



TUSCOLA COUNTY

Committee of the Whole

MEETING AGENDA

Monday, December 13, 2021 – 8:00 AM

H.H. Purdy Building Board Room, 125 W. Lincoln
St., Caro, MI 48723

Public may participate in the meeting electronically:
Join by phone: (US) +1 929-276-1248 PIN:112 203 398#
Join by Hangouts Meeting ID: meet.google.com/mih-jntr-jya

8:00 AM Call to Order - Chairperson Bardwell
Roll Call - Clerk Fetting

Page

County Updates

NONE

New Business

1. **8:00 a.m.** - Unlicensed and Unregulated Marijuana Grow Facilities
Eric Wanink, Chief Assistant Prosecuting Attorney
2. Request for Proposal (RFP) on Office Space Needs Review 4 - 46
[RFP for Office Space 2021](#)
[Ransford - Wasik Space Bid](#)
[Putman Space Bid](#)
3. 2019 Scrap Tire Grant Amendment for 2022 - **Mike Miller, Building and Grounds/Recycling Director** 47
[2019 Scrap Tire Grant Amendment for 2022](#)
4. Cash Over/Short Policy - **Ashley Bennett, County Treasurer** 48
[Tuscola County Treasurer Proposed Policy](#)
5. Weighmaster Contract with the Tuscola County Road Commission - **Robert Baxter, Undersheriff** 49 - 54
[Road Commission Weighmaster Agreement](#)
6. Request to Use Courthouse Lawn - Tuscola County Right to Life 55
Sunday, January 23, 2022 at 3:00 p.m.

Old Business

NONE

Finance/Technology

Committee Leader **Commissioner Young** and Commissioner DuRussel

Primary Finance/Technology

1. American Rescue Plan Act (ARPA) Funds - Review of Potential Uses For Space Needs

On-Going and Other Finance

1. Preparation of Multi-Year Financial Planning
2. Cooperative Reimbursement Programs Summary from Prosecutor and Friend of the Court

On-Going and Other Technology

1. GIS Update
2. Increasing On-Line Services/Updating Web Page

Building and Grounds

Committee Leader **Commissioner DuRussel** and Commissioner Grimshaw

Primary Building and Grounds

NONE

On-Going and Other Building and Grounds

1. State Police Water and Annexation - **Update on Annexation**
2. IT Department Space Needs
3. Adult Probation Fence

Personnel

Committee Leader **Commissioner Grimshaw** and Commissioner Vaughan

Primary Personnel

NONE

On-Going and Other Personnel

1. Workman's Compensation

2. Michigan Association of Counties (MAC) 7th District Meeting
3. Safety Committees - Watch for Grant Opportunities

Other Business as Necessary

1. Update of Potential Consulting With Capitol Services, Inc. Regarding the Open Meetings Legislation
2. Ambulance Service Update

On-Going Other Business as Necessary

1. Animal Control Ordinance

Public Comment Period

Adjournment

COUNTY OF TUSCOLA

DEPARTMENT OF BUILDINGS & GROUNDS

125 W. Lincoln St
Caro, Michigan 48723-1660
(989)672-3756

MICHAEL MILLER
Director

THOMAS McLANE
Assistant Director

Date: October 15, 2021

To All Interested Parties

Overview

The Tuscola County Board of Commissioners is accepting sealed proposals to lease/lease purchase a facility to house certain county departments.

Two proposals are requested:

One proposal will be to include just the building, and the County is responsible for any remodeling work. Lease would include all maintenance and repair of the building exterior (roofing, sidewalks etc.). County will be responsible for the maintenance and repair of the interior, including electrical, plumbing, data, and mechanical, unless structural in nature. Your proposal shall include a price per square foot.

The second proposal shall include the building and needed remodeling. Lease shall include all maintenance and repair of the interior and exterior of the building, except for any equipment and systems installed by the County. Your proposal shall include a base per square foot bid.

Parties shall then submit costs for the lease/lease purchase proposals based on the known details to the county for Board of Commissioners review and potential award. Lease/lease purchase lengths considered shall be 10 year, 15 year, and 20 year. Cost shall be provided for each term length.

Specifications

The building shall comply with these following minimum specifications:

Building Location

- 1. Within Caro City limits

Building Size/Data/Backup Power

- 1. Minimum of 6500 square feet
- 2. Must have a minimum 40GB/s fiber connection to a provider that peers with internet exchanges in Michigan or Chicago. Connection must be within 5000 feet of the building.
- 3. Shall have a Natural Gas generator size TBD, but must be capable of powering the entire building.

Parking

- 1. Minimum of 25 parking spaces and ADA accessible spaces per code.

Internal Building Minimum Layout by Department

- 1. Building shall have ADA accessible entrance.
- 2. ADA restroom one for men and one for women
- 3. Conference room with space for 10

Information Systems

- 1. Shall provide 6 – 11x11 offices
- 2. Shall provide 600 sqft of storage space.
- 3. Shall provide one – Server room with 140 sqft and masonry constructed. A waterless fire suppression system using a minimum of FM-200 or comparable product. A standard 12 inch raised floor capable of supporting 2000 pounds.

- **Multipurpose Room**
 1. Shall provide a room that could be used for meetings, courtroom, or training
 2. Shall be 1500 square feet minimum

- **Emergency Management**
 1. Shall provide 1 – 15x20 office
 2. Shall provide 225 sqft of storage space
 3. Shall provide a conference room with space for 10

- **GIS Department**
 1. Shall provide 1– 12x12 office
 2. Shall provide 1- office 12x18 in size
 3. Shall provide 144 sqft of storage space.

- **Break room**
 - Shall provide 1 – 12x12 break room
 - Shall provide a minimum 12 foot kitchen counter with upper and lower cabinets for storage
 - Shall provide 1 divided kitchen sink

- **Other Minimum Requirements**
 1. Each desk location will require 4 electrical outlets on a 20 amp circuit
 2. Each desk location will require 4 data drops, data cabling shall be cat6
 3. Shall provide 8x10 janitorial closet with slop sink and for janitorial supplies
 4. HVAC equipment must be able to provide and maintain a temperature range of 68-78 degrees year round.
 5. Shall provide each department with its own thermostat for temperature control
 6. Shall provide adequate roof, and wall insulation in accordance with local codes
 7. Commercial grade wall coverings and floor coverings shall be used
 8. Commercial grade entry and interior doors with heavy duty hardware
 9. Commercial grade Schlage door locks
 10. Shall provide all exterior building and grounds maintenance and repairs of roof, lawn, parking lot, and windows
 11. Shall provide a environmental assessment including mold testing of the property, results must be satisfactory to the County
 12. County will pay for electric, heating, and water utilities
 13. The county or its agents will conduct a walk-through of the building and grounds to verify the ability to comply with the specifications prior to awarding the bid
 14. Building and parking lot shall meet ADA compliance

- **Other Information Required to be Supplied with proposals**
 1. Building square footage
 2. Copy of building current floor plan
 3. Sketch plan showing the potential new office space layout

Any questions please call Mike Miller 989-672-3756

Closed sealed proposals labeled "Office Space" shall be submitted to the Tuscola County Controller/Administrator Office 125 W Lincoln St, Caro, and MI 48723 no later than November 18th at 4pm. Proposals will be opened at the Board of Commissioners Committee Of the Whole on November 22nd.

- **Disclaimer**
Tuscola County reserves the right at its sole discretion to reject any and all proposals received without penalty and not to enter a contract as a result of this RFP. The County also reserves the right to negotiate separately with any source whatsoever in any manner necessary to attend to the best interests of the County, to waive irregularities in any proposal and to accept a proposal which best meets the needs of the County, irrespective of the bid price."

By submitting a bid, the bidder is acknowledging that there will be no contractual relationship between Tuscola County and the bidder until both parties have formally approved and signed a written contract to be developed by Tuscola County legal counsel.

The County reserves the right to make an award without further discussion of any proposal submitted. Therefore, the proposal should be submitted initially on the most favorable terms which the offer can propose. There will be no best and final offer procedure. The County does reserve the right to contact an offer for clarification of its proposal."

RANSFORD - WASIK

November 16, 2021

Tuscola County Board of Commissioners
The H. H. Purdy Building
125 West Lincoln Street
Caro, MI 48723

Dear Commissioners,

Tuscola County has long struggled with limited space and resources necessary to operate its Information Technology Department. Although many ideas to remedy this problem have been proposed, none have adequately addressed the needs of the department or provided a fiscally responsible path to achieve them. As lifelong residents of this county, Damian Wasik and I have seen countless boards wrestle with problems such as these, often with limited options or resources to correct them. We have the benefit of knowing the needs of our community and have found great satisfaction in partnering with your board to address them. To that end, we would like to propose as a solution to the above mentioned, the former Peoples State Bank Building, located at 171 North State Street in Caro, just steps away from the H. H. Purdy Building.

More than just an Information Technology Center, we feel this building could also provide space for the Emergency Manager and the Emergency Operations Center, GIS, and a much-needed additional courtroom. As you will see in the attached architectural drawings, the plan has been designed to be multi-use, centered around the Chief Information Officer. As a former bank designed with security in mind, the protection of data and sensitive information is a foremost consideration for these departments. The space will also easily convert to a training facility or to accommodate special meetings for groups like the All-Hazards Team, Police Chiefs, or large meetings of the Tuscola County Commissioners.

The COVID pandemic illustrated several vulnerabilities that many of us will wrestle with for years to come. In any emergency, the ability of our leaders to receive information and provide clear communication is paramount. Essential government functions must also be maintained at both the executive and judicial levels. This building provides a central location for those functions, all naturally paired with Information Technology. As you will see, much time and thought has been put into the design which has been endorsed by Chief Judge Amy Gierhart, County Clerk Jodi Fetting, and Emergency Manager Steven Anderson. I hope this board will likewise consider the following proposal with an open mind and willingness to find sustainable solutions to this critical issue.

Yours most sincerely,



Mark Ransford

RANSFORD - WASIK

The People's Building, located at 171 North State Street in the heart of heart of downtown immediately across from the H. H. Purdy Building, is approximately 6500 square feet, and is the former home to Peoples State Bank. Common areas of the building boast coffered ceilings with 20-feet of clearance, several vaults and secure spaces, abundant parking, and terrazzo floors. Developer certifies that the building meets minimum specifications of the Request for Proposal and that it possesses 40GB/s fiber connection to a provider that peers with internet exchanges in Michigan or Chicago. A natural gas generator sufficient to power operation of the building will be provided in a secure exterior location off ground level. The building has an ADA accessible entrance and buildout will provide a minimum of two ADA accessible restrooms and ADA compliance in all public areas of the building.

Therefore, Ransford-Wasik, LLC hereby offers the following proposals in response to Tuscola County's RFP dated October 15, 2021:

Proposal One: 171 North State Street Leased in an "As-Is Condition"

Tuscola County (Lessee) will lease from Ransford-Wasik, LLC, or a subsidiary entity to be named (Lessor), the building located at 171 North State Street in Caro in its current condition for **\$5 per square foot per annum**. Lessor certifies that the structure, roof, and sidewalks are, and will be, in good working condition through the term of the lease.

Lease rate will be held at today's dollar for the duration of the lease, with a term at the Lessee's discretion of not less than 10 years and not more than 30 years. At the expiration of the initial five-year period of occupancy, and each subsequent five-year periods during the term of the lease, the per square foot cost shall be subject to a CPI adjustment factor mutually agreeable to the parties.

All interior and exterior modifications to the building, including without limitation, utility additions or upgrades, fiberoptic connections, supplemental power, plumbing, electrical, lighting, HVAC, and data connections will be the sole responsibility of the Lessee.

Lessor will be responsible to provide mutually agreeable insurance coverage on the structure of the building but will not be responsible to provide coverage of contents as they have no insurable interest in such items.

All municipal property taxes will be the obligation of the Lessor, but Lessor will have no such obligation to personal property taxes for items within the structure.

Lessee will be responsible for all utility costs including but not limited to gas, electric, water, and internet. Lessee will also be responsible for any ongoing subscription costs including but not limited to security systems, licensing, and maintenance contracts.

***** If American Rescue Plan Funds are used by Tuscola County in the improvements made to the building, and those funds are later deemed to be disallowed, the county may at its discretion, convert this lease to the terms provided in Proposal Two and Exhibit One below and will be reimbursed by Ransford-Wasik, LLC for mutually agreed expenditures up to \$1,000,000. *****

Proposal Two: 171 North State Street Leased with “Tenant Improvement Allowance”

Tuscola County (Lessee) will lease from Ransford-Wasik, LLC, or a subsidiary entity to be named (Lessor), the building located at 171 North State Street in Caro with lease commensurate to tenant improvements and term of the lease as expressed in Exhibit 1.

Lease rate will be held at today’s dollar for the duration of the lease, with a term at the Lessee’s discretion of not less than 10 years, and not more than 30 years. At the expiration of the initial five-year period of occupancy, and each subsequent five-year periods during the term of the lease, the per square foot cost shall be subject to a CPI adjustment factor mutually agreeable to the parties.

All interior and exterior modifications to the building, including without limitation, utility additions or upgrades, fiberoptic connections, supplemental power, plumbing, electrical, lighting, HVAC, and data connections will be responsibility of Ransford-Wasik, LLC (Lessor).

Ongoing maintenance of the building will be the responsibility of the Lessee, including without limitation, cleaning, light bulb replacement, filter replacement, carpet replacement, painting, snow removal, etc. All structural repairs and replacement will be the responsibility of the Lessor, including without limitation, roof repair and replacement, windows, exterior walls, electrical and plumbing fixtures, and HVAC replacement.

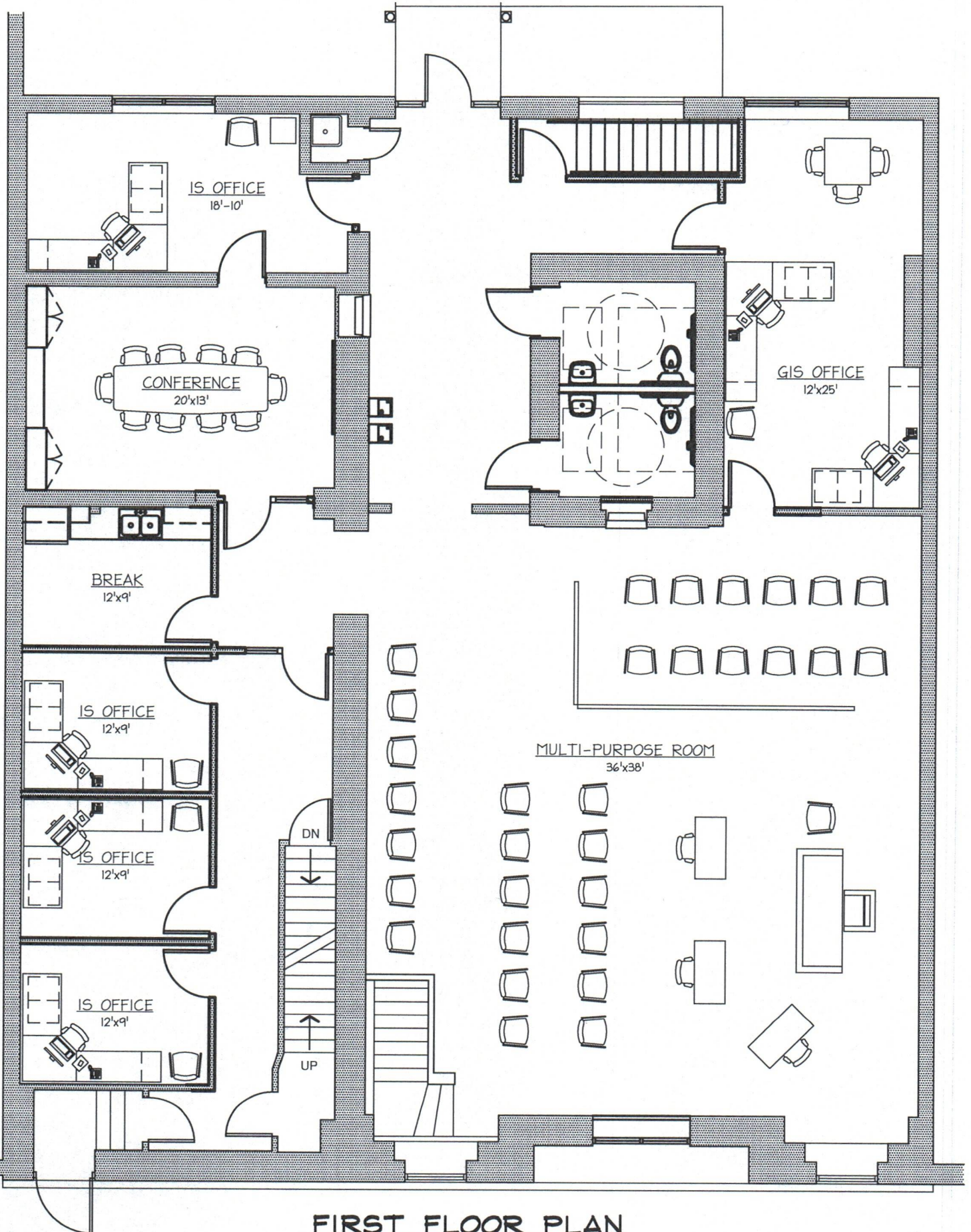
Lessor will be responsible to provide mutually agreeable insurance coverage on the structure of the building but will not be responsible to provide coverage of contents as they have no insurable interest in such items.

All municipal property taxes will be the obligation of the Lessor, but Lessor will have no such obligation to personal property taxes for items within the structure.

Lessee will be responsible for all utility costs including but not limited to gas, electric, water, and internet. Lessee will also be responsible for any ongoing subscription costs including but not limited to security systems, licensing, and maintenance contracts.

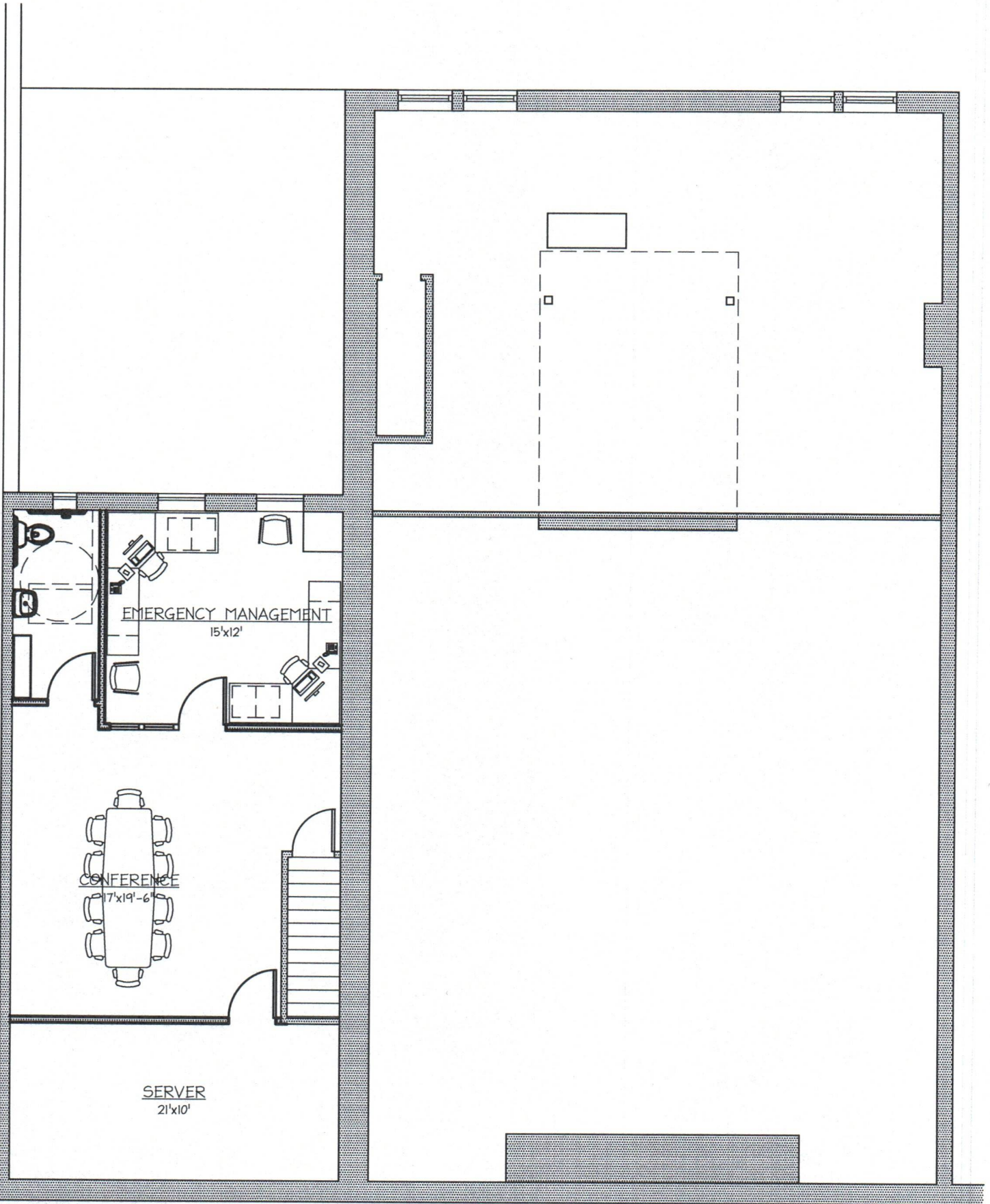
Exhibit 1: Cost per Square Foot per Annum by Term and Buildout Expense

Length of Lease	Buildout Cost	Cost Per Sq Ft Annually
30	\$500,000	\$10.53
30	\$750,000	\$13.30
30	\$1,000,000	\$16.07
25	\$500,000	\$10.95
25	\$750,000	\$13.92
25	\$1,000,000	\$16.90
20	\$500,000	\$11.60
20	\$750,000	\$14.90
20	\$1,000,000	\$18.25
15	\$500,000	\$12.79
15	\$750,000	\$16.68
15	\$1,000,000	\$20.58
10	\$500,000	\$15.25
10	\$750,000	\$20.37
10	\$1,000,000	\$25.50



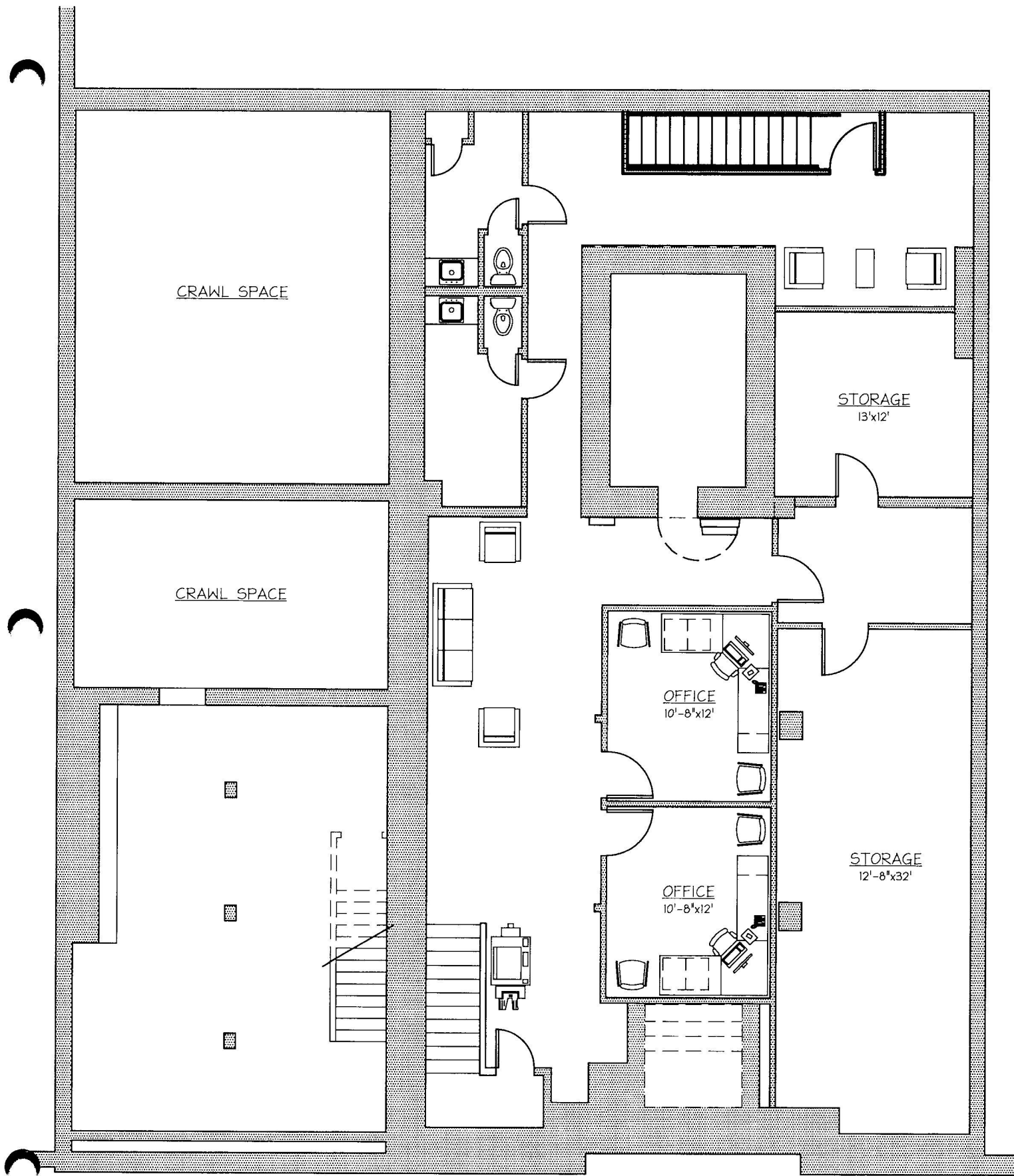
FIRST FLOOR PLAN

1/8" = 1'-0"



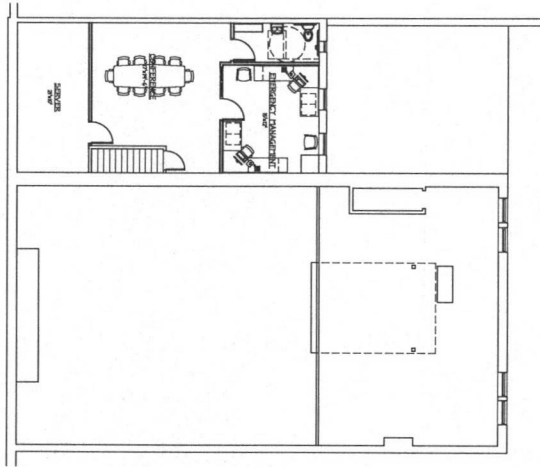
SECOND FLOOR PLAN

1/8" = 1'-0"

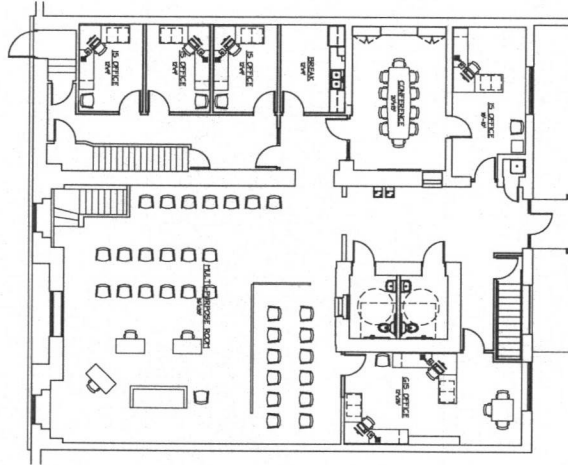


BASEMENT FLOOR PLAN

1/8" = 1'-0"

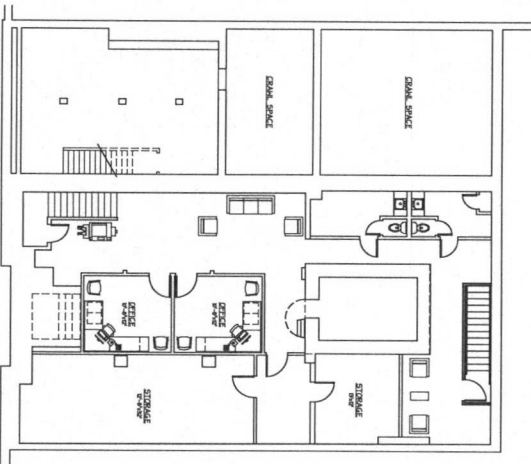



 FORMER PEOPLE STATE BANK BUILDING
 SECOND FLOOR REMODELING PLAN
 1/8" = 1'-0"




 FORMER PEOPLE STATE BANK BUILDING
 FIRST FLOOR REMODELING PLAN
 1/8" = 1'-0"

N STATE STREET




 FORMER PEOPLE STATE BANK BUILDING
 BASEMENT REMODELING PLAN
 1/8" = 1'-0"


ANS ARCHITECTS INC.
 1024 Main Street
 Flushing, Michigan 48306
 (313) 489-7114 (fax)
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 www.ansarchitects.com

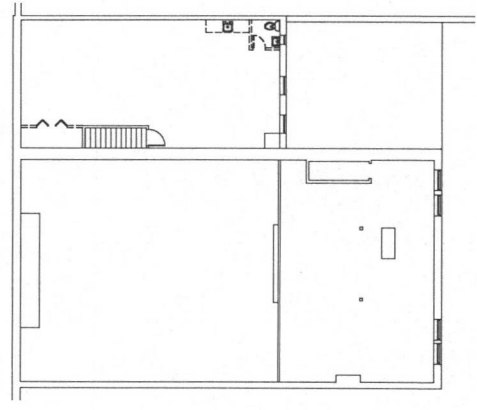
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 SHEET 2 OF 77 TOTAL SHEETS

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 CARO, MICHIGAN 48723
BASEMENT AND FIRST FLOOR DEMOLITION PLANS

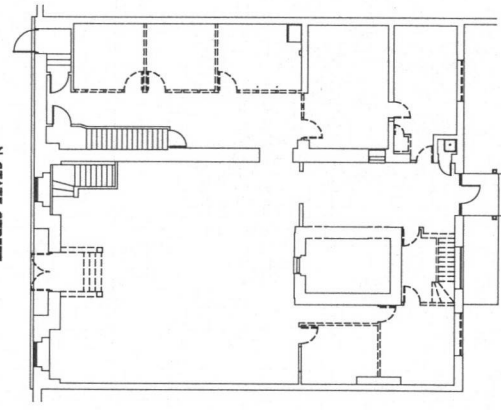
REV #	REVISION/SUBMISSION	DATE	DRAWN BY	REVIEWED BY
1	OWNER REVIEW APPROVAL	7/17/01	TLG	LVD
2	PERMITTING AGENCIES REVIEW DOCUMENTS	7/17/01		

PROJECT NO.	SCALE
21015	AS NOTED
CAD FILE	DATE
A101	7/17/01

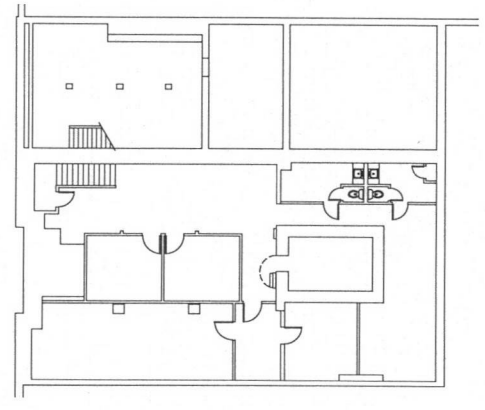
Seal



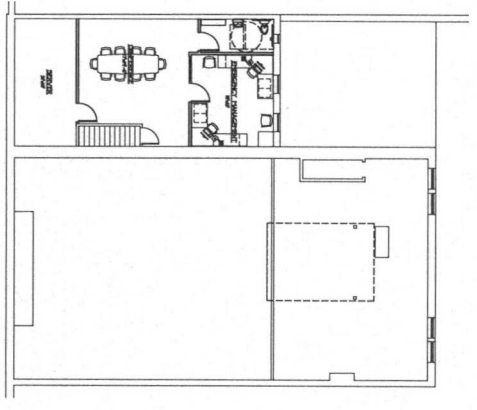
FORMER PEOPLE STATE BANK BUILDING
 SECOND FLOOR DEMOLITION PLAN
 1/8" = 1'-0"



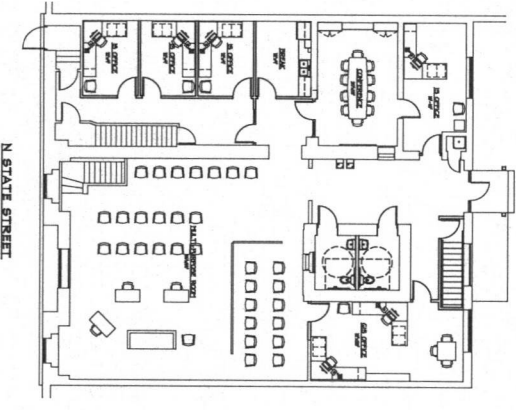
FORMER PEOPLE STATE BANK BUILDING
 FIRST FLOOR DEMOLITION PLAN
 1/8" = 1'-0"



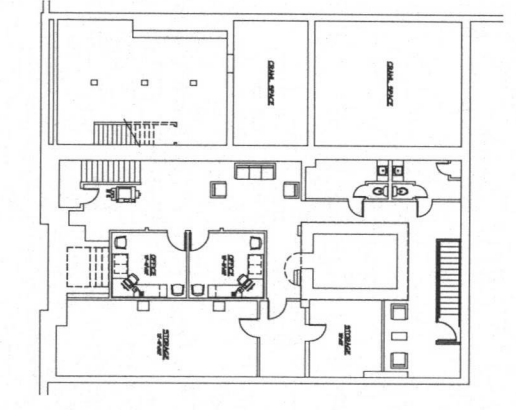
FORMER PEOPLE STATE BANK BUILDING
 BASEMENT DEMOLITION PLAN
 1/8" = 1'-0"



FORMER PEOPLE STATE BANK BUILDING
 SECOND FLOOR RENODELING PLAN
 1/8" = 1'-0"



FORMER PEOPLE STATE BANK BUILDING
 FIRST FLOOR RENODELING PLAN
 1/8" = 1'-0"



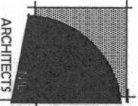
FORMER PEOPLE STATE BANK BUILDING
 BASEMENT RENODELING PLAN
 1/8" = 1'-0"

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 ??
 ?? N STATE STREET
 CARO, MICHIGAN 487??

FLOOR PLAN

REV. #	REVISION/REASON	DATE	DRAWN BY	REVIEWED BY
1	OWNER'S REVIEW	04/14/21	FLG	LKD
2	PERMIT DOCUMENTS	04/19/21		SCALE
3	BIDDING DOCUMENTS	04/19/21	Z10019	AS NOTED
			DATE	
			AS OF	04/19/21

Seal



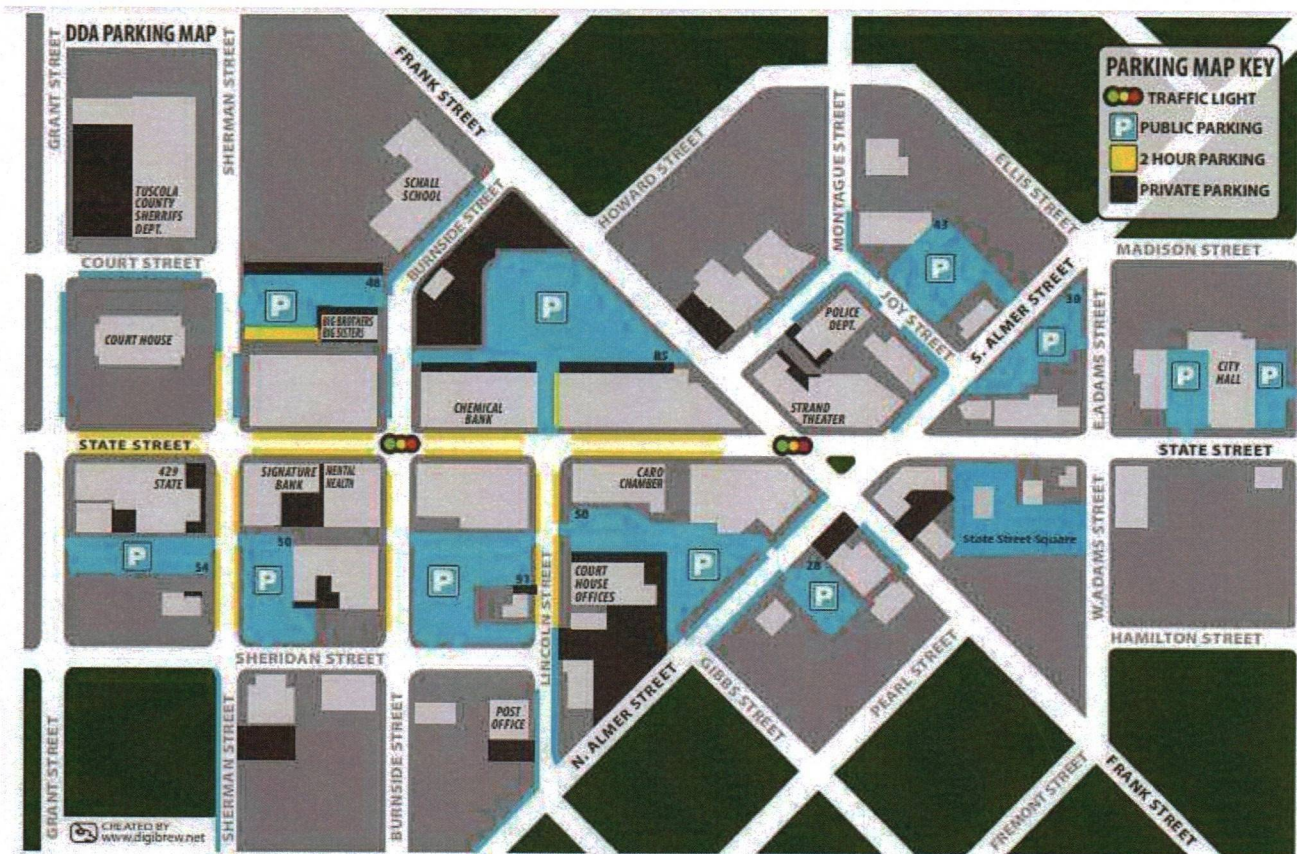
ARCHITECTS
 INC.
 1001 N. State Street
 Lansing, Michigan 48906
 Phone: (517) 487-1111
 Fax: (517) 487-2222
 www.gjarchitects.com

A1.1

2
 SHEET
 OF
 TOTAL SHEETS

SPECIAL REPORT

DOWNTOWN PARKING 2021 Access Analysis for 171 N. State St.



PREPARED BY
NORA LIPETZKY, MPA
Project Coordinator
&
MATTHEW S. LANE, MPA
City Manager

INTRODUCTION

The City of Caro was asked by a local developer about parking availability near 171 N. State Street in the downtown area. The specific request was to identify what the use would be for surrounding public parking and whether the available spots would meet the parking requirements for the proposed use of the property. General information was sought out regarding an acceptable and safe distance for patrons and employees to walk to a destination located in the downtown district. Research conducted by the National Parking Association¹ developed a level of service (LOS) approach to determine a safe and acceptable distance for customers, patrons, and employees to reach a certain business (National Parking Association 30). The LOS approach established five different categories to assess distance: climate-controlled lots, outdoor but covered lots, outdoor and uncovered lots, through surface lot, and inside parking facilities. For this analysis we focused solely on the only type of public parking available in the downtown; outdoor and uncovered parking lots (National Parking Association, 30).

The LOS approach utilizes a grading scale from A to E. A is the best, B is good, C is average, D is below average and minimally acceptable, E is point of failure, and F describes gridlock and unacceptable conditions (National Parking Association, 29). The grading scale below shows the acceptable walking distance for each type of parking at the various LOS.

Level of Service Conditions	A	B	C	D
Climate Controlled	1,000 ft.	2,400 ft.	3,800 ft.	5,200 ft.
Outdoor/Covered	500	1,000	1,500	2,000
Outdoor/Uncovered	400	800	1,200	1,600
Through Surface Lot	350	700	1,050	1,400
Inside Parking Facility	300	600	900	1,200

Based on the level service condition A for outdoor/uncovered parking, the City determined that 400 ft was an acceptable radius to walk from a public parking lot to the parcel itself. This distance encompassed most of the public parking spaces within the General Business district. This range provided considerable options for parking around the parcel in question, with safe and acceptable conditions. The National Parking Association found that residents and customers are more apt to walk further distances from a parking lot if there are several stores and offices within a short radius (National Parking Association, 31). While 400 feet provided many different public parking spaces to be studied, it is important to note that there are many office spaces, schools, banks, and shops within that distance. This distance studied contained a majority of the downtown business district.

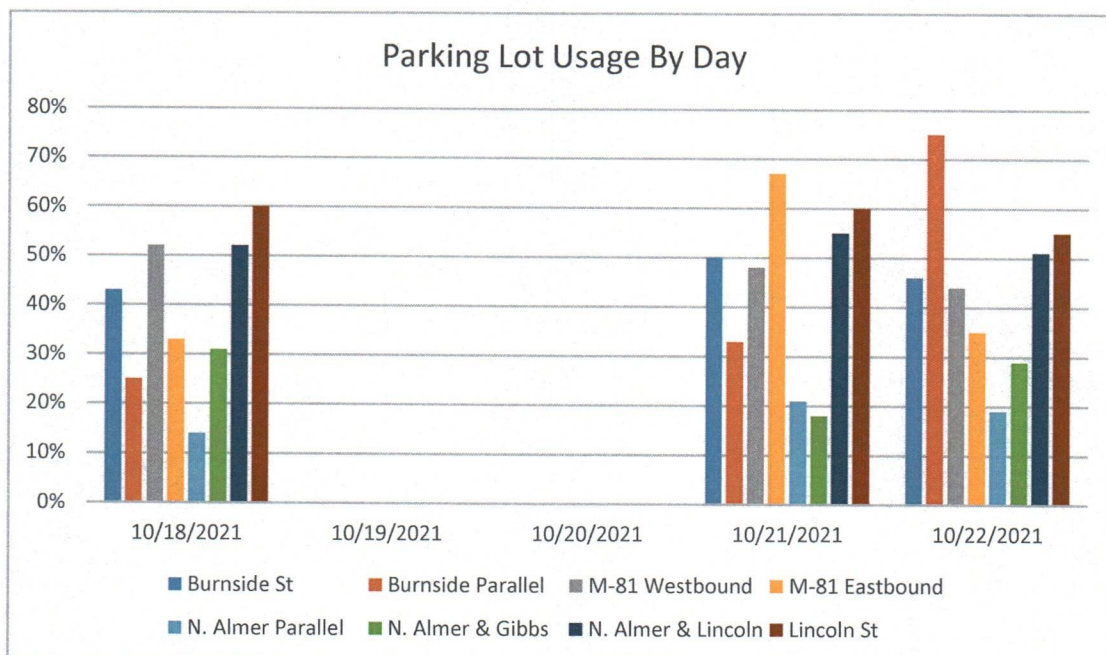
METHODOLOGY

City Staff conducted a non-scientific survey of multiple public parking lots and nearby parallel parking spots at different times of the day and calculated how many spots were in use. Public parking was observed over the course of three days between the week of October 18-

22. The parking lots were observed on the Monday, Thursday, and Friday of that week. On each of these three days, the identified public parking lots and adjacent parallel parking spots were observed at three different times. The times selected for observation were 10:00AM, 12:00PM, and 3:00PM. The following areas were observed:

- Burnside Street (near Huntington Bank; a total of 117 parking spaces).
- Corresponding parallel parking on Burnside Street (a total of 4 parking spaces).
- Parking off of North Almer and Gibbs Streets (near Tuscola County Administration building; a total of 28 parking spaces).
- North Almer and Lincoln Streets Parking (a total of 44 parking spaces).
- Parallel parking located on North Almer Street (a total of 14 parking spaces)
- Lincoln Street parking (located near Tuscola Alternative Education; a total of 111 parking spaces).
- Eastbound M-81 (a total of 18 parking spots).
- Westbound M-81 (a total of 16 parking spots).
- Handicap accessible parking usage was also observed within these studies and are reflected in the total spaces.
- A total of 352 parking spots were observed and counted each day.

The data for each day has been included for reference. The table will denote how many spots were used compared to the total, along with an overall total and percentage of usage for each time within each day.



All Tables Reflect Parking Spaces in Use Vs. Total Parking Spots Available

10/18/21	Parking Spaces in Use	Parking Spaces Available	Total Spaces Left for Use
10:00 AM	212	352	140
12:00 PM	164	352	188
3:00 PM	144	352	208

The following spaces were still available after used spaces:

- 10AM:
 - Burnside—59
 - Burnside Parallel—3
 - M-81 Westbound—4
 - M-81 Eastbound—12
 - N. Almer Parallel—13
 - Tuscola County Administrative Offices—22
 - N. Almer & Lincoln—20
 - Lincoln St—29
- 12PM:
 - Burnside—71
 - Burnside Parallel—3
 - M-81 Westbound—11
 - M-81 Eastbound—12
 - N. Almer Parallel—11
 - Tuscola County Administration Offices—14
 - N. Almer & Lincoln—19
 - Lincoln St—47
- 3PM:
 - Burnside—70
 - Burnside Parallel—3
 - M-81 Westbound—8
 - M-81 Eastbound—12
 - N. Almer Parallel—12
 - Tuscola County Administrative Offices—22
 - N. Almer & Lincoln—25
 - Lincoln St—56

10/21/21	Parking Spaces in Use	Parking Spaces Available	Total Spaces Left for Use
10:00 AM	172	352	180
12:00 PM	169	352	183
3:00 PM	172	352	180

The following spaces were still available after used spaces:

- 10AM:
 - Burnside—58
 - Burnside Parallel—4
 - M-81 Westbound—11
 - M-81 Eastbound—5
 - N. Almer Parallel—12
 - Tuscola County Administrative Offices—23

- N. Almer & Lincoln—24
- Lincoln St—31
- 12PM:
 - Burnside—61
 - Burnside Parallel—3
 - M-81 Westbound—8
 - M-81 Eastbound—8
 - N. Almer Parallel—14
 - Tuscola County Administrative Offices—24
 - N. Almer & Lincoln—19
 - Lincoln St—46
- 3PM:
 - Burnside—58
 - Burnside Parallel—1
 - M-8 Westbound—6
 - M-81 Eastbound—5
 - N. Almer Parallel—13
 - Tuscola County Administrative Offices—22
 - N. Almer & Lincoln—17
 - Lincoln St—55

10/22/21	Parking Spaces in Use	Parking Spaces Available	Total Spaces Left for Use
10:00 AM	170	352	182
12:00 PM	177	352	175
3:00 PM	146	352	206

The following spaces were still available after used spaces:

- 10AM:
 - Burnside—65
 - Burnside Parallel—2
 - M-81 Westbound—8
 - M-81 Eastbound—11
 - N. Almer Parallel—11
 - Tuscola County Administrative Offices—19
 - N. Almer & Lincoln—22
 - Lincoln St—44
- 12PM:
 - Burnside—59
 - Burnside Parallel—1
 - M-81 Westbound—9
 - M-81 Eastbound—9
 - N. Almer Parallel—12
 - Tuscola County Administrative Offices—19
 - N. Almer & Lincoln—17
 - Lincoln St—47
- 3PM:
 - Burnside—66
 - Burnside Parallel—0

- M-81 Westbound—10
- M-81 Eastbound—13
- N. Almer Parallel—11
- Tuscola County Administrative Offices—22
- N. Almer & Lincoln—26
- Lincoln St—58

Conclusions:

Public parking spots and lots were overall used the most in the morning, with public parking lots ranging between 46 percent and 60 percent occupied. Using the scale identified in the National Parking Association LOS model, for grade “A”, this survey showed that there were well over 100 parking spaces available of the total 352 found within 400 feet of 171 N. State Street at the times we conducted the counts. It should be noted that some of the spaces are on the southeast side of M81, which would require crossing at the intersection of M81 and Frank Street. There is a crosswalk with pedestrian signal. It should also be noted that special events and seasonal traffic could affect the amount parking of available.

ⁱ [2008_05_Smith-Butcher.pdf \(gsweventcenter.com\)](#)



Parking Analysis

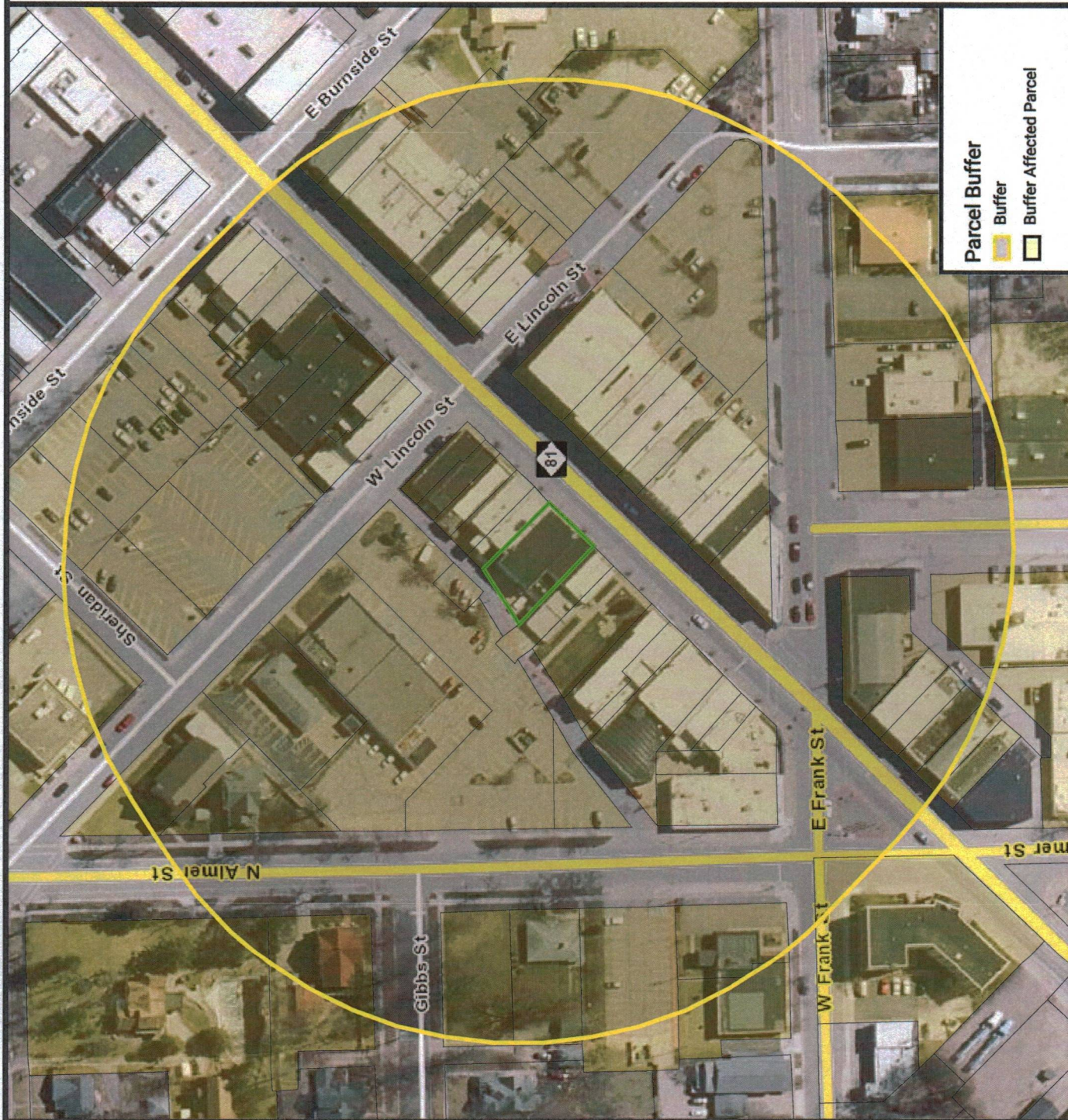
400-FT: 171 N. State St




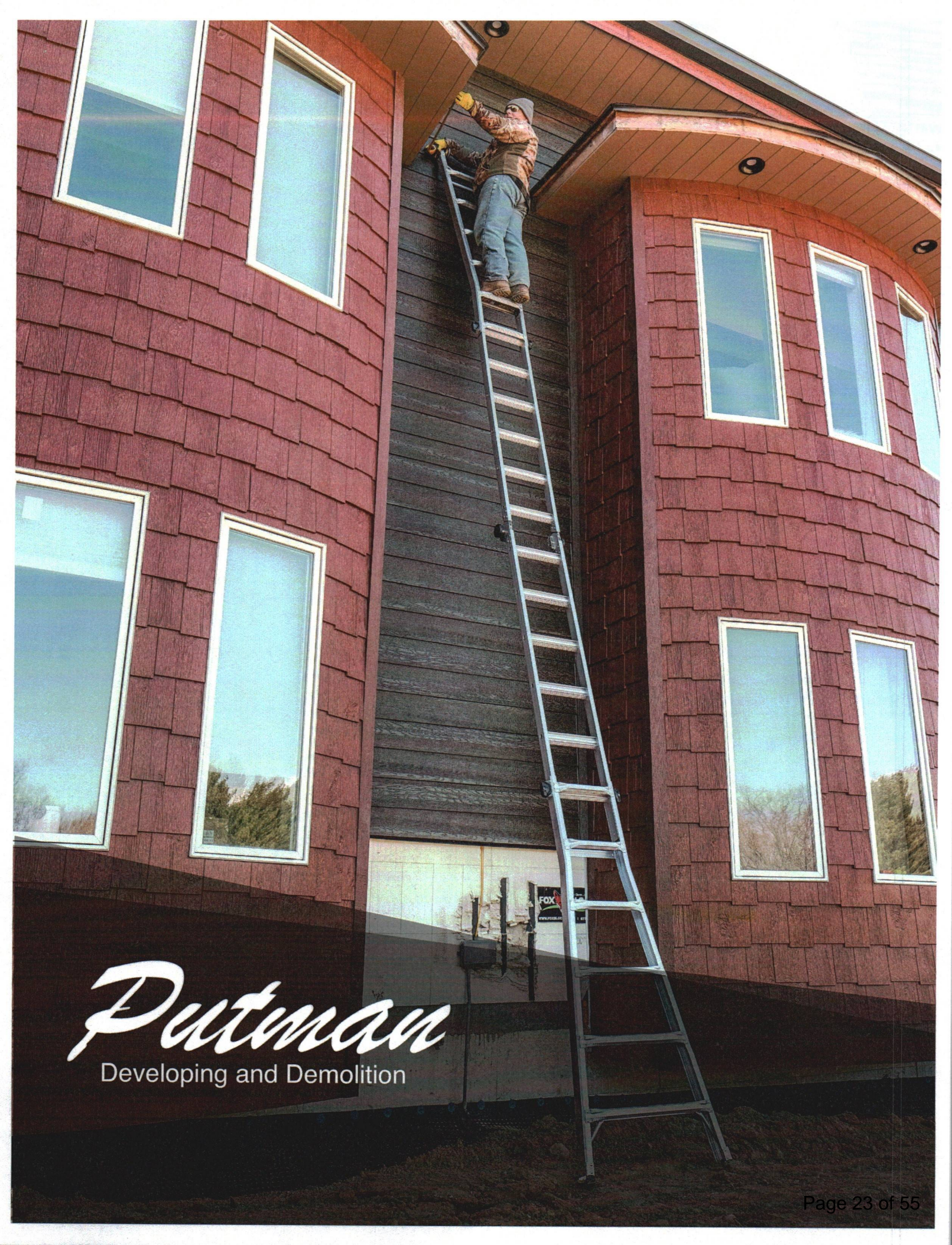
Map Publication:
10/29/2021 2:30 PM



Disclaimer: This map does not represent a survey or legal document and is provided on an "as is" basis. Tuscola County expresses no warranty for the information displayed on this map document.



Parcel Buffer
 Buffer
 Buffer Affected Parcel



Dutman

Developing and Demolition



Putman
Developing and Demolition



DEDICATION PRIDE FAMILY LOVE GROWTH

Putman Developing and Demolition is not your typical development company. We are a family business with a proven record where we have poured our hearts and minds into every project. We haven't built, demolished, or developed anything that didn't proudly represent Putman Developing and Demolition. We pride ourselves in being accommodating, hardworking, prompt, and set the bar for professionalism.

Putman Developing and Demolition specializes in commercial real-estate developing, however, our skills and experience run far beyond commercial developments. We successfully complete large scale demolitions for major grain elevators, 35,000 sq ft new home build, large national chain building, to smaller tenant build outs, residential and commercial remodels. Our 30 years in the business has drawn the best local subcontractors to Putman Developing and Demolition. This is how we are able to maintain a high level of efficiency and still meet our quality expectations.

We are a company that guarantees expectations will be exceeded. Putman Developing and Demolition is the best choice as your General Contractor.

God Bless,

Building strong
COMMUNITIES
through development.

Putman
Developing and Demolition



Midland, MI

Putman
Developing and Demolition



Saginaw, MI

Putman
Developing and Demolition



Saginaw, MI

Putman
Developing and Demolition



Saginaw, MI

Putman
Developing and Demolition



Midland, MI

Putman
Developing and Demolition



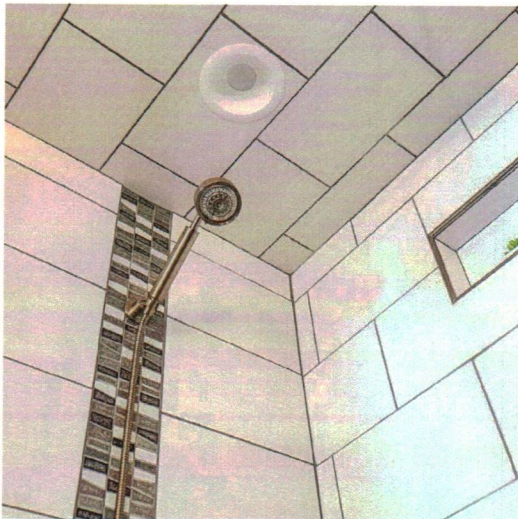
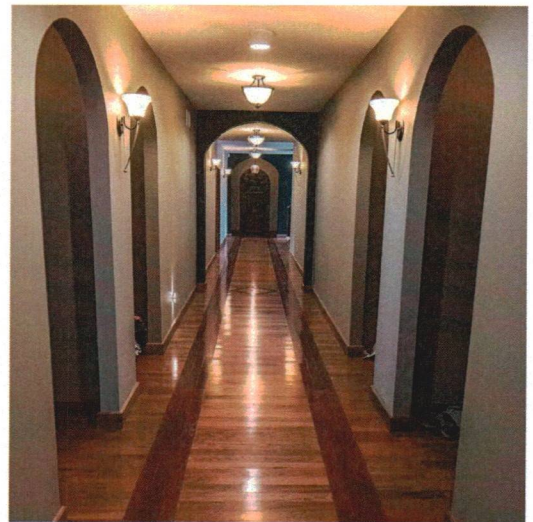
Caro, MI

Putman
Developing and Demolition



Caro, MI

Putman
Developing and Demolition



Putman

Developing and Demolition

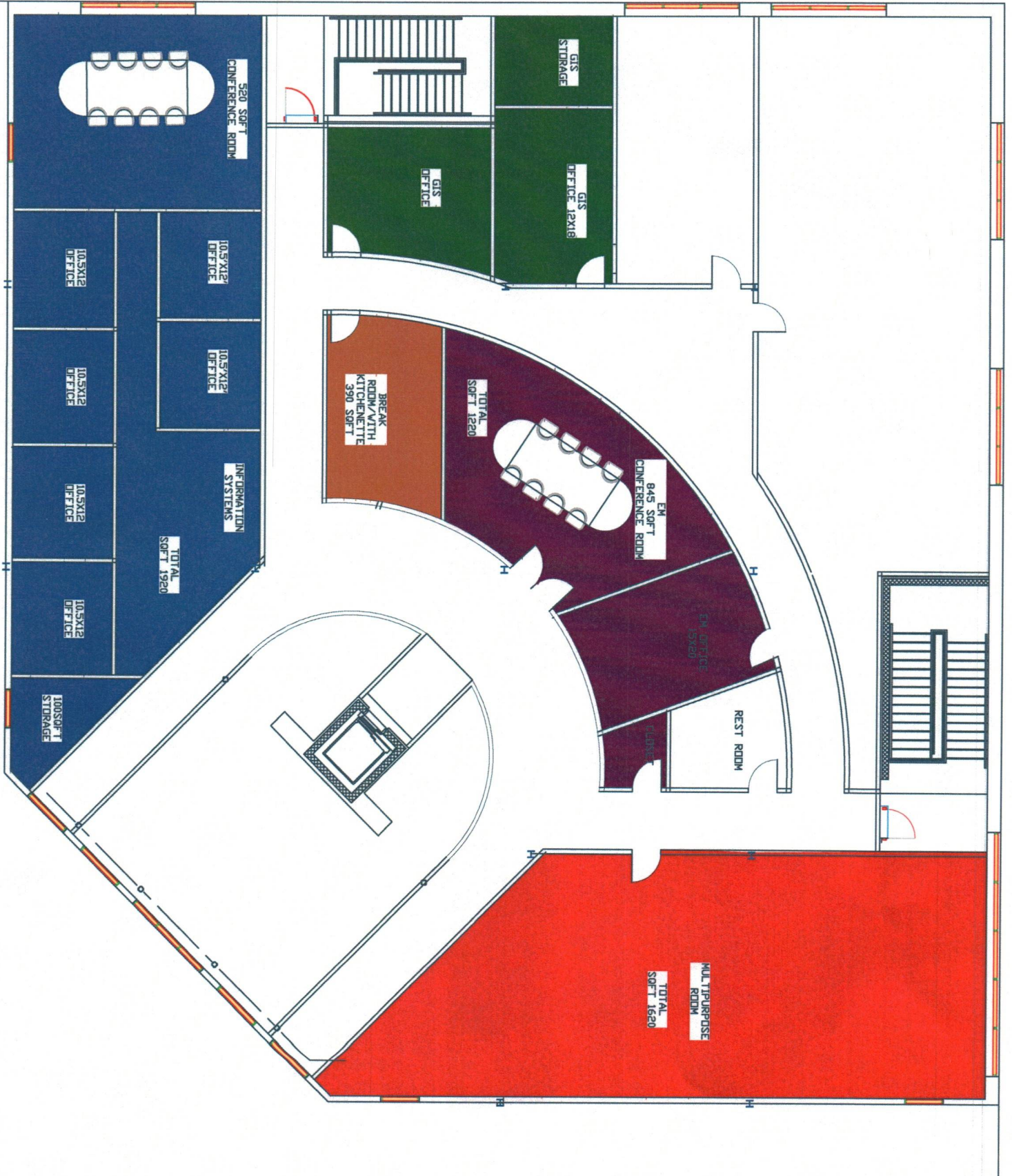
EM OR
EMERGENCY
MANAGEMENT

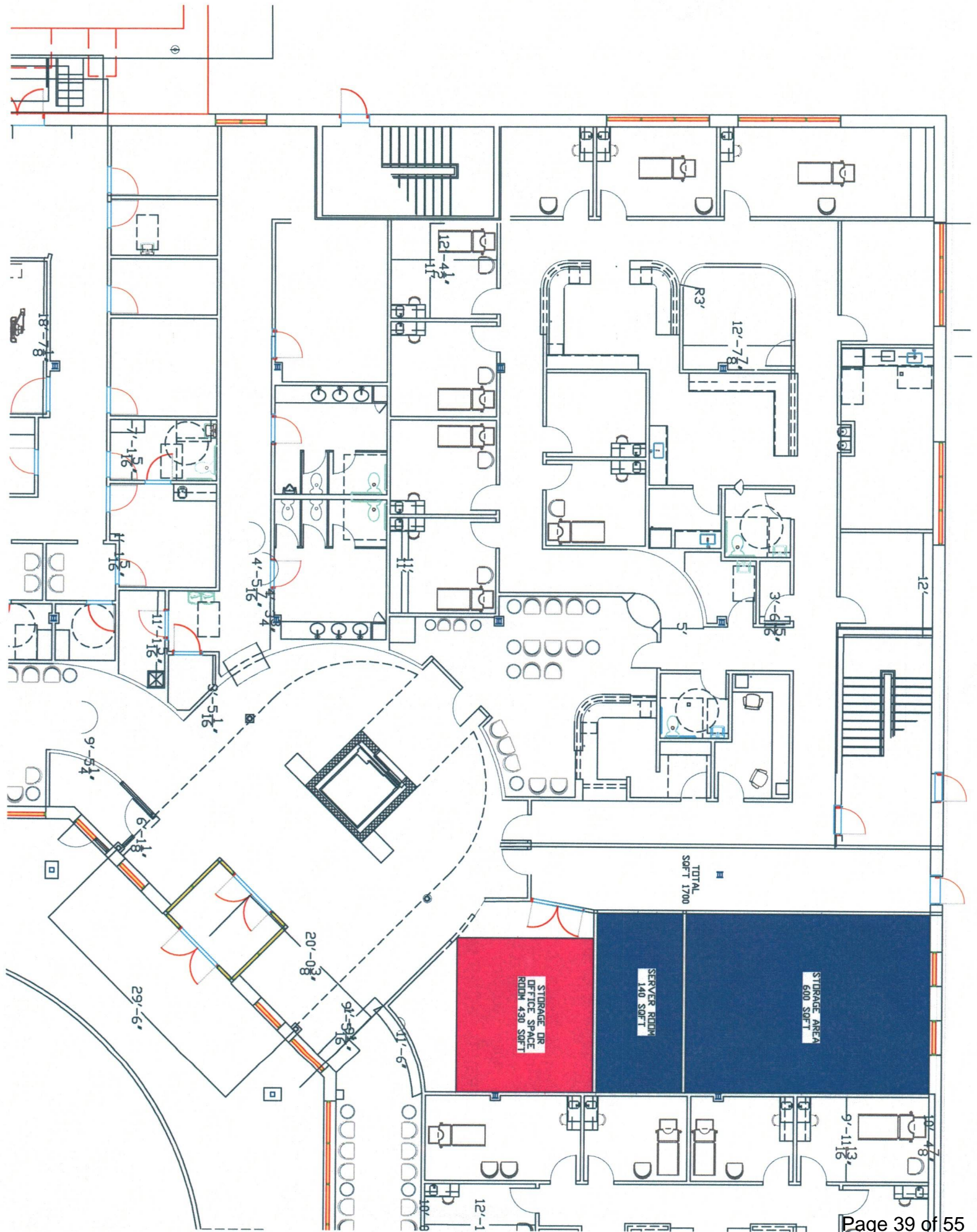
BREAK
ROOM/WITH
KITCHENETTE

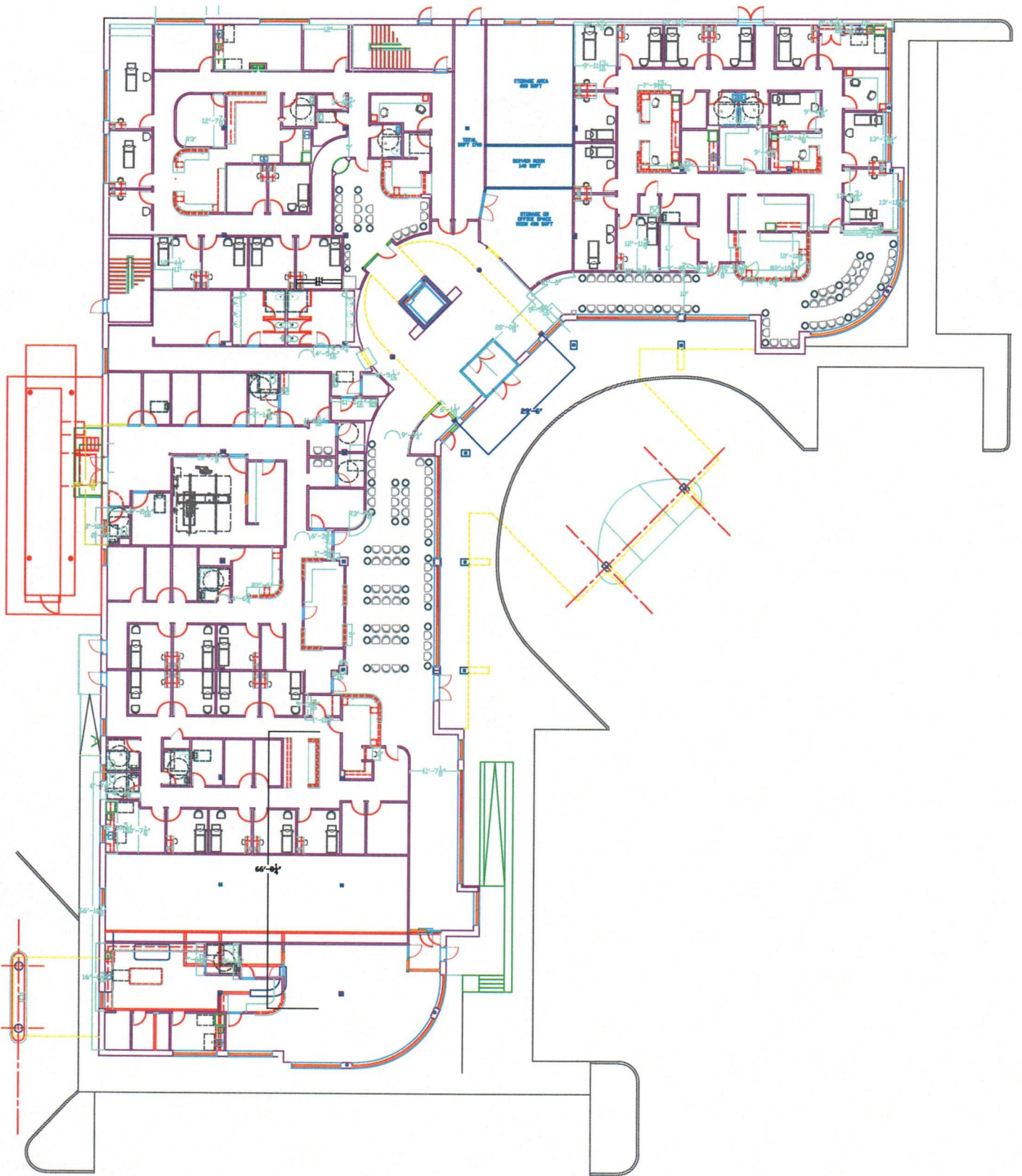
INFORMATION
SYSTEMS

GIS
OFFICES

MULTIPURPOSE
ROOM







COUNTY OF TUSCOLA

DEPARTMENT OF BUILDINGS & GROUNDS

125 W. Lincoln St
Caro, Michigan 48723-1660
(989)672-3756

MICHAEL MILLER
Director

THOMAS McLANE
Assistant Director

Date: October 15, 2021

To All Interested Parties

Overview

The Tuscola County Board of Commissioners is accepting sealed proposals to lease/lease purchase a facility to house certain county departments.

Two proposals are requested:

One proposal will be to include just the building, and the County is responsible for any remodeling work. Lease would include all maintenance and repair of the building exterior (roofing, sidewalks etc.). County will be responsible for the maintenance and repair of the interior, including electrical, plumbing, data, and mechanical, unless structural in nature. Your proposal shall include a price per square foot.

The second proposal shall include the building and needed remodeling. Lease shall include all maintenance and repair of the interior and exterior of the building, except for any equipment and systems installed by the County. Your proposal shall include a base per square foot bid.

Parties shall then submit costs for the lease/lease purchase proposals based on the known details to the county for Board of Commissioners review and potential award. Lease/lease purchase lengths considered shall be 10 year, 15 year, and 20 year. Cost shall be provided for each term length.

Specifications

The building shall comply with these following minimum specifications:

Building Location

- 1. Within Caro City limits

Building Size/Data/Backup Power

- 1. Minimum of 6500 square feet
2. Must have a minimum 40GB/s fiber connection to a provider that peers with internet exchanges in Michigan or Chicago. Connection must be within 5000 feet of the building.
3. Shall have a Natural Gas generator size TBD, but must be capable of powering the entire building.

Parking

- 1. Minimum of 25 parking spaces and ADA accessible spaces per code.

Internal Building Minimum Layout by Department

- 1. Building shall have ADA accessible entrance.
2. ADA restroom one for men and one for women
3. Conference room with space for 10

Information Systems

- 1. Shall provide 6 - 11x11 offices
2. Shall provide 600 sqft of storage space.
3. Shall provide one - Server room with 140 sqft and masonry constructed. A waterless fire suppression system using a minimum of FM-200 or comparable product. A standard 12 inch raised floor capable of supporting 2000 pounds.

- **Multipurpose Room**

1. Shall provide a room that could be used for meetings, courtroom, or training
2. Shall be 1500 square feet minimum

- **Emergency Management**

1. Shall provide 1 - 15x20 office
2. Shall provide 225 sqft of storage space
3. Shall provide a conference room with space for 10

- **GIS Department**

1. Shall provide 1- 12x12 office
2. Shall provide 1- office 12x18 in size
3. Shall provide 144 sqft of storage space.

- **Break room**

- Shall provide 1 - 12x12 break room
- Shall provide a minimum 12 foot kitchen counter with upper and lower cabinets for storage
- Shall provide 1 divided kitchen sink

- **Other Minimum Requirements**

1. Each desk location will require 4 electrical outlets on a 20 amp circuit
2. Each desk location will require 4 data drops, data cabling shall be cat6
3. Shall provide 8x10 janitorial closet with slop sink and for janitorial supplies
4. HVAC equipment must be able to provide and maintain a temperature range of 68-78 degrees year round.
5. Shall provide each department with its own thermostat for temperature control
6. Shall provide adequate roof, and wall insulation in accordance with local codes
7. Commercial grade wall coverings and floor coverings shall be used
8. Commercial grade entry and interior doors with heavy duty hardware
9. Commercial grade Schlage door locks
10. Shall provide all exterior building and grounds maintenance and repairs of roof, lawn, parking lot, and windows
11. Shall provide a environmental assessment including mold testing of the property, results must be satisfactory to the County
12. County will pay for electric, heating, and water utilities
13. The county or its agents will conduct a walk-through of the building and grounds to verify the ability to comply with the specifications prior to awarding the bid
14. Building and parking lot shall meet ADA compliance

- **Other Information Required to be Supplied with proposals**

1. Building square footage
2. Copy of building current floor plan
3. Sketch plan showing the potential new office space layout

Any questions please call Mike Miller 989-672-3756

Closed sealed proposals labeled "Office Space" shall be submitted to the Tuscola County Controller/Administrator Office 125 W Lincoln St, Caro, and MI 48723 no later than November 18th at 4pm. Proposals will be opened at the Board of Commissioners Committee Of the Whole on November 22nd.

- **Disclaimer**

Tuscola County reserves the right at its sole discretion to reject any and all proposals received without penalty and not to enter a contract as a result of this RFP. The County also reserves the right to negotiate separately with any source whatsoever in any manner necessary to attend to the best interests of the County, to waive irregularities in any proposal and to accept a proposal which best meets the needs of the County, irrespective of the bid price."

By submitting a bid, the bidder is acknowledging that there will be no contractual relationship between Tuscola County and the bidder until both parties have formally approved and signed a written contract to be developed by Tuscola County legal counsel.

The County reserves the right to make an award without further discussion of any proposal submitted. Therefore, the proposal should be submitted initially on the most favorable terms which the offer can propose. There will be no best and final offer procedure. The County does reserve the right to contact an offer for clarification of its proposal."

PUTMAN DEVELOPING, LLC

P.O. BOX 444
CARO, MI 48723
989-325-0082

COUNTY OF TUSCOLA

Address 1800 W. Caro Rd., Caro, MI 48723

November 11, 2021

PROPOSAL ONE

We want to thank you for the opportunity for us to bid out this project. As you have seen in our previous pages, we take pride in what we do and want to always ensure that our tenants are just as proud in their building as we are. Our property includes some extra benefits such as ample plus parking with ADA access, four acres of brand new construction, like-minded fellow tenants, State of the Art ADA glass elevator, and alarmed and surveillance of the grounds and commons areas at all times. This particular proposal is based on your specified requirements and with the help of our architects, we have come up with 7,527 sq ft of needed space to comply with all ADA 2021 standards.

Description:

Open floor plan "White Box" to include the following

- Required Square Footage for Buildout
- Drywall on both interior and exterior of space's walls
- Electrical Lighting and Service
- Water Service
- Sewer Service
- Cement Floors

Per Square Foot: **\$10.88**

Monthly: **\$6,824.48**

Yearly: **\$81,893.76**

Terms and Conditions

Acceptance of this Proposal includes:

- Proposal is 10 Year Lease with two 10-Year Renewal options.
- Our Triple Net Cost is amortized yearly based on the cost of the following items:
 - Janitorial Staff on hand which covers all Common Areas
 - Winter Snow Removal, Salting, Sweeping, and Shoveling
 - Exterior Waste Removal
 - Lawn Care/Landscaping Maintenance
 - Parking Lot and Property Security
- Client understands all terms and conditions contained in this document.
- Client agrees that any changes to the terms and conditions must be submitted in writing and approved by both Contractor and Client.
- Due to volatile pricing and lead times on materials, quote is good for 30 days and may be subject to change based on raw material pricing and availability.

Contractor: _____

Putman Developing, William E. Putman III

Date

ACCEPTANCE OF PROPOSAL: The above prices, scope, specifications, and conditions are satisfactory and hereby accepted. You are authorized to have the work and/or material ordered and done.

Client: _____

_____ ON behalf of the County of Tuscola Date: _____

PUTMAN DEVELOPING, LLC

P.O. BOX 444
CARO, MI 48723
989-325-0082

COUNTY OF TUSCOLA

Address 1800 W. Caro Rd., Caro, MI 48723

November 11, 2021

PROPOSAL TWO

We want to thank you for the opportunity for us to bid out this project. As you have seen in our previous pages, we take pride in what we do and want to always ensure that our tenants are just as proud in their building as we are. Our property includes some extra benefits such as ample plus parking with ADA access, four acres of brand new construction, like-minded fellow tenants, State of the Art ADA glass elevator, and alarmed and surveillance of the grounds and commons areas at all times. This particular proposal is based on your specified requirements and with the help of our architects, we have come up with 7,527 sq ft of needed space to comply with all ADA 2021 standards.

Description:

Ready to Move in "Turn Key" to exclude the following details:

- Tenant to be responsible for IT. (Room is Provided)
- Tenant to be responsible for all furniture

Per Square Foot: \$15.92

Monthly: \$9,985.82

Yearly: \$119,829.84

Terms and Conditions

Acceptance of this Proposal includes:

- **Proposal is 10 Year Lease with two 10-Year Renewal options.**
- **Our Triple Net Cost is amortized yearly based on the cost of the following items:**
 - **Janitorial Staff on hand which covers all Common Areas**
 - **Winter Snow Removal, Salting, Sweeping, and Shoveling**
 - **Exterior Waste Removal**
 - **Lawn Care/Landscaping Maintenance**
 - **Parking Lot and Property Security**
- **Client understands all terms and conditions contained in this document.**
- **Client agrees that any changes to the terms and conditions must be submitted in writing and approved by both Contractor and Client.**
- **Due to volatile pricing and lead times on materials, quote is good for 30 days and may be subject to change based on raw material pricing and availability.**

Contractor: _____

Putman Developing, William E. Putman III

Date

ACCEPTANCE OF PROPOSAL: The above prices, scope, specifications, and conditions are satisfactory and hereby accepted. You are authorized to have the work and/or material ordered and done.

Client: _____

_____ **ON behalf of the County of Tuscola** Date: _____



AMENDMENT TO THE SCRAP TIRE CLEANUP GRANT AGREEMENT
BETWEEN
MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, and ENERGY
AND
TUSCOLA COUNTY RECYCLING
(Authorized by 1994 PA 451)

This Amendment modifies the grant agreement between the Michigan Department of Environment, Great Lakes and Energy (hereafter "State"), formerly Michigan Department of Environmental Quality, and Tuscola County Recycling (hereafter "Grantee"), signed by the State on November 21, 2019 for the Scrap Tire Cleanup Grant Project. This Amendment does not take effect until signed by both parties.

The revisions to the Grant Agreement are limited to those specified below. All other provisions of the Agreement remain in effect.

PROJECT SCOPE (WORK PLAN)

There are no Project Scope (Work Plan) changes.

AGREEMENT END DATE

The State and the Grantee agree to extend the end date of this Grant Agreement from December 31, 2021 to December 31, 2022. The Grantee will complete all obligations under this Agreement no later than the end date, as amended. Costs incurred after the amended end date are not eligible for Reimbursement under the Grant Agreement.

COMPENSATION (BUDGET)

There are no Compensation (Budget) changes.

AUTHORIZED SIGNATURES

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

FOR THE GRANTEE:

Signature
Thomas Bardwell, Board Chair, Tuscola County

Name/Title

Date

FOR THE STATE:

Signature
Elizabeth M. Browne, Division Director, Materials Mgmt. Division

Name/Title

Date

Office of the Tuscola County Treasurer

125 W. Lincoln Street, Caro, MI 48723

Phone: (989) 672-3890

treasurer@tuscolacounty.org

General Statement of Policy: In the course of receiving payments of delinquent taxes, there are times that an incorrect amount is delivered to the County Treasurer's Office. This policy sets the value necessary for making adjustments or returns.

Statute, State Guideline, County Ordinance, or Separate Manual References: N/A

Policy:

1. Due to the hard and soft costs of postage and administration required for handling over and short adjustments, payments within \$5.00 or less, over or under, the amount due, will be accepted as payment in full.
2. Payment amounts that exceed (either over or under) this \$5.00 limit can be accepted as a partial payment if permitted, returned to sender for appropriate amount, or accepted and a refund issued to the sender.
3. Some payments have fees set by law and a short payment cannot be accepted.

Archival Requirement: All adjustments are recorded in the system software and archived as long as the systems are maintained.



SHERIFF

TUSCOLA COUNTY

SHERIFF GLEN SKRENT

UNDERSHERIFF ROBERT BAXTER

420 COURT STREET, CARO, MI 48723

Phone: 989-673-8161 Fax: 989-673-8164

AGREEMENT FOR ENFORCEMENT SERVICES

TUSCOLA COUNTY SHERIFF

TUSCOLA COUNTY ROAD COMMISSION

ONE OFFICER FY 2022 & 2023

THIS AGREEMENT, made and entered into on this 1st day of January 2022, by and between the SHERIFF of the County of Tuscola, Michigan, hereafter called the "SHERIFF", and the Tuscola County Road Commission, Tuscola County, hereafter called the "ROAD COMMISSION".

WHEREAS, the ROAD COMMISSION is desirous of contracting with the SHERIFF for the performance of weigh master functions within the boundaries of the county and Whereas, the SHERIFF is agreeable to rendering such services on the terms and conditions as hereinafter set forth.

NOW THEREFORE IT IS AGREED AS FOLLOWS:

Control of the Deputy Sheriff assigned to provide such services, standards of performance, discipline of officer and other incidents involving the performance of such services shall remain with the SHERIFF. The deputy sheriff shall report to work at the road commission or wherever his ROAD COMMISSION supervisor advises them to. The ROAD COMMISSION shall direct the deputy sheriff to their daily duties and responsibilities.

The ROAD COMMISSION agrees to provide a non-pursuit enforcement vehicle and to supply the equipment and training necessary to perform Weighmaster duties. In the event that this agreement is terminated, the enforcement vehicle along with any and all equipment provided by the ROAD COMMISSION shall be returned to the possession of the ROAD COMMISSION.

The SHERIFF shall assume the responsibility of recording hours and supplying an account activity to the ROAD COMMISSION on a monthly basis. The deputy sheriff assigned as Weighmaster shall present a bi-monthly report of activity to the ROAD COMMISSION.

The ROAD COMMISSION agrees to engage in no activity which would in any way bring about any liability of any kind or nature whatsoever to the SHERIFF other than that should naturally result from the execution and performance of its duties. The ROAD COMMISSION shall hold and save harmless the SHERIFF from any claim of any kind or nature whatsoever that is/are not covered or defended by the terms of the policy/policies of insurance described in Article 1, Par 2.

Either party may cancel this agreement upon Sixty, (60) days written notice to the other party. In the event that either of the parties herein defined, namely the TUSCOLA COUNTY SHERIFF'S OFFICE or the



SHERIFF

TUSCOLA COUNTY

SHERIFF GLEN SKRENT

UNDERSHERIFF ROBERT BAXTER

420 COURT STREET, CARO, MI 48723

Phone: 989-673-8161 Fax: 989-673-8164

TUSCOLA COUNTY ROAD COMMISSION – SHERIFF AGREEMENT (One Officer FY –2022 & 2023)

TUSCOLA COUNTY ROAD COMMISSION exercise its right to cancel, the entire contract shall become null and void.

Now therefore the parties agree:

ARTICLE 1

THE SHERIFF SHALL PROVIDE:

1. One deputy sheriff, 40 hours of duty at the ROAD COMMISSION each week for 52 weeks of the year and necessary overtime as hereinafter set forth, less the officers approved annual vacation leave, compensatory time, personal business day(s) compensation days, and sick leave. Hours of regular duty shall be at such a time as shall be agreed to by the SHERIFF'S OFFICE and the ROAD COMMISSION.
2. The SHERIFF shall provide all necessary insurance for any employees of the SHERIFF acting under this agreement including workers compensation insurance, unemployment insurance, general liability insurance, and any other necessary insurance in connection with any duties of any employee of the SHERIFF acting pursuant to this agreement. The SHERIFF shall provide all payment of salaries, wages, fringe benefits, compensation for injury, compensation sickness, or sick pay, unemployment benefits, vacation or holiday pay, or other compensation to any county personnel performing services hereunder for the ROAD COMMISSION. The SHERIFF shall hold and save harmless the ROAD COMMISSION from any claim of any kind or nature whatsoever of any employee of the SHERIFF made in connection with the duties or activities of the SHERIFF in connection with this agreement.
3. This contract unless otherwise terminated by either party shall be in effect for three (3) years from the date of signing. At that time the contract shall be reviewed and can be terminated by either party or renewed upon the agreement of both parties involved.

ARTICLE II

THE ROAD COMMISSION SHALL:

1. The ROAD COMMISSION shall provide adequate office space for the SHERIFF'S employee to prepare reports and telephone equipment necessary for said employee to make and receive telephone calls, a vehicle, vehicle insurance, mobile radio communications including laptop and modem, gasoline and repair as needed on such equipment as shall be provided the ROAD COMMISSION hereunder.



SHERIFF TUSCOLA COUNTY

SHERIFF GLEN SKRENT

UNDERSHERIFF ROBERT BAXTER

420 COURT STREET, CARO, MI 48723

Phone: 989-673-8161 Fax: 989-673-8164

ROAD COMMISSION- SHERIFF'S OFFICE AGREEMENT (One Officer FY –2022 & 2023)

ARTICLE III

COST OF SERVICE

1. The ROAD COMMISSION shall pay to the SHERIFF all of the costs of performing the enforcement services set forth above as follows.

2. Computation of annual charge for One Officer **FY 2022**.

*The SHERIFF'S OFFICE will only bill for actual costs incurred. Regular pay is defined as the regular rate of pay times 2080 hours. Overtime pay is defined as one and a half times regular pay.

* A 3% wage increase has been included but has not been officially adopted yet.

1.	Salaries-Permanent	\$57,179
2.	Shift Premium	\$ 0
3.	Disability Insurance (Short & Long Term)	\$556
4.	Unused sick time payout	\$900
5.	Salaries-Overtime	\$500
6.	Workers Compensation	\$623
7.	Health, Dental & Vision Insurance	\$17,250
8.	FICA	\$4,374
9.	Life Insurance	\$45
10.	Retirement	\$9,203
11.	Uniform/equipment	\$300
12.	Laundry	\$100
13.	Insurance & Bonds	\$3,262
14.	Equipment	\$200
15.	Training	\$200
	Total:	94,692



SHERIFF TUSCOLA COUNTY

SHERIFF GLEN SKRENT

UNDERSHERIFF ROBERT BAXTER

420 COURT STREET, CARO, MI 48723

Phone: 989-673-8161 Fax: 989-673-8164

TUSCOLA COUNTY ROAD COMMISSION – SHERIFF AGREEMENT (One Officer FY –2022 & 2023)

*The SHERIFF’S OFFICE will only bill for actual costs incurred. Regular pay is defined as the regular rate of pay times 2080 hours. Overtime pay is defined as one and a half times regular pay.

* A 3% wage increase has been included but has not been officially adopted yet.

3. Computation of annual charge for One Officer FY 2023.

1.	Salaries-Permanent	\$58,894
2.	Shift Premium	\$0
3.	Disability Insurance (Short & Long Term)	\$564
4.	Unused sick time payout	\$900
5.	Salaries-Overtime	\$500
6.	Workers Compensation	\$624
7.	Health, Dental & Vision Insur. (4.5% increase)	\$18,026
8.	FICA (Gross wage x .0756)	\$4,462
9.	Life Insurance	\$50
10.	Retirement	\$9,500
11.	Uniform/equipment	\$300
12.	Laundry	\$100
13.	Insurance & Bonds	\$3,300
14.	Equipment	\$200
15.	Training	\$200
	Total:	\$97,620



SHERIFF

TUSCOLA COUNTY

SHERIFF GLEN SKRENT

UNDERSHERIFF ROBERT BAXTER

420 COURT STREET, CARO, MI 48723

Phone: 989-673-8161 Fax: 989-673-8164

TUSCOLA COUNTY ROAD COMMISSION – SHERIFF AGREEMENT (One Officer FY –2022 & 2023)

ARTICLE IV

TERM OF AGREEMENT

1. Unless sooner terminated, as provided for herein, this agreement shall be for the term commencing as of January 1, 2022, and ending December 31, 2023; thereafter, at the option of the ROAD COMMISSION and with the consent of the SHERIFF, this agreement shall be renewable for successive periods agreed upon by the parties.

2. In the event the ROAD COMMISSION desires to renew this agreement for any succeeding period, the ROAD COMMISSION shall, not later than 60 days preceding the expiration date of this agreement, notify the SHERIFF, that it wishes to renew the same;

Whereupon the SHERIFF not later than 30 days from receipt of notice, shall notify the ROAD COMMISSION, in writing of his willingness to accept renewal for an additional period or such other terms as he deems advisable, otherwise such agreement shall terminate at the end of such agreed upon period.



SHERIFF TUSCOLA COUNTY

SHERIFF GLEN SKRENT

UNDERSHERIFF ROBERT BAXTER

420 COURT STREET, CARO, MI 48723

Phone: 989-673-8161 Fax: 989-673-8164

TUSCOLA COUNTY ROAD COMMISSION – SHERIFF AGREEMENT (One Officer FY –2022 & 2023)

IN WITNESS WHEREOF, the TUSCOLA COUNTY ROAD COMMISSION, by resolution adopted by its Board, and the County of Tuscola, by order of its Board of Commissioners has caused these presents to be subscribed by the Chairperson of said Board to be affixed hereto and attested by the County Clerk, all on the day of the year first above written.

TUSCOLA COUNTY ROAD COMMISSION BOARD

By: John G. Lauri

By: [Signature]

County of TUSCOLA

By: _____

Thomas Bardwell, Chairman of the
Tuscola County Board of County Commissioners

By: _____

Jodi Fetting, County Clerk

By: _____

Glen Skrent, Sheriff



Tuscola County

Clayette Zechmeister <zclay@tuscolacounty.org>

[EXTERNAL] Courthouse use request

mcloskey@charter.net <mcloskey@charter.net>

Mon, Dec 6, 2021 at 7:02 PM

To: "zclay@tuscolacounty.org" <zclay@tuscolacounty.org>, "jfetting@tuscolacounty.org" <jfetting@tuscolacounty.org>

Clayette and Jodi,

Here is a Courthouse use request to be reviewed by the County Board of Commissioners. Thank you.

Jim McLoskey

From: "James McLoskey"
Sent: Monday December 6 2021
Subject: Courthouse use request

Tuscola County Board of Commissioners

December 6, 2021

Dear Commissioners,

Tuscola County Right to Life would like to have its annual Memorial Service in front of the Tuscola County Courthouse on Sunday, January 23, 2022 at 3 pm.

This event is open to the general public and usually lasts about 30 minutes. If the weather is very cold, it will be shorter than normal. Our speaker this year will be Pastor Todd Gould who has served in the past at the Evangelical Free Church in Cass City. This is considered to be a peaceful event designed to honor those from Tuscola County who were lost to abortion during 2021. Similar events will be hosted by other chapters of Right to Life in all parts of Michigan and throughout the entire country.

On behalf of the Tuscola County Right to Life group, I am requesting permission to have this service in front of the County Courthouse on this date. If possible, we would like to use the outdoor electrical plug for a P A system to be powered. If your schedule allows, we also invite each of you to attend and to stay as long as you want. Thank you for your consideration.

Sincerely,

Tuscola County Right to Life

c Clerk Jodi Fetting