectives that support proposed programming.
- Key Objectives should be measurable and provide sufficient detail so progress can be monitored.
- Strategies are the local programs that will be used to impact your Key Objectives.
- Only proposed programs that impact at least one Key Objective will be considered for funding.

1. Key Objective #1 is intended to impact Sentenced Felons

<p>Please state the Objective: To reduce the Region's Overall Prison Commitment Rate (PCR) to 17.0% or less.</p> <p><u>List</u> OCC Programs in support of Objective #1 (include CCIS Code and Local Name of Program <i>as they appear on the program descriptions</i>):</p> <p>C01 Thinking Matters Program, G18 Substance Abuse Program, G18 IOP, G18 Opiate/Meth Specific Program, B15 Employability Skills Program, F22 Pretrial Assessment and F23 Pretrial Supervision Services.</p> <p><u>List</u> Non-OCC funded Programs in support of Objective #1:</p> <p>GED programs, Michigan Works, Lapeer County Community Mental Health (several programs), Local Heroin Support Groups (FAN), Hope Not Handcuffs, MSP Angels Program, Literacy Center, Alcohol Highway Safety Education Class, Anger Management Group, Repeat Offenders Group, Driver's License Re-Instatement, United Way and Local Veteran's Affairs Department, Specialty Courts (mental health & sobriety).</p>
<p>2. Key Objective #2 is intended to impact Pretrial Population</p> <p>Please state the Objective: To increase Lapeer County's Appearance Rate from 60% to 70% or higher.</p> <p>List OCC Programs in support of Objective #2 (include CCIS Code and Local Name of Program <i>as they appear on the program descriptions</i>):</p> <p>F22 Pretrial Assessment and F23 Pretrial Supervision Services.</p> <p>List Non-OCC funded Programs in support of Objective #2:</p> <p>GED programs, Michigan Works, Lapeer County Community Mental Health (several programs), Local Heroin Support Groups (FAN), Hope Not Handcuffs, MSP Angels Program, Literacy Center, Alcohol Highway Safety Education Class, Anger Management Group, Repeat Offenders Group, Driver's License Re-Instatement, United Way and Local Veteran's Affairs Department, Specialty Courts (mental health & sobriety).</p>
<p>3. Key Objective #3 is intended to impact Choose an item.</p> <p>Please state the Objective:</p> <p><u>List</u> OCC Programs in support of Objective #3 (include CCIS Code and Local Name of Program <i>as they appear on the program descriptions</i>):</p> <p>List Non-OCC funded Programs in support of Objective #3:</p>
<p>4. Key Objective #4 is intended to impact Choose an item.</p> <p>Please state the Objective:</p> <p><u>List</u> OCC Programs in support of Objective #4 (include CCIS Code and Local Name of Program <i>as they appear on the program descriptions</i>):</p> <p>List Non-OCC funded Programs in support of Objective #4:</p>

D: COMPAS CRIMINOGENIC NEEDS PROFILE

1. Please list the Top 3 needs scales (medium/probable and high/highly probable combined) as identified within the COMPAS Criminogenic Needs and Risk Profile for **all probationers** provided by OCC. Additionally, identify both the local and proposed OCC strategies that will impact the identified needs scales. **OCC funded strategies must be identified by CCIS Code and Local Name of Program as it appears on the program descriptions: The top three criminogenic needs are the same for Lapeer, Sanilac and Tuscola Counties which are the following: Substance Abuse, Criminal Personality and Family Criminality. Huron County shares the top 2 criminogenic needs as the region but replaces the 3 criminogenic need with Social Isolation by only 1%. C01 Thinking Matters Program, G18 Substance Abuse Program, G18 IOP, G18 Opiate/Meth Specific Program, B15 Employability Skills Program F22 Pretrial Assessment and F23 Pretrial Supervision. Other local programs in support are: GED programs, Michigan Works, Lapeer County Community Mental Health (several programs), Local Heroin Support Groups (FAN), Hope Not Handcuffs, MSP Angels Program, Literacy Center, Alcohol Highway Safety Education Class, Anger Management Group, Repeat Offenders Group, Driver's License Re-Instatement, United Way and Local Veteran's Affairs Department, Specialty Courts (mental health & sobriety).**

E: LOCAL PRACTICES TO ADDRESS PERSONS WITH SUBSTANCE USE DISORDER(S)

1. How do defendants and offenders get screened for substance use services in your area (regardless of funding source)? **Offenders are screened by the Probation Agents COMPAS risk/needs assessments, and as needed Community Corrections Staff also screen offenders.**
2. How do defendants and offenders get referred for a substance use assessment and subsequent appropriate ASAM Level of Care in your area (regardless of funding source)? **Referrals are made by Probation Agents and as needed by Community Corrections Staff.**
3. Are there any barriers or gaps in service to obtaining an assessment and treatment that your CCAB is requesting OCC funding to fill? **Yes** If so, please describe in detail: **The G18 IOP and G18 Opiate/Meth Specific Program provide a level of care in the community that is otherwise not available by any other local program. The Substance Abuse, Thinking Matters and Employability Skills Programs offer programming to those in the jails where PIHP treatment programs are not funded. All of those programs alleviate the issue of unaffordable copays for those offenders with insurance and high copays. Also, in a rural area travel can become an issue, therefore, services provided while being lodged in the jail, as well as locally, is very beneficial in the region.**
4. What non-PA 511 funded services are available in your area? Be sure to include treatment court services. **GED programs, Michigan Works, Lapeer County Community Mental Health (several programs), Local Heroin Support Groups (FAN), Hope Not Handcuffs, MSP Angels Program, Literacy Center, Alcohol Highway Safety Education Class, Anger Management Group, Repeat Offenders Group, Driver's License Re-Instatement, United Way and Local Veteran's Affairs Department, Specialty Courts (mental health, drug & sobriety).**

F: COMPREHENSIVE CORRECTIONS PLAN SUMMARY

1. Please explain how the Comprehensive Corrections Plan, in coordination with the local practices, will impact the State Board Priorities, and ultimately offender success: **TARCCAB Coordinator and Assistant Coordinator and the Probation Agents from all four counties of the region will ensure that all offenders are enrolled in the correct programs according to their Criminogenic Needs. This includes giving offenders information on locally available programs not funded by Community Corrections. Ultimately, this will give offenders the best chance at becoming a contributing part of society and the highest positive impact on State Board Priorities by lowering the regions Overall Prison Commitment Rate (PCR) thus help to lower the State's Overall PCR.**
2. What steps will you take if you find that you are not meeting your objectives, or your strategies are not being implemented as planned? **The first step is to identify the reason why the objective was not met and then figure out if it was a strategy implementation issue or the wrong strategy. If one of those are the cause, internal fixes can be applied to the issue. If the reason for an objective not being met is external, such as an increase in felony dispositions driving up the PCR, then meetings need to take place to analyze the cause and figure out what the solutions may be.**
3. Program eligibility overrides may be requested in writing to the assigned OCC Specialist. Please document any additional override procedures your CCAB has approved. **Sex Offenders do not score correctly when the COMPAS risk/needs is utilized, therefore, the TARCCAB Coordinator or Assistant Coordinator may override eligibility when there is a documented need for a specific program. Other offenders who are found to be ineligible via COMPAS, yet their actions or situation can show a documented need for available programming, the TARCCAB Coordinator or Assistant Coordinator may override eligibility when documented. The ability to override shall not be used to boost new enrollments, its purpose is only to ensure offenders are referred and enrolled into the needed program(s).**

**MICHIGAN DEPARTMENT OF CORRECTIONS
OFFICE OF COMMUNITY CORRECTIONS
FY 2024 FUNDING PROPOSAL**

THUMB AREA REGIONAL COMMUNITY CORRECTIONS

Comprehensive Plans & Services

Program	Program Code	Funding Request	Approved Funding	Reserved Funding	Total Funding Recommendation
Group-Based Programs					
Education	B00	-			-
Employment	B15	6,750			-
Cognitive	C01	22,450			-
Domestic Violence	C05	-			-
Sex Offender	C06	-			-
Outpatient Services	G18	167,200			-
Other Group Services	G00	-			-
Sub-Total		196,400	-	-	-
Supervision Programs					
Intensive Supervision	D23	-			-
Electronic Monitoring	D08	-			-
Pretrial Supervision	F23	39,520			-
Sub-Total		39,520	-	-	-
Assessment Services					
Actuarial Assessment	I22	-			-
Pretrial Assessment	F22	19,600			-
Sub-Total		19,600	-	-	-
Case Management	I24	-			-
Substance Abuse Testing	G17	-			-
Other	Z00	-			-
5 Day Housing	Z02	-			-
Program Total		255,520	-	-	-
Administration					
Salary & Wages		80,300.00			-
Contractual Services		-			-
Equipment		800.00			-
Supplies		2,000.00			-
Travel		800.00			-
Training		2,500.00			-
Board Expenses		600.00			-
Other		-			-
Administration Total		87,000	-	-	-
Total Comprehensive Plans & Services		342,520	0	0	0

IMPORTANT NOTE: IF THE TOTALS FOR THE COST DESCRIPTIONS AND PROPOSAL SHEETS BELOW DO NOT MATCH, YOU HAVE INPUT ERRORS.

PROPOSAL TOTAL	COST DESCRIPTIONS TOTAL
\$ 342,520.00	\$ 342,520.00

APPLIED ADMIN %	APPROVED ADMIN %
25.40%	

TOTAL FUNDING REQUEST	\$ 342,520.00
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Program Description

Administration

FY: 2024

CCAB: THUMB AREA REGIONAL

Administration is defined as those activities and related costs that have been incurred for the overall executive and administrative functions of the local office or other expenses of a general nature that do not relate solely to the operation of a specific program as defined/approved within the local plan. They are costs, that by their nature, are administrative in support of the overall duties and functions of the local OCC. This category must also include its share of fringe benefits, costs, operations (utilities, office supplies, travel, etc.), and maintenance expenses and must be identified in the Budget Cost Descriptions.

NOTE:

- Staff time for completing Administration duties and responsibilities, including eligibility screening, must be billed for actual time worked. Duties billed to Administration cannot also be billed under individual program codes.
- A **SUPPLY** has a life expectancy of less than a year (paper, toner, folders, drug testing supplies, etc.) while **EQUIPMENT** has a life expectancy of more than a year (fax machine, PBT, computer).

1. Local/other contributions to Administrative functions per fiscal year: \$ 87,000.00 <i>*this amount must be reflected in your budget documents within the OCC Funding Application.</i>
2. How frequently are CCAB meetings held? 4 times a year; additional meetings are held, if needed. What is included on CCAB meeting agendas? Agendas include; approval of Quarterly Reports, financial reports, program utilization, jail information, old business, new business and other pertinent information as needed and the minutes from the previous meetings are also included.
3. Describe how expenditure reports are processed and verified then forwarded to OCC in Lansing: Invoices are sent to the Coordinator and Assistant Coordinator and from there another verification of eligibility is checked, enrollment into the program and availability of funding takes place. A local billing form is filled out along with a local excel spreadsheet to compile accurate expenditures prior to completing OCC's form. Once the OCC form is completed it is emailed to OCC and the Grant Coordinator.
4. When and how are utilization and expenditures monitored? Utilization and expenditures are monitored monthly (at a minimum) when those reports are completed. In the event that those numbers are higher or lower than expected they are then looked at weekly so that actions can be taken, as needed.
5. As a contractual requirement, how often does the CCAB manager meet with, visit, and evaluate contracted programs? Contractors are met with twice a year (at minimum) to ensure programs and files are being completed per grant requirements. Other meetings are held, as needed.
6. How often does the CCAB manager meet with program referral sources? (probation supervisors/agents, prosecutor, defense attorney, judges, etc.)? Four times a year and as



Program Description

Administration

<p>needed. Explain: The judges from Lapeer County, Tuscola County, Huron County and Sanilac County who are tasked with sentencing offenders to PA511 programming attend the TARCCAB meetings, the respective prosecutors and probation supervisors also attend the meetings. Other special meetings are held as needed to address specific concerns or new ideas. Community Corrections Staff communicates with probation agents on a daily basis.</p>
<p>7. How often is program utilization reviewed? Explain: Program utilization is reviewed every month when the data comes in from the service providers. If utilization is outside of projections it is looked at on a weekly basis so that either funding can be continued in the event of over utilization or problems can be solved if there is an under-utilization situation.</p>
<p>8. What actions are taken when programs are under or over-utilized? Programs that are under-utilized are evaluated to see what is causing the under-utilization as follows: Is there no longer a need for the program? Is there an entry criteria issue? Are there eligible probationers who are not being referred? Is there another issue? Once those answers are discovered, adjustments will be made, as needed. Programs that are over-utilized are evaluated as follows: Entrance criteria is checked to make sure it does not need to be adjusted. Probationers are double checked to make sure they meet the set criteria. Once those answers are detected, adjustments will be made, as needed.</p>
<p>9. Describe when and how the comprehensive corrections plan is developed: The comprehensive corrections plan is developed through the year as information is gathered from referral sources, MDOC, stakeholders and service providers. As the needs of the region change, so does the plan. If and when a new need is identified, the Coordinator and Assistant Coordinator work with service providers to develop and/or modify existing programs to satisfy the new and changing needs of the region.</p>
<p>10. Describe the involvement of other stakeholders or subcommittees in data analysis or comprehensive corrections plan/program development. Contracted providers and probation agents and supervisors who have contact with offenders are some of the first to see changes in risk/needs such as drug of choice changes and/or increases in certain types of arrests. Their input helps to keep the comprehensive corrections plan up to date with the needs of the offenders.</p>
<p>11. What is your plan to provide orientation and to educate all stakeholders? Explain: Constant communication coupled with factual driven meetings will provide orientation and education to all stakeholders. Ensuring everyone who is a direct part of the process of someone being enrolled into PA511 programming has a working knowledge of the programs that are available as the path to enrollment is vital. Program description binders and cheat sheets explaining and detailing eligibility criteria are distributed.</p>



Program Description

Group Programming

CCAB: THUMB AREA REGIONAL	FY: 2024
Local Program Name: THINKING MATTERS	
Service Provider: Lapeer County, Huron County and Sanilac County - Alcohol Information and Counseling Center (AICC), Tuscola County - List Psychological Services, PLC.	
CCIS Service Type: C01 - Cognitive	
Total projected number of new enrollments: 150	
For Regional CCABs, projected number of new enrollments per member county: Lapeer County 50 (40 Men / 10 Women) Huron County 20 (15 Men / 5 Women) / Tuscola County 50 (44 Men / 6 Women) /Sanilac County 30 (27 Men / 3 Women)	
Program Location (select all that apply): Jail: <input checked="" type="checkbox"/> Residential: <input type="checkbox"/> Community: <input checked="" type="checkbox"/>	
Program status: Continuation	
If modification, describe here:	

GROUP/CLASS DELIVERED PROGRAMMING –

- This form is for program activities delivered through a group or class-type structure.
- Groups that are cognitive in nature must be separate for both male and female populations.
- When developing eligibility criteria, think about what behavior or characteristics in addition to addressing PCRs or jail utilization that the program is intended to address.
- Cognitive, Employability Skills, Education and Domestic Violence programs are all programs that would use this form.
- If this form is utilized for an Employability Skills group, the County must clearly identify how it is not a duplication of services provided through the Michigan Works Agency or other local workforce development agencies in (3.h.).
- G00 is an option for “other” group-type programming not specifically identified here (discuss with your assigned Community Corrections Specialist first).
- Pretrial defendants who are not convicted are not an eligible Target Population on this form. For exceptions, please discuss with assigned Community Corrections Specialist first.

ANSWER ALL QUESTIONS USING “N/A” IF NOT APPLICABLE TO THIS PARTICULAR PROGRAM.

1. What is your target population?
<input checked="" type="checkbox"/> Sentenced Felons <input checked="" type="checkbox"/> Other (include eligibility criteria): Sentenced felony offenders, adjudicated Felony Offenders on Delayed Sentence or misdemeanor offenders under MDOC supervision who score moderate to high in at least one of the approved COMPAS Criminogenic Needs Scales: Cognitive Behavioral, Substance Abuse, Criminal Personality, Residential Instability, Family Criminality, Criminal Opportunity, or Criminal Association -or- Felony probation violators, regardless of COMPAS Score.

2. Describe the program:
a. What is your referral process to this program? Offenders can be sentenced to the program through a Court Order, Probation Referral, Attorney, Sheriff Department, Community Corrections Staff or self-referral.
b. What assessment is used, identify the tool: COMPAS
c. Who completes the assessment? MDOC Agents



Program Description

Group Programming

d. P.A. 511 states eligibility for programming **must include moderate to high risk.**
Please select which needs the program will impact for your target population(s).

Sentenced Felons:

You must identify the number of scales required for eligibility here: 1

- | | | |
|--|---|--|
| <input type="checkbox"/> Vocational/Education | <input type="checkbox"/> Social Environment | <input checked="" type="checkbox"/> Criminal Association |
| <input checked="" type="checkbox"/> Substance Abuse | <input checked="" type="checkbox"/> Residential Instability | |
| <input checked="" type="checkbox"/> Cognitive Behavioral | <input checked="" type="checkbox"/> Family Criminality | |
| <input checked="" type="checkbox"/> Criminal Personality | <input type="checkbox"/> Social Isolation | |
| <input type="checkbox"/> Leisure & Recreation | <input checked="" type="checkbox"/> Criminal Opportunity | |

Gender Responsive Scales:

- Experiences of Abuse as an Adult
- Experiences of Abuse as a Child
- Relationship Dysfunction
- Parental Stress

Felony Probation Violator, regardless of COMPAS Assessment Score

e. Describe the program design (programs using this description form should be delivered through a group or class structure):

i. Name of curriculum: **THINKING MATTERS**

ii. Identify what skills are taught in this program: **The Thinking Matters curriculum addresses the anti-social thinking patterns that lead to criminal behaviors. The program helps develop the skills necessary to identify thinking errors and establish replacement thoughts through thinking reports and role play.**

iii. Is the group open or closed? **Open**

iv. What is the minimum/maximum number of participants per group, as identified in the curriculum? **3 minimum / 8 maximum**

v. Minimum number of group sessions attended for successful completion: **A minimum of 6 for Jail based groups and a minimum of 8 for Community based groups.**

vi. If the group occurs in various locations, (jail/residential/community) identify how participants transition between them: **Participants may transition from the in jail program to the program provided in the community in order to achieve successful completion.**

f. Identify the training or credentials held by your service provider qualifying him/her to provide this service: **Certification by Abe French after attending training.**

g. How are delivered services and individual progress and participation documented by the service provider and provided to the probation agents and/or referral source? (i.e., progress notes, case notes and/or group notes) **Signed attendance sheets and**



Program Description

Group Programming

progress notes kept in files, programs done via a video format have proof of attendance kept in files.

h. Provide any other pertinent information you feel is necessary:

3. Evaluation is part of evidence-based principles which you **must** identify in section (a.). You are also **required** to develop **at least one key performance measure** for this program in section (b.). Be sure to include the data source, how its tracked and measured. **NOTE:** Successful completion of programming, if listed as the only key performance measure, is not sufficient.

a. Describe how this program meets each of the following Evidence Based Principles:

1. **Assess Actuarial Risk/Needs** - COMPAS assessment is completed by the Probation Agents.
2. **Enhance Intrinsic Motivation** - The curriculum is designed to allow participants to work at their own pace, allowing for a person-centered approach.
3. **Target Interventions (indicate all that apply)**
 - a. **Risk Principle:** Prioritize supervision and treatment resources for higher risk offenders -Program is designed for higher risk offenders.
 - b. **Need Principle:** Target interventions to criminogenic needs -Curriculum targets moderate to high-risk substance abuse and cognitive criminogenic responsive needs.
 - c. **Responsivity Principle:** Be responsive to temperament, learning style, motivation, culture, and gender when assigning programs -Each participant's navigation through the program will be tailored specifically to them based on their own life experiences and ability to grasp the concepts being taught.
 - d. **Dosage:** Structure 40-70% of high-risk offenders' time for 3-9 months -N/A
 - e. **Treatment Principle:** Integrate treatment into the full sentence/sanction requirements -Structured sentencing that may include jail and other community programming, treatment and sanctions.
4. **Skill Train with Directed Practice** - Curriculum, facilitated by program providers with appropriate credentials, utilizes cognitive behavioral techniques and is designed to encourage willful participation through group setting, role play and homework.
5. **Increase Positive Reinforcement** - Incentives are provided for each participant including a possible reduction in jail days upon completion of programming.
6. **Engage Ongoing Support in Natural Communities** - Utilizes participant's natural resources and makes referrals to relevant/helpful community-based supports and programming when appropriate.
7. **Measure Relevant Processes/Practices** - Captures statistical data regarding aspects of group participation and completion, including pre and post-tests.
8. **Provide Measurement Feedback** - Data is given regarding participation/program success and effectiveness with stakeholders.

b. **Program Key Performance Measure** - 70% of successfully completed participants will not be re-arrested within the respective county, tracking at 6 and 12 month intervals.



Program Description

Group Programming

Data Element - JIS, JDW and BIRs

Tracking Source -

1. Who is tracking the Data Element? The Coordinator and Assistant Coordinator
2. How is it being tracked? By searching the data elements
3. At what frequency is it being tracked? Quarterly

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?



Program Description

Group Programming

CCAB: THUMB AREA REGIONAL	FY: 2024
Local Program Name: EMPLOYABILITY SKILLS	
Service Provider: Career Directions Inc.	
CCIS Service Type: B15- Employment Skills	
Total projected number of new enrollments: 10	
For Regional CCABs, projected number of new enrollments per member county: Lapeer County 4 (3 Males & 1 Female) / Tuscola County 2 (2 Males)/ Sanilac County 3 (2 Male & 1 Female) / Huron County 1 (1 Male)	
Program Location (select all that apply): Jail: <input checked="" type="checkbox"/> Residential: <input type="checkbox"/> Community: <input checked="" type="checkbox"/>	
Program status: Continuation	
If modification, describe here:	

GROUP/CLASS DELIVERED PROGRAMMING –

- This form is for program activities delivered through a group or class-type structure.
- Groups that are cognitive in nature must be separate for both male and female populations.
- When developing eligibility criteria, think about what behavior or characteristics in addition to addressing PCRs or jail utilization that the program is intended to address.
- Cognitive, Employability Skills, Education and Domestic Violence programs are all programs that would use this form.
- If this form is utilized for an Employability Skills group, the County must clearly identify how it is not a duplication of services provided through the Michigan Works Agency or other local workforce development agencies in (3.h.).
- G00 is an option for “other” group-type programming not specifically identified here (discuss with your assigned Community Corrections Specialist first).
- Pretrial defendants who are not convicted are not an eligible Target Population on this form. For exceptions, please discuss with assigned Community Corrections Specialist first.

ANSWER ALL QUESTIONS USING “N/A” IF NOT APPLICABLE TO THIS PARTICULAR PROGRAM.

1. What is your target population?
<input checked="" type="checkbox"/> Sentenced Felons <input checked="" type="checkbox"/> Other (include eligibility criteria): Adjudicated Felony Offenders on Delayed Sentence and Felony Offenders who have a verified need for employment.

2. Describe the program:
a. What is your referral process to this program? Offenders can be sentenced to the program, referred by their Probation Agent or Community Corrections Staff.
b. What assessment is used, identify the tool: COMPAS
c. Who completes the assessment? Probation Agents
d. P.A. 511 states eligibility for programming must include moderate to high risk. Please select which needs the program will impact for your target population(s). Sentenced Felons: <i>You must identify the number of scales required for eligibility here: 1</i>



Program Description

Group Programming

<input checked="" type="checkbox"/> Vocational/Education <input type="checkbox"/> Substance Abuse <input type="checkbox"/> Cognitive Behavioral <input type="checkbox"/> Criminal Personality <input type="checkbox"/> Leisure & Recreation	<input type="checkbox"/> Social Environment <input type="checkbox"/> Residential Instability <input type="checkbox"/> Family Criminality <input type="checkbox"/> Social Isolation <input type="checkbox"/> Criminal Opportunity	<input type="checkbox"/> Criminal Association
Gender Responsive Scales: <input type="checkbox"/> Experiences of Abuse as an Adult <input type="checkbox"/> Experiences of Abuse as a Child <input type="checkbox"/> Relationship Dysfunction <input type="checkbox"/> Parental Stress		
<input checked="" type="checkbox"/> Felony Probation Violator, regardless of COMPAS Assessment Score		

e. Describe the program design (programs using this description form should be delivered through a group or class structure):

i. Name of curriculum: **EMPLOYABILITY SKILLS**

ii. Identify what skills are taught in this program: **Employment readiness skills, to include: Review of the Career Development Process, Identifying appropriate employment goals with the assistance of an Interest Survey, mapping out career pathway to identify points of entry into a field of interest and path of advancement; Analysis of an Employment Application to provide insight for strategies to reduce employer concerns and minimize screen out potential, significant time is spent reviewing the felony conviction question and good vs. bad responses to this question. Several techniques for addressing this question are shared to assist participants in developing an appropriate response. Participants act as hiring managers and sort through actual applications to assist in building comprehension on the most effective responses; Review of resume formats; Identification of most appropriate resume format to most effectively promote skills; Assistance in drafting a resume based on a resume template provided which assists in addressing work gaps, job hopping, limited education, limited work experience, etc., while promoting job specific skills; Discussion of how social media impacts pursuit of employment as well as advancement on the job; Interviewing from the Employer's perspective provides a hands on experience to provide insight into potential screen outs to assist in minimizing these factors in the pursuit of employment; Interviewing from the Job Seeker's Perspective, analyses 5 stages on the interview in effort to increase promotional skills at each stage as well as how to address the felony question in a manner that demonstrates sincerity and reduces employer concerns. Participants are coached on the most common interview questions and responses that employers are looking for; The recorded mock interview provides an opportunity for participants to mock interview answering common interview questions as well as addressing the felony conviction question. This video is then played back to**



Program Description

Group Programming

	<p>the participant and analyzed to demonstrate areas of weakness and strength in regards to non verbal and verbal communication, the ability to communicate skills applicable to the position sought, and the ability to address the felony conviction question in a manner that demonstrates sincerity and genuineness.</p>
iii.	Is the group open or closed? Closed
iv.	What is the minimum/maximum number of participants per group, as identified in the curriculum? 3 minimum / 8 maximum
v.	Minimum number of group sessions attended for successful completion: 5
vi.	If the group occurs in various locations, (jail/residential/community) identify how participants transition between them: Participants may transition from the in jail program to the program provided in the community in order to achieve successful completion.
f.	Identify the training or credentials held by your service provider qualifying him/her to provide this service: Master Degree in Rehabilitation Psychology, Certified Rehabilitation Counselor (National Certification), Licensed Counselor in the State of Michigan, Master Level Career Development Counselor.
g.	How are delivered services and individual progress and participation documented by the service provider and provided to the probation agents and/or referral source? (i.e., progress notes, case notes and/or group notes) Signed attendance sheets and progress notes kept in files, programs done via a video format have proof of attendance kept in files.
h.	Provide any other pertinent information you feel is necessary: This program offers information and training not provided or covered by any PIHP funded program. This program also helps people gain employment at their highest education or training level despite their criminal background.
3.	Evaluation is part of evidence-based principles which you must identify in section (a.). You are also required to develop at least one key performance measure for this program in section (b.). Be sure to include the data source, how its tracked and measured. NOTE: Successful completion of programming, if listed as the only key performance measure, is not sufficient.
a.	<p>Describe how this program meets each of the following Evidence Based Principles:</p> <ol style="list-style-type: none"> 1. Assess Actuarial Risk/Needs - COMPAS Risk/Needs assessment completed by Probation Agents. 2. Enhance Intrinsic Motivation - Curriculum is designed to allow participants to work at their own pace, allowing for a person-centered approach. 3. Target Interventions (indicate all that apply) <ol style="list-style-type: none"> a. Risk Principle: Prioritize supervision and treatment resources for higher risk offenders -Program is designed for higher risk offenders. b. Need Principle: Target interventions to criminogenic needs -Curriculum targets probable to highly probable for Vocational/Education. c. Responsivity Principle: Be responsive to temperament, learning style, motivation, culture, and gender when assigning programs -The Curriculum is designed to be



Program Description

Group Programming

delivered so offenders with different learning styles are accommodated as well as different motivation levels and cultures.

d. Dosage: Structure 40-70% of high-risk offenders' time for 3-9 months -N/A

e. Treatment Principle: Integrate treatment into the full sentence/sanction requirements -Structured sentencing that may include jail and other community programming, treatment and sanctions.

4. Skill Train with Directed Practice - Curriculum, facilitated by credentialed clinicians with appropriate credentials, utilizes cognitive behavioral techniques and is designed to encourage willful participation through group setting, role play and homework.

5. Increase Positive Reinforcement - Incentives are provided for each participant including a possible reduction in jail days upon completion of programming.

6. Engage Ongoing Support in Natural Communities - Utilizes participant's natural resources and makes referrals to relevant/helpful community-based supports and programming when appropriate.

7. Measure Relevant Processes/Practices - Captures statistical data regarding aspects of group participation and completion.

8. Provide Measurement Feedback - Shares data regarding participation/program success and effectiveness with stakeholders.

b. **Program Key Performance Measure** - 85% of Participants who successfully complete the program will be employed within 12 months of program completion.

Data Element - Paystubs or verified statements from employers.

Tracking Source -

1. Who is tracking the Data Element? Community Corrections Staff
2. How is it being tracked? The Coordinator and Assistant Coordinator are tracking the KPM by running YTD reports that reflect who has successfully completed this program within the last 12 months and then those participants are contacted so the data element can be collected and verified.
3. At what frequency is it being tracked? Quarterly.

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?

Additional Program Key Performance Measure -

Data Element -



Program Description

Group Programming

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?



Program Description

Outpatient Treatment Programming

CCAB: THUMB AREA REGIONAL	FY: 2024
Local Program Name: IOP	
Service Provider: Lapeer County & Sanilac County - Alcohol Information and Counseling Center (AICC)	
CCIS Service Type: G18 – Outpatient Treatment Services	
Total Projected New Enrollment: 28	
For Regional CCABs, total projected new enrollment by member county: Lapeer County 22 (19 Men / 3 Women), Sanilac County 6 (4 Men / 2 Women)	
Projected Length of Stay in Days: 45	
Program Location (select all that apply): Jail: <input type="checkbox"/> Residential: <input type="checkbox"/> Community: <input checked="" type="checkbox"/>	
Program Status: Continuation	
If modification, describe here:	

GROUP/CLASS DELIVERED PROGRAMMING –

- Groups must be separate for both male and female populations.
- Documentation of assessment for eligibility (with appropriate release of information) must be available during annual file review.
- Use of individual sessions must be described.
- Funding for G18 programming is used to fill the CCAB identified gaps in services.
- If this is an Intensive Outpatient Treatment program, you must use SAMHSA guidelines.

ANSWER ALL QUESTIONS USING “NA” IF NOT APPLICABLE TO THIS PARTICULAR PROGRAM.

1. Based on your objective(s), what is your target population?
<input checked="" type="checkbox"/> Sentenced Felons <input type="checkbox"/> Pretrial <input checked="" type="checkbox"/> Other: Court arraigned, convicted, and/or sentenced on a MCL 257.625 - 3rd Offense charge - Operating a motor vehicle under the influence of intoxicating liquor or a controlled substance, or both, 3rd or subsequent offense, or offenders who were charged with an OUIL-3rd and as part of a plea agreement that were sentenced to a lesser offense and/or are participating in a treatment court.

2. Describe the program:									
<p>a. The COMPAS assessment is considered a screening tool for outpatient treatment and DOES NOT replace the required actuarial assessment.</p> <p>P.A. 511 states eligibility for programming must include moderate to high risk. Please select which needs the program will impact for your target population(s).</p> <p>Sentenced Felons: You must identify the number of scales required for referral here: 1</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;"><input type="checkbox"/> Vocational/Education</td> <td style="width: 33%;"><input type="checkbox"/> Social Environment</td> <td style="width: 33%;"><input type="checkbox"/> Criminal Association</td> </tr> <tr> <td><input checked="" type="checkbox"/> Substance Abuse</td> <td><input type="checkbox"/> Residential Instability</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Cognitive Behavioral</td> <td><input type="checkbox"/> Family Criminality</td> <td></td> </tr> </table>	<input type="checkbox"/> Vocational/Education	<input type="checkbox"/> Social Environment	<input type="checkbox"/> Criminal Association	<input checked="" type="checkbox"/> Substance Abuse	<input type="checkbox"/> Residential Instability		<input type="checkbox"/> Cognitive Behavioral	<input type="checkbox"/> Family Criminality	
<input type="checkbox"/> Vocational/Education	<input type="checkbox"/> Social Environment	<input type="checkbox"/> Criminal Association							
<input checked="" type="checkbox"/> Substance Abuse	<input type="checkbox"/> Residential Instability								
<input type="checkbox"/> Cognitive Behavioral	<input type="checkbox"/> Family Criminality								



Program Description

Outpatient Treatment Programming

<input type="checkbox"/> Criminal Personality <input type="checkbox"/> Leisure & Recreation	<input type="checkbox"/> Social Isolation <input type="checkbox"/> Criminal Opportunity
Gender Responsive Scales: <input type="checkbox"/> Experiences of Abuse as an Adult <input type="checkbox"/> Experiences of Abuse as a Child <input type="checkbox"/> Relationship Dysfunction <input type="checkbox"/> Parental Stress	
<input checked="" type="checkbox"/> Felony Probation Violators, regardless of COMPAS Assessment Score	
<input type="checkbox"/> Pretrial Defendants – list referral criteria here:	
b. Assessment is the foundation of evidence-based practices. Enrollments in treatment programs should be based upon assessed needs by a licensed or credentialed professional. Please describe your assessment practices below:	
i. What assessment is used, identify the tool: Assessment is a comprehensive biopsychosocial history that utilizes several screening tools; CAGE-AID, Kessler, and ASAM. A COMPAS Risk/Needs Assessment is completed by Circuit Court Probation for new sentences.	
ii. Who completes the assessment? Lapeer County - Alcohol Information and Counseling Center (AICC).	
iii. Does the assessment result in a recommended level of treatment per American Society of Addiction Medicine (ASAM) criteria? YES	
c. Identify who is responsible for confirming eligibility and describe the process. Community Corrections Staff screens all sentenced offenders for eligibility criteria prior to an offender being enrolled into the program and the contracted service provider also completes their assessment prior to enrollment, as well. Ultimately, the Community Corrections Coordinator is responsible for making sure the process is carried out as designed.	
d. Describe the program design:	
i. Name of curriculum or treatment model: The Matrix Model, Intensive Alcohol & Drug Treatment Program by Hazelden.	
ii. Identify what skills are addressed within the treatment program:	
iii. Week 1:	
iv. Session #1 Orientation	
v. Session #2 (Family session) Helping Checklist for Family Members	
vi. Session #3 Alcohol, Other Drugs	
vii. Week 2:	
viii. Session #1 Recovery Checklist/Looking at Fears	
ix. Session #2 Dreams (alcohol and other drugs)	
x. Session #3 Relapse Prevention	
xi. Week 3:	
xii. Session #1 Safety Plan/Risk Factors	
xiii. Session #2 (Family session) 2nd Checklist for Family Members	



Program Description

Outpatient Treatment Programming

	<p>xiv. Session #3 Emotions and Recovery</p> <p>xv. Week 4:</p> <p>xvi. Session #1 Setting Goals/Post Treatment Evaluation/Continuing Care Plan</p> <p>xvii. Session #2 Relapse Analysis</p> <p>xviii. Session #3 (Family Session) Assuming my role in the family</p> <p>xix. Week 5:</p> <p>xx. Session #1 Identifying Internal and External Triggers</p> <p>xxi. Session #2 Avoiding Relapse Drift/Relapse Prevention</p> <p>xxii. Session #3 (Adjustment topic) group to pick topic #1-18</p>
	xxiii. Is the group open or closed? Closed
	xxiv. What is the minimum/maximum number of participants per group, as identified in the curriculum? 3 minimum / 8 maximum
	xxv. How many sessions does this group curriculum provide? 15
	xxvi. Minimum number of group sessions attended for successful completion: 7
	xxvii. If the group occurs in various locations, (jail/residential/community) identify how participants transition between them: N/A
	xxviii. If individual sessions are part of the program and billed separately, how many individual sessions are anticipated per participant? 3
	xxix. On what basis would individual sessions be used? Intakes and exit interviews, also for missed sessions or for participants not grasping the concepts being taught during regular class time.
e.	Identify the license and/or credentials held by your service provider qualifying him/her to provide this service: Minimum of CADC (Certified Alcohol and Drug Counselors) or equivalent/development plan through the State of Michigan.
f.	How are delivered services and individual progress and participation documented by the service provider and provided to the probation agents and/or referral source? (i.e., progress notes, case notes and/or group notes) The service provider maintains sign-in sheets to document attendance/participation for each session. The service provider also maintains a file on each offender that contains progress notes and pre and post-test results. The service provider provides monthly progress reports (enrollment, successful or unsuccessful completions) to the Probation Department, as well as the Community Corrections Staff. Significant/negative incidents are reported immediately.
g.	Review your answers above. Summarize other aspects of the program not specifically identified above that you feel are critical to understanding this program: This program offers a level of care not provided or covered by any PIHP funded program.
3.	Evaluation is part of evidence-based principles which you must identify in section (a). You are required to develop at least one key performance measure for this program in section (b). Be sure to include the data source, how its tracked and measured. NOTE: Successful completion of programming, if listed as the only key performance measure, is not sufficient.
a.	Describe how this program meets each of the following Evidence Based Principles:



Program Description

Outpatient Treatment Programming

1. **Assess Actuarial Risk/Needs** - Targeting moderate to high-risk offenders with probable to highly probable needs in the substance abuse category using assessment completed by credentialed clinician provides diagnosis and recommendations for treatment.
 2. **Enhance Intrinsic Motivation** - Curriculum is designed to allow participants to work at their own pace, allowing for a person-centered approach.
 3. **Target Interventions (minimum of 1 required; indicate all that apply)**
 - a. **Risk Principle:** Prioritize supervision and treatment resources for higher risk offenders -Program is designed for higher risk offenders.
 - b. **Need Principle:** Target interventions to criminogenic needs -Curriculum targets moderate to high-risk substance abuse and cognitive criminogenic responsive needs.
 - c. **Responsivity Principle:** Be responsive to temperament, learning style, motivation, culture, and gender when assigning programs -The Curriculum is designed to be delivered so offenders with different learning styles are accommodated as well as different motivation levels, cultures and the groups are gender specific.
 - d. **Dosage:** Structure 40-70% of high-risk offenders' time for 3-9 months -N/A
 - e. **Treatment Principle:** Integrate treatment into the full sentence/sanction requirements -Structured sentencing that may include jail and other community programming, treatment and sanctions.
 4. **Skill Train with Directed Practice** - Curriculum, facilitated by credentialed clinicians with appropriate credentials, utilizes cognitive behavioral techniques and is designed to encourage willful participation through group setting, role play and homework.
 5. **Increase Positive Reinforcement** - Incentives are provided for each participant including a possible reduction in jail days upon completion of programming.
 6. **Engage Ongoing Support in Natural Communities** - Utilizes participant's natural resources and makes referrals to relevant/helpful community-based supports and programming when appropriate.
 7. **Measure Relevant Processes/Practices** - Captures statistical data regarding aspects of group participation and completion, including pre and post-tests.
 8. **Provide Measurement Feedback** - Shares data regarding participation/program success and effectiveness with stakeholders.
- b. **Program Key Performance Measure** - 70% of successfully completed participants will not be re-arrested within the respective county, tracking at 6 and 12 month intervals.
- Data Element - JIS, JDW and BIRs
- Tracking Source -
1. Who is tracking the Data Element? The Coordinator and Assistant Coordinator
 2. How is it being tracked? By searching the data elements
 3. At what frequency is it being tracked? Quarterly



Program Description

Outpatient Treatment Programming

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?



Program Description

Outpatient Treatment Programming

CCAB: THUMB AREA REGIONAL	FY: 2024
Local Program Name: Opiate/Methamphetamine Specific Program	
Service Provider: TriCap	
CCIS Service Type: G18 – Outpatient Treatment Services	
Total Projected New Enrollment: 16	
For Regional CCABs, total projected new enrollment by member county: Huron County 4 (2 Men / 2 Women) Lapeer County 7 (4 Men / 3 Women), Sanilac County 3 (2 Men / 1 Woman), Tuscola County 2 (1 Man / 1 Woman)	
Projected Length of Stay in Days: 150	
Program Location (select all that apply): Jail: <input type="checkbox"/> Residential: <input checked="" type="checkbox"/> Community: <input type="checkbox"/>	
Program Status: Continuation	
If modification, describe here:	

GROUP/CLASS DELIVERED PROGRAMMING –

- Groups must be separate for both male and female populations.
- Documentation of assessment for eligibility (with appropriate release of information) must be available during annual file review.
- Use of individual sessions must be described.
- Funding for G18 programming is used to fill the CCAB identified gaps in services.
- If this is an Intensive Outpatient Treatment program, you must use SAMHSA guidelines.

ANSWER ALL QUESTIONS USING “NA” IF NOT APPLICABLE TO THIS PARTICULAR PROGRAM.

1. Based on your objective(s), what is your target population?
<input checked="" type="checkbox"/> Sentenced Felons <input checked="" type="checkbox"/> Pretrial <input checked="" type="checkbox"/> Other: Convicted/Presentenced participants, defendants participating in specialty courts or as part of plea agreements, OWI 3rd defendants, and misdemeanor defendants under the supervision of Circuit Court probation.

2. Describe the program:												
<p>a. The COMPAS assessment is considered a screening tool for outpatient treatment and DOES NOT replace the required actuarial assessment.</p> <p>P.A. 511 states eligibility for programming must include moderate to high risk. Please select which needs the program will impact for your target population(s).</p> <p>Sentenced Felons: You must identify the number of scales required for referral here: 1</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;"><input type="checkbox"/> Vocational/Education</td> <td style="width: 33%;"><input type="checkbox"/> Social Environment</td> <td style="width: 33%;"><input type="checkbox"/> Criminal Association</td> </tr> <tr> <td><input checked="" type="checkbox"/> Substance Abuse</td> <td><input type="checkbox"/> Residential Instability</td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/> Cognitive Behavioral</td> <td><input type="checkbox"/> Family Criminality</td> <td></td> </tr> <tr> <td><input checked="" type="checkbox"/> Criminal Personality</td> <td><input type="checkbox"/> Social Isolation</td> <td></td> </tr> </table>	<input type="checkbox"/> Vocational/Education	<input type="checkbox"/> Social Environment	<input type="checkbox"/> Criminal Association	<input checked="" type="checkbox"/> Substance Abuse	<input type="checkbox"/> Residential Instability		<input checked="" type="checkbox"/> Cognitive Behavioral	<input type="checkbox"/> Family Criminality		<input checked="" type="checkbox"/> Criminal Personality	<input type="checkbox"/> Social Isolation	
<input type="checkbox"/> Vocational/Education	<input type="checkbox"/> Social Environment	<input type="checkbox"/> Criminal Association										
<input checked="" type="checkbox"/> Substance Abuse	<input type="checkbox"/> Residential Instability											
<input checked="" type="checkbox"/> Cognitive Behavioral	<input type="checkbox"/> Family Criminality											
<input checked="" type="checkbox"/> Criminal Personality	<input type="checkbox"/> Social Isolation											



Program Description

Outpatient Treatment Programming

- Leisure & Recreation Criminal Opportunity

Gender Responsive Scales:

- Experiences of Abuse as an Adult
- Experiences of Abuse as a Child
- Relationship Dysfunction
- Parental Stress

Felony Probation Violators, regardless of COMPAS Assessment Score

Pretrial Defendants – list referral criteria here: Pretrial defendants with prior documented methamphetamine or opiate use history through either previous convictions or self-reported use are eligible to be assessed for the OMSP. If the individual does not meet the appropriate diagnosis through the SUD assessment for the program enrollment, they will not be enrolled.

b. Assessment is the foundation of evidence-based practices. Enrollments in treatment programs should be based upon assessed needs by a licensed or credentialed professional. Please describe your assessment practices below:

i. What assessment is used, identify the tool: **Praxis assessments can be completed by local Community Corrections staff. The COMPAS assessments can be completed by local staff or Circuit Court Probation. The TCU can be completed by local staff or by licensed TriCap staff. TriCap will complete a Biopsychosocial assessment and report to determine a diagnosis for Opioid (Opioid Use Disorder) and/or Methamphetamine diagnosis (Stimulant Use Disorder-Amphetamine type substance) with an ASAM treatment recommendation. If the above listed assessment does not result in the required diagnosis to participate in the OMSP program, then licensed TriCap staff can utilize DAST (Drug Abuse Screening Tool), MAST (Michigan Alcohol Screening Tool), AUDIT (Alcohol Use Disorders Identification Test), or SASSI 4 (Substance Abuse Subtle Screening Inventory) to assist with determining the appropriate diagnosis.**

ii. Who completes the assessment? **Licensed TriCap Therapists**

iii. Does the assessment result in a recommended level of treatment per American Society of Addiction Medicine (ASAM) criteria? **Yes**

c. Identify who is responsible for confirming eligibility and describe the process. **A referral form, along with a copy of the TCU or PRAXIS or COMPAS Bar Chart can be completed and turned into the Community Corrections manager for consideration. The information is reviewed by the CCAB manager to ensure the defendant meets the minimum screening or assessment score and has a history of opiate or methamphetamine use. All information is then forwarded (via email) to TriCap for secondary assessment(s). TriCap staff notifies the CCAB manager by phone/email once the secondary assessment(s) have been completed and qualifies them to participate with the program. If the defendant does not meet criteria, the CCAB manager will be notified by phone or email.**



Program Description

Outpatient Treatment Programming

d.	Describe the program design:
i.	Name of curriculum or treatment model: Living In Balance Curriculum for the 4.5 intensive specific classes; Specific (OPI/Meth) Drug Education - Matrix Model with What You Need To Know Methamphetamine and Workbook and What You Need To Know Opioids and Workbook (Hazelden Betty Ford Foundation) - 3 hours. Also incorporated is Seeking Safety, Thinking Matters and Thinking for a Change for all groups. All of the groups have cognitive behavioral basics and are evidence based and best practice approved. Both groups (Opioid & Methamphetamine) receive Helping Men/Women Recover, Early Recovery, Relapse Prevention, Mental Health (co-occurring), TREM/M-TREM (trauma), Anger Management & SUD, 5 hours of cognitive classes, 12 step weekly program. Peer Recovery Coaching is also available as well as daily exercise, Peer Recovery Coaching and Mindful Yoga.
ii.	Identify what skills are addressed within the treatment program: Seek safe environments, Cognitive behavioral processes, social skills, anger management, relapse prevention, how to deal with trauma and uncomfortable emotions, obtain/maintain sobriety.
iii.	Is the group open or closed? Open
iv.	What is the minimum/maximum number of participants per group, as identified in the curriculum? 3-15
v.	How many sessions does this group curriculum provide? 336 (16 groups per week for 21 weeks)
vi.	Minimum number of group sessions attended for successful completion: Successful completion of the program is 150 days.
vii.	If the group occurs in various locations, (jail/residential/community) identify how participants transition between them: N/A. All groups are held at TriCap.
viii.	If individual sessions are part of the program and billed separately, how many individual sessions are anticipated per participant? One individual session per week per client.
ix.	On what basis would individual sessions be used? Individual weekly sessions are built in as part of the curriculum standard.
e.	Identify the license and/or credentials held by your service provider qualifying him/her to provide this service: The service provider, shall, per verification of credentialing in the MDOC-OCC contract, possess a Master's degree or above in the Behavioral Sciences (Social Work, Counseling, or Psychology), and appropriate licensure through the State of Michigan to practice; and possess appropriate Michigan Certification Board for Addiction Professionals (MCBAP) certification; Certified Advanced Alcohol and Drug Counselor (CAADC); or minimum certified Alcohol and Drug Counselor (CADC) at time of hire; or MCBAP-approved development-plan in place with eligibility to obtain CAADC certification within six months from time of hire; MCBAP certificate or development-plan status must be able to be verified through MCBAP search at any time.



Program Description

Outpatient Treatment Programming

f. How are delivered services and individual progress and participation documented by the service provider and provided to the probation agents and/or referral source? (i.e., progress notes, case notes and/or group notes) **Tricap will keep records of assessment, treatment plan, progress notes and discharge/aftercare plan. Notes will be kept for individual and group sessions. Notes are taken at every session with the offender as well as a sign in sheet for group sessions. Monthly progress reports are provided to the probation agent and CCAB manager, indicating the level of progress thus far. Notification is also sent when an offender is sanctioned for a rule violation or terminated from the program for non-compliance. Probation agent and CCAB manager also receive aftercare plans and discharge summaries. Agents and CCAB manager are notified immediately if an offender absconds from the facility.**

g. Review your answers above. Summarize other aspects of the program not specifically identified above that you feel are critical to understanding this program: **Defendants referred to this program will have to be detoxed from all illicit substances/alcohol for a minimum of 10 days prior to enrollment. Defendants are also eligible to receive Vivitrol and enrolled into Medicaid for other health services while at TriCap. Defendants are required to complete home work assignments and are drug tested 3 times per week.**

3. Evaluation is part of evidence-based principles which you **must** identify in section (a). You are **required** to develop **at least one key performance measure** for this program in section (b). Be sure to include the data source, how its tracked and measured. **NOTE:** Successful completion of programming, if listed as the only key performance measure, is not sufficient.

a. Describe how this program meets each of the following Evidence Based Principles:

1. **Assess Actuarial Risk/Needs - Substance abuse assessment completed by licensed clinician provides diagnosis and recommendations for treatment.**
2. **Enhance Intrinsic Motivation - Curriculum is designed to allow participants to work at their own pace, allowing for a person-centered approach.**
3. **Target Interventions (minimum of 1 required; indicate all that apply)**
 - a. **Risk Principle: Prioritize supervision and treatment resources for higher risk offenders - Program is designed for higher risk defendants.**
 - b. **Need Principle: Target interventions to criminogenic needs -Curriculum targets moderate to high-risk substance abuse and cognitive criminogenic and gender responsive needs.**
 - c. **Responsivity Principle: Be responsive to temperament, learning style, motivation, culture, and gender when assigning programs -Each treatment plan is person-centered, tailored to each defendant's learning level, motivation level and some are gender specific.**
 - d. **Dosage: Structure 40-70% of high-risk offenders' time for 3-9 months -Treatment program is at least 5 months long with other aspects of treatment, such as Mindful Yoga, AA/NA, journaling, and Peer Recovery.**



Program Description

Outpatient Treatment Programming

e. **Treatment Principle: Integrate treatment into the full sentence/sanction requirements -Structured sentencing that may include jail and other community programming, treatment and sanctions.**

4. **Skill Train with Directed Practice - Curriculum facilitated by licensed clinicians with appropriate credentials, utilizes cognitive behavioral techniques and is designed to encourage willful participation through group setting, role play and homework.**

5. **Increase Positive Reinforcement - Incorporating positive reinforcement including encouragement, verbal praise, later bed times, increased privileges, peer leader, assisting group leader, and special events like movies.**

6. **Engage Ongoing Support in Natural Communities - Utilizes participants local resources and makes referrals to relevant/helpful community-based supports and programming when appropriate.**

7. **Measure Relevant Processes/Practices - Captures statistical data regarding aspects of group participation and completion, including pre- and post-test measurements.**

8. **Provide Measurement Feedback - Shares statistical KPM data regarding with state and local stakeholders.**

b. **Program Key Performance Measure - 70% of successfully completed participants will not be re-arrested within the respective county, tracking at 6 and 12 month intervals using the OMSP tracking spreadsheet.**

Data Element - OMSP Spreadsheet, JIS, JDW and BIRs

Tracking Source -

1. **Who is tracking the Data Element? The Coordinator and Assistant Coordinator**
2. **How is it being tracked? By searching the data elements**
3. **At what frequency is it being tracked? Quarterly**

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. **Who is tracking the Data Element?**
2. **How is it being tracked?**
3. **At what frequency is it being tracked?**

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. **Who is tracking the Data Element?**
2. **How is it being tracked?**



Program Description

Outpatient Treatment Programming

3. At what frequency is it being tracked?

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?



Service Description

Pretrial Risk Assessment Services

CCAB: THUMB AREA REGIONAL	FY: 2024
Local Program Name: Pretrial Assessment	
Service Provider: Community Corrections	
CCIS Service Type: F22 - Pretrial Assessment	
Total Projected Number of New Assessments (enrollment): 200	
For Regional CCABs, total projected number of new assessments by member county: Lapeer County 200	
Program Location (select all that apply): Jail: <input checked="" type="checkbox"/> Community: <input checked="" type="checkbox"/>	
Program Status: New Initiative	
If modification, describe here:	

PRETRIAL RISK ASSESSMENT SERVICES - Provides for risk assessment of pre-adjudicated defendants:

- Validated assessment for pretrial services supervision eligibility.
- Funding under assessment may include the following: the interview with the defendant, criminal history investigation, verification of interview information, and conducting the PRAXIS and subsequent report to include presentation at arraignment.
- Enrollment projections should also include an appropriate calculation of staff's time. The total amount of time spent per projected enrollee should balance with the requested funding amount.

ANSWER ALL QUESTIONS USING "NA" IF NOT APPLICABLE TO THIS PARTICULAR PROGRAM

1. Based on your objective(s), what is your target population?
<input checked="" type="checkbox"/> Pretrial

2. Describe the program:
<p>a. Describe eligibility criteria, including exclusionary criteria, for an assessment: All adult in custody felony defendants or misdemeanor defendants who have been charged with a violent crime with at least two prior felony convictions or a prior conviction of domestic violence will be assessed. All felony defendants will be given a pretrial assessment, however, the totality of their situation (seriousness of the current offense and prior criminal history) may result in a recommendation of no bond in some cases. Assessments will not be given to those defendants arrested on violation of probation without a new eligible charge or a bench warrant for failing to pay fines or costs.</p>
<p>b. What programs (PA511 and/or locally funded) require this assessment to determine eligibility? A pretrial assessment is required to make a bond recommendation and level of supervision for (F23) pretrial services. Pretrial Services may include electronic monitoring or referrals to (G18) the Opiate / Meth Specific Program at TRI-CAP.</p>
<p>c. What assessment instrument is proposed? Praxis</p>
<p>d. Is the assessment completed through an interview with the defendant or would the defendant fill out a questionnaire for later scoring? The Praxis is completed in person. Phone interviews and/or a video format interviews with the defendant can</p>



Service Description

Pretrial Risk Assessment Services

	be utilized if such a circumstance arises where an in person interview is not practical.
e.	Is the assessment completed prior to arraignment? Yes
f.	Describe the training, certification process, or credentials of the person(s) doing the assessment(s) which qualify him/her to do them – include dates of training/certification and who conducted the training: Community Corrections Staff have attended webinar trainings as well as in person trainings on pretrial services dating back to 2018. Community Corrections Staff have also been provided with the Praxis manual and other training documentation. Community Corrections Staff also stays informed on updated legislation and trending information related to pretrial services. Future trainings will be sought after and attended when available.
g.	How much time is anticipated to score one pretrial risk assessment (not including subsequent development of a recommendation or plan)? Approximately 20 to 30 minutes based on the offender's criminal history. Criminal record checks required or needed to complete the assessment may take additional time.
h.	How much time is estimated to interview the defendant? 45-60 minutes Explain your response. If the defendant is in custody and lodged at the jail, Community Corrections Staff will travel to the jail to conduct the interview. If Jail staff is busy there may be a delay in conducting the interview. Those defendants taken directly to court will be interviewed at the courthouse. If the defendant has posted bond prior to being assessed an interview will be scheduled as soon as possible.
i.	How much time is estimated to complete a criminal history investigation on the defendant? 20-30 minutes Explain your response. Judicial Data Warehouse, JIS and/or LEIN are utilized to gather the needed information.
j.	How much time is estimated to verify interview information? 20-30 minutes Explain your response. The time needed to verify interview information can drastically change based on the need for follow up calls and the availability of individuals.
k.	How much time is estimated to complete the subsequent report, including the presentation at arraignment/court? 30-60 minutes Explain your response. The time needed to verify any information, complete the report and provide it to the court.
l.	What is the total amount of time required to complete the assessment process? (add the time responses to questions i. through m.) Approximately 2-3 hours.
m.	Is subsequent verification of information attempted prior to making a recommendation or determining eligibility? Yes
n.	Is the recommendation written? Yes
o.	For defendants who do not gain release, does your County utilize a review process (sequential review)? Choose an item. Explain: Bond is reviewed at each court hearing.
p.	Is information about the number of completed assessments entered in COMPAS Case Manager and tracked for CCIS purposes? Yes
q.	Review your answers above. Summarize other aspects of the program not specifically identified above that you feel are critical to understanding this program:



Service Description

Pretrial Risk Assessment Services

3. Evaluation is part of evidence-based principles which you **must** identify in section (a). Required key performance measures for this program are identified in section (b). You may include additional key performance measures as well. Be sure to include the data source, how its tracked and measured. **NOTE:** Successful completion of programming, if listed as the only key performance measure, is not sufficient.

a. Describe how this program meets each of the following Evidence Based Principles:

1. **Assess Actuarial Risk/Needs** – The Praxis Assessment is conducted to help in determining bond conditions and level of supervision.
2. **Enhance Intrinsic Motivation** – Encourages willful participation through the least restrictive means, defendants are informed that their participation with pretrial services is voluntary and is designed to assist in a fair appropriate bond.
3. **Target Interventions (indicate all that apply)**
 - a. **Risk Principle:** Prioritize supervision and treatment resources for higher risk offenders -Supervision levels will be determined by the praxis, more attention will be given to those offenders at a high risk level as well as those suffering from chronic substance abuse issues.
 - b. **Need Principle:** Target interventions to criminogenic needs -The least restrictive and appropriate level of supervision is recommended.
 - c. **Responsivity Principle:** Be responsive to temperament, learning style, motivation, culture, and gender when assigning programs -The level of appropriate supervision increases with a higher score on the praxis assessment.
 - d. **Dosage:** Structure 40-70% of high-risk offenders' time for 3-9 months -Defendants that score 0-2 on the PRAXIS and are charged with a violent felony; Defendants that score 3-5 on the PRAXIS and are charged with a serious misdemeanor or non violent felony; and Defendants that score 6-9 on the PRAXIS and are charged with a misdemeanor.
 - e. **Treatment Principle:** Integrate treatment into the full sentence/sanction requirements -Those defendants found suffering from an Opiate or Meth addiction may be referred to (G18) Opiate / Meth Specific Program.
4. **Skill Train with Directed Practice** – Community Corrections Staff are trained in Praxis.
5. **Increase Positive Reinforcement** – Bond compliance may result in reduced incarceration times, no incarceration or sentences with HYTA, Deferrals or 7411's etc.
6. **Engage Ongoing Support in Natural Communities** – Refers defendants to local agencies for support when needed.
7. **Measure Relevant Processes/Practices** – The Defendant is given the praxis assessment which generates a score which helps establish recommendations for bond conditions.
8. **Provide Measurement Feedback** – Shares data quarterly at the CCAB meetings.



Service Description

Pretrial Risk Assessment Services

b. Program Key Performance Measure - *Concurrence Rate – (REQUIRED)* – Enter your projected percentage in the text box: **75 % of OCC-funded defendants will have release decisions/court-ordered bail corresponding with their assessed risk level (PRAXIS).**

Data Element - Praxis Results

Tracking Source -

1. Who is tracking the Data Element? Pretrial Services
2. How is it being tracked? Spreadsheet
3. At what frequency is it being tracked? Quarterly

Program Key Performance Measure – *Release Rate (REQUIRED)* - Enter your projected percentage in the text box: **65 % of OCC-funded defendants will secure release pending case disposition.**

Data Element – Praxis assessment / Court bond orders

Tracking Source –

1. Who is tracking the Data Element? Pretrial Services
2. How is it being tracked? Spreadsheet
3. At what frequency is it being tracked? Quarterly

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?



Program Description

Pretrial Supervision Services

CCAB: THUMB AREA REGIONAL	FY: 2024
Local Program Name: Pretrial Supervision	
Service Provider: Pretrial Supervision	
CCIS Service Type: F23 – Pretrial Supervision Services	
Total Projected New Enrollment: 150	
For Regional CCABs, total projected new enrollment by member county: Lapeer County 150	
Projected Length of Stay in Days: 190	
Program Location (select all that apply): Jail: <input type="checkbox"/> Residential: <input type="checkbox"/> Community: <input checked="" type="checkbox"/>	
Program Status: New Initiative	
If modification, describe here:	

SUPERVISION SERVICES – Pretrial supervision should utilize the least restrictive means while working to promote court appearances and public safety.

- Funding under Pretrial Supervision Services may include the following: court reminders (if not available through other means), report methodology and frequency that comports with the assessed level of risk and written compliance reports to the Court.
- Electronic monitoring is supported for the following: those charged with an OUIL III, victim cases, serious misdemeanors and non-violent felonies scoring 6 or higher (PRAXIS) and/or a violent felony scoring 3 or higher (PRAXIS).
- Supervision programs are not intended to simply provide access to substance abuse testing absent other supervision activities.
- You are required to complete a G17 Substance Abuse Testing program description if you are requesting funds for pretrial substance abuse testing, as part of your pretrial supervision plan.
- OCC requires that an objective pretrial assessment be used before defendants are referred for pretrial supervision.

ANSWER ALL QUESTIONS USING “NA” IF NOT APPLICABLE TO THIS PARTICULAR PROGRAM.

1. Based on your objective(s), what is your target population?
<input checked="" type="checkbox"/> Pretrial

2. Describe the program:
<p>a. A Pretrial risk assessment is mandatory for pretrial supervision services. What are your eligibility criteria based on the assessed risk levels? Be sure to include assessment scores. Defendants that score 0-2 on the PRAXIS and are charged with a violent felony; Defendants that score 3-5 on the PRAXIS and are charged with a serious misdemeanor or non violent felony; and Defendants that score 6-9 on the PRAXIS and are charged with a misdemeanor are eligible for pretrial supervision.</p>
<p>b. If using electronic monitoring (GPS and/or SCRAM) answer and clearly explain the following questions (use NA if not applicable to your program):</p> <p>**Refer to the first page for information on pretrial EM eligibility information.</p>
<p style="margin-left: 40px;">i. What kind of equipment/system: GPS and CAM (Continuous Alcohol Monitor)</p>
<p style="margin-left: 40px;">ii. Vendor for equipment/service: Alcohol Monitoring Systems, Inc</p>



Program Description

Pretrial Supervision Services

	iii. Cost assessed by the vendor per unit/defendant/day (clearly describe): All costs are paid for by the defendant.
	iv. Who does the equipment installation/retrieval? Community Corrections Staff.
	v. Who sets up schedules and/or monitors compliance? Community Corrections Staff and Alcohol Monitoring Systems, Inc.
c.	What are your supervision reporting requirements, i.e. frequency and type of reporting? The praxis scores are used to determine the eligibility and frequency of reporting, those found eligible to be enrolled in pretrial supervision with scores of (6-9) and released on a personal recognizance bond was not recommended may result in weekly reporting, those found eligible to be enrolled in pretrial supervision with scores of (3-5) released with bond conditions or released on personal recognizance bond may result in bi-weekly reporting and those found eligible to be enrolled in pretrial services with scores of (1-2) released on a personal recognizance bond or with bond conditions may result in monthly reporting. Those who are placed on pretrial supervision utilizing the above criteria and also have one of the following: Defendants charged with an OUIL-3rd; victim cases; serious misdemeanor or non-violent felony scoring 6 or higher on the PRAXIS; violent felony scoring 3 or higher on the PRAXIS, may be placed on electronic monitoring equipment. The first meeting is usually held in person so that an intake can be performed adequately, after that telephone reporting is utilized when appropriate. With each case, the totality of the case will determine the frequency and type of reporting following the eligibility and criteria as stated above.
d.	What is your average daily caseload per full time equivalent position (FTE) for pretrial supervision? This position is projected to have a .50 full time equivalent with 45 to 55 on pretrial supervision per month. With this being a new initiative, these numbers are only estimated, as the time needed to perform the task as outlined may change as the services provided begin to be utilized and a better understanding of the process is achieved.
e.	<p>What happens during a typical “check-in” and how long is it estimated to take? Court date reminder: <input checked="" type="checkbox"/> Verification of address: <input checked="" type="checkbox"/> New criminal contact: <input checked="" type="checkbox"/> Verification of bond conditions: <input checked="" type="checkbox"/> Referrals to programs: <input checked="" type="checkbox"/> Other (describe): Contact information is confirmed, attendance of scheduled appointments addressed as needed, those on electronic monitoring have compliance with equipment issues addressed as well as any concerns that pertain to being fitted with equipment, other issues are addressed as needed whether it's a referral to a program or service, simple information to keep someone on track or redirecting them to a path that leads to a successful outcome.</p> <p>Time per check in (including the time to complete compliance report documentation) 10-15 minutes</p>
f.	Does the program design include collateral contacts with family, employer, school, treatment provider, etc.? Yes



Program Description

Pretrial Supervision Services

<p>g. This program does not use PA-511 funds for drug/alcohol testing. <i>If you select “uses PA-511 funds” then you are required to complete a G17 Substance Abuse Testing program description.</i></p>
<p>h. Pretrial release conditions which include drug/alcohol testing should be limited. Describe the County’s plan should a defendant test positive for a controlled substance. What interventions are available and presented to the court and/or defendant: If a defendant has a condition of bond for drug testing and they test positive for drugs, the prosecutor, the court and pretrial services are notified by the testing facility. Normally, a second subsequent test is ordered to check for lower levels, if the levels are lower, the bond is continued. If the defendant levels do not drop, the prosecutor will make a determination on whether to revoke bond or not. The same procedure is followed for a defendant who has been fitted with a continuous alcohol monitor (CAM tether) and has a confirmed alcohol event.</p>
<p>i. How is the County’s plan mentioned in (h.) documented per defendant? Emails are sent as needed and documentation is kept in their file.</p>
<p>j. Are compliance reports shared with MDOC PSI writers? Yes.</p>
<p>k. Review your answers above. Summarize other aspects of the program not specifically identified above that you feel are critical to understanding this program: Completion of the pretrial services with no bond violations or new charges, as well as the defendant demonstrating they are being a contributing part of the community, may result in a reduced sentence or no jail time at all.</p>
<p>3. Provide the following information: <i>(For CCABs requesting a new initiative, provide the <u>expected or current</u> Appearance and Public Safety Rates as defined below)</i></p>
<p>a. What is your current Appearance Rate? 60% (The percentage of released defendants on OCC-funded pretrial supervision who attend all scheduled court appearances pending case disposition.)</p>
<p>b. What is your current Public Safety Rate? 85% (The percentage of released defendants on OCC-funded pretrial supervision who are not charged with a new criminal offense pending case disposition.)</p>
<p>c. What is your current Success/Compliance Rate? 80% (The percentage of released defendants on OCC-funded pretrial supervision who appear for all scheduled court appearances and are not charged with a new crime pending case disposition.)</p>
<p>4. Evaluation is part of evidence-based principles which you must identify in section (a). Required key performance measures for this program are identified in section (b). You may identify additional key performance measures as well. Be sure to include the data source, how its tracked and measured.</p>
<p>a. Describe how this program meets each of the following Evidence Based Principles:</p> <p>1. Assess Actuarial Risk/Needs - The Praxis Assessment is conducted to help in determining bond conditions and level of supervision.</p>



Program Description

Pretrial Supervision Services

2. Enhance Intrinsic Motivation - Encourages willful participation through the least restrictive means, defendants are informed that their participation with pretrial services is voluntary and is designed to assist in a fair appropriate bond.
 3. Target Interventions (indicate all that apply)
 - a. Risk Principle: Prioritize supervision and treatment resources for higher risk offenders -Supervision levels will be determined by the praxis, more attention will be given to those offenders at a high risk level as well as those suffering from chronic substance abuse issues.
 - b. Need Principle: Target interventions to criminogenic needs -The least restrictive and appropriate level of supervision is recommended.
 - c. Responsivity Principle: Be responsive to temperament, learning style, motivation, culture, and gender when assigning programs -The level of appropriate supervision increases with a higher score on the praxis assessment.
 - d. Dosage: Structure 40-70% of high-risk offenders' time for 3-9 months -Defendants that score 0-2 on the PRAXIS and are charged with a violent felony; Defendants that score 3-5 on the PRAXIS and are charged with a serious misdemeanor or non violent felony; and Defendants that score 6-9 on the PRAXIS and are charged with a misdemeanor.
 - e. Treatment Principle: Integrate treatment into the full sentence/sanction requirements -Those defendants found suffering from an Opiate or Meth addiction may be referred to (G18) Opiate / Meth Specific Program.
 4. Skill Train with Directed Practice – Community Corrections Staff are trained in Praxis.
 5. Increase Positive Reinforcement - Bond compliance may result in reduced incarceration times, no incarceration or sentences with HYTA, Deferrals or 7411's etc.
 6. Engage Ongoing Support in Natural Communities - Refers defendants to local agencies for support when needed.
 7. Measure Relevant Processes/Practices - The Defendant is given the praxis assessment which generates a score which helps establish recommendations for bond conditions.
 8. Provide Measurement Feedback - Shares data quarterly at the CCAB meetings.
- b. Program Key Performance Measure – **Appearance Rate (REQUIRED)** – *Enter your projected percentage in the text box: 90 % of released defendants on OCC-funded pretrial supervision will attend all scheduled court appearances pending case disposition.*
- Data Element - JIS
- Tracking Source -
1. Who is tracking the Data Element? Pretrial Services
 2. How is it being tracked? Spreadsheet
 3. At what frequency is it being tracked? Monthly



Program Description

Pretrial Supervision Services

Program Key Performance Measure – *Public Safety Rate (REQUIRED)* – Enter your projected percentage in the text box: 85 % of released defendants on OCC-funded pretrial supervision will not be charged with a new criminal offense pending case disposition.

Data Element - JIS

Tracking Source –

1. Who is tracking the Data Element? Pretrial Services
2. How is it being tracked? Spreadsheet
3. At what frequency is it being tracked? Monthly

Program Key Performance Measure – *Success/Compliance Rate (REQUIRED)* – Enter your projected percentage in the text box: 85 % of released defendants on OCC-funded pretrial supervision will appear for all scheduled court appearances and will not be charged with a new criminal offense pending case disposition.

Data Element - JIS

Tracking Source -

1. Who is tracking the Data Element? Pretrial Services
2. How is it being tracked? Spreadsheet
3. At what frequency is it being tracked? Monthly

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?



Program Description

Outpatient Treatment Programming

CCAB: THUMB AREA REGIONAL	FY: 2024
Local Program Name: SUBSTANCE ABUSE	
Service Provider: Lapeer County, Huron County & Sanilac County - Alcohol Information and Counseling Center (AICC), Tuscola County - List Psychological Services, PLC.	
CCIS Service Type: G18 – Outpatient Treatment Services	
Total Projected New Enrollment: 73	
For Regional CCABs, total projected new enrollment by member county: Lapeer County 33 (28 Men / 5 Women), Huron County 10 (7 men / 3 Women), Sanilac County 10 (7 Men / 3 Women), Tuscola County 20 (17 Men / 3 Women)	
Projected Length of Stay in Days: 50	
Program Location (select all that apply): Jail: <input checked="" type="checkbox"/> Residential: <input type="checkbox"/> Community: <input checked="" type="checkbox"/>	
Program Status: Continuation	
If modification, describe here:	

GROUP/CLASS DELIVERED PROGRAMMING –

- Groups must be separate for both male and female populations.
- Documentation of assessment for eligibility (with appropriate release of information) must be available during annual file review.
- Use of individual sessions must be described.
- Funding for G18 programming is used to fill the CCAB identified gaps in services.
- If this is an Intensive Outpatient Treatment program, you must use SAMHSA guidelines.

ANSWER ALL QUESTIONS USING “NA” IF NOT APPLICABLE TO THIS PARTICULAR PROGRAM.

1. Based on your objective(s), what is your target population?
<input checked="" type="checkbox"/> Sentenced Felons <input type="checkbox"/> Pretrial <input checked="" type="checkbox"/> Other: Adjudicated Felony Offenders on Delayed Sentence, Felony Offenders as part of a plea agreement that were sentenced to a lesser offense and/or are participating in a treatment court and have the need for substance abuse treatment as verified by an assessment.

2. Describe the program:									
<p>a. The COMPAS assessment is considered a screening tool for outpatient treatment and DOES NOT replace the required actuarial assessment.</p> <p>P.A. 511 states eligibility for programming must include moderate to high risk. Please select which needs the program will impact for your target population(s).</p> <p>Sentenced Felons: You must identify the number of scales required for referral here: 1</p> <table style="width: 100%;"> <tr> <td><input type="checkbox"/> Vocational/Education</td> <td><input type="checkbox"/> Social Environment</td> <td><input type="checkbox"/> Criminal Association</td> </tr> <tr> <td><input checked="" type="checkbox"/> Substance Abuse</td> <td><input type="checkbox"/> Residential Instability</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Cognitive Behavioral</td> <td><input type="checkbox"/> Family Criminality</td> <td></td> </tr> </table>	<input type="checkbox"/> Vocational/Education	<input type="checkbox"/> Social Environment	<input type="checkbox"/> Criminal Association	<input checked="" type="checkbox"/> Substance Abuse	<input type="checkbox"/> Residential Instability		<input type="checkbox"/> Cognitive Behavioral	<input type="checkbox"/> Family Criminality	
<input type="checkbox"/> Vocational/Education	<input type="checkbox"/> Social Environment	<input type="checkbox"/> Criminal Association							
<input checked="" type="checkbox"/> Substance Abuse	<input type="checkbox"/> Residential Instability								
<input type="checkbox"/> Cognitive Behavioral	<input type="checkbox"/> Family Criminality								



Program Description

Outpatient Treatment Programming

<input type="checkbox"/> Criminal Personality <input type="checkbox"/> Leisure & Recreation	<input type="checkbox"/> Social Isolation <input type="checkbox"/> Criminal Opportunity
Gender Responsive Scales: <input type="checkbox"/> Experiences of Abuse as an Adult <input type="checkbox"/> Experiences of Abuse as a Child <input type="checkbox"/> Relationship Dysfunction <input type="checkbox"/> Parental Stress	
<input checked="" type="checkbox"/> Felony Probation Violators, regardless of COMPAS Assessment Score	
<input type="checkbox"/> Pretrial Defendants – list referral criteria here:	
b. Assessment is the foundation of evidence-based practices. Enrollments in treatment programs should be based upon assessed needs by a licensed or credentialed professional. Please describe your assessment practices below:	
i. What assessment is used, identify the tool: A COMPAS Risk/Needs Assessment and a Biopsychosocial Assessment, which includes the DSM-5, ASAM, and MH screening.	
ii. Who completes the assessment? The Probation Department completes the COMPAS Risk/Needs Assessment and the contracted service provider completes the Biopsychosocial Assessment.	
iii. Does the assessment result in a recommended level of treatment per American Society of Addiction Medicine (ASAM) criteria? Yes	
c. Identify who is responsible for confirming eligibility and describe the process. Community Corrections Staff screens all sentenced offenders for eligibility criteria prior to an offender being enrolled into the program and the contracted service provider also completes their assessment prior to enrollment, as well. Ultimately, the Community Corrections Coordinator is responsible for making sure the process is carried out as designed.	
d. Describe the program design:	
i. Name of curriculum or treatment model: Living in Balance by Hazelden	
ii. Identify what skills are addressed within the treatment program: The following skills are taught: Addicts and Addiction, Your Body on Alcohol and other Drugs, Disease of Addiction (Parts 1&2), Now is the Time for Real Change, Change and Relapse Prevention, Change and Recovery, Transition Planning, pro-social thinking, managing high risk situations.	
iii. Is the group open or closed? Open	
iv. What is the minimum/maximum number of participants per group, as identified in the curriculum? 3 minimum / 8 maximum	
v. How many sessions does this group curriculum provide? 12	
vi. Minimum number of group sessions attended for successful completion: 10	
vii. If the group occurs in various locations, (jail/residential/community) identify how participants transition between them: If a participant starts the	



Program Description

Outpatient Treatment Programming

	<p>program in the jail and is not able to complete, they are transferred to the community based program for completion.</p>
viii.	<p>If individual sessions are part of the program and billed separately, how many individual sessions are anticipated per participant? 3</p>
ix.	<p>On what basis would individual sessions be used? For missed sessions or for participants not grasping the concepts being taught during regular class time.</p>
e.	<p>Identify the license and/or credentials held by your service provider qualifying him/her to provide this service: Minimum of CADC (Certified Alcohol and Drug Counselors) or equivalent/development plan through the State of Michigan.</p>
f.	<p>How are delivered services and individual progress and participation documented by the service provider and provided to the probation agents and/or referral source? (i.e., progress notes, case notes and/or group notes) The service provider maintains sign-in sheets to document attendance/participation for each session. The service provider also maintains a file on each offender that contains progress notes and pre and post-test results. The service provider provides monthly progress reports (enrollment, successful or unsuccessful completions) to the Probation Department, as well as the Community Corrections Staff. Significant/negative incidents are reported immediately.</p>
g.	<p>Review your answers above. Summarize other aspects of the program not specifically identified above that you feel are critical to understanding this program: This program provides services in the jail where PIHP treatment services are not funded. This program also alleviates offenders from paying unaffordable copays.</p>
3.	<p>Evaluation is part of evidence-based principles which you must identify in section (a). You are required to develop at least one key performance measure for this program in section (b). Be sure to include the data source, how its tracked and measured. NOTE: Successful completion of programming, if listed as the only key performance measure, is not sufficient.</p>
a.	<p>Describe how this program meets each of the following Evidence Based Principles:</p> <ol style="list-style-type: none"> 1. Assess Actuarial Risk/Needs - Targeting moderate to high-risk offenders with probable to highly probable needs in the substance abuse category using assessment completed by credentialed clinician provides diagnosis, and recommendations for treatment. 2. Enhance Intrinsic Motivation - Curriculum is designed to allow participants to work at their own pace, allowing for a person-centered approach. 3. Target Interventions (minimum of 1 required; indicate all that apply) <ol style="list-style-type: none"> a. Risk Principle: Prioritize supervision and treatment resources for higher risk offenders -Program is designed for higher risk offenders. b. Need Principle: Target interventions to criminogenic needs -Curriculum targets moderate to high-risk substance abuse and cognitive criminogenic responsive needs. c. Responsivity Principle: Be responsive to temperament, learning style, motivation, culture, and gender when assigning programs -The Curriculum is designed to be delivered so offenders with different learning styles are accommodated as well as different motivation levels, cultures and the groups are gender specific.



Program Description

Outpatient Treatment Programming

- d. Dosage: Structure 40-70% of high-risk offenders' time for 3-9 months -N/A
- e. Treatment Principle: Integrate treatment into the full sentence/sanction requirements -Structured sentencing that may include jail and other community programming, treatment and sanctions.

4. Skill Train with Directed Practice - Curriculum, facilitated by credentialed clinicians with appropriate credentials, utilizes cognitive behavioral techniques and is designed to encourage willful participation through group setting, role play and homework.
5. Increase Positive Reinforcement - Incentives are provided for each participant including a possible reduction in jail days upon completion of programming.
6. Engage Ongoing Support in Natural Communities - Utilizes participant's natural resources and makes referrals to relevant/helpful community-based supports and programming when appropriate.
7. Measure Relevant Processes/Practices - Captures statistical data regarding aspects of group participation and completion, including pre and post-tests.
8. Provide Measurement Feedback - Shares data regarding participation/program success and effectiveness with stakeholders.

- b. Program Key Performance Measure - 70% of successfully completed participants will not be re-arrested within the respective county, tracking at 6 and 12 month intervals.

Data Element - JIS, JDW and BIRs

Tracking Source -

1. Who is tracking the Data Element? The Coordinator and Assistant Coordinator
2. How is it being tracked? By searching the data elements
3. At what frequency is it being tracked? Quarterly

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?



Program Description

Outpatient Treatment Programming

Additional Program Key Performance Measure -

Data Element -

Tracking Source -

1. Who is tracking the Data Element?
2. How is it being tracked?
3. At what frequency is it being tracked?

Application Guide for Community Facility Loans and Grants
Federal Catalog Number 10.766

This guide is provided to inform Rural Development (RD) applicants of items to include in a preapplication or application. A complete preapplication or application package, which has one original of all required forms and documents, and in which project costs and customer information is consistent on all documents should be sent to the RD Area Office for review and processing.

Applications will include the following #1-8:

1. **SF424 – Application for Federal Assistance** - The form must include the 9-digit Taxpayer Identification Number assigned by IRS and a UEI (Unique Entity Identifier obtained through SAM.gov).

If your organization is currently registered in SAM.gov with either an active or inactive registration, you have already been assigned a UEI. Your UEI is viewable on your entity's registration record in SAM.gov. Please see the guide How Do I View my UEI attached to this application package for more information.

All applicants must be registered in the System for Award Management (SAMS) and have an active CAGE number and UEI. If you are registering for the first time, please follow the attached guide to obtain both the UEI and Cage number.
2. **Project Narrative** – written narrative that should describe the scope of the project, the benefits of the project to the community and the level of community support.
3. **Certification of Commercial Credit** Applicants must certify in writing that they are unable to finance the proposed project from their own resources or through commercial credit at reasonable rates and terms that will allow them to maintain feasibility of the project. Applicants must sign the CF Michigan Guide 2, Attachment 4.
5. **Operating Budget** (current year) – Must be signed by applicant.
4. **Audit Report** (most recent) or yearend financial statements (balance sheet and income & expense
6. **Matching Funds** - provide written documentation of matching funds from applicant or other sources that will be used for the project.
7. **Preliminary Vehicle and/or Equipment** – provide copies of quotes and specifications.
8. **Public Meeting Notice & Certifications** – Provide copies of your public meeting minutes regarding your grant application and the following certifications.
 - a. 1900 – D Certification Regarding Relatives
 - b. AD – 1049 Certification Regarding Drug Free Workplace
 - c. 1940-Q, Exhibit A Disclosure of Lobbying Activities
 - d. AD – 1047 Certification Regarding Debarment, Suspension and other Responsibility Matter
 - e. 1910-11 Applicant Certification Federal Collection Policies for Consumer or Commercial Debts
 - f. 400-1 Equal Opportunity Agreement
 - g. 400-4 Assurance Agreement





Lynden Sports Center

1016 O'Malley Drive
Coopersville MI 49404
616-997-8888

Tuscola County Sheriff's Office

Buyer's Order

Date 04/03/2023
Deal No.
Salesperson CHARLES VANDENBERG
Lienholder None

+

H W C 989-450-0223 Email jnitz@tuscolacounty.org

I hereby agree to purchase the following unit(s) from you under the terms and conditions specified. Delivery is to be made as soon as possible. It is agreed, however, that neither you nor the manufacturer will be liable for failure to make delivery.

Unit Information

New/U	Year	Make	Model	Serial No.	Stock No.	Price (Incl factory options)
New	2023	HEWES CRAFT	220 Ocean Pro		48756	\$92,855.00
New	2023	EZ LOADER	TOEM102 21-24 52		48757	\$10,405.00
New	2023	MERCURY	150XL	3B239924	6199	\$15,820.00
New	2023	MERCURY	150 CXL		6081	\$16,370.00

Options:

Full Paint Black	\$0.00 M	Dealer Unit Price	\$135,450.00
Light; LED on fishing deck, mounted to cabin top	\$0.00 M	Factory Options	\$0.00
Heater; Espar D2 Cabin Interior	\$0.00 M	Added Accessories	\$10,379.99
Regular Length Cabin with Bulk Head door	\$0.00 M	Freight	\$0.00
Wash Down System	\$0.00 M	Dealer Prep	\$0.00
Starboard Swim Ladder	\$0.00 M		
Hydraulic Sea Star Steering	\$0.00 M		
42" Sleeper Seats	\$0.00 M		
High Back Suspension Seats with armrest port and S	\$0.00 M		
Mercury Dual Binnacle Pre Rig	\$0.00 M		
Lights LED Courtesy, 2 at transom & 1 @ console	\$0.00 M		
Floor Treadplate aft of bulkhead	\$0.00 M		
Second ladder on port side	\$0.00 M		
Brake - Hyd disc	\$0.00 M		
Spare tire	\$0.00 M		
Load guide - 6' bunk	\$0.00 M		

Customer Rebates (\$6,101.00)

Heater: Espar D2 w/Defrost Second heater	\$5,300.00 D	Cash Price	\$139,728.99
SOLIX 15 CHIRP MSI GPS G2	\$3,699.99 D	Trade Allowance	\$0.00
Under Water Lights	\$1,380.00 D	Payoff	\$0.00

Notes:

Net Trade	\$0.00
Net Sale (Cash Price - Net Trade)	\$139,728.99
Sales Tax	\$0.00
Title/License/Registration Fees	\$0.00
Document or Administration Fees	\$150.00
Credit Life Insurance	\$0.00
Accident & Disability	\$0.00

Trade Information

Sub Total (Net Sale + Other Charges)	\$139,878.99
Cash Down Payment	\$0.00

Amount to Pay/Finance \$139,878.99

Monthly Payment of \$0.00 For 0 Months at 0.00% Interest



LINDY'S SALES

893-9931
Bay City

9051 M-25 (QUANICASSEE)
FAIRGROVE, MICHIGAN 48733



691-5669
Akron



All accounts past 30 days 1 1/4 % service charge per month which is 18% per annum.

NO.		DATE		3/15 1999			
CUSTOMER Tuscola County Sheriff							
Marine Patrol							
420 Court St Caro MI 48723							
SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MDSE. RETD.	PAID OUT	
			X				
QTY	DESCRIPTION	PRICE	AMOUNT				
1999	26' - Boat Aguasport 245 Explorer # AQABLA55A999						
1999	Evinrude 225hp FICHT # 04644938		29295.00				
1999	EZ Loader trailer # 12EAD5L1XA006743		2500.00				
	Dual battery switch		100.00				
	Hardtop		2350.00				
	canvas & wiper		750.00				
	Hydraulic trim tabs		500.00				
			TOTAL	35495.00			

26' Boat
→ Sold motor 1-14-11 @ 2000

All claims and returned goods MUST be accompanied by this bill.

5100

74646

REC'D BY

FLATPARI © MOORE BUSINESS FORMS, INC. I.

Project Narrative

The Tuscola County Sheriff's Office is a full-service organization to the residents of Tuscola County. It provides a road patrol, Correctional Facility, Marine patrol, Victim Services, and other activities.

Geographically, Tuscola County encompasses approximately 816 Square miles and borders Saginaw Bay, which is a part of Lake Huron. Lake Huron is a Great Lake which borders Canada.

Tuscola County provides a Marine Patrol for Saginaw Bay. Besides routine patrols for safety violations, by State Constitution the County Sheriff is responsible for body recover in its waters of jurisdiction.

Saginaw Bay is known nationwide for its Walleye fishery, both in the summer and winter. It attracts many local resident fisherman and also fishermen from across the country.

Because of its geographic location Saginaw Bay's waters can turn dangerous very quickly.

The vessel which is used for patrol on the bay is a 1999 Aqua Sport. It was purchased in that year and was designed to be a fishing boat. Over the years wear and tear on the boat has proven it is inadequate for routine patrolling and search and rescue.

A local diver group which worked with the Sheriff has submitted a letter that due to the vessels structure it is inadequate for transporting and supporting divers and is such dangerous.

In 2021 Sheriff Skrent approached the Tuscola County Board of Commissioners with this information however funding was not available to assist in the purchase.

The Tuscola County Sheriff's Office road patrol is funded by a millage, which is worded as such no money can be used to purchase a boat, as dictated by attorneys who have examined the millage wording. Therefore, the funding will have to come from the counties general fund money.

On April 24th, 2023 Sheriff Skrent approached the board again and provided them with a possible selection of a new vessel and repeated the reasons why the Sheriff needs a modern boat, designed for patrol and search and rescue. The board is receptive to seeking the funding to purchase a new patrol boat.

OFFICE OF
TUSCOLA COUNTY DRAIN COMMISSIONER

125 W. LINCOLN STREET, STE 100
CARO, MI 48723

ROBERT J. MANTEY
Drain Commissioner
Cell Phone (989) 553-3824

Phone (989) 672-3820
Fax (989) 673-3497
email: drain-commissioner@tuscolacounty.org



SHAY LAKE – LAKE LEVEL

Dear Board of Commissioners:

As you may know, my office serves as the delegated authority for Tuscola County to maintain the legal levels (winter and summer) for Shay Lake. These levels, along with boundaries of a corresponding special assessment district, were established by the Tuscola County Circuit Court under Part 307 of Michigan's Natural Resources and Environmental Protection Act ("Part 307"). As a fiduciary for lake level special assessment district ("district"), I have a duty to comply with Michigan law and to serve the property owners of the district. Accordingly, due to lake level litigation as explained below, I wanted to inform you that it is my office's intent to make minor amendments to the lake's court order to reduce potential legal liability against the district.

There are hundreds of established legal lake levels throughout Michigan under Part 307. Based on my understanding, many (if not most) lake level court orders (like Shay Lake's) establish lake levels simply using a single elevation (or multiple elevations for lakes with winter and summer levels). As you may know, an inland lake's level will slightly fluctuate even with an established lake level and lake level control structure. Fluctuations from an established lake level elevation can be caused by weather or natural events or the operation of a lake level control structure with the intent to maintain a lake level elevation (e.g., water banking).

In 2022, the Michigan Court of Appeals in litigation involving Higgins Lake narrowly interpreted Part 307. See *Citizens for Higgins Lake Legal Levels v Roscommon County Board of Commissioners*, 341 Mich App 161 (2022). The Court generally found that counties must maintain established lake levels at all times at exact lake level elevations set forth in a lake level order. That is problematic for Shay Lake and most established lake levels in Michigan because it is generally impossible to not have even slight lake level variations.

To protect property owners in the district from similar legal challenges like the *Higgins Lake* case (that can impose financial liability to the district), I am recommending making a minor change in circuit court to the lake's lake level order to specify that the legal levels of Shay Lake may reasonably fluctuate based on weather, construction, and lake level infrastructure operations. However, please know it is our office's continued intent to best maintain the levels of the lake using the existing lake level infrastructure.

I hope this explains why my office intends to amend the Shay Lake – lake level order with respect to lake level elevation fluctuations. Again, the intent of this amendment is to protect the district and property owners and not to change how the level of the lake is maintained.

Sincerely,

Robert Mantey
Tuscola County Drain Commissioner

TUSCOLA COUNTY BOARD OF COMMISSIONERS

125 W. Lincoln Street
Suite 500
Caro, MI 48723

Telephone: 989-672-3700
Fax: 989-672-4011

At a regular meeting of the Board of Commissioners for the County of Tuscola, State of Michigan, on the ____ day of ____ 2023, with the meeting called to order at 8:00 a.m.

Commissioners Present:

Commissioners Absent:

The following resolution was offered by Commissioner _____,
seconded by Commissioner _____,

SHAY LAKE – LAKE LEVEL RESOLUTION NO. 2023-XX

WHEREAS, Part 307 of the Natural Resources and Environmental Protection Act, MCL 324.30701, *et seq.* (“Part 307”), requires a County Board of Commissioners, or its delegated authority, to maintain established normal lake levels; and

WHEREAS, Shay Lake, located in Dayton Township, Tuscola County, Michigan, has a normal lake level established by the Tuscola County Circuit Court under Part 307; and

WHEREAS, the Tuscola County Drain Commissioner (“Drain Commissioner”) is the delegated authority to maintain Shay Lake’s normal lake level under Part 307; and

WHEREAS, the Drain Commissioner conducted a review of the lake level order for Shay Lake and found that revisions are required to be consistent with state law to ensure that the court order authorizes minor lake level fluctuations; and

WHEREAS, the Drain Commissioner desires authorization to amend the lake level order for Shay Lake in accordance with Part 307 to be consistent with state law with respect to lake level fluctuations and the current operation of its water control structure.

NOW, THEREFORE, BE IT RESOLVED:

1. **Lake Level Order:** The Drain Commissioner may retain and utilize legal counsel and engineers to perform services related to any needed updates to Shay Lake’s lake level order and any further services that are necessary related to maintaining Shay Lake’s normal lake level. Further, the Tuscola County Board of Commissioners (“Board of Commissioners”) specifically authorizes said legal counsel to file a petition in the Tuscola County Circuit Court to amend the lake level order for Shay Lake. See MCL 324.30707(5).
2. **Over \$10,000 Expenditure:** The Board of Commissioners authorizes annual expenditures of over \$10,000 for the purposes of projects associated with Shay Lake, including updating its lake level order. MCL 324.30722(4).
3. **Costs of Activities:** All costs associated with the activities authorized above, including retaining all necessary consultants (legal counsel and engineers) shall be reimbursed by the lake level special assessment district to the extent permitted by Part 307.

Roll Call Vote:

Ayes:

Nays:

Absent:

Resolution 2023-XX declared adopted this ___ day of _____, 2023.

Kim Vaughan, Chairperson
Tuscola County Board of Commissioners

CERTIFICATION

STATE OF MICHIGAN)
) ss
COUNTY OF TUSCOLA)

I, the undersigned, the duly qualified and acting Clerk of Tuscola County, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Tuscola County Board of Commissioners at a meeting held on the _____ day of _____, 2023, and that notice of said meeting was given in accordance with the Open Meetings Act, and further certify that the above resolution was adopted at said meeting.

Dated: _____

Jodi Fetting, County Clerk, CCO
Tuscola County



OFFICE OF
TUSCOLA COUNTY DRAIN COMMISSIONER

125 W. LINCOLN STREET, STE 100
CARO, MI 48723

ROBERT J. MANTEY
Drain Commissioner
Cell Phone (989) 553-3824

Phone (989) 672-3820
Fax (989) 673-3497
email: drain-commissioner@tuscolacounty.org



MURPHY LAKE – LAKE LEVEL

Dear Board of Commissioners:

As you may know, my office serves as the delegated authority for Tuscola County to maintain the legal levels (winter and summer) for Murphy Lake. These levels, along with boundaries of a corresponding special assessment district, were established by the Tuscola County Circuit Court under Part 307 of Michigan's Natural Resources and Environmental Protection Act ("Part 307"). As a fiduciary for lake level special assessment district ("district"), I have a duty to comply with Michigan law and to serve the property owners of the district. Accordingly, due to lake level litigation as explained below, I wanted to inform you that it is my office's intent to make minor amendments to the lake's court order to reduce potential legal liability against the district.

There are hundreds of established legal lake levels throughout Michigan under Part 307. Based on my understanding, many (if not most) lake level court orders (like Murphy Lake's) establish lake levels simply using a single elevation (or multiple elevations for lakes with winter and summer levels). As you may know, an inland lake's level will slightly fluctuate even with an established lake level and lake level control structure. Fluctuations from an established lake level elevation can be caused by weather or natural events or the operation of a lake level control structure with the intent to maintain a lake level elevation (e.g., water banking).

In 2022, the Michigan Court of Appeals in litigation involving Higgins Lake narrowly interpreted Part 307. See *Citizens for Higgins Lake Legal Levels v Roscommon County Board of Commissioners*, 341 Mich App 161 (2022). The Court generally found that counties must maintain established lake levels at all times at exact lake level elevations set forth in a lake level order. That is problematic for Murphy Lake and most established lake levels in Michigan because it is generally impossible to not have even slight lake level variations.

To protect property owners in the district from similar legal challenges like the *Higgins Lake* case (that can impose financial liability to the district), I am recommending making a minor change in circuit court to the lake's lake level order to specify that the legal levels of Murphy Lake may reasonably fluctuate based on weather, construction, and lake level infrastructure operations. However, please know it is our office's continued intent to best maintain the levels of the lake using the existing lake level infrastructure.

I hope this explains why my office intends to amend the Murphy Lake – lake level order with respect to lake level elevation fluctuations. Again, the intent of this amendment is to protect the district and property owners and not to change how the level of the lake is maintained.

Sincerely,

Robert Mantey
Tuscola County Drain Commissioner

TUSCOLA COUNTY BOARD OF COMMISSIONERS

125 W. Lincoln Street
Suite 500
Caro, MI 48723

Telephone: 989-672-3700
Fax: 989-672-4011

At a regular meeting of the Board of Commissioners for the County of Tuscola, State of Michigan, on the ____ day of ____ 2023, with the meeting called to order at 8:00 a.m.

Commissioners Present:

Commissioners Absent:

The following resolution was offered by Commissioner _____,
seconded by Commissioner _____,

MURPHY LAKE – LAKE LEVEL RESOLUTION NO. 2023-XX

WHEREAS, Part 307 of the Natural Resources and Environmental Protection Act, MCL 324.30701, *et seq.* (“Part 307”), requires a County Board of Commissioners, or its delegated authority, to maintain established normal lake levels; and

WHEREAS, Murphy Lake, located in Millington Township and Watertown Township, Tuscola County, Michigan, has a normal lake level established by the Tuscola County Circuit Court under Part 307; and

WHEREAS, the Tuscola County Drain Commissioner (“Drain Commissioner”) is the delegated authority to maintain Murphy Lake’s normal lake level under Part 307; and

WHEREAS, the Drain Commissioner conducted a review of the lake level order for Murphy Lake and found that revisions are required to be consistent with state law to ensure that the court order authorizes minor lake level fluctuations; and

WHEREAS, the Drain Commissioner desires authorization to amend the lake level order for Murphy Lake in accordance with Part 307 to be consistent with state law with respect to lake level fluctuations and the current operation of its water control structure.

NOW, THEREFORE, BE IT RESOLVED:

1. **Lake Level Order:** The Drain Commissioner may retain and utilize legal counsel and engineers to perform services related to any needed updates to Murphy Lake’s lake level order and any further services that are necessary related to maintaining Murphy Lake’s normal lake level. Further, the Tuscola County Board of Commissioners (“Board of Commissioners”) specifically authorizes said legal counsel to file a petition in the Tuscola County Circuit Court to amend the lake level order for Murphy Lake. See MCL 324.30707(5).
2. **Over \$10,000 Expenditure:** The Board of Commissioners authorizes annual expenditures of over \$10,000 for the purposes of projects associated with Murphy Lake, including updating its lake level order. MCL 324.30722(4).
3. **Costs of Activities:** All costs associated with the activities authorized above, including retaining all necessary consultants (legal counsel and engineers) shall be reimbursed by the lake level special assessment district to the extent permitted by Part 307.

Roll Call Vote:

Ayes:

Nays:

Absent:

Resolution 2023-XX declared adopted this ____ day of _____, 2023.

Kim Vaughan, Chairperson
Tuscola County Board of Commissioners

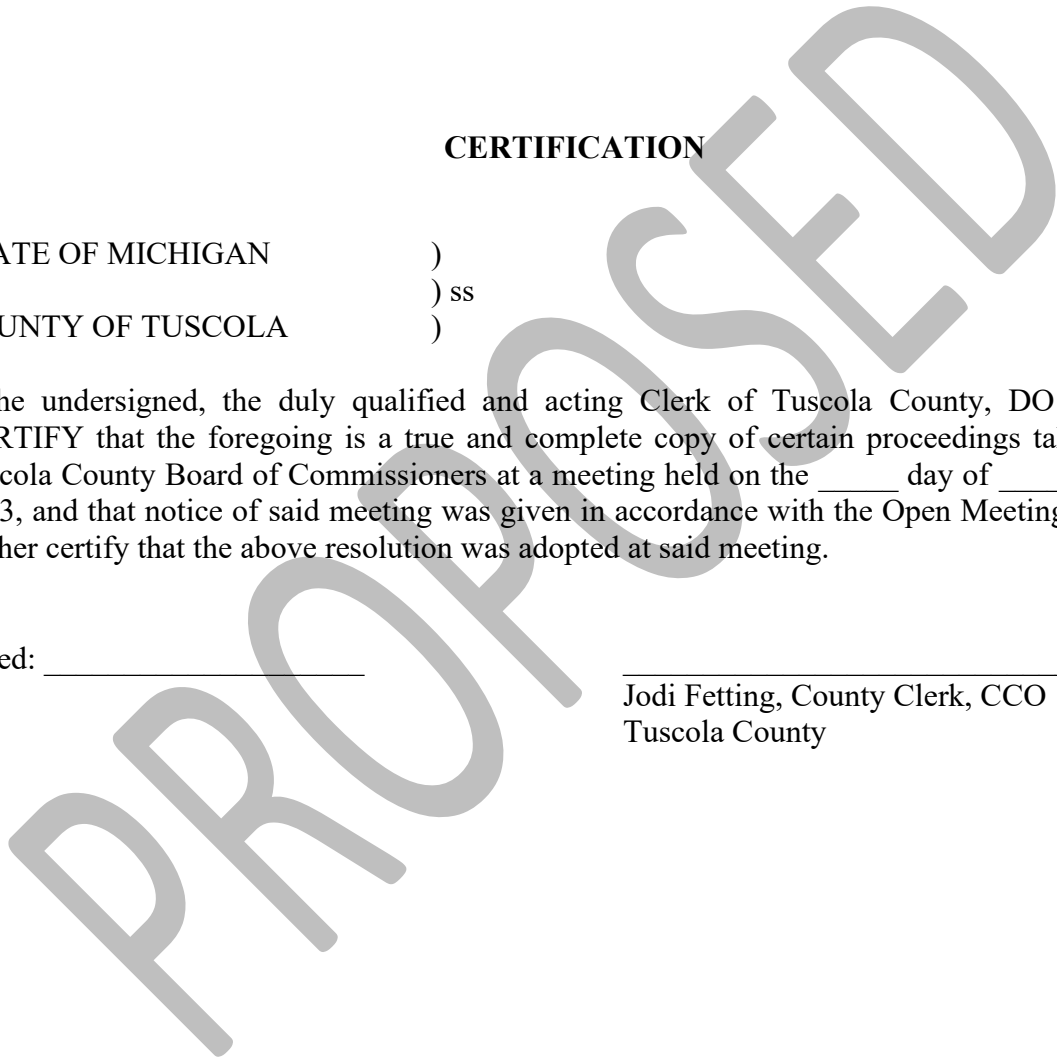
CERTIFICATION

STATE OF MICHIGAN)
) ss
COUNTY OF TUSCOLA)

I, the undersigned, the duly qualified and acting Clerk of Tuscola County, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Tuscola County Board of Commissioners at a meeting held on the ____ day of _____, 2023, and that notice of said meeting was given in accordance with the Open Meetings Act, and further certify that the above resolution was adopted at said meeting.

Dated: _____

Jodi Fetting, County Clerk, CCO
Tuscola County



YOUNG

Board of Public Works
County Road Commission Liaison
Dispatch Authority Board
Genesee Shiawassee Thumb Works
Great Start Collaborative
Human Services Collaborative Council (HSCC)
Jail Planning Committee
MAC Agricultural/Tourism Committee
Region VI Economic Development Planning
Saginaw Bay Coastal Initiative
Senior Services Advisory Council
Tuscola 2020
Local Units of Government Activity Report

Other Business as Necessary –

-2021 Food License Fee (matter added) – Commissioner Vaughan would like the Board to consider lowering the fees for 2021 Food License Fees due to the limited time of being opened in 2020. Board discussed the current fee, the proposed fee and that inspections will be required still.

2021-M-069

Motion by Vaughan, seconded by DuRussel that the Food License Fee, issued by the Tuscola County Health Department, be reduced from \$444 per year to \$0 (fee to be waived) for the year 2021. Food establishments are still required to submit a 2021 Food License application to the Tuscola County Health Department. The Board encourages the residents of the Tuscola County community to continue their support of local food establishments.

2021-M-070

Motion by Grimshaw, seconded by DuRussel to amend motion 2021-M-069 to change \$0 to \$44. Roll Call Vote: Grimshaw – yes; Young – yes; Vaughan – yes; DuRussel – yes; Bardwell – yes.

2021-M-069 as amended by motion 2021-M-070

Motion by Vaughan, seconded by DuRussel that the Food License Fee, issued by the Tuscola County Health Department, be reduced from \$444 per year to \$44 (fee to be waived) for the year 2021. Food establishments are still required to submit a 2021 Food License application to the Tuscola County Health Department. The Board encourages the residents of the Tuscola County community to continue their support of local food establishments.

2021-M-071

Motion by Grimshaw, seconded by Vaughan to amend motion 2021-M-069 to strike the words “fee to be waived”. Roll Call Vote: Young – yes; Vaughan – yes; DuRussel – yes; Grimshaw – yes; Bardwell – yes. Motion Carried.

2021-M-069 as amended by motion 2021-M-071

Motion by Vaughan, seconded by DuRussel that the Food License Fee, issued by the Tuscola County Health Department, be reduced from \$444 per year to \$0 \$44 (fee to be waived) for the year 2021. Food establishments are still required to submit a 2021 Food License application to the Tuscola County Health Department. The Board encourages the residents of the Tuscola County community to continue their support of local food establishments.

2021-M-069 as amended

Motion by Vaughan, seconded by DuRussel that the Food License Fee, issued by the Tuscola County Health Department, be reduced from \$444 per year to \$44 for the year 2021. Food establishments are still required to submit a 2021 Food License application to the Tuscola County Health Department. The Board encourages the residents of the Tuscola County community to continue their support of local food establishments. Roll Call Vote: DuRussel – yes; Grimshaw – yes; Young – yes; Vaughan – yes; Bardwell – yes. Motion Carried.

The Board asked Health Officer Hepfer to do a press release on this topic. Clerk Fetting to provide the motion language for assistance.

At 12:58 p.m., there were a total of 22 participants attending the meeting.

Extended Public Comment – None

2021-M-072

Motion by Young, seconded by Vaughan to adjourn the meeting at 12:58 p.m.
Roll Call Vote: Grimshaw - yes; Young - yes; Vaughan - yes; DuRussel - yes; Bardwell - yes. Motion Carried.

Meeting adjourned at 12:58 p.m.

Jodi Fetting
Tuscola County Clerk

Funded Projects Tracker General Fund Appropriation

Project/Potential Project	Account Number	Board Motion	Amount Expended	Funds Received	7.1 Board Approved Use of Funds/ARPA	Board Approved/Prov of Gov Svcs	Description
ARPA Funds Total				\$ 10,147,979.00	\$ 147,979.00	\$ 10,000,000.00	
Ambulance Equipment Ambulance Automatic Vehicle Locator (AVL)	270-501-971-100 Check# 184272/184272 CDW Government	2021-M-270	\$ 1,600.12	\$ -	\$ -	\$ 1,600.12	Sheriff's Cradlepoint 5-yr Net Cloud and Panorama Antenna Equipment for AVL for Akron, Columbia, Wisner (ACW) Township and Mayville Ambulance to support Critical health situations Board approved \$4,500 for project
Annex Rooftops/HVAC	244-265-983-001	2022-M-114	\$ 1,225.41			\$ 20,000.00	Project in process, approved with 2022 Capital Funds requests needs (potential ARPA funded)
ARPA Consultants Professional & Contractual/ Guidehouse	270-501-801-000	2021-M-284	\$ 32,945.25	\$ -	\$ 32,945.25	\$ -	Consulting svcs for ARPA Reporting Guidehouse
Remote Court Justice AV Solutions/ Hybrid Courtroom Environment	270-501-971-100 244-130-981-000	2021-M-179	\$ 291,097.96	\$ -	\$ -	\$ 292,698.08	Video equipment to allow for remote and/or socially distanced court operations
Gabridge & Co (to Identify Revenue Losses)	270-501-801-000	2021-M-186	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	Identify Revenue Losses Board approved (Project Completed)
Tuscola County Space Needs Emergency Response Center PSB Building/Rent/Demolition/Remodel/HVAC estimated cost \$2,000,000	483-901-805-000 483-901-975-001 483-901-975-002	2022-M-133 2023-M-012 2023-M-013	\$ 50,340.00	\$ -	\$ -	\$ 2,153,391.00	PSB Building /Estimated renovation for Emergency Response Center/County space needs

Project/Potential Project	Account Number	Board Motion	Amount Expensed	Funds Received	7.1 Board Approved Use of Funds/ARPA	Board Approved/Prov of Gov Svcs	Description
Tuscola County Space Needs Emergency Response Center/Rent	101-265-940-010 (rent pd 6/1/22 - 5/1/2023)	2022-M-133	\$ 37,945.23	\$ -	\$ -	\$ 179,827.17	PSB Building /18 mo. (3299.58/mo) (\$1649.85 prorated) rent is currently being paid, project is in process, end date 12/31/23 (\$178,177 is 2022-2026)
Tuscola County Jail Video Booths Request: \$50,000	244-270-971-300	2021-M-295	\$ 36,772.03	\$ -	\$ -	\$ 50,000.00	2022 Capital Improvement requests to be potentially funded with ARPA funds, Video booths to provide isolated video hearings, attorney meetings and medical consultations. Current situation is too loud and not private.
EDC Request for \$500,000 Support for Small Business Revitalization Program	101-728-955-000	2022-M-167	\$ 500,000.00	\$ -	\$ -	\$ 500,000.00	Funding available for businesses for making a direct investment into their business for maintenance, working capital, inventory expansion or new product lines, update business equipment
EMS Chest Compression Units 10 Units @ \$200,000	244-270-971-500	2022-M-184	\$ 198,415.75	\$ -	\$ -	\$ 198,415.75	10 Units @ \$20,000 ea. (expected 10% increase October 1st) One unit for ea.: Ambulance: ACW, Mayville Medical First Response: Millington, Reese, Caro
EMS LIFEPAK CR2 Defibrillator Units 18 Units @ \$29,640.06	244-270-971-029	2023-M-019	\$ -	\$ -	\$ -	\$ 55,128.00	26 LIFEPAK CRT2 Automated External Defibrillators (AEDs), \$43,651.42 with an additional 6 AEDs plus extra pads for approx. \$11,476.42 which will be reimbursed @ 100% from local fire departments
FOC Counter Enclosure/ 2022 Budgeted project \$ 7,600	270-501-971-000	2022-M-096	\$ 7,829.91	\$ -	\$ -	\$ 7,600.00	2022 Budgeted project Project completed
County Clerks Office Cost TBD	244-100-707-001	2021-M-314	\$ -	\$ -	\$ -	\$ 15,000.00	Redesign office to separate employee space from public space and Walk-up Window for security and safety purposes.

Project/Potential Project	Account Number	Board Motion	Amount Expensed	Funds Received	7.1 Board Approved Use of Funds/ARPA	Board Approved/Prov of Gov Svcs	Description
Home Projects Program to Assist Residents with Roof Repairs, Septic System and Well Systems (HDC)	101-729-955-113	2022-M-156	\$ 330,000.00	\$ -	\$ -	\$ 330,000.00	Original Request: 30 Roofs @ \$10,000 ea., 20 Septic Systems @ \$10,000 ea., 20 Wells @ \$10,000 ea., 7/28/22 Board approved \$330,000 for Home Projects Program
Infrastructure/ Fiber Optic - Animal Shelter	483-928-980-002	2022-M-177	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00	Fiber Optic transport service to Animal Shelter (project in process)
NEU (Non-Entitlement Unit of Local Government) Request - Cass City Village Request for \$250,000 to be used to renovate 40 yr old wastewater treatment plant (cost of \$15,500,000)	101-729-955-200	2022-M-153	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00	Support for a wastewater plant project of approx.. \$16 million
NEU (Non-Entitlement Unit of Local Government) Request - Denmark Township Request for \$800,000 Assistance to replace failing sewer lagoons	101-729-955-500	2022-M-154	\$ 300,000.00	\$ -	\$ -	\$ 300,000.00	Assistance to replace failing sewer lagoons
NEU (Non-Entitlement Unit of Local Government) Request - Fairgove Village Request for \$18,103 Lights	101-729-955-400	2022-M-199	\$ 18,103.00	\$ -	\$ -	\$ 18,103.00	Requested assistance in the cost of transitioning of lighting from mercury to LED in order to save money to the taxpayers.
NEU (Non-Entitlement Unit of Local Government) Request - Millington Village Request for \$104,355 Water Tower and pipes	101-729-955-300	2022-M-183	\$ 104,355.00	\$ -	\$ -	\$ 104,355.00	Requested \$14,355 to assist with costs to repair water tower and pipes Submitted details for Repair and Paint for an elevated 300,000 Gallon Storage Tank Total Bid: \$173,420
Premium Pay (HDC included)	270-501-703-100 (will stay in this fund)	2022-M-072	\$ 1,298,040.25	\$ -	\$ -	\$ 1,298,040.25	4/30/2022 1298040.25 (-111,263.61 Adm) + 99300.15 (FICA) = 1,286,076.79 includes 5/31/2022 \$430,649.50 (HD) Project Completed
Management Staff Salaries	101-223-703-000/ 101-223-704-000	2021-M-072			\$ 115,033.75	\$ -	Management Staff Salaries
Recycling Center New Driveway \$ 20,000	230-402-970-000	2022-M-187	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	Replacing dirt with Concrete for safety and maintenance improvement.

Project/Potential Project	Account Number	Board Motion	Amount Expensed	Funds Received	7.1 Board Approved Use of Funds/ARPA	Board Approved/Prov of Gov Svcs	Description
Recycling Center New Driveway add'l \$ 6,000	230-402-970-000	2022-M-188	\$ 5,000.00	\$ -	\$ -	\$ 6,000.00	Replacing dirt with Concrete for safety and maintenance improvement.
Dispatch Tower Maintenance/Radios/Generator	218-334-970-000	2022-M-185	\$ 220,021.00	\$ -	\$ -	\$ 266,669.00	Tower Maintenance - \$178,934, Radios - \$58,755, Purchase new generator - \$58,755
Affordable Housing				<i>Housing Homeless</i>		DENIED	Denied for other funding possibilities and difficult to estimate cost
Medical Transport Subsidy \$108,000						DENIED	Thumb Body Transit System 3 year expansion project (denied as private company-can apply for separate government funds)
		TOTAL	\$ 3,746,691.00	\$ 10,147,979.00	\$ 147,979.00	\$ 6,109,827.37	

General Funds Appropriation Summary			
Gov of Prov Funds Received	Expensed	Earmarked	Available Remaining
\$ 10,000,000.00	\$ 3,746,691.00	\$ 2,363,136.37	\$ 3,890,172.63
		Remainder for 7.1	\$ -
			\$ 3,890,172.63

Potential Projects Tracker General Fund Appropriation

Project/Potential Project	Board Motion	Board Approved	Potential Use of Provision Gov Svcs	Description
Health Dept Storage Building \$ 500,000		\$ -	\$ 500,000.00	<i>Drive through clinics, storage for PPE</i>
Medical Examiner/Equipment/Morgue/ Cold Storage Building \$ 600,000		\$ -	\$ 600,000.00	<i>Potentially part of multiuse project with Health Dept</i>
NEU (Non-Entitlement Unit of Local Government) - Almer Township Request for \$600,000 to replace 70 yr old building; increase storage space and add adm offices, hosts soccer field		\$ -	\$ 600,000.00	<i>Replace 70 yr old building; increase storage space and add adm offices, hosts soccer field</i>
NEU (Non-Entitlement Unit of Local Government) - City of Vassar Request for \$1,500,000 to be used for the Fire Dept. Squad Vehicle \$300K, Safety radios \$140K, Expansion of sewer service, \$1,060,000 (city received \$267,135.52 ARPA funds to be used for water system and Vac truck)		\$ -	\$ 1,500,000.00	<i>Fire Depart. Squad Vehicle \$300k, safety radios \$140k, Expansion of sewer service,\$1,060,000, (City received \$267,135.52 ARPA funds to be used for water system and Vac truck)</i>
NEU (Non-Entitlement Unit of Local Government) - Columbia Township Request for \$75,571 Support for New Fire Hall for Akron, Wisner & Columbia (AWC)		\$ -	\$ 75,571.00	<i>Support for a potential new fire hall for Akron, Wisner & Columbia (ACW) Fire Dept.</i>
NEU (Non-Entitlement Unit of Local Government) - Millington Twnshp Request for \$321,228 <i>Purchase tractor and roadside mower</i>		\$ -	\$ 321,228.00	<i>Purchase tractor and roadside mower</i>

Project/Potential Project	Board Motion	Board Approved	Potential Use of Provision Gov Svcs	Description
Parks and Rec upgrades \$ 200,000		\$ -	\$ 200,000.00	<i>Vanderbilt Park Playground equipment, canoe launch, signage, roads</i>
Purdy Building Windows (ability to open) Cost TBD		\$ -	TBD	<i>Purdy Building Windows (to be able to open windows for ventilation)</i>
Purdy Building Ventilation (HVAC) Cost TBD		\$ -	TBD	<i>Purdy Building (modify/improve HVAC system or modify/add windows in order to be able to open)</i>
Health Department Revenue Loss due to Fees not charged during COVID			\$ 179,507.89	<i>Programs with lost revenue: Immunizations, Communicable Disease, Family Planning, Varnish Program, Hearing, Vision, and Food</i>
Health Department Revenue Loss due to BOC action to not charge Food License Renewals			\$ 49,231.99	<i>Food License Revenue Loss</i>
Health Department Revenue Loss due to BOC action to not charge Food License Renewals- 2nd Refund			\$ 400.51	<i>Food License Revenue Loss 2nd Request for additional loss for a refund</i>
Tuscola County Fairgrounds Funding		\$ -	\$ 248,300.00	<i>Repave Midway and Parking Areas</i>
		TOTAL	\$ 4,274,239.39	



Tuscola County

Clayette Zechmeister <zclay@tuscolacounty.org>

Fwd: [EXTERNAL] Thank you!

2 messages

Kim Vaughan <kvaughan@tuscolacounty.org>

Wed, May 3, 2023 at 1:46 PM

To: Clayette Zechmeister <zclay@tuscolacounty.org>, Bill Lutz <blutz@tuscolacounty.org>

----- Forwarded message -----

From: **Kim Vaughan** <kvaughan@tuscolacounty.org>

Date: Wed, May 3, 2023 at 1:18 PM

Subject: Re: [EXTERNAL] Thank you!

To: Amanda Wendell <awendell_11@yahoo.com>

im so happy and proud of avery. thank you for giving me the the chance to help. Amanda dont be a stranger and keep me up to date on averys progress ,thank you.

On Wed, May 3, 2023 at 10:03 AM Amanda Wendell <awendell_11@yahoo.com> wrote:

Mr Vaughn,

I want to reach out and extend our most sincere gratitude for your help advocating for Avery. We did it thanks to you. Avery today is getting her braces!!! She has enrolled in the MYOI program, receiving a computer to help her with her future endeavors. We have enrolled in a community college and have picked out first semester classes 14credits. Also, she has been accepted into the dormitories on campus as well. She will become a productive member of society pursuing a degree in elementary education. She will be extending her foster care as well for an easier transition into adulthood. ALL of this would not have been possible without your help.

From the bottom of our hearts THANK YOU.

Avery and Amanda Wendell

[Sent from Yahoo for iPhone](#)

Clayette Zechmeister <zclay@tuscolacounty.org>

Wed, May 3, 2023 at 3:31 PM

To: Kim Vaughan <kvaughan@tuscolacounty.org>

Cc: Bill Lutz <blutz@tuscolacounty.org>

That is awesome! Amazing things can happen when people get involved and make a difference. Thank you Kim and thank you Bill for all you do to make this a County I am proud to be a part of!!

[Quoted text hidden]

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Clayette A. Zechmeister

Clayette A. Zechmeister
Tuscola County Controller/Administrator
 125 W Lincoln St, Suite 500
 Caro, MI 48723
zclay@tuscolacounty.org
 voice 989-672-3710