



TUSCOLA COUNTY

Committee of the Whole

MEETING AGENDA

Monday, October 10, 2022 – 8:00 AM

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Public may participate in the meeting electronically:
Join by phone: (US) +1 929-276-1248 PIN:112 203 398#
Join by Hangouts Meeting ID: meet.google.com/mih-jntr-jya

8:00 AM Call to Order - Chairperson Bardwell
Roll Call - Clerk Fetting

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County Updates

None

New Business

1. FEMA Memorandum of Agreement So Tuscola County Can Be Signed Up In The IPAWS System (Integrated Public Alert & Warning System) - Deputy Steven Anderson, Emergency Manager
[MI Tuscola County OEM MOA-v4.8-1 \(1\)](#) 3 - 17
2. Fiscal Year 2022 Emergency Management Performance Grant Agreement With the State of Michigan - Deputy Steven Anderson, Emergency Manager
*Funding increased from 32.86% (\$29,582.00) to 40.29% (\$37,873.00)
[FY 2022 EMPG grant agreement package](#) 18 - 27
3. 2023 Mosquito Abatement Wages - Larry Zapfe, Director
[Mosquito Abatement Seasonal Employees wages for 2023](#) 28 - 31
4. Register of Deeds Office Index Book Restoration - John Bishop, Register of Deeds
5. Purdy Building Security Cameras - Eean Lee, Chief Information Officer
[Purdy Building Additional Security Cameras](#) 32 - 36
6. Clerk's Office Security Cameras - Eean Lee, Chief Information Officer
[Clerk's Office Security cameras](#) 37 - 39

Old Business

Finance/Technology

Committee Leader **Commissioner Young** and Commissioner DuRussel

Primary Finance/Technology

1. Fiscal Year 2023 Budget Review - Clayette Zechmeister,
Controller/Administrator
[Proposed 2023 Budget Book Committee of the Whole First Review](#)

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On-Going and Other Finance

On-Going and Other Technology

Building and Grounds

Committee Leader **Commissioner DuRussel** and Commissioner Grimshaw

Primary Building and Grounds

On-Going and Other Building and Grounds

Personnel

Committee Leader **Commissioner Grimshaw** and Commissioner Vaughan

Primary Personnel

On-Going and Other Personnel

Other Business as Necessary

Public Comment Period

Adjournment

**Memorandum of Agreement
between the
Tuscola County Office of Emergency
Management
and the**



**Federal Emergency Management Agency
Integrated Public Alert and Warning System
(IPAWS) Program Management Office**

**Regarding the use of:
Tuscola County Office of Emergency
Management
Interoperable System(s)
and
IPAWS OPEN Platform for Emergency Networks
(IPAWS-OPEN)**

Version 4.8

26 Sep 2022

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Document Change History

Version	Date	Author	Description
4.0	06/13/2019	Al Kenyon	Updated COG MOA with stakeholders' input
4.1	06/13/2019	Al Kenyon	Delete CISO and CIO signature blocks per CIO Corrected IPAWS Suite #, Zipcode
4.2	6/20/2019	Gustavo Barbet Jr	Fixed grammatical errors and made minor wording changes throughout document
4.3	9/6/2019	Mark Lucero	Changes to Section 3.0 from paragraph to bullet format
4.4	1/31/2020	Gustavo Barbet Jr	Updated FEMA CISO POC
4.5	6/30/2020	Gustavo Barbet Jr	Updated FEMA CISO POC
4.6	10/15/2020	Mark Lucero, Al Kenyon, Justin Singer	Authority Section, Version History Page, and Footer Updates
4.7	5/24/21	Mark Lucero	Update AWS Cloud, IPAWS-OPEN Tech Lead
4.8	4/26/2022	Gustavo Barbet Jr	Updated FEMA CISO POC

MEMORANDUM OF AGREEMENT

1.0 SUPERSEDES: None

2.0 INTRODUCTION

The purpose of this memorandum is to establish a management agreement between the Tuscola County Office of Emergency Management hereinafter referred to as the Collaborative Operating Group (COG), and the Federal Emergency Management Agency (FEMA) IPAWS Program regarding the utilization and security of Tuscola County Office of Emergency Management Interoperable System(s) (as shown in Appendix A), which interoperate with the IPAWS-Open Platform for Emergency Networks (IPAWS-OPEN). The expected benefit is to enable information interoperability across emergency response organizations and systems as intended by the FEMA IPAWS Program.

This agreement will govern the relationship between the Collaborative Operating Group and FEMA, including designated managerial and technical staff and system users associated with the aforementioned COG. As indicated within the terms of this agreement, both parties agree to allow system interoperability through the use of SOAP over HTTPS via the public internet. Under this agreement, no direct or networked connection using VPN (or equivalent technology) between the systems named in Appendix A and IPAWS-OPEN is allowed. In the event a direct connection is required, an Interconnection Security Agreement must be executed.

3.0 AUTHORITY

This agreement is authorized under the following authorities and regulations:

- Section 706 of 47 U.S.C. 666, The War Powers Act: Provides for Presidential Access to commercial communications during “a state of public peril or disaster or other national emergency”
- Public Law 93-288, The Stafford Act. Sec. 202. Disaster Warning: Directs FEMA to provide technical assistance to State and local governments to ensure that timely and effectively disaster warning is provided
- Public Law 114-143, The IPAWS Modernization Act: Enacts to law the policy statement and similar requirements found in Executive Order 14307
- Sec. 202. Disaster Warning: Directs FEMA to provide technical assistance to State and local governments to ensure that timely and effectively disaster warning is provided
- Executive Order 13407 of June 26, 2006, Public Alert and Warning System: Established as policy the requirement for the United State to have an effective, reliable, integrated, flexible, and comprehensive system to alert and warn the American people
- 47 CFR Part 10, Wireless Emergency Alert (WEA): Provide for alert and warning to devices on wireless carrier networks
- 47 CFR Part 11, Emergency Alert System (EAS): Provide for alert and warning over TV and radio broadcast

4.0 BACKGROUND

It is the intent of both parties to this agreement to establish and utilize a standardized web based application interface (as defined by the IPAWS-OPEN Web Service Interface Design Guidance) between the information technology (IT) systems shown below to facilitate the exchange of emergency messages within the production environment. The testing of the interoperability of these systems has been performed through the use of FEMA's Test and Development environment to ensure the transference and receipt of emergency messages using approved messaging standards. The interoperability between these systems is supported by the use of SOAP over HTTPS via the public internet.

5.0 COMMUNICATIONS

Frequent formal communications are essential to ensure the successful management and operation of system interoperability. Both parties agree to maintain open lines of communication between designated staff (as indicated in Appendix B) at both the managerial and technical levels. All communications described herein must be conducted in writing and may be disseminated by electronic means unless otherwise noted.

The owners of the respective systems agree to designate and provide contact information for technical leads for their respective systems, and to facilitate direct contacts between technical leads to support the management and operation of system interoperability. To safeguard the confidentiality, integrity, and availability of the systems and the data they store, process, and transmit, both parties agree to provide notice of specific events within the timeframes indicated below:

- **Security Incidents:** Technical, administrative and/or help desk staff will immediately notify their designated counterparts by telephone or e-mail when a security incident(s) is detected and/or a violation of the Rules of Behavior (see Appendix C) has been identified. Both parties agree to make the appropriate technical and administrative individuals available for all necessary inquiries and/or investigations. Containment and/or resolution procedures will be documented by the identifying party and after-action reports generated and submitted to the system owner and/or designated security officials within five (5) business days after detection of the incident(s).
- **Disasters and Other Contingencies:** The FEMA IPAWS Program Office will notify the COG by telephone, e-mail or other acceptable means in the event of a disaster or other contingency that disrupts the normal operation of IPAWS-OPEN.
- **System Interconnections:** This MOA is intended for systems interoperating with IPAWS-OPEN using SOAP over HTTPS via the public Internet. If in the future, an interconnection (i.e. dedicated system-to-system connection) is required to IPAWS-OPEN, this MOA must be updated and an Interconnection Security Agreement (ISA) must be executed. If a change in status from interoperating to interconnected system is required, the initiating party will notify the other party at least 3 months before the planned interconnection is to be in place.
- **Discontinuation of Use:** In the event the use of IPAWS-OPEN is no longer required, the COG agrees to immediately notify, in writing, the FEMA IPAWS Program Office at which time the COGID and associated access credentials will be deactivated.
- **Personnel Changes:** Both parties agree to provide notification of changes to their respective system owner or technical lead. In addition, both parties will provide notification of any changes in the point of contact information provided in Appendix B. All relevant personnel changes and changes to contact information must be provided within 5 business days of the change.

6.0 TYPE OF INTERCONNECTIVITY

Both parties agree that the COG will utilize only the assigned COGID, associated credentials and digital certificates provided by the FEMA IPAWS Program Office to support interoperability between the system(s) listed in Appendix A and IPAWS-OPEN. In addition, all interoperable systems must be configured to interface with IPAWS-OPEN over the public Internet using only approved web service standards and associated requirements. A listing of approved web service standards and supporting requirements can be obtained from the IPAWS-OPEN Web Service Interface Design Guidance document.

In the event, a dedicated connection is required, both parties will agree to negotiate and execute an Interconnection Security Agreement (ISA) as required per Department of Homeland Security (DHS) policy which must be signed by all required parties before the interconnection is activated. Proposed changes to either system that affect system interoperability will be reviewed and evaluated to determine the potential impact. If the proposed changes impact the agreed upon terms, the MOA will be renegotiated and executed before changes are implemented.

7.0 SECURITY

To ensure the joint security of the systems and the message data they store, process, and transmit, both parties agree to adhere to and enforce the Rules of Behavior (as specified in Appendix C). In addition, both parties agree to the following:

- Ensure authorized users accessing the interoperable system(s) receive, agree to abide by and sign (electronically or in paper form) the IPAWS-OPEN Rules of Behavior as specified in Appendix C. Each jurisdiction is responsible for keeping the signed Rules of Behavior on file or stored electronically for each system user.

- Utilize FEMA approved PKI certificates to digitally sign messages as they are transported over the public Internet.
- Certify that its respective system is designed, managed and operated in compliance with all relevant federal laws, regulations, and policies.
- Document and maintain jurisdictional and/or system specific security policies and procedures and produce such documentation in response to official inquiries and/or requests.
- Provide physical security and system environmental safeguards for devices supporting system interoperability with IPAWS-OPEN.
- Ensure physical and logical access to the respective systems as well as knowledge of the COGID and associated access criteria are only granted to properly vetted and approved entities or individuals.
- Where applicable, ensure that only individuals who have successfully completed FEMA-required training can utilize the interoperable systems to issue alerts and warnings intended for distribution to the public.
- Where applicable, document and maintain records of successful completion of FEMA-required training and produce such documentation in response to official inquiries and/or requests.

8.0 PROFICIENCY DEMONSTRATION

Once enabled, each COG operating under this agreement must demonstrate their ability to compose and send a message through the IPAWS-OPEN system at regular intervals. Such demonstration must be performed on a monthly basis through generation of a message successfully sent through the IPAWS-OPEN Training and Demonstration environment.

9.0 ASSOCIATED SOFTWARE REQUIREMENTS

The COG will need to select a software package which will allow the COG to properly populate a Common Alerting Protocol (CAP) message which complies with both the *OASIS Common Alerting Protocol Version 1.2* and the *OASIS Common Alerting Protocol, v. 1.2 USA Integrated Public Alert and Warning System Profile Version 1.0*. With respect to the software and the software vendor selected FEMA expects the selected software to provide the following minimum critical capabilities and services:

- Permissions:
 - The ability to assign and manage user permissions; and
 - The ability to retrieve and view IPAWS Alerting Permissions
- Proficiency:
 - The provision of vendor support, to include user training, and around the clock technical support; and
 - The ability to submit both live and test digital certificates, with clear, easily identifiable information that indicates the environment to which the software is pointed (Live or Test)
- User Interface:
 - The provision of an intuitive user interface, to include help menus; and
 - The ability to notify the user of digital certificate expiration; and
 - The ability to constrain event types and geocodes to user permissions; and
 - The ability to send one alert to multiple channels; and
 - The provision of displays that show required fields based on selected channel; and
 - The ability to pre-populate fields to the greatest extent possible; and
 - The ability to support templates; and
 - The ability to create a polygon or circle, of less than 100 nodes; and

- The ability to update or cancel an alert, without having to reenter all of the data; and
- The ability to alert the end user if a software license has expired; and
- Clear explanations if alert information is case sensitive when entered
- Confirmation and Error Checking:
 - The ability to pre-check an alert message for errors, prior to sending; and
 - The ability to create free-form 90-character WEA text, while preventing prohibited characters; and
 - The provision to IPAWS of alert status codes for any sent alert, with a clear definition of whether the codes are advice codes or error codes, along with the meaning of those codes; and
 - The provision of user confirmation of connectivity to IPAWS; and
 - The ability for users to see alert history and/or logs

10.0 COST CONSIDERATIONS

This agreement does not authorize financial expenditures by the COG on behalf of FEMA. The FEMA IPAWS Program is responsible for the costs associated with developing, operating and maintaining the availability of the IPAWS-OPEN system. The COG is responsible for all costs related to providing their users with access to IPAWS-OPEN via the public Internet. These costs may include hardware, software, monthly Internet charges, completion of security awareness training and other related jurisdictional costs.

11.0 PROPERTY OWNERSHIP

Each Party agrees and acknowledges that nothing in this Agreement shall be construed as giving a party any proprietary rights in or to the intellectual property of the other party. Each Party further agrees that nothing in this Agreement shall be construed as creating or granting to a party any implied or express license in or to the intellectual property of the other party.

12.0 TIMELINE

This agreement will remain in effect based on the life of the Authority to Operate (ATO) for IPAWS-OPEN or a maximum of three (3) years after the last date on either signature in the signature block below. Upon expiration of the IPAWS-OPEN ATO or after three (3) years (whichever comes first), this agreement will expire without further action and system access privileges will be revoked. If the parties wish to extend this agreement, they may do so by reviewing, updating, and reauthorizing this agreement. This agreement supersedes all earlier agreements, which should be referenced above by title and date. If one or both of the parties wish to terminate this agreement prematurely, they may do so upon 30 days' advanced notice or in the event of a security incident that necessitates an immediate response. This agreement may be suspended by FEMA for failure to perform the Proficiency Demonstration for two consecutive months. A suspended COG may be reinstated upon a completion of a successful Proficiency Demonstration.

SIGNATORY AUTHORITY

I agree to the terms of this Memorandum of Agreement. Noncompliance on the part of either organization or its users or contractors concerning the policies, standards, and procedures explained herein may result in the immediate termination of this agreement.

**Tuscola County Office of Emergency Management
Official
Name: Thomas Bardwell
Title: Board Chair**

**Federal Emergency Management Agency
IPAWS-OPEN System Owner
Name: Mark A. Lucero
Title: Chief, IPAWS Engineering**

(Signature) Date)
**Tuscola County Office of Emergency Management
125 W. Lincoln St. Suite #500
Caro, MI, 48723**

(Signature) Date)
**Attn: IPAWS-OPEN System Owner, Suite 5NW-0309
Federal Emergency Management Agency
500 C Street SW
Washington, D.C. 20472-3153**

Appendix A

Listing of Interoperable Systems

The FEMA IPAWS Program recognizes that Emergency Management organizations may utilize multiple tools to facilitate the emergency management process. As a result, jurisdictions may need to interoperate with IPAWS-OPEN using more than one system. In order to comply with DHS policy, all systems interoperating with IPAWS-OPEN must be documented and supported by a Memorandum of Agreement. As a result, this appendix must be completed to identify all systems associated with the COG and used for interoperating with IPAWS-OPEN. This Appendix must be amended as applicable systems are added or removed from operations.

- **IPAWS-OPEN**

Function:	IPAWS-OPEN is the backbone system that structures the alert and distributes the message from one interoperating and/or interconnected system (message sender) to another interoperating and/or interconnected system (message recipient).
Location:	AWS GovCloud (US) East Region, West Region
Description of data, including sensitivity or classification level:	Messaging data is considered Sensitive But Unclassified (SBU) information and does not contain Personally Identifiable Information (PII), Financial data, Law Enforcement Sensitive Information or classified information. Each message that flows through the IPAWS-OPEN system will be associated to a specifically assigned system User ID and COGID as captured within the message elements. This information will be retained in system logs.

The systems listed below are managed and operated by the COG and are subject to the terms defined within the Memorandum of Agreement including the Rules of Behavior in Appendix C. Each interoperable system will be assigned unique authentication credentials, which must be protected by the COG. In the event these credentials are compromised, the COG is expected to immediately contact the FEMA IPAWS Program Management Office. The systems listed below are only allowed to interoperate with IPAWS-OPEN based on the criteria set forth within the IPAWS-OPEN Web Service Interface Design Guidance.

- **CodeRED by OnSolve**

Function:	Web-based public notification system.
Location:	Atlanta, GA; Dallas, TX; Las Vegas, NV;
Description of data, including sensitivity or classification level:	Comprised of Unclassified, Non-sensative CAP data.

Appendix B

COG Point of Contact Information

Designated COG Primary Point of Contact:

Name: Steven Anderson

Title: Emergency Manager

Business Email Address: tcemanderson@tuscolacounty.org

Primary Phone Number: 989-673-5181

Alternate Phone Number:

Organization: Tuscola County Office of Emergency Management

Mailing Address: 420 Court St. Suite #1, Caro, MI, 48723

Designated Alternate Point of Contact:

Name: Jon Ramirez

Title: Director

Business Email Address: jramirez@tuscolacounty.org

Primary Phone Number: 989-673-8738 ext 2

Alternate Phone Number:

Organization: Tuscola County Central Dispatch

Mailing Address: 1303 Cleaver Rd., Caro, MI, 48723

Designated Technical Point of Contact:

Name: Tim Green

Title: Public Safety Technician

Business Email Address: tgreen@tuscolacounty.org

Primary Phone Number: 989-673-8161 ext 2236

Alternate Phone Number:

Organization: Tuscola County Information Services

Mailing Address: 420 Court St. Suite #1, Caro, MI, 48723

**FEMA: Integrated Public Alert and Warning System
Open Platform for Emergency Networks (IPAWS-OPEN)**

Contact Name	Contact Number	Email Address	Summary of System Responsibilities
Lytwaive Hutchinson	202-212-2480	lytwaive.hutchinson@fema.dhs.gov	Chief Information Officer, FEMA
Gregory Edwards	202.374.5392	Gregory.edwards@fema.dhs.gov	Chief Information Security Officer
Mark Lucero	202-646-1386	mark.lucero@fema.dhs.gov	System Owner
Gary Ham	703-899-6241	gary.ham@associates.fema.dhs.gov	FEMA PMO - IPAWS-OPEN
Gustavo Barbet	202-212-3586	gustavo.barbet@associates.fema.dhs.gov	FEMA ISSO - IPAWS-OPEN
Cameron Hayes	720-838-1621	cameron.hayes@associates.fema.dhs.gov	IPAWS-OPEN Tech Lead

Appendix C

IPAWS-OPEN Rules of Behavior

1.0 INTRODUCTION

The following rules of behavior apply to all persons with application access to Tuscola County Office of Emergency Management Interoperable System(s) and/or who have been issued a COGID with associated credentials for IPAWS-OPEN. These individuals shall be held accountable for their actions related to the information resources entrusted to them and must comply with the following rules or risk losing their access privileges. The Rules of Behavior apply to users on official travel as well as at their primary workplace (e.g., Emergency Operations Center – EOC) and at any alternative workplace (e.g., telecommuting from a remote or satellite site) using any electronic device including laptop computers and portable electronic devices (PED's). PED's include personal digital assistants (PDA's) (e.g. Palm Pilots), cell phones, text messaging systems (e.g., Blackberry), and plug-in and wireless peripherals that employ removable media (e.g. CDs, DVDs, etc.). PEDs also encompass USB flash memory (thumb) drives, external drives, and diskettes. These Rules of Behavior are consistent with existing DHS policies and DHS Information Technology (IT) Security directives and are intended to enhance the awareness of each user's responsibilities regarding accessing, storing, receiving and/or transmitting information using IPAWS-OPEN.

2.0 APPLICATION RULES

2.1 Official Use

- IPAWS-OPEN is a Federal application to be used only in the performance of the user's official duties in support of public safety as described in the National Incident Management System (NIMS).
- The use of the IPAWS-OPEN for unauthorized activities is prohibited and could result in verbal or written warning, loss of access rights, and/or criminal or civil prosecution.
- By utilizing IPAWS-OPEN, the user of the interoperable system(s) consents to allow system monitoring to ensure appropriate usage for public safety is being observed.
- Tuscola County Office of Emergency Management will be held accountable for safeguarding all configuration items and information entrusted to them by FEMA. Tuscola County Office of Emergency Management is expected to manage the relationship with supporting vendors, consultants and any other entities providing system support on their behalf. In addition, Tuscola County Office of Emergency Management will be held accountable in the event of a security breach or disclosure of sensitive configuration information such as digital certificates. Tuscola County Office of Emergency Management understands that the use of digital signatures, used on their behalf, is binding and Tuscola County Office of Emergency Management will be held accountable accordingly. In the event sensitive information is mishandled, utilization of IPAWS-OPEN may be immediately revoked by FEMA.
- If software interoperating with IPAWS-OPEN enables users to geo-target public alert messages by means of geospatial polygons or circles, then the user shall restrict any such geospatial boundaries so as to remain within the geographical limits of their public warning authority (or as near as possible), as determined by applicable state and/or local laws and duly adopted operational plans.

2.2 Access Security

- All Email addresses provided in connection with interoperable system(s) user accounts must be associated to an approved email account assigned by the user's emergency management organization. The use of personal email accounts to support emergency messaging through IPAWS-OPEN is prohibited.
- Upon approval of the MOA by FEMA, a COG account with COGID and Digital Certificate will be created and issued to the designated technical representative. All individuals with knowledge of these credentials must not share or alter these authentication mechanisms without explicit approval from the FEMA IPAWS

Program.

- Every interoperable system user is responsible for remote access security as it relates to their use of IPAWS-OPEN and shall abide by these Rules of Behavior.

2.3 Interoperable System User Accounts and Passwords

- All users must have a discrete user account ID which cannot be the user's social security number. To protect against unauthorized access, passwords linked to the user ID are used to identify and authenticate authorized users.
- Accounts and passwords shall not be transferred or shared. The sharing of both a user ID and associated password with anyone (including administrators) is prohibited.
- Accounts and passwords shall be protected from disclosure and writing passwords down or electronically storing them on a medium that is accessible by others is prohibited.
- The selection of passwords must be complex and shall:
 - Be at least eight characters in length
 - Contain a combination of alphabetic, numeric and special characters
 - Not the same as any of the user's previous 8 passwords.
- Passwords shall not contain any dictionary word.
- Passwords shall not contain any proper noun or the name of any person, pet, child, or fictional character. Passwords shall not contain any employee serial number, Social Security number, birth date, phone number, or any information that could be readily guessed about the creator of the password.
- Passwords shall not contain any simple pattern of letters or numbers, such as “qwerty” or “xyz123”.
- Passwords shall not be any word, noun, or name spelled backwards or with a single digit appended, or with a two-digit “year” string, such as 98xyz123.
- Pass phrases, if used in addition to or instead of passwords, should follow the same guidelines.
- Passwords shall not be the same as the User ID.
- Users shall either log off or lock their workstations when unattended.
- Workstations shall be configured to either log off, or activate a password-protected lock, or password-protected screensaver within fifteen (15) minutes of user inactivity.
- Locked sessions shall remain locked until the user re-authenticates.
- Workstations shall be protected from theft.
- A user's account shall be automatically locked after three consecutive failed logon attempts.
- The automatic lockout period for accounts locked due to failed login attempts shall be set for a minimum of twenty (20) minutes.
- A process shall exist for manually unlocking accounts prior to the expiration of the twenty (20) minute period, after sufficient user identification is established.
- Sessions shall automatically be terminated after sixty (60) minutes of inactivity.

- Users are required to change their passwords at least once every 90 days.
- Passwords must be promptly changed whenever a compromise of a password is known or suspected.

2.4 Integrity Controls & Data Protection

- All computer workstations accessing IPAWS-OPEN must be protected by up-to-date anti-virus software. Virus scans must be performed on a periodic basis and when notified by the anti-virus software.
- Users accessing interoperable system(s) to utilize IPAWS-OPEN must:
 - Physically protect computing devices such as laptops, PEDs, blackberry devices, smartphones, etc;
 - Protect sensitive data sent to or received from IPAWS-OPEN;
 - Not use peer-to-peer (P2P) file sharing, which can provide a mechanism for the spreading of viruses and put sensitive information at risk;
 - Not program computing devices with automatic sign-on sequences, passwords or access credentials when utilizing IPAWS-OPEN.

Users may not provide personal or official IPAWS-OPEN information solicited by e-mail. If e-mail messages are received from any source requesting personal information or asking to verify accounts or other authentication credentials, immediately report this and provide the questionable e-mail to the Local System Administrator and/or the Tuscola County Office of Emergency Management Help Desk.

- Only devices officially issued through or approved by DHS, FEMA and/or approved emergency management organizations are authorized for use to interoperate with IPAWS-OPEN and use of personal devices to access and/or store IPAWS-OPEN data and information is prohibited.
- If a Blackberry, smartphone or other PED is used to access the interoperable system(s) to utilize IPAWS-OPEN, the device must be password protected and configured to timeout or lock after 10 minutes of inactivity.
- If sensitive information is processed, stored, or transmitted on wireless devices, it must be encrypted using approved encryption methods.

2.5 System Access Agreement

- I understand that I am given access to the interoperable system(s) and IPAWS-OPEN to perform my official duties.
- I will not attempt to access data, information or applications I am not authorized to access nor bypass access control measures.
- I will not provide or knowingly allow other individuals to use my account credentials to access the interoperable system(s) and IPAWS-OPEN.
- To prevent and deter others from gaining unauthorized access to sensitive resources, I will log off or lock my computer workstation or will use a password-protected screensaver whenever I step away from my work area, even for a short time and I will log off when I leave for the day.
- To prevent others from obtaining my password via “shoulder surfing”, I will shield my keyboard from view as I enter my password.
- I will not engage in, encourage, or conceal any hacking or cracking, denial of service, unauthorized tampering, or unauthorized attempted use of (or deliberate disruption of) any data or component within the interoperable system(s) and IPAWS-OPEN.

- I agree to inform my Local System Administrator when access to the interoperable system(s) and/or IPAWS-OPEN is no longer required.
- I agree that I have completed Computer Security Awareness training as may be required by my jurisdiction prior to my initial access to the interoperable system(s) and IPAWS-OPEN and that as long as I have continued access, I will complete Computer Security Awareness training on an annual basis. If my jurisdiction does not provide Computer Security Awareness training, I will complete the FEMA self-study course *IS-906: Workplace Security Awareness* (<https://training.fema.gov/is/courseoverview.aspx?code=IS-906>) on an annual basis.

2.6 Accountability

- I understand that I have no expectation of privacy while using any services or programs interoperating with IPAWS-OPEN.
- I understand that I will be held accountable for my actions while accessing and using interoperable system(s) and IPAWS-OPEN, including any other connected systems and IT resources.
- I understand it is my responsibility to protect sensitive information from disclosure to unauthorized persons or groups.
- I understand that I must comply with all software copyrights and licenses pertaining to the use of IPAWS-OPEN.

2.7 Incident Reporting

- I will promptly report IT security incidents, or any incidents of suspected fraud, waste or misuse of systems to the Local System Administrator and/or the Tuscola County Office of Emergency Management Help Desk.

3.0 IPAWS-OPEN Rules of Behavior Statement of Acknowledgement

I have read and agree to comply with the requirements of these Rules of Behavior. I understand that the terms of this agreement are a condition of my initial and continued access to Tuscola County Office of Emergency Management Interoperable System(s) and IPAWS-OPEN and related services and that if I fail to abide by the terms of these Rules of Behavior, my access to any and all IPAWS-OPEN information systems may be terminated and I may be subject to criminal or civil prosecution. I have read and presently understand the above conditions and restrictions concerning my access.

Printed Name (as listed in Appendix B): _____

Signature: _____ Date: _____

Michigan State Police
Emergency Management
and
Homeland Security
Division



Grant Agreement

FEDERAL AWARD IDENTIFICATION

SUBRECIPIENT NAME	GRANT NAME	ASSISTANCE LISTING
County of Tuscola	Emergency Management Performance Grants	97.042
SUBRECIPIENT IRS/VENDOR NUMBER	FEDERAL AWARD IDENTIFICATION NUMBER (FAIN)	FEDERAL AWARD DATE
38-6004893	EMC-2022-EP-00001	8/23/2022
SUBRECIPIENT UEI	SUBAWARD PERFORMANCE PERIOD	FROM TO
DJPRRMAUYXA7		10/1/2021 9/30/2022
RESEARCH & DEVELOPMENT	Funding	Total
N/A	Federal Funds Obligated by this Action	\$37,873.00
INDIRECT COST RATE	Total Federal Funds Obligated to Subrecipient	\$37,873.00
None on file	Total Amount of Federal Award	\$37,873.00
FEDERAL AWARD PROJECT DESCRIPTION		
2022 Emergency Management Performance Grants (EMPG)		
DETAILS		
The 2022 EMPG allocation is 40.29% of the Subrecipient's emergency program manager's salary and fringe benefits. A cost-match is required under this program. The Federal share used towards the EMPG budget shall not exceed 50% of the total budget.		
FEDERAL AWARDING AGENCY	PASS-THROUGH ENTITY (RECIPIENT) NAME	
Federal Emergency Management Agency - GPD 400 C Street, SW, 3 rd floor Washington, DC 20472-3645	Michigan State Police Emergency Management and Homeland Security Division PO Box 30634 Lansing, MI 48909	

State of Michigan FY 2022 Emergency Management Performance Grant Grant Agreement

October 1, 2021 to September 30, 2022

Assistance Listing: 97.042 Grant Number: EMC-2022-EP-00001

This Fiscal Year (FY) 2022 Emergency Management Performance Grant (EMPG) grant agreement is hereby entered into between the Michigan Department of State Police, Emergency Management and Homeland Security Division (hereinafter called the Recipient), and the

COUNTY OF TUSCOLA
(hereinafter called the Subrecipient)

I. Purpose

The purpose of this grant agreement is to provide federal pass-through funds to the Subrecipient for the development and maintenance of an emergency management program capable of protecting life, property, and vital infrastructure in times of disaster or emergency.

The FY 2022 EMPG program plays an important role in the implementation of the National Preparedness System (NPS) by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation. The objective of the NPS is to facilitate an integrated, all-of-nation/whole community, risk driven, capabilities-based approach to preparedness.

In support of the National Preparedness Goal, the FY 2022 EMPG supports a comprehensive, all-hazard emergency preparedness system to build and sustain core capabilities across the Prevention, Protection, Mitigation, Response, and Recovery mission areas.

For more information on the NPS, federally designated priorities, and the FY 2022 EMPG objectives, as well as guidance on allowable costs and program activities, please refer to the FY 2022 EMPG Notice of Funding Opportunity (NOFO) and the FEMA Preparedness Grants Manual located at <https://www.fema.gov/grants>.

II. Statutory Authority

Funding for the FY 2022 EMPG is authorized by Section 662 of the *Post-Katrina Emergency Management Reform Act of 2006* (PKEMRA), as amended, (Pub. L. No. 109-295) (6 U.S.C. § 762); the *Robert T. Stafford Disaster Relief and Emergency Assistance Act*, as amended (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.); the *Earthquake Hazards Reduction Act of 1977, as amended* (Pub. L. No. 95-124) (42 U.S.C. §§ 7701 et seq.); and the *National Flood Insurance Act of 1968*, as amended (Pub. L. No. 90448) (42 U.S.C. §§ 4001 et seq.).

Appropriation authority is provided by the *Department of Homeland Security Appropriations Act, 2022*, (Pub. L. No. 117-103); *Disaster Relief Supplemental Appropriations Act, 2022*, Pub. L. No. 117-43 (2021).

The Subrecipient agrees to comply with all FY 2022 EMPG program requirements in accordance with the FY 2022 EMPG NOFO, and the FEMA Preparedness Grants Manual; both are located at <https://www.fema.gov/grants/preparedness/emergency-management-performance>; the *Michigan Emergency Management Act of 1976*, as amended (Public Act 390) at <http://www.legislature.mi.gov/doc.aspx?mcl-Act-390-of-1976>; and the *Robert T. Stafford Disaster Relief and Emergency Assistance Act*, as amended (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.) located at <https://www.fema.gov/disaster/stafford-act>; and the *FY 2022 EMPG Agreement Articles Applicable to Subrecipients*. The *FY 2022 EMPG Agreement Articles Applicable to Subrecipients* document is included for reference in the grant agreement packet.

The Subrecipient shall also comply with the most recent version of:

- A. 2 CFR, Part 200 of the Code of Federal Regulations (CFR), *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* located at <http://www.ecfr.gov>.
- B. FEMA Policy #108-023-1 *Grant Programs Directorate Environmental Planning and Historic Preservation Policy Guidance*.

III. Award Amount and Restrictions

- A. The **County of Tuscola** is awarded **\$37,873.00** or 40.29% of the Subrecipients local emergency manager's salary and fringe benefits under the **FY 2022 EMPG**. The Subrecipient may receive less than the allocated amount if the Subrecipient's cost share (match) of wages and fringe benefits paid to the local emergency manager are less than the total allocation. The Subrecipient's EMPG program budget must be documented on the Local Budget for Emergency Management Performance Grant form (EMD-17).
- B. The FY 2022 EMPG covers eligible costs from October 1, 2021, to September 30, 2022. The funds awarded in the grant agreement shall only be used to cover allowable costs that are incurred during the agreement period. Grant funds shall not be used for other purposes. For guidance on allowable costs, please refer to the EMPG Appendix in the FEMA Preparedness Grants Manual.
- C. This grant agreement designates EMPG funds for the administration and oversight of an approved emergency management program. **The Subrecipient may utilize grant funds for the reimbursement of salary, overtime, compensatory time off, and associated fringe benefits for the local emergency manager, and up to 5% of the total allocation may be utilized for other allowable organization costs.** No other expenditures are allowed. If other organization costs are requested, a narrative must be submitted detailing the expenses that are included in these costs.
- D. The FY 2022 EMPG program has a 50% cost share (cash or in-kind) requirement, as authorized by the *Robert T. Stafford Disaster Relief and Emergency Assistance Act*, as amended, (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.), specifically, Title VI, sections 611(j) and 613. Federal funds cannot exceed 50% of eligible costs. Unless otherwise authorized by law, federal funds cannot be matched with other federal funds.

The Federal Emergency Management Agency (FEMA) administers cost sharing requirements in accordance with 2 CFR § 200.306. To meet matching requirements, the Subrecipient contributions must be reasonable, allowable, allocable, and necessary under the grant program and must comply with all federal requirements and regulations.

See the FY 2022 EMPG NOFO and FEMA Preparedness Grants Manual for additional cost share guidance, definitions, basic guidelines, and governing provisions.

- E. All EMPG funded personnel must complete either the Independent Study courses identified in the Professional Development Series, or the National Emergency Management Basic Academy delivered either by the Emergency Management Institute or a sponsored state, local, tribal, territorial, regional, or other designated location and record proof of completion. All EMPG funded personnel must also participate in exercises consistent with the requirements outlined in the EMPG Guidebook and work agreement.

The EMPG programs are required to complete a quarterly training and exercise report identifying training and exercises completed during the quarter. Guidance for accomplishing these requirements is provided by the Recipient.

- F. Upon request, the Subrecipient must provide to the Recipient information necessary to meet any state or federal subaward reporting requirements.
- G. In the event that the U.S. Department of Homeland Security (DHS) determines that changes are necessary to the award document after an award has been made, including but not limited to, changes to period of performance or terms and conditions, Subrecipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate Subrecipient acceptance of the changes to the award.

IV. Responsibilities of the Subrecipient

- A. **Grant funds must supplement, not supplant, state or local funds.** Federal funds must be used to supplement existing funds, not replace (supplant) funds that have been appropriated for the same purpose. Potential supplanting will be carefully reviewed in subsequent monitoring reviews and audits. Subrecipients may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.
- B. The Subrecipient agrees to comply with all applicable federal and state regulations; the FY 2022 EMPG NOFO; the FEMA Preparedness Grants Manual Version 2; the *Agreement Articles Applicable to Subrecipients: Fiscal Year 2022 Emergency Management Performance Grants*, included with the grant agreement package for reference; and the EMPG Guidebook (EMD-PUB 208),
- C. The subrecipient shall not use FY 2022 EMPG funds to generate program income.
- D. In addition to this grant agreement, the Subrecipient shall complete, sign, and submit to the Recipient the following documents, which are incorporated by reference into this grant agreement:
 - 1. Subrecipient Risk Assessment Certification.
 - 2. Standard Assurances.
 - 3. Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements.
 - 4. Audit Certification (EMD-053).
 - 5. Request for Taxpayer Identification Number and Certification (W-9).
 - 6. Other documents that may be required by federal or state officials.
- E. Complete and submit quarterly work reports, the Quarterly Training and Exercise Worksheet, and the Annual Training and Exercise Plan Worksheet in accordance with the schedule outlined in the FY 2022 EMPG Work Agreement/Quarterly Report (EMHSD-31).

- F. Enact enabling legislation establishing the local emergency management program and ensure a copy of the local resolution or ordinance is on file with the Recipient.
- G. Appoint an emergency management program manager who can assume responsibility for the functions outlined in section 4 of the EMPG Guidebook.
- H. Provide the Recipient with a complete job description for the federally funded EMPG local emergency manager, including non-EMPG duties if applicable.
- I. Notify the Recipient immediately of any changes in the EMPG funded local emergency manager's position.
- J. The Subrecipient will contribute to the development and maintenance of the state's multi-year Training and Exercise Plan (TEP). This will include conducting exercises that comply with local, state, and federal requirements, including the Homeland Security Exercise and Evaluation Program (HSEEP) and the EMPG Guidebook, to accomplish this goal.
- K. Ensure the EMPG funded local emergency manager completes training as required by the annual EMPG Work Agreement.
- L. Have an approved and current emergency operations plan on file with the MSP/EMHSD District Coordinator.
- M. The Subrecipient agrees to prepare the form EMHSD-007 - EMPG Quarterly Billing Cover Sheet. The Subrecipient agrees to submit this form with supporting documentation, including all required authorized signatures and required reimbursement documentation to the appropriate MSP/EMHSD District Coordinator by the due date following the end of **each** quarter, as identified in FY 2022 Emergency Management Report Schedule. The most current EMHSD-007 form must be used and can be obtained from the MSP/EMHSD District Coordinator, or by visiting https://www.michigan.gov/msp/0,4643,7-123-72297_60152_95164_95317---,00.html under Finance Forms.
- N. Comply with applicable financial and administrative requirements set forth in the current edition of 2 CFR, Part 200, including, but not limited to, the following provisions:
 - 1. Account for receipts and expenditures, maintain adequate financial records, and refund expenditures disallowed by federal or state audit.
 - 2. Retain all financial records, statistical records, supporting documents, and other pertinent materials for at least three years after the grant is closed by the awarding federal agency for purposes of federal and/or state examination and audit.
 - 3. Non-federal organizations which expend \$750,000 or more in all federal funds during their current fiscal year are required to have an audit performed in accordance with the Single Audit Act of 1984, as amended, and 2 CFR, Part 200.
- O. Comply with all reporting requirements, including special reporting, data collection, and evaluation requirements, as prescribed by law or program guidance.
- P. Maintain a valid Unique Entity Identifier (UEI) through SAM.gov at all times during the performance period of this grant.
- Q. The Subrecipient must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. The Subrecipient also agrees to require any subrecipients, contractors, successors, transferees, and assignees to acknowledge and agree to comply with these same provisions. Detailed information on record access provisions can be found in the *DHS Standard Administrative Terms and Conditions*

located at <https://www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions>, specifically in the DHS Specific Acknowledgements and Assurances on page 1.

- R. Subrecipients must carry out their programs and activities in a manner that respects and ensures the protection of civil rights for protected populations. These populations include but are not limited to individuals with disabilities and others with access and functional needs, individuals with limited English proficiency, and other diverse racial and ethnic populations, in accordance with Section 504 of the *Rehabilitation Act of 1973*, Title VI of the *Civil Rights Act of 1964*, and Executive Order 13347.

V. Responsibilities of the Recipient

The Recipient, in accordance with the general purposes and objectives of this grant agreement, will:

- A. Administer the grant in accordance with all applicable federal and state regulations and guidelines and submit required reports to the awarding federal agency.
- B. Provide direction and technical assistance to the Subrecipient.
- C. Provide to the Subrecipient any special report forms and reporting formats (templates) required for administration of the program.
- D. Reimburse the Subrecipient, in accordance with this grant agreement, based on appropriate documentation submitted by the Subrecipient.
- E. At its discretion, independently, or in conjunction with the federal awarding agency, conduct random on-site reviews of the Subrecipient(s).

VI. Reporting Procedures

- A. The Subrecipient agrees to prepare quarterly work reports using the FY 2022 EMPG Work Agreement/Quarterly Report (EMHSD-31) and submit them through EMHSD's online reporting tool by the due date following the end of **each** quarter. Reimbursement of expenditures by the Recipient is contingent upon the Subrecipient's completion of scheduled work activities. Reporting periods and due dates are listed in the FY 2020 EMPG Work Agreement/Quarterly Report (EMHSD-31). The FY 2022 EMPG Work Agreement can be located at www.michigan.gov/emhsd under Grants Programs, EMPG.
- B. If the Subrecipient fails to complete the scheduled work activities during a quarter, the Recipient will withhold reimbursement until either the work is completed, or the Deputy State Director of Emergency Management approves a delay in the completion of the activity. Forfeiture of funds may result if scheduled work activities are not completed according to established deadlines.
- C. A Subrecipient that fails to complete the annual exercise requirements, as scheduled within the FY 2022 EMPG Work Agreement/Quarterly Report, may be ineligible for EMPG funding for that quarter and all subsequent quarters.
- D. The Subrecipient's failure to fulfill the quarterly reporting requirements, as required by the grant, may result in the suspension or loss of grant funding.

VII. Payment Procedures

- A. The Subrecipient agrees to prepare the form EMHSD-007 - EMPG Quarterly Billing Cover Sheet. The Subrecipient agrees to submit this form with supporting documentation, including all required

authorized signatures and required reimbursement documentation, to the MSP/EMHSD District Coordinator by the due date following the end of **each** quarter, as identified in FY 2022 Emergency Management Report Schedule. The most current EMHSD-007 form must be used and can be obtained from the MSP/EMHSD District Coordinator, or by visiting www.michigan.gov/emhsd under Grant Programs, EMPG, Grant Forms, Finance Forms.

- B. If the Subrecipient submits required quarterly reports that are late or incomplete, the reimbursement may not be processed until the following quarter. Forfeiture of funds may result if quarterly reports are not completed according to established deadlines.
- C. The Subrecipient agrees to return to the Recipient any unobligated balance of funds held by the Subrecipient at the end of the agreement period or handle them in accordance with the instructions provided by the Recipient.

VIII. Employment Matters

The Subrecipient shall comply with Title VI of the *Civil Rights Act of 1964*, as amended; Title VIII of the *Civil Rights Act of 1968*; Title IX of the *Education Amendments of 1972 (Equal Opportunity in Education Act)*; the *Age Discrimination Act of 1975*; Titles I, II and III of the *Americans with Disabilities Act of 1990*; the *Elliott-Larsen Civil Rights Act*, 1976 PA 453, as amended, MCL 37.2101 *et seq.*; the *Persons with Disabilities Civil Rights Act*, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state and local fair employment practices and equal opportunity laws and covenants. The Subrecipient shall not discriminate against any employee or applicant for employment, to be employed in the performance of this grant agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment; or any matter directly or indirectly related to employment because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, limited English proficiency, or handicap that is unrelated to the individual's ability to perform the duties of a particular job or position. The Subrecipient agrees to include in every contract or subcontract entered into for the performance of this grant agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of the grant agreement.

The Subrecipient shall ensure that no subcontractor, manufacturer, or supplier of the Subrecipient for projects related to this grant agreement appears on the Federal Excluded Parties List System located at <https://www.sam.gov>.

IX. Limitation of Liability

The Recipient and the Subrecipient to this grant agreement agree that each must seek its own legal representative and bear its own costs, including judgments, in any litigation that may arise from performance of this contract. It is specifically understood and agreed that neither party will indemnify the other party in such litigation.

This is not to be construed as a waiver of governmental immunity for either party.

X. Third Parties

This grant agreement is not intended to make any person or entity, not a party to this grant agreement, a third party beneficiary hereof or to confer on a third party any rights or obligations enforceable in their favor.

XI. Grant Agreement Period

This grant agreement is in full force and effect from October 1, 2021, to September 30, 2022. No costs eligible under this grant agreement shall be incurred before the starting date of this grant agreement,

except with prior written approval. This grant agreement may be terminated by either party by giving thirty (30) days written notice to the other party stating reasons for termination and the effective date, or upon the failure of either party to carry out the terms of the grant agreement. Upon any such termination, the Subrecipient agrees to return to the Recipient any funds not authorized for use, and the Recipient shall have no further obligation to reimburse the Subrecipient.

XII. Entire Grant Agreement

This grant agreement is governed by the laws of the State of Michigan and supersedes all prior agreements, documents, and representations between the Recipient and the Subrecipient, whether expressed, implied, or oral. This grant agreement constitutes the entire agreement between the parties and may not be amended except by written instrument executed by both parties prior to the grant end date. No party to this grant agreement may assign this grant agreement or any of his/her/its rights, interest, or obligations hereunder without the prior consent of the other party. The Subrecipient agrees to inform the Recipient in writing immediately of any proposed changes of dates, budget, or services indicated in this grant agreement, as well as changes of address or personnel affecting this grant agreement. Changes in dates, budget, or services are subject to prior written approval of the Recipient. If any provision of this grant agreement shall be deemed void or unenforceable, the remainder of the grant agreement shall remain valid.

The Recipient may suspend or terminate grant funding to the Subrecipient, in whole or in part, or other measures may be imposed for any of the following reasons:

- A. Failure to expend funds in a timely manner consistent with the grant milestones, guidance, and assurances.
- B. Failure to comply with the requirements or statutory objectives of federal or state law.
- C. Failure to make satisfactory progress toward the goals or objectives set forth in the annual EMPG Work Agreement.
- D. Failure to follow grant agreement requirements or special conditions.
- E. Failure to submit required reports.
- F. Filing of a false certification in the application or other reports or documents.

Before taking action, the Recipient will provide the Subrecipient reasonable notice of intent to impose corrective measures and will make every effort to resolve the problem informally.

XIII. Business Integrity Clause

The Recipient may immediately cancel the grant without further liability to the Recipient or its employees if the Subrecipient, an officer of the Subrecipient, or an owner of a 25% or greater share of the Subrecipient is convicted of a criminal offense incident to the application for or performance of a state, public, or private grant or subcontract; or convicted of a criminal offense, including, but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees; convicted under state or federal antitrust statutes; or convicted of any other criminal offense which, in the sole discretion of the Recipient, reflects on the Subrecipient's business integrity.

XIV. Freedom of Information Act (FOIA)

Much of the information submitted in the course of applying for funding under this program, or provided in the course of grant management activities, may be considered law enforcement-sensitive or otherwise critical to national security interests. This may include threat, risk, and needs assessment information, and discussions of demographics, transportation, public works, and industrial and public health infrastructures. Therefore, each Subrecipient agency Freedom of Information Officer will need to determine what information is to be withheld on a case-by-case basis. The Subrecipient should be

familiar with the regulations governing Protected Critical Infrastructure Information (6 CFR, Part 29) and Sensitive Security Information (49 CFR, Part 1520), as these designations may provide additional protection to certain classes of homeland security information.

XV. Official Certification

For the Subrecipient

The individual or officer signing this grant agreement certifies by his or her signature that he or she is authorized to sign this grant agreement on behalf of the organization he or she represents. The Subrecipient agrees to complete all requirements specified in this grant agreement.

Subrecipient Name

Subrecipient UEI

For the Chief Elected Official

Printed Name

Title

Signature

Date

For the Local Emergency Manager

Printed Name

Title

Signature

Date

For the Recipient (Michigan State Police, Emergency Management and Homeland Security Division)

Capt. Kevin Sweeney,

Printed Name

Commander, Emergency Management
and Homeland Security Division

Title



Signature

September 13, 2022

Date



TUSCOLA COUNTY MOSQUITO ABATEMENT

1500 Press Drive
Caro, Michigan 48723-9291
989-672-3748 Phone ~ 989-672-3724 Fax
Larry Zapfe, Director

To: Tuscola County Board of Commissioners,
Clayette Zechmeister – Controller/Administrator

From: Larry Zapfe, Director

Date: October 4, 2023

Re: Request wage increase for seasonal employees for 2023.

I, respectfully, request a wage increase for the following seasonal employee positions:

1. Technician: (3) Replacing

Currently: \$11.74

Proposed: \$14.00

Increase: \$2.26

Wage increase total: \$6,780.00

2. Technician: (2) Returning

Currently: \$12.50

Proposed: \$14.50

Increase: \$2.00

Wage increase total: \$4000.00

3. Technician: (2) Returning

Currently: \$13.11

Proposed: \$14.50

Wage Increase: \$2,780.00

4. Technician: (7) Returning

Currently: \$13.34

Proposed: \$14.50

Increase: \$1.16

Wage increase total: \$8,120.00

5. Technician II (1)

Currently: \$14.20

Proposed: \$15.20

Increase: \$1.00

Wage increase total: \$1,000.00

6. Utility Person: (1) Returning

Currently: \$13.11

Proposed: \$14.11

Increase: \$1.00

Wage increase total: \$1,000.00

2023 wage increase total for seasonal employees: \$23,680.00

If approved, I request this wage increase not include a possible cost of living increase for this particular group in the 2023 year.

There are currently 12 technicians possibly returning and 3 new technicians that will be needed for the 2023 season.

Approval of this request would allow the department to hire new technicians at a competitive wage; comparable to the other mosquito districts. This request would also encourage experienced technicians to return in 2023.

Thank you for your time and consideration.

Director,

A handwritten signature in cursive script, appearing to read "Larry Zepher".



TUSCOLA COUNTY MOSQUITO ABATEMENT

1500 Press Drive
Caro, Michigan 48723-9291
989-672-3748 Phone ~ 989-672-3724 Fax

Technician shall be.

- Able to work any shift.
- Available to work 23 consecutive 40 hour work weeks with non-guaranteed hours
- Able to perform work of routine difficulty with and without direct supervision
- Responsible and conscious of their actions while using general use pesticides
- Able to follow Integrated Pest Management procedures for Mosquito control

Technician daily duties include:

- Checking truck and small engine for ability to perform their functions.
- Preparing and checking pesticide equipment prior to field operation.
- Driving to treatment area(s) for larviciding and/or adulticiding.
- Communication with the public with courtesy.
- Checking larviciding and adulticiding area(s) for need and type of treatment.
- Performing various Larviciding and/or adulticiding actions in areas as necessary
- Preparing a report of said treatment(s).
- Communication via radio and knowledge of work radio codes.
- Maintaining record(s) of his/her activity for that night.
- Properly storing equipment and pesticides.
- Maintaining vehicle and reporting any damage or need of repairs.
- Routine cleaning of vehicle

Technician requirements:

- Ability to lift 60 pounds, 100 pounds assisted
- Must be able to pass a physical examination and drug test given
- Must be a high school graduate or have a GED
- Must be able to properly follow a map.
- Must have a valid & maintained Michigan driver's license with a clean driving record

Technician training requirements:

- Must be able to pass two State certified examinations to obtain a Certified Pesticide Applicator License- including a Core Exam and a 7F Exam given by Michigan Department of Agriculture in order to legally apply pesticides in a safe and knowledgeable manner without direct supervision.
- Must be at least 18 years of age to obtain such.

Security Camera Installation

Quote #001300 v1

Prepared For:

Tuscola County Information Systems

Tracy Violet
207 E. Grant St.
Caro, MI 48723

P: (989) 672-3773
E: tviolet@tuscolacounty.org

Prepared by:

Advanced Satellite Communications

Adam Barber
12137 Merriman Road
Livonia, MI 48150

P: 734-793-1423
E: abarber@advancedsat.com

Date Issued:

09.28.2022

Expires:

10.28.2022

Scope of Work

Purpose:

Install 2 security cameras to expand coverage of visitors to the building

A.S.C. Scope of Work:

- Walk site to determine camera and switch locations
- Run Cat6 cable from patch panel to camera locations
- Terminate cable with biscuit jack on the camera side
- Install Security Cameras and connect with patch cable
- Connect Camera to POE Switch
- Install Avigilon Camera License
- Configure camera display and record settings
- Aim/Focus cameras as necessary

Tuscola to Provide

- Clear pathways for wire runs
- 2 open POE ports on network switch



System Devices


Product Description	Qty
CAT6 (Plenum Solid Yellow)	600
RJ45, CAT6 Connectors	1
Jack(Cat6 RJ45 Keystone Jack, White)	2
Jack (Quickport, Surface Biscuit Box, Single Port)	2
CAT6 patch cable, 3FT, Yellow	4
ACC7 Enterprise Edition Camera License	2
Subtotal:	\$1,038.22

Installation Services

Product Description	Qty
Installation & Programming	1
Subtotal:	\$1,248.00

Quote Summary	Amount
System Devices	\$1,038.22
Installation Services	\$1,248.00
Total:	\$2,286.22

Customer understands that any additional fees that may be incurred to comply with all applicable building codes, zoning ordinances or any other permits needed for installation is their responsibility. Further, reference to Plug and Play is defined herein as utilization of pre-existing cable distribution system for entire property, as is. Delays or distractions caused by customer during installation or service may be billed additionally upon written order to customer. Any alteration or deviation from above quoted specifications involving extra cost will be executed only upon written orders and will become an extra charge over and above this quotation. This is the entire agreement, and no additional services or promise of performance is implied that is not contained herein. Acceptance of quotation - all terms and conditions as written are a part hereof and are binding upon the parties hereto. A.S.C. retains the right to substitute parts of equal or better value to complete a functional system. Upon clients written approval A.S.C. may access clients system(s) for virtual maintenance, trouble shooting and reporting functions. A.S.C. may refer to clients name in various marketing materials unless prohibited by client. A.S.C. shall have no liability for any personal injury, property damage or other loss based on any claim at all including a claim the product failed to perform. A.S.C. will bill after functional completion of the job and expect payment due within the terms stated on this proposal. The Company reserves the right to send the account to a third party for collection. It is understood and agreed that The Company may do so for the entire amount remaining on the contract plus any collection costs incurred in the process. Note: Finance charges of 1.5% per month added to past due invoices. All products shown herein remain the property of A.S.C. until paid in full. Prices contained in this quotation shall be considered firm for a period of (30) days from the date of quotation unless otherwise stated herein. A.S.C. will charge a restocking fee of 20% on all returned or cancelled merchandise. All purchases placed on a credit card for orders over \$2,000. may incur a 2.5% service charge. ATTORNEYS' FEES. In the event of any litigation or arbitration between the parties with respect to this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs of litigation, as the court or tribunal may determine.

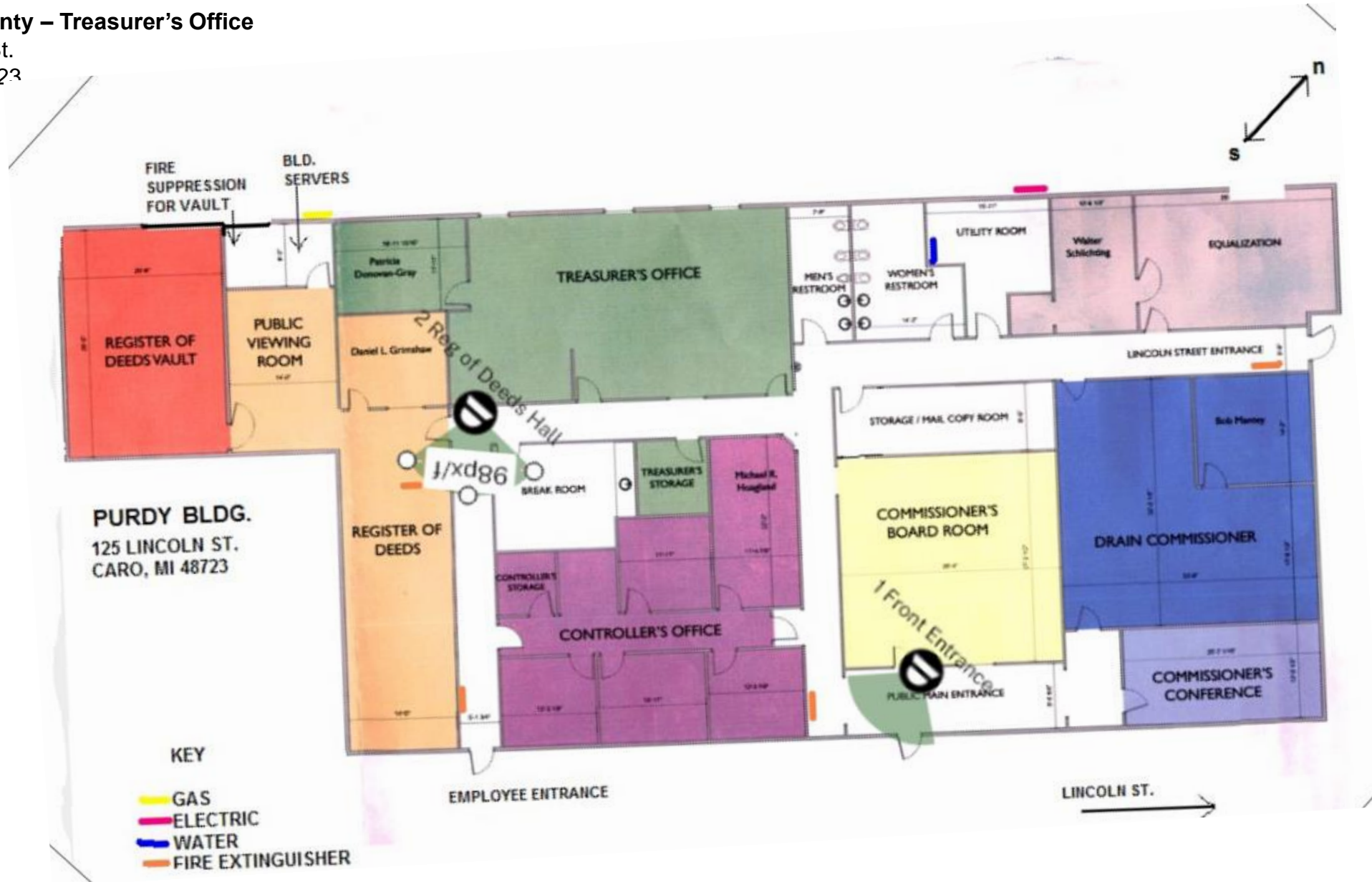
Acceptance	
<p>Advanced Satellite Communications</p> <div style="text-align: center;">  </div> <p>Adam Barber Signature / Name</p> <p>09/28/2022 Date</p>	<p>Tuscola County Information Systems</p> <p>Tracy Violet Signature / Name</p> <p style="text-align: right;">Initials</p> <p>Date</p>

Surveillance Camera List

No.	View	New/Swap/Move	Int./Ext.	Existing Cam.	New Cam.	Cable	Power
1	Front Entrance	Move	Interior	None	2MP Mini Dome	New Cat6	POE
2	Register of Deeds Hallway	Move	Interior	None	2MP Mini Dome	New Cat6	POE



Tuscola County – Treasurer's Office
125 Lincoln St.
Caro, MI 48723



Tuscola Provided
2MP Mini Dome



Security Camera Swap

Quote #001299 v1

Prepared For:

Tuscola County Information Systems

Tracy Violet
440 N. State St.
Caro, MI 48723

P: (989) 672-3780
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Prepared by:

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12137 Merriman Road
Livonia, MI 48150

P: 734-793-1423
E: abarber@advancedsat.com

Date Issued:

09.28.2022

Expires:

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Scope of Work

Purpose:

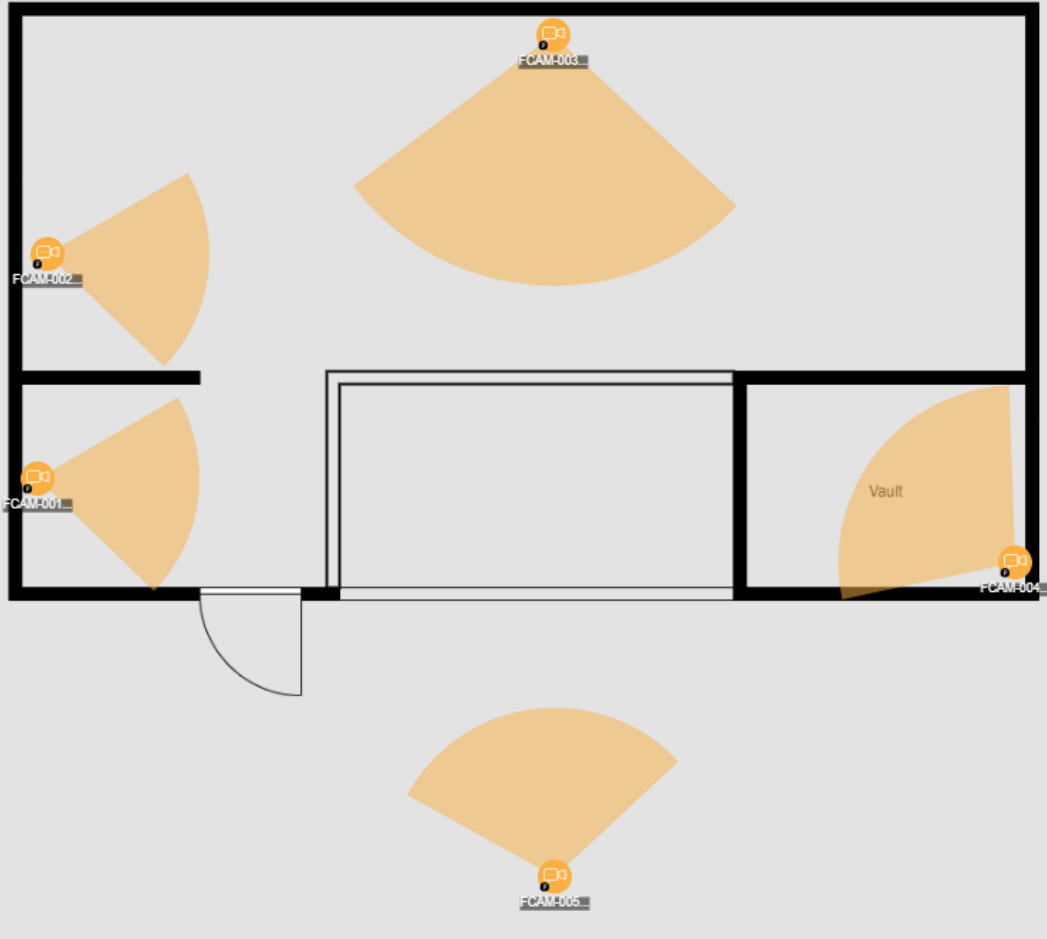
This camera installation replaces existing security cameras in the Clerk's Office with updated Indoor cameras with Infrared and True Day/Night Image capabilities.

A.S.C. Scope of Work:

- Disconnect and remove security cameras from their existing locations (See Diagram)
- Return cameras to Tuscola County Information Systems for redeployment in the Purdy building
- Mount new Security Cameras according to the diagram using existing Data Cable
- Connect and configure camera display and record settings
- Aim & Focus Cameras as necessary.
- Update User Workstations used to view Clerk Cameras (as directed by Tuscola)
- Clean area of debris caused during the installation

Scope of Work

Tuscola County Clerk



Tuscola to Provide

- Existing Data Cable & POE Ports
- Recording on existing servers
- Assistance from IT administrators as needed



System Devices


Product Description	Qty
Avigilon Camera (5MP. H5SL. Indoor Dome.IR)	5
Install Hardware	1
ACC7 Enterprise Edition Camera License	2
Subtotal:	\$4,790.00

Installation Services

Product Description	Qty
Installation & Programming	1
Subtotal:	\$1,248.00

Quote Summary	Amount
System Devices	\$4,790.00
Installation Services	\$1,248.00
Subtotal:	\$6,038.00
Shipping:	\$80.00
Total:	\$6,118.00

Customer understands that any additional fees that may be incurred to comply with all applicable building codes, zoning ordinances or any other permits needed for installation is their responsibility. Further, reference to Plug and Play is defined herein as utilization of pre-existing cable distribution system for entire property, as is. Delays or distractions caused by customer during installation or service may be billed additionally upon written order to customer. Any alteration or deviation from above quoted specifications involving extra cost will be executed only upon written orders and will become an extra charge over and above this quotation. This is the entire agreement, and no additional services or promise of performance is implied that is not contained herein. Acceptance of quotation - all terms and conditions as written are a part hereof and are binding upon the parties hereto. A.S.C. retains the right to substitute parts of equal or better value to complete a functional system. Upon clients written approval A.S.C. may access clients system(s) for virtual maintenance, trouble shooting and reporting functions. A.S.C. may refer to clients name in various marketing materials unless prohibited by client. A.S.C. shall have no liability for any personal injury, property damage or other loss based on any claim at all including a claim the product failed to perform. A.S.C. will bill after functional completion of the job and expect payment due within the terms stated on this proposal. The Company reserves the right to send the account to a third party for collection. It is understood and agreed that The Company may do so for the entire amount remaining on the contract plus any collection costs incurred in the process. Note: Finance charges of 1.5% per month added to past due invoices. All products shown herein remain the property of A.S.C. until paid in full. Prices contained in this quotation shall be considered firm for a period of (30) days from the date of quotation unless otherwise stated herein. A.S.C. will charge a restocking fee of 20% on all returned or cancelled merchandise. All purchases placed on a credit card for orders over \$2,000. may incur a 2.5% service charge. ATTORNEYS' FEES. In the event of any litigation or arbitration between the parties with respect to this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs of litigation, as the court or tribunal may determine.

Acceptance	
<p>Advanced Satellite Communications</p> <div style="text-align: center;">  </div> <p>Adam Barber _____ Signature / Name</p> <p>09/28/2022 _____ Date</p>	<p>Tuscola County Information Systems</p> <p>Tracy Violet _____ Signature / Name</p> <p style="text-align: right;">Initials</p> <p>_____ Date</p>

TUSCOLA COUNTY

Committee of the Whole

2023 Fiscal Year Budget
First Review



October 10, 2022

2023 PROPOSED BUDGET

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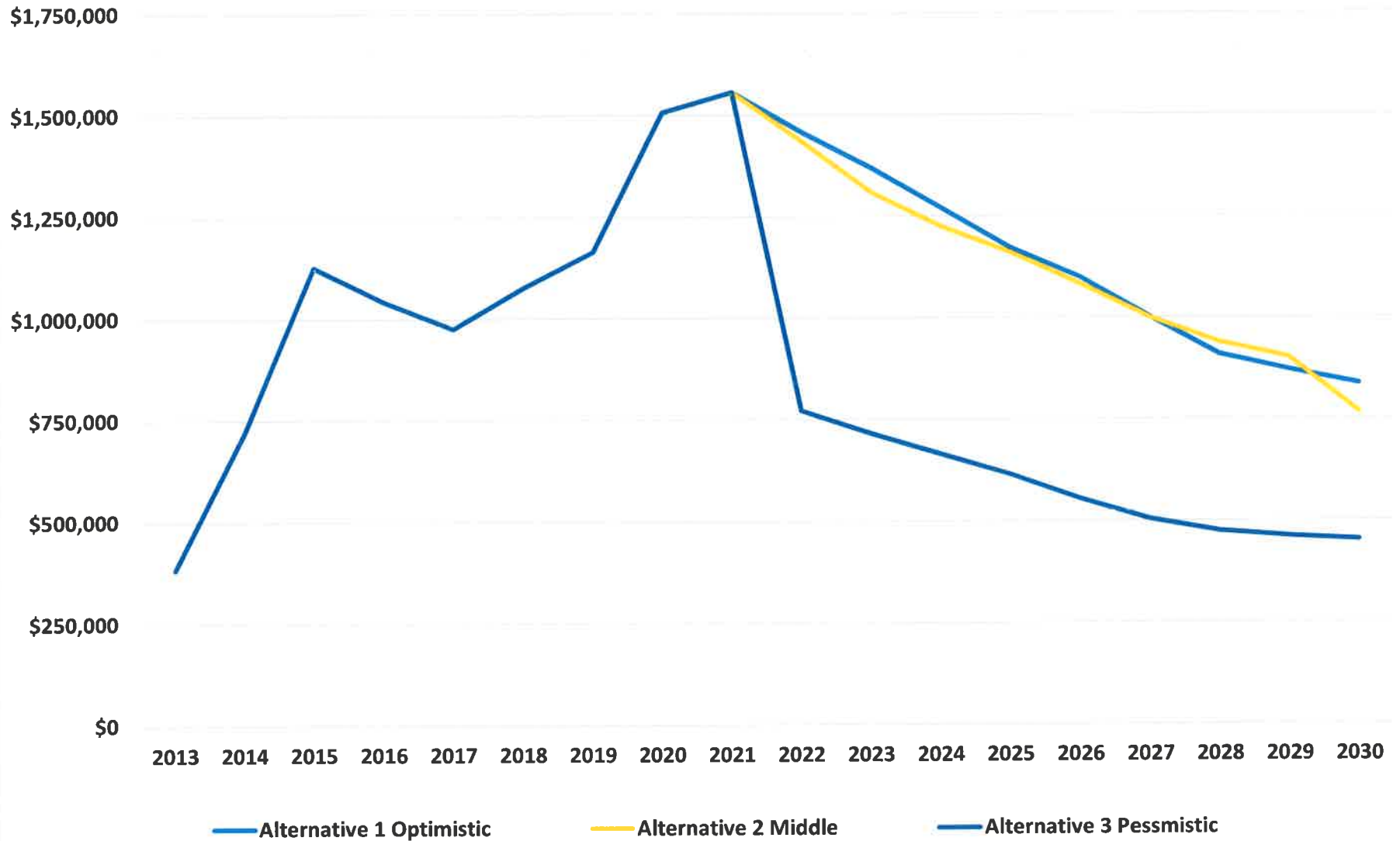
2021 All Funds Audited Fund Balances 2022 Estimated Available Ending Fund Balances					
Fund	Fund Name	2021 Ending Fund Balance Audited	2022 Estimated Revenue and Transfers In	2022 Estimated Expenditures and Transfers Out	2022 Estimated Ending Fund Balance
General Fund					
101	Nonspendable	554,152			556,000
	Restricted	-			-
	Committed	5,000			5,000
	Assigned	1,419,300			1,799,248
	Unassigned	957,003			7,575,207
	Total General Fund	2,935,455	13,742,395	13,742,395	9,935,455
Special Revenue Funds					
207	Voted Road Patrol	1,721,469	2,843,765	2,301,384	2,263,850
208	County Parks & Recreation	14,154	27,600	24,000	17,754
213	Arbela Township Police Services	-	95,237	95,237	-
214	Voted Primary Road Improvement	430,254	1,978,287	1,800,000	608,541
215	Friend of the Court	26,565	940,000	958,771	7,794
216	Family Counseling	70,672	7,000	5,000	72,672
218	Dispatch/911	976,206	1,259,850	1,457,742	778,314
221	Health Department	2,472,644	4,716,818	4,599,788	2,589,674
224	Regional DWI Court Grant	88,135	251,700	260,875	78,960
225	Vassar Township Police Services	-	94,667	94,667	-
230	Recycling	141,789	380,000	343,404	178,385
232	Millington Township Police Services	-	189,610	189,610	-
233	New Mental Health Grant for Courts	13	39,775	38,883	905
236	Victim Services	214	94,426	94,426	214
239	Animal Shelter	67	342,242	340,000	2,309
240	Voted Mosquito Abatement	756,698	1,293,242	974,221	1,075,719
244	Equipment Fund	331,333	250,000	435,000	146,333
246	County Veteran Service Grant	45,433	55,000	80,610	19,823
249	Building Inspection Fund	8,988	646,915	582,224	73,679
250	CDBG Housing Program Income	58,560	20,000	60,000	18,560
251	Principal Residence Exemption	27,003	83,500	62,890	47,613
252	Remonumentation	-	57,440	57,440	-
255	Victim of Crime Act Grant	2,697	90,000	92,697	-
256	Register of Deeds Automation	99,864	52,450	51,350	100,964
258	Geographic Information Systems	178,764	107,250	94,159	191,855
260	Indigent Defense (MIDC)	204,418	1,294,864	1,499,282	-
261	Homeland Security	369	60,000	60,368	1
263	Concealed Pistol Licensing	161,616	48,200	14,945	194,871
265	Corrections Officer Training	14,033	11,000	13,700	11,333
266	Forfeiture Sheriff/Prosecutor/Crime Victim	281,414	5,000	200,000	86,414
269	Law Library	36,598	6,500	1,000	42,098

270	American Rescue Plan Act (ARPA)	-	5,075,303	5,075,303	-
273	Coronavirus Emgcy Supp Funding	4,069	54,100	58,169	-
279	Voted MSU-Extension	42,983	204,435	181,627	65,791
285	Michigan Justice Training	6,742	4,000	4,000	6,742
288	Human Services Child Care	360,559	188,950	148,635	400,874
292	Child Care Probate Juvenile	187,011	798,950	765,497	220,464
293	Soldiers Relief	56,727	-	25,000	31,727
295	Voted Veterans	85,619	348,098	363,914	69,803
296	Voted Bridge	1,431,022	985,753	1,872,528	544,247
297	Voted Senior Citizens	154,283	654,548	706,194	102,637
298	Voted Medical Care Facility	1,304,502	518,585	1,100,000	723,087
	Special Revenue Funds Total	\$ 11,783,487	\$ 26,175,060	\$ 27,184,540	\$ 10,774,007
Debt Service Funds					
352	Pension Bonds	4,741	474,746	479,487	-
353	Pension Bond Health Department	57	188,418	188,475	-
374	Purdy Building Debt	-	76,593	76,593	-
375	Caro Sewer System	-	422,853	422,853	-
379	Mayville Storm Sewer	-	78,850	78,850	-
385	Denmark Sewer System (Old)	-	103,172	103,172	-
387	Wisner Water	-	154,644	154,644	-
	Debt Service Funds Total	\$ 4,798	\$ 1,499,276	\$ 1,504,074	\$ -
Capital Project Funds					
470	State Police Capital Expenditures	166,390	53,322	10,500	209,212
483	Capital Improvements Fund	1,961,177	-	390,600	1,570,577
488	Jail Capital Improvement Fund	989,481	3,000	-	992,481
	Capital Project Funds Total	\$ 3,117,048	\$ 56,322	\$ 401,100	\$ 2,772,270
Internal Service Funds					
676	Motor Pool (Child Care Vehicle)	22,628	5,000	25,809	1,819
677	Workers Compensation	21,159	200,000	200,000	21,159
678	Health Insurance	842,165	3,400,000	3,400,000	842,165
	Other Funds Total	\$ 885,952	\$ 3,605,000	\$ 3,625,809	\$ 865,143
Proprietary Funds					
291	Medical Care Facility	6,681,823	23,486,989	23,835,388	6,333,424
532	Tax Foreclosure Fund	1,861,089	260,548	324,533	1,797,104
626	Combined Revolving Tax Fund	6,105,650	675,240	675,240	6,105,650
	Proprietary Funds Total	\$ 14,648,562	\$ 24,422,777	\$ 24,835,161	\$ 14,236,178
	Total All Funds	\$ 33,375,302	\$ 69,500,830	\$ 71,293,079	\$ 38,583,053

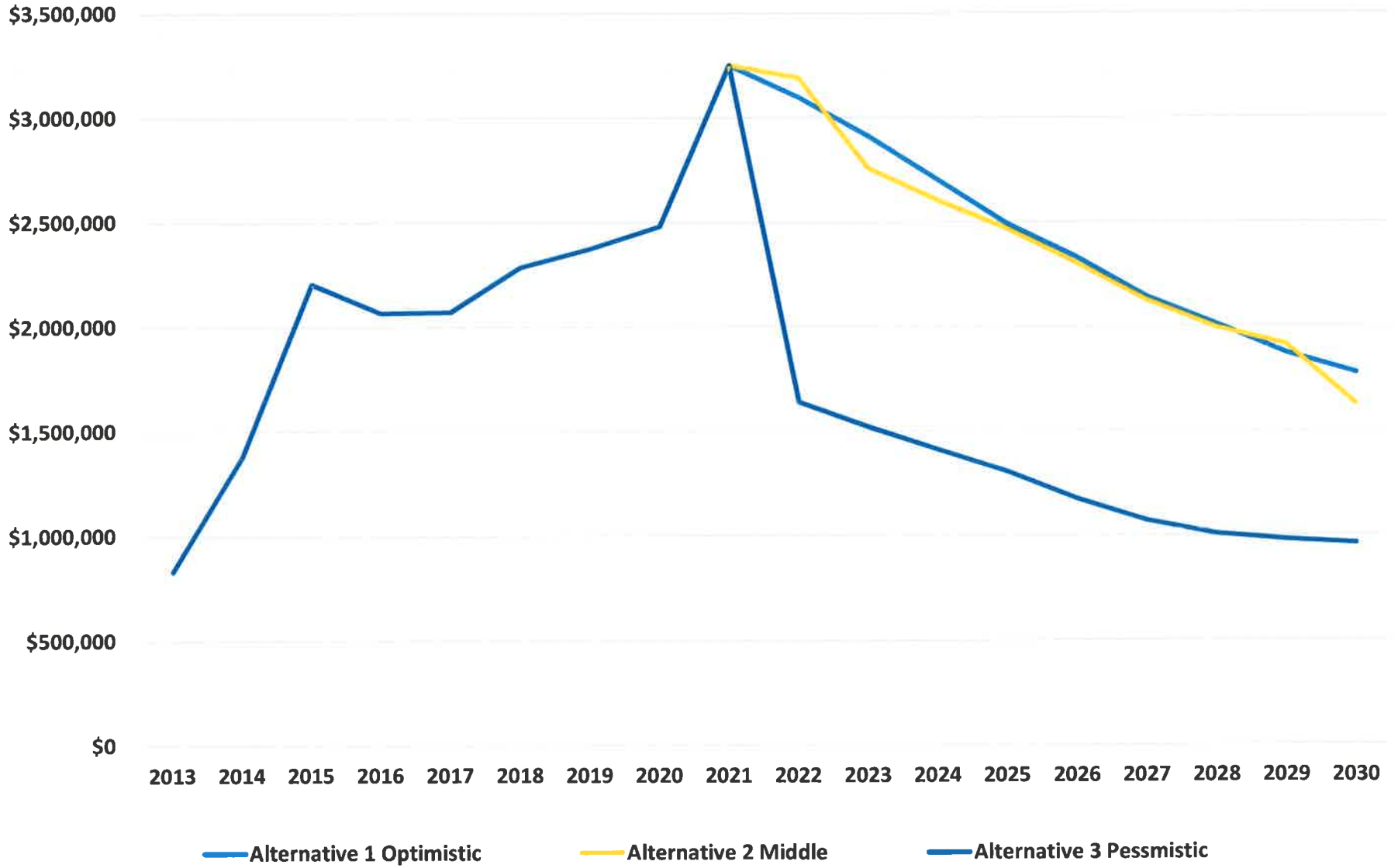
Voted Special Purpose Millage Fund Balance Estimates as of 12/31/22 (Unaudited)				
Voted Special Purpose Millage Funds	2021 Millage Levy for 2022 Budget	Expiration Date of Millage Authorized	Estimated 12/31/2022 Fund Balance	Fund Balance Information
Road Patrol - Fund Number 207	1.3300	Dec 2024	\$2,263,850	Public safety operation. Shortage of Road Patrol Officers is creating a large fund balance.
Primary Roads and Streets - Fund Number 214	0.9657	Dec 2031	\$608,541	Cities and villages receive a portion of street funds - if this millage is reduced they would also receive less - ultimately funds will be spent on needed roads
Recycling - Fund Number 230	0.1500	Dec 2024	\$178,385	Recycling moved to their new location in the fall of 2020. Future concerns on revenue keeping up with operations may have to be addressed.
Mosquito Abatement - Fund Number 240	0.6316	Dec 2025	\$1,075,719	Recommended minimum \$250,000 fund balance per the Mosquito Abatement and Health Directors in case of a disease outbreak
MSU-E 279	0.1000	Dec 2027	\$65,791	The first time funds will were levied was 2016 and collected for the 2017 budget. Millage just recently renewed.
Voted Veterans 295	0.1700	Dec 2026	\$69,803	For the purpose of providing dedicated services to veterans of the United States military and their qualified dependents within the County of Tuscola since 2016
Bridge and Streets - Fund Number 296	0.4807	Dec 2031	\$544,247	Road Commission Finance Director said the Road Commission plans to spend down the balance over the next several years for needed road and bridge improvements - some of the balance could be obligated expenses for the subsequent year - <u>cities and villages receive a portion of bridge and street millage revenue - if the millage is reduced they would also receive less - ultimately funds will be spent for needed bridge and street work</u>
Senior Citizens - Fund Number 297	0.3200	Dec 2024	\$102,637	Fund balance is 17% of 2022 budgeted expense. In 2022 Board approved \$32,000 use of fund balance for senior services.
Medical Care Facility - Fund Number 298	0.2500	Dec 2028	\$723,087	Used for operations, equipment, capital improvements and Maintenance of Effort (MOE) payments. MOE Is a requirement in certain legislative, regulatory or administrative policies that a grant recipient must maintain a specified level of financial effort in the health area for which Federal funds will be provided in order to receive Federal grant funds.

Projected County Wind Turbine Revenue									
	Alternative 1 Optimistic			Alternative 2 Middle			Alternative 3 Pessimistic		
Year	General Fund	Special Revenue Funds	Total	General Fund	Special Revenue Funds	Total	General Fund	Special Revenue Funds	Total
2013	\$383,162	\$448,153	\$831,315	\$383,162	\$448,153	\$831,315	\$383,162	\$448,153	\$831,315
2014	\$721,121	\$659,199	\$1,380,320	\$721,121	\$659,199	\$1,380,320	\$721,121	\$659,199	\$1,380,320
2015	\$1,127,177	\$1,079,343	\$2,206,520	\$1,127,177	\$1,079,343	\$2,206,520	\$1,127,177	\$1,079,343	\$2,206,520
2016	\$1,042,518	\$1,024,912	\$2,067,430	\$1,042,518	\$1,024,912	\$2,067,430	\$1,042,518	\$1,024,912	\$2,067,430
2017	\$975,701	\$1,096,327	\$2,072,028	\$975,701	\$1,096,327	\$2,072,028	\$975,701	\$1,096,327	\$2,072,028
2018	\$1,076,413	\$1,209,490	\$2,285,903	\$1,076,413	\$1,209,490	\$2,285,903	\$1,076,413	\$1,209,490	\$2,285,903
2019	\$1,163,934	\$1,209,486	\$2,373,420	\$1,163,934	\$1,209,486	\$2,373,420	\$1,163,934	\$1,209,486	\$2,373,420
2020	\$1,507,162	\$973,310	\$2,480,472	\$1,507,162	\$973,310	\$2,480,472	\$1,507,162	\$973,310	\$2,480,472
2021	\$1,556,211	\$1,693,585	\$3,249,796	\$1,556,211	\$1,693,585	\$3,249,796	\$1,556,211	\$1,693,585	\$3,249,796
2022	\$1,458,066	\$1,638,326	\$3,096,392	\$1,434,723	\$1,753,812	\$3,188,535	\$771,930	\$867,364	\$1,639,294
2023	\$1,370,150	\$1,539,542	\$2,909,692	\$1,309,163	\$1,446,810	\$2,755,973	\$715,494	\$803,950	\$1,519,444
2024	\$1,272,066	\$1,429,331	\$2,701,397	\$1,224,969	\$1,376,412	\$2,601,381	\$664,859	\$747,056	\$1,411,915
2025	\$1,172,600	\$1,317,569	\$2,490,169	\$1,160,840	\$1,304,354	\$2,465,194	\$614,466	\$690,657	\$1,305,123
2026	\$1,099,593	\$1,229,539	\$2,329,132	\$1,082,458	\$1,216,282	\$2,298,740	\$553,514	\$621,945	\$1,175,459
2027	\$1,000,623	\$1,141,563	\$2,142,186	\$999,726	\$1,123,322	\$2,123,048	\$503,689	\$565,961	\$1,069,650
2028	\$908,270	\$1,100,562	\$2,008,832	\$937,793	\$1,053,736	\$1,991,529	\$473,214	\$531,718	\$1,004,932
2029	\$870,324	\$1,000,736	\$1,871,060	\$900,221	\$1,011,515	\$1,911,736	\$460,748	\$517,708	\$978,456
2030	\$836,936	\$940,406	\$1,777,342	\$766,194	\$860,918	\$1,627,112	\$452,599	\$508,554	\$961,153
18 Year Total	\$19,542,027	\$20,731,379	\$40,273,406	\$19,369,486	\$20,540,966	\$39,910,452	\$14,763,912	\$15,248,718	\$30,012,630

Actual and Projected County General Fund Wind Turbine Revenue



Actual and Projected Total County Government Wind Turbine Revenue



Tuscola County

Wind Escrows as of 8-19-22

Consumers

General Fund	\$	1,498,120
Voted Primary Roads	\$	305,278
Voted Road Patrol	\$	408,882
Recycling	\$	47,418
Mosquito	\$	199,663
MSU	\$	31,613
Veterans	\$	53,742
Bridge	\$	151,960
Senior	\$	97,932
Med Care	\$	79,031

TOTAL	\$	2,873,639
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Combined Total	\$	4,015,703
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Nextera Settlement in 2017

	\$	667,774
	\$	115,485
	\$	122,916
	\$	19,248
	\$	81,044
	\$	-
	\$	16,172
	\$	61,682
	\$	25,664
	\$	32,079
	\$	1,142,064

General Fund Revenue Actual and Projected - 2020 to 2023

Account Number	Revenue Category/Department	2020 Actual	2021 Actual	2022 Projected	2023 Projected	
	Taxes					
402-253	Current Taxes (Non-Wind)	6,297,017	6,106,706	6,782,727	7,054,432	4% + INCREASE
	Personnel Property Tax State Payments	-	-	-	-	
402-891	Current Wind Tax Revenue	1,507,162	1,556,211	1,434,723	1,309,163	9.4% Decrease 293 turbines
425-253	Trailer Park Fees	3,097	4,108	3,500	3,500	
439-000	Recreational Marijuana Tax Payments	-	84,004	282,268	360,000	Data not avail yet
447-253	Summer Tax Collection	67,360	68,968	100,000	110,000	1.00%
		-				
	Total Taxes	7,874,636	7,819,997	8,603,218	8,837,095	
	Licenses and Permits					
452-441	Building Codes SCMCCI	437,080	421,728	-	-	Separate Fund Now
476-215	Marriage Licenses	1,580	1,650	1,500	1,500	
	Total Licenses & Permits	438,660	423,378	1,500	1,500	
	Intergovernmental Federal					
505-352	Community Corrections Grant	1,381	1,775	1,000	1,000	
506-253	Civil Defense	31,378	45,601	46,418	46,418	
530-130	Title IV-E CPLR Grant	5,944	3,802	4,000	4,000	
	Total Intergovernmental Federal	38,703	51,179	51,418	51,418	
	Intergovernmental State					
541-253	Judges Salary (Cir,Pro,District)	253,890	258,631	263,803	276,994	2% and 5% in 2023
544-136	District Court Case Flow Assistance	7,364	7,309	15,000	15,000	0

General Fund Revenue Actual and Projected - 2020 to 2023

Account Number	Revenue Category/Department	2020 Actual	2021 Actual	2022 Projected	2023 Projected
544-253	Marine	12,163	14,090	12,500	12,500
545-253	Secondary Road Patrol	99,372	92,218	60,000	60,000
562-301	SSI Incentive	7,200	800	1,000	1,000
563-253	Co-op Reimbursement Prosecutor	74,972	84,498	80,000	81,200
574-253	State Revenue Sharing	878,877	1,154,286	1,170,296	1,287,326
577-253	State Hotel/Liquor Tax	107,838	111,750	120,000	130,000
578-253	State Payment Court Equity Fund	194,360	200,160	220,000	224,400
573-253	Local Comm Stabalization PPT	-	4,155	21,000	-
	Total Intergovernmental State	1,636,037	1,927,898	1,963,599	2,088,420
	Intergovernmental Local				
511-301	Community Foundation Grant	4,607	-	-	-
582-426	Enbridge Grant Emergency Services	1,000	-	-	-
584-191	2020 Election Grant	6,320	-	-	-
584-130	Community Foundation Grant for GA	-	-	-	-
	Total Intergovernmental Local	11,927	-	-	-
	Charges for Services - General				
544-215	Drug Case flow Fund Circuit Court	304	144	500	500
590-215	Certified	39,865	41,213	35,500	35,500
601-136	District Court Probation Fees	91,631	125,144	141,000	145,000
602-136	Dist. Court (Court & Bond Costs)	194,762	246,790	280,000	280,000
602-143	Court Costs FOC	13,133	11,840	10,200	10,200
602-215	Court Costs	110,856	138,564	140,000	164,000

0 |
 1.50%
 10% estimated increase
 Showing signs of increases on sales
 2.00%
 One time distribution/not sure if future

General Fund Revenue Actual and Projected - 2020 to 2023

Account Number	Revenue Category/Department	2020 Actual	2021 Actual	2022 Projected	2023 Projected
603-136	District Court Bond Costs	1,255	1,340	3,000	3,000
607-215	DNA Assessment County Share	1,294	1,561	2,000	2,000
607-301	DNA Assessment Sheriff	3,236	3,903	3,800	3,800
627-259	IS Web Service	500	-	1,000	1,000
640-259	Property Tax Export	-	-	5,000	5,000
	Total Charges for Services - General	456,838	570,498	622,000	650,000
	Charges for Services - Sales				
642-236	Register of Deeds On Line Costs	55,202	63,054	65,000	65,000
642-301	Weapon Sales - Jail	881	4,599	4,500	4,500
645-236	Register of Deeds Postage Costs	136	242	400	400
646-301	Sales Sheriff - Auction	-	-	500	500
647-301	Sales Sheriff - Canteen	33,124	47,845	50,000	50,500
691-301	Sheriff Misc.			-	-
	Total Charges for Services - Sales	89,344	115,740	120,400	120,900
	Charges for Services - Fees				
604-136	MIP Deferral Program	-	-	150	150
605-136	Dist.Ct. Screening Assessment Fee	9,344	15,368	14,000	18,155
608-136	District Court Intensive Prob. Fees	325	1,345	2,000	2,000
608-215	Bench Warrant Fee	2,550	2,017	3,000	5,000
608-301	Sex Offenders Registration Fee	1,170	1,300	2,000	2,000
609-215	Waiver Marriage Lic. 3 Day	1,420	1,710	1,500	1,500
610-132	Admin Fees/Family Division	10,910	21,922	18,000	20,000
610-148	Probate Court-Service Fees	33,027	43,991	45,000	50,000
611-215	DBA Co-Partnership Clerk	2,910	2,900	3,000	3,000
612-236	Register of Deeds-Transfer Tax	161,993	245,476	250,000	255,000

1.00%

General Fund Revenue Actual and Projected - 2020 to 2023

Account Number	Revenue Category/Department	2020 Actual	2021 Actual	2022 Projected	2023 Projected
613-236	Register of Deeds-Recording Fee	221,412	267,648	240,000	240,000
614-215	Clerk Fees	4,860	6,510	10,000	10,000
614-236	Register of Deeds-Copies	3,408	2,502	5,000	5,000
615-215	Searches Circuit	5,452	10,050	7,000	7,000
615-236	Register of Deeds-Searches	5	85	50	50
616-215	Motion Fees	5,393	5,815	7,000	7,000
617-132	Filing Fee/Family Court	310	465	800	800
617-215	Jury/Entry/Forensic	12,115	13,839	14,200	15,000
617-253	BC/BS Administrative Fee Retires	2,500	2,190	2,500	2,500
618-215	Notary Bond Filing Fee	851	864	1,500	1,500
618-253	Notary Fees Treasurer	75	170	300	300
618-301	Mortgage Sales	900	650	2,500	2,500
619-136	Civil Fees (District Court)	125,403	134,983	150,000	150,000
619-301	Drug Testing Fees	1,420	70	1,500	1,500
620-132	Collection Fees/Family Div.	2,813	1,889	3,500	3,500
620-215	Late Fees	1,511	733	1,500	1,500
620-722	Airport Zoning Application Fees	-	400	400	400
621-215	Circuit Court Fees	285	325	400	400
623-215	Funeral Home Corrections	-	-	-	20
624-215	Victims Rights Admin. Fee	3,231	3,668	4,000	4,000
624-253	Tax Certification	7,641	9,625	7,500	7,500
625-215	Voter Registration Processing	198	536	100	-
625-236	County Share MSSR Fee	628	643	600	600
625-253	Tax Searches	259	1,529	2,000	2,000
626-225	Tax Administration Fees	43,714	22,471	20,000	20,000
626-259	IS Service Computers	-	-	1,500	1,500
626-352	Work Crew Chg for Svcs	620		1,000	1,000
626-301	Housing Prisoners from Other Counties	-	-	-	-
628-259	Collection Fees/Info Sys	-	-	50	50
628-301	Care of Prisoners DOC Detainer	4,100	3,290	5,000	6,000
629-253	Sales Treasurer	401	7,365	3,000	3,000

General Fund Revenue Actual and Projected - 2020 to 2023

Account Number	Revenue Category/Department	2020 Actual	2021 Actual	2022 Projected	2023 Projected
629-301	Prisoners Other Counties	-	-	-	-
630-301	Sheriff Foreclosure Adjournment Postings	2,254	1,262	2,000	2,000
631-301	Report Copies	40	45	100	100
633-301	Boat Livery Inspections	10	60	100	100
634-301	Felon Diverted Program	47,620	99,960	120,000	120,000
635-301	Inmate Phone Revenues	39,788	53,318	50,000	50,000
636-301	Charge to Prisoners for Jail	31,123	37,017	40,000	40,000
637-301	Day Reporting	-	-	1,000	1,000
638-301	Care of Prisoners Work Release	36,614	22,340	30,000	30,000
644-191	Election Programming	58,797	-	35,000	19,000
659-136	Warrant Fees District Court	8,859	8,942	10,000	10,000
	Total Charges for Services - Fees	898,260	1,057,288	1,119,750	1,123,625
	Fines & Forfeits				
655-253	County Treasurer Forfeitures	15,405	10,410	16,000	16,000
656-136	District Court Bond Forfeitures	30,319	24,374	35,000	35,000
657-136	District Court Ordinance Fines	6,156	8,227	15,000	15,000
657-137	Ordinance Fines Magistrate	66	(30)	100	100
657-215	Court Fines	-	-	100	100
	Total Fines & Forfeitures	51,946	42,982	66,200	66,200
	Interest & Rentals				
664-253	Interest - Summer Taxes	30,414	26,182	30,000	30,300
665-253	Pooled General Fund Interest	53,782	67,777	65,000	65,000
667-253	Thumb Cellular Tower Rental	4,851	5,440	5,500	5,500
667-369	Rent for County Property	7,840	7,840	7,840	7,840
668-253	Human Services Lease Payment	332,491	332,491	332,491	332,491

1.00%

General Fund Revenue Actual and Projected - 2020 to 2023

Account Number	Revenue Category/Department	2020 Actual	2021 Actual	2022 Projected	2023 Projected
699-020	Health Department Lease	85,676	85,676	85,676	105,676
	Total Interest & Rentals	515,054	525,407	526,507	546,807
	Refunds & Reimbursements				
580-253	Reimbursement State Jury	10,942	22,107	20,000	20,000
658-253	Return Check Charge	325	125	300	300
674-254	Thumb Narcotics Unit Reimburse (local)	10,565	7,954	12,000	12,000
674-301	Reimbursements FOC Warrants	567	192	600	600
674-331	Contributions Marine	243	300	500	500
676-060	Drain Restitution	-	-	100	100
676-130	Reimbursement Mental Health Eval.	45	2,000	2,000	2,000
676-132	Reimbursement Counseling -Courts	-	96	100	100
676-191	State Reimbursement/Elections	23,655	-	-	-
676-215	GAL Attorney Fee/Reimbursement	16,935	16,350	20,000	20,000
676-225	Reimbursement Sponsored Education	-	1,100	1,100	1,100
676-227	Equalization Base Contract Caro	29,249	29,377	29,380	29,380
676-229	Reimbursements - Prosecutor	3,205	1,328	1,500	1,500
676-253	Reimbursements & Refunds	223	2,584	4,500	4,500
676-259	IS Reimbursements	-	87	500	500
676-301	Reimbursement Sheriff	4,539	42,458	40,000	40,000
676-306	Weigh Master	101,977	89,758	84,000	84,000
677-191	Reimb-School Election	-	5,747	5,000	6,000
677-215	Reimbursement Crt Appt Atty Fees	1,860	2,236	5,000	5,000
677-301	Sheriff Medical Service Reimb.	13,500	16,803	15,000	15,000
678-132	State Lein Fees	12	12	50	50
678-191	Twsp. - Election Supplies	29,981	747	2,500	1,000
678-301	Reimb. DDJR	-	-	-	500
679-191	Reimb Special Election Supplies	-	-	30,000	-
679-215	DE Novo Transcripts	-	-	100	100

Additional leased sp

Off election yr

General Fund Revenue Actual and Projected - 2020 to 2023

Account Number	Revenue Category/Department	2020 Actual	2021 Actual	2022 Projected	2023 Projected
679-301	ICS Reimbursements	-	-	5,000	5,000
683-253	Reimbursement Court Admin SVCS	2,376	-	2,500	2,500
689-253	Reimb Local Gov KCI Tax Processing	-	-	50,000	50,000
691-301	Sheriff Misc Revenue	1,190	666	2,000	2,000
694-130	Cash Over/Short - Unified Court	-	(100)	-	-
694-215	Cash Over/Short	1	28	-	-
694-253	Cash Over/Short	233	291	-	-
698-292	Indirect Cost 10% Admin. Childcare	51,549	33,573	60,000	70,000
672-333	Indirect Revenue-Secondary Road	-	3,380		
699-207	Road Patrol Indirect Costs	68,368	91,105	44,965	44,965
699-215	Friend of the Court Indirect Cost	170,685	210,734	155,750	155,750
699-218	Dispatch Fund Indirect Costs	94,241	98,930	31,497	31,497
699-221	Health Department Indirect Costs	10,578	12,627	13,528	13,528
699-230	Recycling Indirect Costs	42,573	33,968	15,268	15,268
699-240	Mosquito Control	84,295	93,478	25,262	25,262
699-255	VOCA	13,408	7,405	6,000	6,000
699-279	MSU-e Indirect costs	1,408	1,140	610	610
699-295	Veterans Voted Indirect Costs	8,482	9,283	7,950	7,950
699-297	Senior Citizens Fund Indirect Cost	7,197	8,697	4,707	4,707
699-298	Medical Care Facility Indirect Cost	1,452	1,973	1,463	1,463
699-441	Building Codes SCMCCI Rent	24,996	18,747	-	-
	Total Reimbursement & Refunds	830,856	867,286	700,730	680,730
	Total Operating Revenue	12,842,258	13,401,653	13,775,322	14,166,695
	Revenue Transfers Other Funds				
699-251	Principle Residence Exemption	12,890	12,890	12,890	12,890
699-270	Transfer in Prov Gov Services (ARPA)	-	-	9,500,000	-
699-532	Tax Foreclosure	-	-	-	-

All indirect costs based on 2022 until the new rpt is received

2022 Only
No Longer Receivir

General Fund Revenue Actual and Projected - 2020 to 2023

Account Number	Revenue Category/Department	2020 Actual	2021 Actual	2022 Projected	2023 Projected
699-626	Delinquent Tax Revolving Fund	778,489	497,179	500,000	600,415
699-701	Transfer-In Unreconciled T&A	-	-	-	-
	Total Revenue Transfers from	791,379	510,069	10,012,890	613,305
	Other Funds				
	Grand Total Revenues	13,633,638	13,911,722	23,788,212	14,780,000
	Recurring Sources of Funds				
672-390	Use of Fund Balance				
	Total Budgeted General Fund Balance	-	-	-	-
	or Use of Other One-Time Sources				
	GRAND TOTAL REVENUES	13,633,638	13,911,722	23,788,212	14,780,000

BUDGET REPORT FOR TUSCOLA COUNTY
 Fund: 101 GENERAL FUND
 Calculations as of 12/31/2022

DEPARTMENT AND GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 DEPARTMENT REQUESTED BUDGET	2023 PR DRAFT 4% BUDGET	2023 PR DRAFT 5% BUDGET
APPROPRIATIONS						
Dept 101 - BOARD OF COMMISSIONERS						
101-101-703.000	SALARIES SUPERVISION	68,361	48,641		70,411	73,237
101-101-703.020	HEALTH INSURANCE INCENTIVE	2,000	1,423			
101-101-707.000	SALARIES - PER DIEM	15,000	3,225			
101-101-710.000	WORKERS COMPENSATION	745	635		1,408	1,465
101-101-711.000	HEALTH & DENTAL INSURANCE	76,100	47,132		89,000	89,000
101-101-715.000	F.I.C.A.	5,230	3,317		5,386	5,603
101-101-717.000	LIFE INSURANCE	278	118		158	158
101-101-718.000	RETIREMENT	12,212	10,743		10,575	10,638
101-101-718.100	POB IN LIEU OF RETIREMENT	10,888	8,339		15,120	15,120
101-101-727.000	SUPPLIES, PRINTING & POSTAGE	900	604	1,000		
101-101-809.000	MEMBERSHIPS & SUBSCRIPTIONS	10,460	10,347	11,000		
101-101-851.010	CELLULAR PHONE	2,140	1,621	2,140		
101-101-861.000	TRAVEL	6,600	1,522	6,600		
101-101-901.000	ADVERTISING	2,000	953	2,000		
101-101-957.000	EMPLOYEE TRAINING	1,000	84	1,000		
Totals for dept 101 - BOARD OF COMMISSIONERS		213,914	138,704	23,740	192,058	195,221
Dept 104 - SPECIAL PROGRAMS						
101-104-804.100	BANK FEES	2,000	1,292	2,000		
101-104-835.000	HEALTH SERVICES	1,500	1,623	1,500		
101-104-837.000	FSA - ADMIN FEE	2,600	2,543	2,600		
101-104-964.000	TAX REFUNDS & REBATES	9,000		9,000		
101-104-965.000	APPROPRIATIONS	12,000	5,042	12,000		
101-104-965.050	POSTAGE FOR METER		4,792			
101-104-965.070	SPECIAL PROGRAMS	25,000	1,353	25,000		
Totals for dept 104 - SPECIAL PROGRAMS		52,100	16,645	52,100		
Dept 130 - UNIFIED COURT						
101-130-703.000	SALARIES SUPERVISION	247,858	177,964		257,247	257,247
101-130-704.000	SALARIES PERMANENT	957,960	672,266		987,272	996,765
101-130-704.020	HEALTH INSURANCE INCENTIVE	1,120	854			
101-130-704.030	DISABILITY PLAN	7,983	6,016		8,046	8,046
101-130-704.040	UNUSED SICKTIME PAYOUT	10,000			41,652	41,652
101-130-705.000	SALARIES PT TIME TEMPORARY	28,000				
101-130-706.000	SALARIES OVERTIME	1,500	106	3,000		
101-130-710.000	WORKERS COMPENSATION	13,102	11,009		25,723	25,913
101-130-711.000	HEALTH & DENTAL INSURANCE	346,169	266,380		445,000	445,000
101-130-715.000	F.I.C.A.	87,366	60,161		91,396	90,957
101-130-717.000	LIFE INSURANCE	1,230	532		751	751
101-130-718.000	RETIREMENT	130,596	100,563		112,059	112,154
101-130-718.100	POB IN LIEU OF RETIREMENT	54,824	45,292		79,382	79,382
101-130-719.000	UNEMPLOYMENT	200	141			
101-130-727.000	SUPPLIES, PRINTING & POSTAGE	45,000	28,370	45,000		
101-130-728.000	SCREENING ASSESSMENT	1,500		1,500		
101-130-729.000	WESTLAW	8,000	4,635	8,000		
101-130-730.000	STATE TAX LEIN/COLLECTION	2,100		2,100		
101-130-731.000	UNDERGROUND RECORD STORAGE	1,400	472	1,400		
101-130-746.000	UNIFORMS & ACCESSORIES	2,000	20	2,000		
101-130-801.000	CONTRACTED SERVICES	14,000	9,678	16,000		
101-130-801.010	COURT APPOINTED COUNSEL	250,000	194,404	270,500		
101-130-801.020	CRT APPT APPEAL OF RIGHT	25,000	17,854	30,000		
101-130-801.023	ADVISORY COUNSEL	15,000	1,043	15,000		
101-130-801.030	GAL ATTORNEY FEES	28,000	14,201	28,000		
101-130-801.040	GUARDIANSHIP SERVICES	1,200	204	1,200		

DEPARTMENT AND GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 DEPARTMENT REQUESTED BUDGET	2023 PR DRAFT 4% BUDGET	2023 PR DRAFT 5% BUDGET
APPROPRIATIONS						
Dept 130 - UNIFIED COURT						
101-130-801.050	MEDIATION	500		500		
101-130-801.080	COURT APPT DD CONTRACT	6,500	4,500	7,000		
101-130-802.000	MENTAL HEALTH EVALUATIONS	7,000	6,625	7,000		
101-130-805.010	STENO TRANSCRIPTS	7,000	453	5,000		
101-130-805.020	STENO APPEAL TRANSCRIPTS	25,000	3,602	25,000		
101-130-806.000	JURY FEES, MEALS, TRAVEL	75,000	20,617	75,000		
101-130-809.000	MEMBERSHIP & SUBSCRIPTIONS	5,000	2,106	6,000		
101-130-820.000	VISITING JUDGE	35,000	7,247	35,000		
101-130-851.000	TELEPHONE	2,000	1,278	2,000		
101-130-851.010	CELLULAR PHONE	2,500	1,290	2,500		
101-130-861.000	TRAVEL	5,000	1,306	5,000		
101-130-934.000	OFFICE EQUIPMENT REPAIR & MAINT	1,000	298	1,000		
101-130-957.000	EMPLOYEE TRAINING	12,700	1,495	14,900		
101-130-982.000	BOOKS	1,000	369	1,000		
101-130-990.000	LEASE PAYMENTS	1,000		1,000		
Totals for dept 130 - UNIFIED COURT		2,467,308	1,663,351	611,600	2,048,528	2,057,867
Dept 133 - TITLE IV CPLR GRANT						
101-133-801.099	TITLE IV-E CPLR GRANT	1,091	738	2,000		
Totals for dept 133 - TITLE IV CPLR GRANT		1,091	738	2,000		
Dept 147 - JURY COMMISSION						
101-147-707.000	SALARIES - PER DIEM	1,500	750	1,500		
101-147-715.000	F.I.C.A.	115	57	115		
101-147-727.000	SUPPLIES, PRINTING & POSTAGE	4,176	5,038	7,500		
Totals for dept 147 - JURY COMMISSION		5,791	5,845	9,115		
Dept 151 - ADULT PROBATION						
101-151-727.000	SUPPLIES, PRINTING & POSTAGE	3,000	2,374	4,000		
101-151-920.000	UTILITIES	10,000	5,208	10,000		
Totals for dept 151 - ADULT PROBATION		13,000	7,582	14,000		
Dept 191 - ELECTION						
101-191-707.000	SALARIES - PER DIEM	2,000	600	800		
101-191-715.000	F.I.C.A.	153	46			
101-191-727.000	SUPPLIES, PRINTING & POSTAGE	80,847	25,481	25,000		
101-191-727.020	PURCHASE OF ELECTIONS EQUIPT.	700				
101-191-727.030	SUPPLIES - REIMB.	30,000	14,842	10,000		
101-191-861.000	TRAVEL	800	325	1,000		
101-191-957.000	TRAINING	1,500	1,013	1,800		
Totals for dept 191 - ELECTION		116,000	42,307	38,600		
Dept 202 - ACCOUNTING SERVICES						
101-202-801.000	BASE ALL FUND AUDIT	38,000	38,000	39,000		
101-202-801.010	COST ALLOCATION PLAN	7,000		9,500		
101-202-801.030	OTHER FINANCIAL/ACCT. SVCS.	3,000	1,205	3,000		
Totals for dept 202 - ACCOUNTING SERVICES		48,000	39,205	51,500		
Dept 211 - LEGAL COUNSEL						
101-211-802.000	GENERAL LEGAL	100,000	69,210	80,000		
101-211-803.000	LABOR COUNCIL	20,000	6,685	30,000		
Totals for dept 211 - LEGAL COUNSEL		120,000	75,895	110,000		
Dept 215 - CLERK						

DEPARTMENT AND GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 DEPARTMENT REQUESTED BUDGET	2023 PR DRAFT 4% BUDGET	2023 PR DRAFT 5% BUDGET
APPROPRIATIONS						
Dept 215 - CLERK						
101-215-703.000	SALARIES SUPERVISION	65,969	47,440		68,608	69,268
101-215-704.000	SALARIES PERMANENT	254,343	183,399		265,645	268,199
101-215-704.030	DISABILITY PLAN	2,274	1,590		2,120	2,120
101-215-704.040	UNUSED SICK TIME PAYOUT	1,600				
101-215-706.000	SALARIES OVERTIME	11,500		11,500		
101-215-710.000	WORKERS COMPENSATION	3,491	2,877		6,685	6,749
101-215-711.000	HEALTH & DENTAL INSURANCE	107,337	83,331		142,400	142,400
101-215-715.000	F.I.C.A.	24,504	17,056		25,570	25,816
101-215-717.000	LIFE INSURANCE	444	189		252	252
101-215-718.000	RETIREMENT	24,048	20,166		23,576	23,646
101-215-718.100	POB IN LIEU OF RETIREMENT	21,776	16,780		30,241	30,241
101-215-727.000	SUPPLIES, PRINTING & POSTAGE	14,000	7,659	16,500		
101-215-727.010	DELINQUENT CRT FINES/COSTS	2,000				
101-215-809.000	MEMBERSHIPS & SUBSCRIPTIONS	1,400	282	1,600		
101-215-851.010	CELLULAR PHONE	500	25	500		
101-215-861.000	TRAVEL	600	79	800		
101-215-957.000	EMPLOYEE TRAINING	2,000	874	2,200		
101-215-965.020	TECHNOLOGY	6,240	5,200	6,240		
Totals for dept 215 - CLERK		544,026	386,947	39,340	565,097	568,691
Dept 223 - CONTROLLER						
101-223-703.000	SALARIES SUPERVISION	95,876	54,180		99,711	100,670
101-223-703.040	UNUSED SICK TIME PAYOUT	2,200				
101-223-704.000	SALARIES PERMANENT	193,208	138,981		208,811	210,819
101-223-704.030	DISABILITY PLAN	2,401	1,732		2,309	2,309
101-223-704.040	UNUSED SICK TIME PAYOUT	2,000				
101-223-706.000	SALARIES OVERTIME	465				
101-223-710.000	WORKERS COMPENSATION	3,151	2,481		6,170	6,230
101-223-711.000	HEALTH & DENTAL INSURANCE	76,345	59,198		89,000	89,000
101-223-715.000	F.I.C.A.	22,115	14,076		23,602	23,829
101-223-717.000	LIFE INSURANCE	278	118		158	158
101-223-718.000	RETIREMENT	23,064	20,497		24,528	24,583
101-223-718.100	POB IN LIEU OF RETIREMENT	13,934	10,487		18,900	18,900
101-223-727.000	SUPPLIES, PRINTING & POSTAGE	6,500	4,631	7,000		
101-223-809.000	MEMBERSHIPS & SUBSCRIPTIONS	500	64	1,000		
101-223-861.000	TRAVEL	500		500		
101-223-901.000	ADVERTISING	200		200		
101-223-957.000	EMPLOYEE TRAINING	1,500	1,274	3,000		
Totals for dept 223 - CONTROLLER		444,237	307,719	11,700	473,189	476,498
Dept 225 - EQUALIZATION						
101-225-703.000	SALARIES SUPERVISION	77,740	55,293		80,849	81,627
101-225-704.000	SALARIES PERMANENT	89,598	63,456		93,695	94,596
101-225-704.030	DISABILITY PLAN	1,454	974		1,337	1,337
101-225-704.040	UNUSED SICK TIME PAYOUT	1,700				
101-225-705.000	SALARIES - TEMP	3,000	820	3,000		
101-225-710.000	WORKERS COMPENSATION	1,857	1,501		3,491	3,524
101-225-711.000	HEALTH & DENTAL INSURANCE	45,354	35,066		53,400	53,400
101-225-715.000	F.I.C.A.	13,031	8,828		13,353	13,481
101-225-717.000	LIFE INSURANCE	167	70		95	95
101-225-718.000	RETIREMENT	7,312	7,147		8,706	8,747
101-225-718.100	POB IN LIEU OF RETIREMENT	8,166	6,166		11,340	11,340
101-225-727.000	SUPPLIES, PRINTING & POSTAGE	1,500	898	1,500		
101-225-809.000	MEMBERSHIPS & SUBSCRIPTIONS	1,800	766	1,800		

DEPARTMENT AND GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 DEPARTMENT REQUESTED BUDGET	2023 PR DRAFT 4% BUDGET	2023 PR DRAFT 5% BUDGET
APPROPRIATIONS						
Dept 225 - EQUALIZATION						
101-225-861.000	TRAVEL	1,000	348	1,000		
101-225-957.000	EMPLOYEE TRAINING	1,000	75	1,000		
Totals for dept 225 - EQUALIZATION		254,679	181,408	8,300	266,266	268,147
Dept 227 - CITY OF CARO ASSESMENT CONTRT						
101-227-704.000	SALARIES PERMANENT	5,000	3,558	5,000		
101-227-704.030	DISABILITY PLAN	45	29	45		
101-227-710.000	WORKERS COMPENSATION	50	45	50		
101-227-715.000	F.I.C.A.	383	272	383		
101-227-717.000	LIFE INSURANCE	4	1	4		
101-227-718.000	RETIREMENT	368	274	368		
101-227-718.100	POB IN LIEU OF RETIREMENT	200	127	200		
101-227-727.000	SUPPLIES, PRINTING & POSTAGE	500	18	500		
Totals for dept 227 - CITY OF CARO ASSESMENT CONTR		6,550	4,324	6,550		
Dept 229 - PROSECUTOR						
101-229-703.000	SALARIES SUPERVISION	103,683	73,774		107,830	108,867
101-229-704.000	SALARIES PERMANENT	323,319	240,505		348,122	351,470
101-229-704.020	HEALTH INSURANCE INCENTIVE	1,600	277			
101-229-704.030	DISABILITY PLAN	2,845	1,982		2,643	2,643
101-229-704.040	UNUSED SICK TIME PAYOUT	4,000				
101-229-705.000	SALARIES - PART/TIME	48,397	20,750		20,248	20,442
101-229-706.000	SALARIES OVERTIME	26,312	17,390			
101-229-710.000	WORKERS COMPENSATION	5,163	4,443		9,524	9,616
101-229-711.000	HEALTH & DENTAL INSURANCE	106,186	83,331		150,000	150,000
101-229-715.000	F.I.C.A.	36,237	26,327		36,429	36,780
101-229-717.000	LIFE INSURANCE	384	166		221	221
101-229-718.000	RETIREMENT	43,264	34,285		40,409	40,500
101-229-718.100	POB IN LIEU OF RETIREMENT	18,809	15,068		26,461	26,461
101-229-727.000	SUPPLIES, PRINTING & POSTAGE	9,500	3,658	9,500		
101-229-729.000	WESTLAW	7,500	2,046	7,500		
101-229-801.000	CONTRACTED SERVICES	2,000	1,159	2,000		
101-229-805.010	STENO TRANSCRIPTS	2,500	1,056	2,500		
101-229-805.020	STENO APPEAL TRANSCRIPTS	500		500		
101-229-807.000	WITNESS FEES & TRAVEL	10,000	7,710	10,000		
101-229-809.000	MEMBERSHIPS & SUBSCRIPTIONS	500	1,130	500		
101-229-861.000	TRAVEL	900	644	900		
101-229-862.000	TRAVEL - EXTRADITIONS	4,200		4,200		
101-229-934.000	OFFICE EQUIP REPAIRS & MAINT.	2,500	942	2,500		
101-229-957.000	EMPLOYEE TRAINING	2,750	780	2,750		
101-229-982.000	BOOKS	1,000	1,005	1,000		
Totals for dept 229 - PROSECUTOR		764,049	538,428	43,850	741,887	747,000
Dept 230 - CO-OP REIMBURSEMENT-PROSECUTOR						
101-230-704.000	SALARIES PERMANENT	146,636	102,039		149,257	150,692
101-230-704.030	DISABILITY PLAN	1,318	890		1,187	1,187
101-230-704.040	UNUSED SICK TIME PAYOUT	1,600				
101-230-710.000	WORKERS COMPENSATION	1,576	1,293		2,985	3,014
101-230-711.000	HEALTH & DENTAL INSURANCE	43,852	35,066			
101-230-715.000	F.I.C.A.	11,058	7,471		11,418	11,528
101-230-717.000	LIFE INSURANCE	172	71		95	95
101-230-718.000	RETIREMENT	12,156	9,984		10,966	10,966
101-230-718.100	POB IN LIEU OF RETIREMENT	8,411	5,908		11,340	11,340
101-230-727.000	SUPPLIES, PRINTING & POSTAGE	1,175	415	1,175		

DEPARTMENT AND GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 DEPARTMENT REQUESTED BUDGET	2023 PR DRAFT 4% BUDGET	2023 PR DRAFT 5% BUDGET
APPROPRIATIONS						
Dept 230 - CO-OP REIMBURSEMENT-PROSECUTOR						
101-230-801.000	CONTRACTED SERVICES	210	108	210		
101-230-957.000	EMPLOYEE TRAINING		35			
Totals for dept 230 - CO-OP REIMBURSEMENT-PROSECUT		228,164	163,280	1,385	187,248	188,822
Dept 236 - REGISTER OF DEEDS						
101-236-703.000	SALARIES SUPERVISION	65,969	46,940		68,608	69,268
101-236-704.000	SALARIES PERMANENT	108,639	79,669		114,695	115,798
101-236-704.020	HEALTH INSURANCE INCENTIVE	2,000	1,423			
101-236-704.030	DISABILITY PLAN	983	666		889	889
101-236-704.040	UNUSED SICK TIME PAYOUT	200				
101-236-705.000	SALARIES - PT/TEMP	26,347	12,922		27,323	27,586
101-236-706.000	SALARIES OVERTIME	200	8	200		
101-236-710.000	WORKERS COMPENSATION	2,190	1,776		4,213	4,253
101-236-711.000	HEALTH & DENTAL INSURANCE	60,604	35,066		71,200	71,200
101-236-715.000	F.I.C.A.	15,373	10,476		16,113	16,268
101-236-717.000	LIFE INSURANCE	222	95		126	126
101-236-718.000	RETIREMENT	14,724	11,929		13,555	13,571
101-236-718.100	POB IN LIEU OF RETIREMENT	10,888	8,390		15,120	15,120
101-236-727.000	SUPPLIES, PRINTING & POSTAGE	4,450	1,771	5,000		
101-236-809.000	MEMBERSHIPS & SUBSCRIPTIONS	505	410	450		
101-236-861.000	TRAVEL	520	418	1,000		
101-236-957.000	EMPLOYEE TRAINING	1,925	1,924	1,500		
101-236-960.000	ON LINE COMPUTER SVCS	4,800	3,600	4,800		
Totals for dept 236 - REGISTER OF DEEDS		320,539	217,483	12,950	331,842	334,079
Dept 253 - TREASURER						
101-253-703.000	SALARIES SUPERVISION	65,969	46,940		68,608	69,268
101-253-704.000	SALARIES PERMANENT	38,004	27,664		39,885	40,268
101-253-704.020	HEALTH INSURANCE INCENTIVE	120	85			
101-253-704.030	DISABILITY PLAN	295	202		272	272
101-253-706.000	SALARIES OVERTIME	315				
101-253-710.000	WORKERS COMPENSATION	1,134	945		2,170	2,191
101-253-711.000	HEALTH & DENTAL INSURANCE	34,380	22,045		44,500	44,500
101-253-715.000	F.I.C.A.	7,961	5,265		8,300	8,380
101-253-717.000	LIFE INSURANCE	111	47		63	63
101-253-718.000	RETIREMENT	4,928	2,743		5,425	5,477
101-253-718.100	POB IN LIEU OF RETIREMENT	5,444	4,563		7,560	7,560
101-253-727.000	SUPPLIES, PRINTING & POSTAGE	25,000	14,878	25,000		
101-253-727.010	TAX ADMIN SYSTEM SUPPLIES	10,000	1,541	10,000		
101-253-799.000	LOCAL GOV TAX PROCESS	50,000	20,273	50,000		
101-253-809.000	MEMBERSHIPS & SUBSCRIPTIONS	2,000	349	2,000		
101-253-861.000	TRAVEL	1,500	36	1,500		
101-253-934.000	OFFICE EQUIPT REPAIR & MAINT	2,000	1,100	2,000		
101-253-957.000	EMPLOYEES TRAINING	3,000	175	3,000		
Totals for dept 253 - TREASURER		252,161	148,851	93,500	176,783	177,979
Dept 259 - COMPUTER OPERATIONS						
101-259-703.000	SALARIES SUPERVISION	78,872	56,643		82,026	82,815
101-259-704.000	SALARIES PERMANENT	157,255	111,880		189,843	191,665
101-259-704.030	DISABILITY PLAN	2,038	1,404		2,006	2,013
101-259-704.040	UNUSED SICK TIME PAYOUT	4,500	63			
101-259-706.000	SALARIES OVERTIME	1,400	950			
101-259-710.000	WORKERS COMPENSATION	2,574	2,140		5,437	5,490
101-259-711.000	HEALTH & DENTAL INSURANCE	64,024	53,166		89,000	89,000

BUDGET REPORT FOR TUSCOLA COUNTY
 Fund: 101 GENERAL FUND
 Calculations as of 12/31/2022

DEPARTMENT AND GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 DEPARTMENT REQUESTED BUDGET	2023 PR DRAFT 4% BUDGET	2023 PR DRAFT 5% BUDGET
APPROPRIATIONS						
Dept 259 - COMPUTER OPERATIONS						
101-259-715.000	F.I.C.A.	18,064	12,309		20,798	20,998
101-259-717.000	LIFE INSURANCE	250	107		158	158
101-259-718.000	RETIREMENT	8,788	6,921		11,850	11,909
101-259-718.100	POB IN LIEU OF RETIREMENT	12,253	9,444		18,900	18,900
101-259-727.000	SUPPLIES, PRINTING & POSTAGE	5,000	865	5,000		
101-259-809.000	MEMBERSHIPS & SUBSCRIPTIONS	500	325	500		
101-259-851.010	CELLULAR PHONES	1,800	1,513	1,800		
101-259-861.000	TRAVEL	2,500	1,617	2,500		
101-259-957.000	EMPLOYEE TRAINING	6,000	4,480	6,000		
101-259-965.020	COMPUTER SERVICE CONTRACTS	400,400	397,108	400,400		
101-259-965.040	COMPUTER REPAIR & MAINTENANCE	17,500	14,923	17,500		
101-259-965.801	COMPUTER CONTRACTUAL SVCS	15,000	6,300	15,000		
Totals for dept 259 - COMPUTER OPERATIONS		798,718	682,158	448,700	420,018	422,948
Dept 265 - BUILDING AND GROUNDS						
101-265-703.000	SALARIES SUPERVISION	42,763	30,410		44,466	44,893
101-265-704.000	SALARIES PERMANENT	117,468	85,057		122,178	123,352
101-265-704.020	HEALTH INSURANCE INCENTIVE	2,000	1,423			
101-265-704.030	DISABILITY PLAN	1,437	991		1,322	1,322
101-265-704.040	UNUSED SICK TIME PAYOUT	2,000				
101-265-705.000	SALARIES - PT/TEMP	105,012	71,525		110,212	111,272
101-265-706.000	SALARIES OVERTIME	5,094	5,595	6,000		
101-265-710.000	WORKERS COMPENSATION	2,947	2,362		5,537	5,590
101-265-711.000	HEALTH & DENTAL INSURANCE	54,408	30,396		71,200	71,200
101-265-715.000	F.I.C.A.	20,681	14,101		21,179	21,383
101-265-717.000	LIFE INSURANCE	200	85		114	114
101-265-718.000	RETIREMENT	21,652	17,738		21,032	21,032
101-265-718.100	POB IN LIEU OF RETIREMENT	9,799	7,551		13,608	13,608
101-265-727.000	SUPPLIES, PRINTING & POSTAGE	8,000	8,710	10,000		
101-265-746.000	UNIFORMS & ACCESSORIES	3,500	2,100	3,500		
101-265-747.000	GAS, OIL, GREASE, & ETC.	8,000	8,721	10,000		
101-265-776.000	JANITORIAL SUPPLIES	23,000	20,668	24,000		
101-265-801.000	CONTRACTUAL SERVICES	3,000	3,000			
101-265-851.000	TELEPHONE	35,000	28,291	36,000		
101-265-920.000	UTILITIES	220,000	172,019	230,000		
101-265-931.000	BLDG. REPAIR & MAINTENANCE	48,000	42,926	55,000		
101-265-932.000	EQUIPMENT REPAIR & MAINTANCE	60,000	75,382	70,000		
101-265-933.000	EQUIPT MAINT SVC CONTRACTS	23,000	7,657	23,000		
101-265-934.000	OFFICE EQUIP REPAIR & MAINT.	8,000	8,090	9,000		
101-265-936.000	GROUNDS CARE & MAINTENANCE	46,000	34,817	48,000		
101-265-940.010	PEOPLE'S BLDG LEASE	21,450	14,848	40,000		
101-265-984.000	PHONE SYSTEM LEASE PAYMENTS	22,000				
101-265-990.000	POSTAGE METER LEASE PITNEY BOWES	6,200	2,601	6,200		
Totals for dept 265 - BUILDING AND GROUNDS		920,611	697,064	570,700	410,848	413,766
Dept 266 - DHHS BLDG MAINTENANCE						
101-266-705.000	SALARIES - PT/TEMP	24,959	17,156		26,198	26,450
101-266-710.000	WORKERS COMPENSATION	272	206		524	529
101-266-715.000	F.I.C.A.	1,909	1,312		2,004	2,023
101-266-776.000	JANITORIAL SUPPLIES	3,500	508	3,500		
101-266-920.000	UTILITIES	25,000	16,969	25,000		
101-266-931.000	BUILDING REPAIR & MAINT	2,000	1,280	2,000		
101-266-932.000	EQUIPMENT REPAIR & MAINTANCE	3,000	2,423	5,000		
101-266-936.000	GROUNDS CARE & MAINT	1,000	467	1,000		

DEPARTMENT AND GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 DEPARTMENT REQUESTED BUDGET	2023 PR DRAFT 4% BUDGET	2023 PR DRAFT 5% BUDGET
APPROPRIATIONS						
Dept 266 - DHHS BLDG MAINTENANCE						
Totals for dept 266 - DHHS BLDG MAINTENANCE		61,640	40,321	36,500	28,726	29,002
Dept 275 - DRAIN COMMISSION						
101-275-703.000	SALARIES SUPERVISION	65,969	46,940		68,608	69,268
101-275-704.000	SALARIES PERMANENT	78,826	57,797		81,607	82,391
101-275-704.030	DISABILITY PLAN	691	451		602	602
101-275-704.040	UNUSED SICK TIME PAYOUT	1,216				
101-275-706.000	SALARIES OVERTIME	2,990	2,284	4,000		
101-275-710.000	WORKERS COMPENSATION	1,611	1,343		3,004	3,033
101-275-711.000	HEALTH & DENTAL INSURANCE	45,354	35,066		53,400	53,400
101-275-715.000	F.I.C.A.	11,306	7,901		11,491	11,602
101-275-717.000	LIFE INSURANCE	167	71		95	95
101-275-718.000	RETIREMENT	18,860	14,960		14,640	14,655
101-275-718.100	POB IN LIEU OF RETIREMENT	8,166	6,292		11,340	11,340
101-275-727.000	SUPPLIES, PRINTING & POSTAGE	6,000	3,078	6,000		
101-275-802.000	LEGAL	1,000		1,000		
101-275-809.000	MEMBERSHIP & SUBSCRIPTION	1,500	225	1,500		
101-275-851.010	CELLULAR PHONE	2,500	1,296	2,500		
101-275-861.000	TRAVEL	2,000	900	2,000		
101-275-957.000	EMPLOYEE TRAINING	8,000	3,860	8,000		
Totals for dept 275 - DRAIN COMMISSION		256,156	182,464	25,000	244,787	246,386
Dept 277 - COURTROOM SECURITY						
101-277-704.000	SALARIES PERMANENT	78,000	45,942		95,316	96,233
101-277-704.030	DISABILITY	700	354		779	779
101-277-705.000	SALARIES PT TEMP	28,000	7,370			
101-277-706.000	SALARIES OVERTIME	2,000	254	2,000		
101-277-710.000	WORKERS COMPENSATION	3,180	694		1,906	1,925
101-277-711.000	HEALTH & DENTAL INSURANCE	34,500	14,375		35,600	35,600
101-277-715.000	F.I.C.A.	8,109	3,971		7,292	7,362
101-277-717.000	LIFE INSURANCE	60	25		50	50
101-277-718.000	RETIREMENT	868	2,200		4,522	4,566
101-277-718.100	POB IN LIEU OF RETIREMENT	5,568	3,268		7,560	7,560
101-277-932.000	EQUIPMENT REPAIR & MAINTANCE	3,000	3,216	2,500		
101-277-957.000	TRAINING	2,000		2,500		
Totals for dept 277 - COURTROOM SECURITY		165,985	81,669	7,000	153,025	154,075
Dept 303 - COURTHOUSE SECURITY						
101-303-704.000	SALARIES PERMANENT	67,753	40,750		47,915	48,376
101-303-704.010	SHIFT PREMIUM		2			
101-303-704.030	DISABILITY PLAN	679	331		373	373
101-303-704.040	UNUSED SICK TIME PAYOUT	962				
101-303-705.000	SALARIES - PT/TEMP	13,551	21,948		5,129	5,179
101-303-706.000	SALARIES OVERTIME	11,337	20,809	11,337		
101-303-710.000	WORKERS COMPENSATION	845	1,049		1,061	1,071
101-303-711.000	HEALTH & DENTAL INSURANCE	7,625	10,934		17,800	17,800
101-303-715.000	F.I.C.A.	5,927	6,363		4,058	4,097
101-303-717.000	LIFE INSURANCE	75	23		25	25
101-303-718.000	RETIREMENT	484	3,607		3,194	3,194
101-303-718.100	POB IN LIEU OF RETIREMENT	4,983	2,951		3,780	3,780
101-303-814.000	LAUNDRY - EMPLOYEE	200	125	200		
101-303-932.000	EQUIPMENT REPAIR & MAINTANCE	6,100	6,607	7,000		
Totals for dept 303 - COURTHOUSE SECURITY		120,521	115,499	18,537	83,335	83,895
Dept 304 - SHERIFF - JAIL						

DEPARTMENT AND GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 DEPARTMENT REQUESTED BUDGET	2023 PR DRAFT 4% BUDGET	2023 PR DRAFT 5% BUDGET
APPROPRIATIONS						
Dept 304 - SHERIFF - JAIL						
101-304-703.000	SALARIES SUPERVISION	41,255	29,355		42,905	43,318
101-304-704.000	SALARIES PERMANENT	1,008,382	658,021		1,029,053	1,038,949
101-304-704.010	SHERIFF JAIL/SHIFT PREMIUM	5,000	4,553	6,500		
101-304-704.020	HEALTH INSURANCE INCENTIVE	4,000	3,500			
101-304-704.030	DISABILITY PLAN	8,124	5,230		7,947	8,106
101-304-704.040	UNUSED SICK TIME PAYOUT	3,500		4,000		
101-304-705.000	SALARIES - PT/TEMP.	21,811	22,491	24,000		
101-304-706.000	SALARIES OVERTIME	150,000	169,904	182,000		
101-304-710.000	WORKERS COMPENSATION	12,291	11,180		20,934	21,135
101-304-711.000	HEALTH & DENTAL INSURANCE	299,842	187,607		302,600	302,600
101-304-715.000	F.I.C.A.	88,743	66,748		81,309	82,091
101-304-717.000	LIFE INSURANCE	1,286	528		771	771
101-304-718.000	RETIREMENT	141,768	117,612		122,441	122,685
101-304-718.100	POB IN LIEU OF RETIREMENT	57,042	43,218		80,327	78,375
101-304-719.000	UNEMPLOYMENT INSURANCE		56			
101-304-727.000	SUPPLIES, PRINTING & POSTAGE	6,500	4,731	6,500		
101-304-741.000	FOOD/SNACKS INMATES	16,814	12,342	17,000		
101-304-742.000	TIRES/REGISTRATION	500	26	700		
101-304-743.000	KITCHEN SUPPLIES	500	200	500		
101-304-745.000	CLOTHING & BEDDING	10,000	6,706	12,000		
101-304-746.000	UNIFORMS & ACCESSORIES	13,000	12,266	10,000		
101-304-747.000	GAS, OIL, GREASE & ETC	6,000	4,461	7,000		
101-304-748.000	DRUGS & PRESCRIPTIONS	20,000	10,045	20,000		
101-304-776.000	JANITORIAL SUPPLIES	12,000	8,570	12,000		
101-304-801.010	CONTRACTUAL INMATE MEDICAL SERVIC	158,655	132,213	163,155		
101-304-801.020	CANTEEN SERVICES	180,000	113,262	187,000		
101-304-802.000	INMATE HOUSING/OTHER CO.	9,000		9,000		
101-304-809.000	MEMBERSHIP & SUBSCRIPTIONS	1,000	105	1,000		
101-304-814.000	LAUNDRY - EMPLOYEE	2,500	2,167	2,600		
101-304-835.000	JAIL INMATE HEALTH SERVICES	167,000	76,833	167,000		
101-304-836.000	DRUG TESTING	1,200		1,200		
101-304-837.000	MENTAL HEALTH SERVICES	3,000	2,520	3,500		
101-304-851.000	TELEPHONE	3,500	2,751	3,500		
101-304-851.010	CELLULAR PHONE	2,672	1,806	2,672		
101-304-861.000	TRAVEL	1,000	224	1,000		
101-304-863.000	INVESTIGATIONS	1,000	617	1,000		
101-304-902.000	ADVERTISING (HELP BIDS)	100		100		
101-304-910.000	INSURANCE & BONDS	8,524	3,640	9,576		
101-304-931.000	EQUIPMENT	16,500	4,109	16,500		
101-304-931.100	ICS EQUIPMENT		8,807	12,150		
101-304-932.000	EQUIPMENT REPAIR & MAINTANCE	14,500	7,123	12,000		
101-304-933.000	VEHICLE REPAIR & MAINTENANCE	1,500	405	1,500		
101-304-934.000	OFFICE EQUIP REPAIRS & MAINT.	1,140	635	1,200		
101-304-935.000	EQUIPMENT/TETHERS	12,000	3,412	12,000		
101-304-942.000	EQUIPMENT RENTAL	6,500	5,054	6,500		
101-304-957.000	EMPLOYEE TRAINING	1,200	420	1,200		
101-304-975.000	FIREARMS AND AMMO	10,000	825	10,000		
Totals for dept 304 - SHERIFF - JAIL		2,530,849	1,746,278	927,553	1,688,287	1,698,030
Dept 324 - WEIGHMASTER ENFORCEMENT						
101-324-704.000	SALARIES PERMANENT	59,124	43,097		60,591	61,174
101-324-704.010	SHIFT PREMIUM		4			
101-324-704.030	DISABILITY PLAN	508	350		467	467
101-324-704.040	UNUSED SICK TIME PAYOUT	1,033				
101-324-706.000	SALARIES OVERTIME	290	1,828			

BUDGET REPORT FOR TUSCOLA COUNTY
 Fund: 101 GENERAL FUND
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DEPARTMENT AND GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 DEPARTMENT REQUESTED BUDGET	2023 PR DRAFT 4% BUDGET	2023 PR DRAFT 5% BUDGET
APPROPRIATIONS						
Dept 324 - WEIGHMASTER ENFORCEMENT						
101-324-710.000	WORKERS COMPENSATION	748	566		1,212	1,223
101-324-711.000	HEALTH & DENTAL INSURANCE	14,363	10,050		17,800	17,800
101-324-715.000	F.I.C.A.	5,247	3,437		4,635	4,680
101-324-717.000	LIFE INSURANCE	44	19		25	25
101-324-718.000	RETIREMENT	8,164	6,963		14,357	14,357
101-324-718.100	POB IN LIEU OF RETIREMENT	2,722	1,725		3,780	3,780
101-324-746.000	UNIFORMS & ACCESSORIES	300		300		
101-324-814.000	LAUNDRY - EMPLOYEE	100		100		
101-324-910.000	INSURANCE & BONDS	3,262	1,067	3,356		
101-324-931.000	EQUIPMENT	200		200		
101-324-957.000	TRAINING	200		200		
Totals for dept 324 - WEIGHMASTER ENFORCEMENT		96,305	69,106	4,156	102,867	103,506
Dept 331 - MARINE SAFETY						
101-331-705.000	SALARIES - PT/TEMP	6,900	11,335		1,026	1,036
101-331-710.000	WORKERS COMPENSATION	90	131		21	21
101-331-715.000	F.I.C.A.	527	867		78	79
101-331-717.000	LIFE INSURANCE	20				
101-331-718.100	RETIREMENT/DNR	26				
101-331-727.000	SUPPLIES, PRINTING & POSTAGE	300	33			
101-331-746.000	UNIFORMS & ACCESSORIES	200	215	250		
101-331-747.000	GAS, OIL GREASE & ETC.	1,800	399	1,500		
101-331-910.000	INSURANCE & BONDS	1,437	527	1,432		
101-331-932.000	EQUIPMENT REPAIR & MAINTANCE	1,200	372	1,347		
101-331-941.000	BUILDING RENTAL	400	400	400		
101-331-957.000	EMPLOYEE TRAINING	1,000	1,164			
Totals for dept 331 - MARINE SAFETY		13,900	15,443	4,929	1,125	1,136
Dept 333 - SECONDARY ROAD PATROL						
101-333-704.000	SALARIES PERMANENT	56,739	42,879	37,500		
101-333-704.010	SEC. RD PATROL/SHIFT PREMIUM		21			
101-333-704.030	DISABILITY PLAN	499	46	300		
101-333-706.000	SALARIES OVERTIME	8,693		4,000		
101-333-710.000	WORKERS COMPENSATION	669	593	300		
101-333-711.000	HEALTH & DENTAL INSURANCE	14,363	1,425		17,800	17,800
101-333-715.000	F.I.C.A.	4,698	3,280	2,868		
101-333-717.000	LIFE INSURANCE	44	3	50		
101-333-718.000	RETIREMENT	1,604	5,676	2,000		
101-333-718.100	POB IN LIEU OF RETIREMENT	2,722	1,437	1,500		
101-333-747.000	GAS, OIL, GREASE & ETC.	2,200	2,542	2,257		
101-333-851.010	CELLULAR PHONE/AIR CARDS	514	391	504		
101-333-910.000	INSURANCE & BONDS	3,362	1,067	3,356		
Totals for dept 333 - SECONDARY ROAD PATROL		96,107	59,360	54,635	17,800	17,800
Dept 346 - THUMB AREA NARCOTICS GROUP						
101-346-705.000	SALARIES - PART-TIME	12,740	3,815	5,000		
101-346-710.000	WORKERS COMPENSATION	139	46	50		
101-346-715.000	F.I.C.A.	975	292	383		
Totals for dept 346 - THUMB AREA NARCOTICS GROUP		13,854	4,153	5,433		
Dept 352 - COMMUNITY CORRECTIONS SERVICE						
101-352-704.000	SALARIES PERMANENT	34,650	11,337		53,734	54,251
101-352-704.030	DISABILITY PLAN	301	96		380	380
101-352-704.040	SICK TIME PAYOUT	1,085				

BUDGET REPORT FOR TUSCOLA COUNTY
 Fund: 101 GENERAL FUND
 Calculations as of 12/31/2022

DEPARTMENT AND GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 DEPARTMENT REQUESTED BUDGET	2023 PR DRAFT 4% BUDGET	2023 PR DRAFT 5% BUDGET
APPROPRIATIONS						
Dept 352 - COMMUNITY CORRECTIONS SERVICE						
101-352-710.000	WORKERS COMPENSATION	390	118		1,075	1,085
101-352-711.000	HEALTH & DENTAL INSURANCE	12,551				
101-352-715.000	F.I.C.A.	2,740	865		4,111	4,150
101-352-717.000	LIFE INSURANCE	32	6		25	25
101-352-718.000	RETIREMENT	5,463	1,704		5,066	5,066
101-352-718.100	POB IN LIEU OF RETIREMENT	1,981	626		3,780	3,780
Totals for dept 352 - COMMUNITY CORRECTIONS SERVIC		59,193	14,752		68,171	68,737
Dept 400 - PLANNING COMMISSION						
101-400-707.000	SALARIES - PER DIEM	3,000	2,700	4,000		
101-400-715.000	F.I.C.A.	230	207	306		
101-400-718.100	POB IN LIEU OF RETIREMENT	150				
101-400-727.000	SUPPLIES, PRINTING & POSTAGE		35			
101-400-861.000	TRAVEL	500	865	1,000		
101-400-957.000	EMPLOYEE TRAINING	550				
Totals for dept 400 - PLANNING COMMISSION		4,430	3,807	5,306		
Dept 426 - EMERGENCY SERVICES						
101-426-704.000	SALARIES PERMANENT	64,633	49,985		70,023	70,696
101-426-704.010	WAGES SHIFT PREMIUM		3			
101-426-704.030	DISABILITY PLAN	576	397		529	529
101-426-706.000	WAGES - OVERTIME		1,287			
101-426-710.000	WORKERS COMPENSATION	705	629		1,400	1,414
101-426-711.000	HEALTH & DENTAL INSURANCE	14,363	10,050		17,800	17,800
101-426-715.000	F.I.C.A.	4,944	3,770		5,357	5,408
101-426-717.000	LIFE INSURANCE	44	19		25	25
101-426-718.000	RETIREMENT	9,216	8,628		14,357	14,357
101-426-718.100	POB IN LIEU OF RETIREMENT	2,722	2,097		3,780	3,780
101-426-727.000	SUPPLIES, PRINTING & POSTAGE	100	20	100		
101-426-727.010	LEPC SUPPLIES	500		500		
101-426-744.000	OTHER SUPPLIES	150	54	200		
101-426-746.000	UNIFORMS & ACCESSORIES	500	143	500		
101-426-747.000	GASOLINE	2,500	1,926	3,500		
101-426-809.000	MEMBERSHIPS & SUBSCRIPTIONS	50		50		
101-426-851.010	CELLULAR PHONES	1,800	1,132	600		
101-426-861.000	TRAVEL	400	233	450		
101-426-910.000	INSURANCE & BONDS	631	264	715		
101-426-932.000	EQUIPMENT REPAIR & MAINTANCE	1,500	1,162	2,000		
101-426-933.000	VEHICLE REPAIR & MAINT.	1,500	321	1,500		
101-426-934.000	OFFICE EQUIP REPAIRS & MAINT.	1,500	306	2,000		
101-426-957.000	EMPLOYEE TRAINING	1,500	180	2,000		
101-426-978.000	MACHINERY & EQUIPMENT	1,500		2,000		
Totals for dept 426 - EMERGENCY SERVICES		111,334	82,606	16,115	113,271	114,009
Dept 442 - BOARD OF PUBLIC WORKS						
101-442-707.000	SALARIES - PER DIEM	178	650	800		
101-442-710.000	WORKERS COMPENSATION	2				
101-442-711.000	HEALTH & DENTAL INSURANCE	228				
101-442-715.000	F.I.C.A.	14	50	60		
101-442-717.000	LIFE INSURANCE	1				
101-442-861.000	TRAVEL	250	288	350		
Totals for dept 442 - BOARD OF PUBLIC WORKS		673	988	1,210		
Dept 445 - DRAINS AT LARGE						

Calculations as of 12/31/2022

DEPARTMENT AND GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 DEPARTMENT REQUESTED BUDGET	2023 PR DRAFT 4% BUDGET	2023 PR DRAFT 5% BUDGET
APPROPRIATIONS						
Dept 445 - DRAINS AT LARGE						
101-445-965.000	APPROPRIATION	362,160	362,159	381,173		
Totals for dept 445 - DRAINS AT LARGE		362,160	362,159	381,173		
Dept 631 - SUBSTANCE ABUSE						
101-631-849.000	SUBSTANCE ABUSE APPROPRIATION	50,000	51,622	60,000		
Totals for dept 631 - SUBSTANCE ABUSE		50,000	51,622	60,000		
Dept 648 - MEDICAL EXAMINER						
101-648-801.000	CONTRACTUAL	100,000	86,100	100,000		
Totals for dept 648 - MEDICAL EXAMINER		100,000	86,100	100,000		
Dept 670 - DHHS BOARD						
101-670-703.000	SALARIES SUPERVISION	7,710	5,783	7,710		
101-670-720.000	DHHS BOARD EXPENSES	600	443	600		
101-670-809.000	MEMBERSHIPS/SUBSCRIPTIONS	1,400		1,450		
Totals for dept 670 - DHHS BOARD		9,710	6,226	9,760		
Dept 723 - AIRPORT ZONING BRD OF APPEALS						
101-723-707.000	SALARIES - PER DIEM	500	400	500		
101-723-715.000	F.I.C.A.		31	35		
101-723-861.000	TRAVEL	300	157	300		
101-723-901.000	ADVERTISING	200		200		
Totals for dept 723 - AIRPORT ZONING BRD OF APPEAL		1,000	588	1,035		
Dept 728 - ECONOMIC DEVELOPMENT CORP						
101-728-955.000	EDC APPROPRIATIONS	120,000	620,000	120,000		
Totals for dept 728 - ECONOMIC DEVELOPMENT CORP		120,000	620,000	120,000		
Dept 863 - EMPLOYEE SICK/VACATION BENEFIT						
101-863-704.030	DISABILITY		30			
101-863-704.040	UNUSED SICK/VAC TIME PAYOUT	10,000	14,839	25,000		
101-863-710.000	WORKERS COMPENSATION		124	150		
101-863-715.000	F.I.C.A.	765	1,135	2,000		
101-863-717.000	LIFE INSURANCE		4	5		
101-863-718.000	RETIREMENT	100		250		
Totals for dept 863 - EMPLOYEE SICK/VACATION BENEF		10,865	16,132	27,405		
Dept 865 - INSURANCE AND BONDS						
101-865-910.000	INSURANCE & BONDS	128,289	26,842	137,821		
101-865-920.000	MMRMA RETENTION	25,000	25,000	25,000		
Totals for dept 865 - INSURANCE AND BONDS		153,289	51,842	162,821		
Dept 890 - CONTINGENCY FUND						
101-890-965.000	CONTINGENCY	143,846				
Totals for dept 890 - CONTINGENCY FUND		143,846				
Dept 891 - ESCROW PORTION OF WIND REVENUE						
101-891-230.001	ESCROW PORTION OF WIND REVENUE	260,787		254,135		
Totals for dept 891 - ESCROW PORTION OF WIND REVEN		260,787		254,135		
Dept 965 - TRANSFERS OUT						
101-965-999.215	FRIEND OF THE COURT TRANSFERS	242,970	182,228	242,970		
101-965-999.221	HEALTH DEPT APPROPRIATION	399,749	299,812	399,749		
101-965-999.222	BEHAVIORAL HEALTH	288,243	216,182	288,243		

Calculations as of 12/31/2022

DEPARTMENT AND GL NUMBER	DESCRIPTION	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 DEPARTMENT REQUESTED BUDGET	2023 PR DRAFT 4% BUDGET	2023 PR DRAFT 5% BUDGET
APPROPRIATIONS						
Dept 965 - TRANSFERS OUT						
101-965-999.239	TRANS OUT ANIMAL CONTROL	140,000	105,000	140,000		
101-965-999.244	EQUIPMENT CAPITAL IMPROVEMENT	250,000	187,500	250,000		
101-965-999.258	GIS FUND	60,000	45,000	60,000		
101-965-999.260	TRANSFER OUT MIDC	251,472	188,604	255,945		
101-965-999.288	CHILD CARE HUMAN SERVICES	150,000	112,500	50,000		
101-965-999.292	CHILD CARE (PROB CT & SOC SER)	300,000	225,000	200,000		
101-965-999.374	PURDY BUILDING DEBT	76,593	57,445	74,643		
Totals for dept 965 - TRANSFERS OUT		2,159,027	1,619,271	1,961,550		
TOTAL APPROPRIATIONS		14,472,569	10,548,320	6,333,883	8,315,158	8,367,594
BEGINNING FUND BALANCE		2,935,456	2,935,456	(7,612,864)	(7,612,864)	(7,612,864)
ENDING FUND BALANCE		(11,537,113)	(7,612,864)	(13,946,747)	(15,928,022)	(15,980,458)

10-04-2022

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GL NUMBER	DESCRIPTION	2019 ACTIVITY	2020 ACTIVITY	2021 ACTIVITY	2022 Projected BUDGET	2023 DRAFT BUDGET BUDGET
APPROPRIATIONS						
Dept 965 - TRANSFERS OUT						
101-965-999.208	COUNTY PARKS FUND	15,000	15,000	0	0	0
101-965-999.215	FRIEND OF THE COURT TRANSFERS	282,970	282,970	239,857	242,970	242,970
101-965-999.221	HEALTH DEPT APPROPRIATION	321,750	328,185	328,185	399,749	399,749
101-965-999.222	BEHAVIORAL HEALTH	288,243	288,243	288,243	288,243	288,243
101-965-999.239	TRANS OUT ANIMAL CONTROL	84,500	140,400	191,800	140,000	140,000
101-965-999.244	EQUIPMENT/TECHNOLOGY FUND	250,000	310,547	197,159	250,000	250,000
101-965-999.252	TRANSFER OUT REMONUMENTATION	73	0	255	0	0
101-965-999.258	GIS FUND	60,000	60,000	60,000	60,000	60,000
101-965-999.260	TRANSFER OUT MIDC	283,676	253,957	253,708	251,472	255,945
101-965-999.279	TRANSFER OUT VOTED MSU	0	23,150	0	0	0
101-965-999.288	CHILD CARE HUMAN SERVICES	162,500	162,500	150,000	150,000	50,000
101-965-999.292	CHILD CARE (PROB CT & SOC SER)	500,000	400,000	300,000	300,000	200,000
101-965-999.374	PURDY BUILDING DEBT	72,018	73,276	73,344	76,593	74,643
101-965-999.483	CAPITAL IMPROVEMENTS FUND	250,000	169,065	200,000	0	0
101-965-999.648	MEDICAL EXAMINER	13,648				
Totals for dept 965 - TRANSFERS OUT		2,584,378	2,507,293	2,282,551	2,159,027	1,961,550
TOTAL APPROPRIATIONS		2,584,378	2,507,293	2,282,551	2,159,027	1,961,550

10/03/2022

BUDGET REPORT FOR TUSCOLA COUNTY
Calculations as of 12/31/2022

DEPARTMENT	DESCRIPTION	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 DEPARTMENT REQUESTED BUDGET	2023 PR DRAFT 4% BUDGET	2023 PR DRAFT 5% BUDGET
ESTIMATED REVENUES						
000	CONTROL	14,473,129	17,192,981	14,780,000		
TOTAL ESTIMATED REVENUES		14,473,129	17,192,981	14,780,000		
APPROPRIATIONS						
101	BOARD OF COMMISSIONERS	213,914	138,704	23,740	192,058	195,221
104	SPECIAL PROGRAMS	52,100	16,645	52,100		
130	UNIFIED COURT	2,467,308	1,663,351	611,600	2,048,528	2,057,867
133	TITLE IV CPLR GRANT	1,091	738	2,000		
147	JURY COMMISSION	5,791	5,845	9,115		
151	ADULT PROBATION	13,000	7,582	14,000		
191	ELECTION	116,000	42,307	38,600		
202	ACCOUNTING SERVICES	48,000	39,205	51,500		
211	LEGAL COUNSEL	120,000	75,895	110,000		
215	CLERK	544,026	386,947	39,340	565,097	568,691
223	CONTROLLER	444,237	307,719	11,700	473,189	476,498
225	EQUALIZATION	254,679	181,408	8,300	266,266	268,147
227	CITY OF CARO ASSESMENT CONTRT	6,550	4,324	6,550		
229	PROSECUTOR	764,049	538,428	43,850	741,887	747,000
230	CO-OP REIMBURSEMENT-PROSECUTOR	228,164	163,280	1,385	187,248	188,822
236	REGISTER OF DEEDS	320,539	217,483	12,950	331,842	334,079
253	TREASURER	252,161	148,851	93,500	176,783	177,979
259	COMPUTER OPERATIONS	798,718	682,158	448,700	420,018	422,948
265	BUILDING AND GROUNDS	920,611	697,064	570,700	410,848	413,766
266	DHHS BLDG MAINTENANCE	61,640	40,321	36,500	28,726	29,002
275	DRAIN COMMISSION	256,156	182,464	25,000	244,787	246,386
277	COURTROOM SECURITY	165,985	81,669	7,000	153,025	154,075
303	COURTHOUSE SECURITY	120,521	115,499	18,537	83,335	83,895
304	SHERIFF - JAIL	2,530,849	1,746,278	927,553	1,688,287	1,698,030
324	WEIGHMASTER ENFORCEMENT	96,305	69,106	4,156	102,867	103,506
331	MARINE SAFETY	13,900	15,443	4,929	1,125	1,136
333	SECONDARY ROAD PATROL	96,107	59,360	54,635	17,800	17,800
346	THUMB AREA NARCOTICS GROUP	13,854	4,153	5,433		
352	COMMUNITY CORRECTIONS SERVICE	59,193	14,752		68,171	68,737
400	PLANNING COMMISSION	4,430	3,807	5,306		
426	EMERGENCY SERVICES	111,334	82,606	16,115	113,271	114,009

DEPARTMENT	DESCRIPTION	2022 AMENDED BUDGET	2022 ACTIVITY THRU 12/31/22	2023 DEPARTMENT REQUESTED BUDGET	2023 PR DRAFT 4% BUDGET	2023 PR DRAFT 5% BUDGET	
442	BOARD OF PUBLIC WORKS	673	988	1,210			
445	DRAINS AT LARGE	362,160	362,159	381,173			
631	SUBSTANCE ABUSE	50,000	51,622	60,000			
648	MEDICAL EXAMINER	100,000	86,100	100,000			
670	DHHS BOARD	9,710	6,226	9,760			
723	AIRPORT ZONING BRD OF APPEALS	1,000	588	1,035			
728	ECONOMIC DEVELOPMENT CORP	120,000	620,000	120,000			
863	EMPLOYEE SICK/VACATION BENEFIT	10,865	16,132	27,405			
865	INSURANCE AND BONDS	153,289	51,842	162,821			
890	CONTINGENCY FUND	143,846					
891	ESCROW PORTION OF WIND REVENUE	260,787		254,135			
965	TRANSFERS OUT	2,159,027	1,619,271	1,961,550			
TOTAL APPROPRIATIONS		14,472,569	10,548,320	6,333,883	8,315,158	8,367,594	
NET OF REVENUES/APPROPRIATIONS - FUND 101		560	6,644,661	8,446,117			
					14,649,041	14,701,477	
					Revenue \$	14,780,000 \$	14,780,000
					Revenue Over Expense \$	130,959 \$	78,523

2023 Equipment/Capital Improvement Budget Request

Requests						
Department Request		Capital Improvement Requests	Potential Recommended for Funding			Comments
			Recommended for Funding from Capital Improvement Fund - 483	Recommended for Funding from Equipment/Technology Fund 244	Recommended for Funding from Special Purpose Fund	
CONTROLLER	Chairs/Desk	\$2,000		\$2,000		Desk/Chairs/File Cabinets
BUILDINGS & GROUNDS	MSU - Entry Door Replacement	\$3,600	\$3,600			MSU Entry door replacement
	MSU - Kitchen Cabinets	\$2,500	\$2,500			MSU Kitchen cabinets
	MSU - Tuckpointing	\$7,000	\$7,000			MSU Tuckpointing
	Adult Probation - Siding	\$35,000	\$35,000			Adult Probation New Siding
	Adult Probation - Window replacement	\$15,000	\$15,000			Adult Probation Window replacement
	Adult Probation - AC Replacement	\$5,000	\$5,000			Adult Probation Conference Room AC Replacement
	Clerk - Walk up window	\$5,000	\$5,000			Install Clerk Walk up window
	Courthouse - Tuckpointing	\$50,000	\$50,000			Courthouse - Tuckpointing
	Jail - Windows	\$325,000	\$325,000			Jail window replacement
	Health Department - Roof	\$205,000	\$205,000			Health Department Roof Replacement
	Health Department - HVAC	\$60,000	\$60,000			Health Department Rooftop HVAC replacement - 3 Units
	DHHS Roof	\$205,000	\$205,000			DHHS Roof Replacement
	Jail - HVAC	\$10,000	\$10,000			Jail - 2 new mini-split AC Units
	Dispatch - HVAC	\$40,000	\$40,000			Dispatch - HVAC Replacement

2023 Equipment/Capital Improvement Budget Request

Requests						
Department Request		Capital Improvement Requests	Potential Recommended for Funding			Comments
			Recommended for Funding from Capital Improvement Fund - 483	Recommended for Funding from Equipment/Technology Fund - 244	Recommended for Funding from Special Purpose Fund	
	Purdy Building - Tuckpointing	\$15,000	\$15,000			Tuckpointing/stone repair - Purdy Building
	Courthouse - Window wells	\$10,000	\$10,000			Paint courthouse window wells
	Magistrate/District Court Counter	\$55,000	\$55,000			District Court Clerks Counter/Magistrate Counter Glass Replacement
	Juvenile - Electronic Clock	\$4,500		\$4,500		Install electronic clock in the Juvenile department
IT	Scanners	\$15,000		\$15,000		Clerk - scanners
	Onbase document imaging	\$350,000		\$350,000		Adds paperless workflow to District Court Leverages previous investment in same technology and benefits multiple departments
	Fidlar Vital Records	\$35,000		\$35,000		Fidlar vital records for Clerk
	JAVS	\$6,600		\$6,600		JAVS expansion 2 courts
	Printers	\$2,000		\$2,000		Continued replacement of end of life equipment
	Desktops	\$8,500		\$8,500		Continued replacement of end of life equipment
UNIFIED COURT	Desk/Chairs	\$1,000		\$1,000		New Desk Chairs (Magistrate, District Court, and Circuit Court)
	Desk	\$200		\$200		New Desk in TRSC
		\$1,472,900	\$1,048,100	\$424,800	\$0	

2023 Equipment/Capital Improvement Budget Request

Requests						
Department Request		Capital Improvement Requests	Potential Recommended for Funding			Comments
			Recommended for Funding from Capital Improvement Fund - 483	Recommended for Funding from Equipment/Technology Fund 244	Recommended for Funding from Special Purpose Fund	
Total Funded		\$1,472,900				
Total Not Funded						

2022 Carry Over Projects			
Capital Improvement Requests and Funding Recommendations			
Requests			
Department Request	Fund	Requested	Comments
Clerk	244	\$15,000	Work Area Revamp-Possible Provision of Government Svcs Funded BOC
MSP Parking Lot Repair	483	\$7,500	MSP Parking lot sealcoating (<i>In Progress</i>)
Michigan State Building	483	\$1,500	MSP Concrete Repair
Park & Recreation	483	\$6,000	In progress (Pump House Demo at New Park) may be completed before the end of 2022
Courthouse	483	\$8,000	Repair rear sidewalk (possible split with city)
Courthouse	483	\$5,000	Stain Glass Window Repair (In Progress)
Health Dpt Bathroom Remodel	483	\$7,500	Women's Bathroom Remodel
Health Dpt Lobby Repairs	483	\$15,000	Health Dept Lobby and Clinic Rooms flooring replacement
Health Dpt Painting	483	\$30,000	Health Dept painting of the main areas and hallways
Servers	244	\$5,000	Continued replacement of end of life equipment
Alertus Key Code	244	\$17,500	Security enhancement for all buildings.
	TOTAL	\$118,000	

2023 Budget Development Calendar

22-Aug	Presentation of financial trends/projections to commissioners and county officials	Controller
22-Aug	Revenue and expenditure budget distributed to departments electronically	Controller
22-Aug to 11-Sep	Revenue and expenditure projections for 2022 prepared by departments and 2023 revenue and expenditure budget requests	Departments
12-Sep	Department revenue and expenditure requests and projections compiled by Controller-reviewed by Board	Controller and Board
15-Sep	Board directs Controller and Finance Commissioners to prepare draft 2023 balanced budget	Controller and Finance Commissioners
05-Oct	Controller and Finance Commissioners prepare first draft 2023 budget	Controller and Finance Commissioners
10-Oct	Board reviews first draft balanced 2023 budget - makes changes	Board
11-Oct	First draft 2023 budget submitted to departments for review/comment	Controller
12-Oct to 21-Oct	Departments prepare written comments regarding draft budget	Departments
24-Oct	Board reviews department comments and considers budget changes	Board
25-Oct	Departments notified if the Board makes budget changes	Controller
14-Nov	2 nd Board review of department requested budget changes	Board
14-Nov	Public hearing newspaper notice prepared/submitted to newspaper and County Website (Advertiser must have by Monday @ noon to make Wednesday's paper)	Controller
01-Dec	Public hearing conducted	Board
01-Dec	Final budget revisions and adoption	Board