

**Agenda**  
**Tuscola County Board of Commissioners**  
**Committee of the Whole Monday, August 23, 2021 – 8:00 A.M.**  
**HH Purdy Building - 125 W. Lincoln, Caro, MI**

**Public may participate in the meeting electronically:**

**Join by phone:** (US) +1 929-276-1248 PIN: 112 203 398#  
**Join by Hangouts Meeting ID:** [meet.google.com/mih-jntr-jya](https://meet.google.com/mih-jntr-jya)

**8:00 A.M. Call to Order – Chairperson Bardwell**  
**Roll Call – Clerk Fetting**

**County Updates**

Legislative Updates, **Senator Kevin Daley**

**New Business**

1. Commodity Baskets, **Karly Creguer, Supervising & Staff Development Educator Michigan State University Extension**
2. Health Officer Replacement – Hiring Solutions Contract **(See A)**
3. Municipal Employees Retirement System (MERS) Annual Retirement Conference **(See B)**
4. Request to Use Courthouse Lawn **(See C)**
5. Building Codes Transition from South Central Michigan Construction Code Inspections (SCMCCI) to SAFEbuilt next steps:
  - Outstanding Permits
  - Official Notifications to Contractors and Citizens
  - Office Hours/Location
  - Permit Payment Processing
6. Tuscola County Recycling 2020 Annual Report, **Mike Miller, Recycling Director (See D)**

**Old Business**

**10:00 a.m. BREAK**

1. County Space Needs – DRAFT Request for Proposals, **Mike Miller, Building and Grounds Director (See E)**

**Finance/Technology**

Committee Leader **Commissioner Young** and Commissioner DuRussel

## Primary Finance/Technology

1. Financial Trends/Projections, *Clayette Zechmeister, Controller/Administrator*
  - General Fund Property Tax Revenues (*See F*)
  - General Fund Financial Analysis (*See G*)
  - Retirement System Summary of Annual Report (*See H*)
  - 2021 Estimated all Funds Fund Balances (*See I*)
  - Equipment/Capital Details (*See J*)
  - Revenue and Expenditure Budgets to be Distributed
2. American Rescue Plan Act (ARPA) Funds

### **On Going and Other Finance and Technology**

#### **Finance**

1. American Rescue Plan Act (ARPA) Ad-Hoc Committee
2. Preparation of Multi-Year Financial Planning

#### **Technology**

3. GIS Update
4. Increasing On-Line Services/Updating Web Page

### **Building and Grounds**

Committee Leader **Commissioner Grimshaw** and Commissioner DuRussel

## Primary Building and Grounds

1. Purdy Building Security

### **On Going and Other Building and Grounds**

1. State Police Water and Annexation
2. IT Department Space Needs
3. Adult Probation Fence

### **Personnel**

Committee Leader **Commissioner Vaughan** and Commissioner Grimshaw

**Primary Personnel**

1. None

**On-Going and Other Personnel**

1. Workman's Compensation
2. Michigan Employees Retirement System (MERS)
3. Michigan Association of Counties (MAC) 7<sup>th</sup> District Meeting Updates
4. Safety Committees – Watch for Grant Opportunities

**Other Business as Necessary**

1. None

**On-Going Other Business as Necessary**

1. Animal Control Ordinance

**Public Comment Period**



EXECUTIVE SEARCH • HUMAN CAPITAL CONSULTING • ASSESSMENT & DEVELOPMENT  
2104 Jolly Road, Suite 200 • Okemos, Michigan 48864 • 517-347-0590 • FAX: 517-347-1243  
Email: hslhc@hiringsolutionsllc.com - WEB SITE: www.hiringsolutionsllc.com

August 13, 2021

Ms. Ann Hepfer  
Health Officer  
TUSCOLA COUNTY HEALTH DEPARTMENT  
1309 Cleaver Road, Suite B  
Caro, MI 48723

*Letter of Agreement – Full Search*  
*HEALTH OFFICER*

Dear Ms. Hepfer:

Thank you for the opportunity to offer our firm’s retained search services for your **Health Officer** position. This LETTER OF AGREEMENT is to specify the terms and conditions of our professional services, including a candidate placement guarantee.

In exchange for our professional fees, Hiring Solutions LLC will network and source potential candidates, advertise, telephone screen, interview candidates at our location or virtually, administer and interpret assessments (if specified below), and prepare and present candidate portfolios containing background and employment history information, assist in employment negotiations and offer letter, conduct reference checks, and process a comprehensive background check (if specified below).

We guarantee placement of a qualified candidate for 90 days effective on the starting date of the employee. If an employee is discharged or leaves of his or her own volition during this time, upon written request, within fourteen working days after the date of termination, Hiring Solutions LLC will reopen the search and replace the individual on an expense only basis, and without additional professional fees.

Professional fees for a full search are offered on a retained and fixed cost basis of 18% of the midpoint of the salary range. Candidate assessments and individual background investigations are in addition to professional fees. We charge \$250 per candidate for each Personality Assessment and \$100 per candidate for each Leadership Assessment. Background checks are \$125 per candidate, including criminal conviction, credit history, motor vehicle, and education verification, which will be conducted on all finalists if approved below. Candidate assessment costs will only be performed on the final candidates and will not exceed three candidates without prior approval. Please indicate below if you wish to have assessments and background checks conducted on your final candidates. This search includes advertising on our website. Costs associated with external advertisements will be invoiced to you directly and shall not be incurred without prior approval.

Our professional fees are payable in two installments: (1) 50% upon approval to proceed; and (2) 50% upon completion of the search and acceptance of TUSCOLA COUNTY HEALTH DEPARTMENT’s employment offer by the successful candidate. We will invoice for both installments.



We do not accept responsibility for our supplier’s errors as a result of criminal, credit, motor vehicle, or education verification. It is the responsibility of TUSCOLA COUNTY’S HEALTH DEPARTMENT to advise HIRING SOLUTIONS LLC if other background or criminal checks are required.

If a candidate is identified and hired by TUSCOLA COUNTY’S HEALTH DEPARTMENT from other outside sources, or through the independent efforts of its executives and not through the efforts of HIRING SOLUTIONS LLC, the second and final fee installment is not payable to HIRING SOLUTIONS LLC. However, full professional fees are payable if the company elects not to fill the position for any reason, except that if the company elects not to fill the position and HIRING SOLUTIONS LLC is notified of this decision prior to submission of candidates for on-site interviews, the second and final fee installment will be waived. TUSCOLA COUNTY’S HEALTH DEPARTMENT is responsible for itemized expenses incurred up to the date we are notified of the search termination.

If these terms and conditions meet with your approval, please sign our agreement below.

Again, thank you for the opportunity to be of service to you.

Sincerely,

*Todd Surline*

Todd Surline  
President

TS/dkm

Please indicate whether you would like assessments and background checks conducted on your final candidates.

- Yes / No : Personality & Mental Aptitude Assessment
- Yes / No : Leadership Assessment
- Yes / No : Background Check

Accepted By:

Date:

\_\_\_\_\_

\_\_\_\_\_

By: Ms. Ann Hepfer  
Its: Health Officer



Tuscola County

Clayette Zechmeister <zclay@tuscolacounty.org>

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## MERS REP

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**Angie House** <ahouse@tuscolacounty.org>  
To: All <all@tuscolacounty.org>

Fri, Aug 6, 2021 at 1:37 PM

Hello Everyone,

After tallying the votes in this close race, your MERS employee representative will be James Hook this year.

Thank you to everyone who participated. We hope to bring back lots of good information.

Have a good weekend!

### **Angie House**

HR/Finance Assistant

Controller's Office

989-672-3701

For County Services visit us at

[www.tuscolacounty.org](http://www.tuscolacounty.org)





**YOU'RE INVITED**



**2021  
RETIREMENT  
CONFERENCE**

**GRAND RAPIDS, MI  
OCTOBER 7-8**



**Join us for the 75<sup>TH</sup> Annual MERS  
RETIREMENT CONFERENCE**

**OCTOBER 7 - 8, 2021**

**DETAILS & REGISTRATION**  
[www.mersofmich.com](http://www.mersofmich.com)

**SESSION TOPICS INCLUDE:**

- Managing UAL
- Retirement Planning
- Social Security Updates
- Health Care in Retirement
- Investment Strategies & Updates
- And much more!

**AMWAY GRAND PLAZA HOTEL,  
GRAND RAPIDS, MI**

## 2021 Conference Agenda

**Note:** This agenda is subject to change leading up to the conference.

### WEDNESDAY, OCTOBER 6

Time	Event
2:00 – 5:00 p.m.	MERS Retirement Board Meeting
3:00 – 6:00 p.m.	Early Arrivers Registration
3:00 – 5:30 p.m.	Q&A Table
5:30 – 7:00 p.m.	Early Arrivers Networking Reception

### THURSDAY, OCTOBER 7

Time	Event
7:30 – 1:00 p.m.	Registration
7:30 – 8:30 a.m.	Breakfast
8:00 – 4:00 p.m.	Q&A Table
8:30 – 9:30 a.m.	Business Meeting
9:30 – 9:45 a.m.	Refreshment Break
9:45 – 10:45 a.m.	Breakout Sessions
11:00 – 12:00 p.m.	Breakout Sessions
12:00 – 12:30 p.m.	Lunch
12:30 – 1:15 p.m.	General Session
1:30 – 2:30 p.m.	Breakout Sessions
2:30 – 2:45 p.m.	Afternoon Refreshment Break
2:45 – 3:45 p.m.	Breakout Sessions



## THURSDAY, OCTOBER 7

Time	Event
3:45 – 6:00 p.m.	Break
6:00 p.m.	<b>Offsite Reception &amp; Dinner at the Grand Rapids Public Museum</b> Thursday evening's reception and dinner will be held at the Grand Rapids Public Museum. MERS attendees will get a chance to network with peers while exploring exhibits highlighting the wonders of science, history and art throughout the evening.

## FRIDAY, OCTOBER 8

Time	Event
7:30 – 8:30 a.m.	Breakfast
8:30 – 9:30 a.m.	General Session
9:30 – 9:45 a.m.	Refreshment Break
9:45 – 10:45 a.m.	Breakout Sessions
11:00 – 12:00 p.m.	General Session
12:00 p.m.	Lunch



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Tuscola County

Clayette Zechmeister &lt;zclay@tuscolacounty.org&gt;

**[EXTERNAL] Item for commissioner meeting**

4 messages

dwk@centurytel.net <dwk@centurytel.net>  
To: zclay <zclay@tuscolacounty.org>

Wed, Aug 18, 2021 at 10:38 AM

I would like to place a request to use the court house steps for a Rosary on October 16, 2021 for a 2hour gathering to pray the rosary for our country.

Thanks  
Dave Kolacz

Clayette Zechmeister <zclay@tuscolacounty.org>  
To: dwk@centurytel.net

Wed, Aug 18, 2021 at 12:24 PM

Good afternoon Dave,  
What would the time be? Noon-2:00 p.m.?  
[Quoted text hidden]

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*Clayette A. Zechmeister*

**Clayette A. Zechmeister**  
**Tuscola County Controller/Administrator**  
125 W Lincoln St, Suite 500  
Caro, MI 48723  
zclay@tuscolacounty.org  
voice 989-672-3710  
fax 989-672-4011

Visit us Online for County Services @ [www.tuscolacounty.org](http://www.tuscolacounty.org)

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dwk@centurytel.net <dwk@centurytel.net>  
To: zclay <zclay@tuscolacounty.org>

Wed, Aug 18, 2021 at 1:54 PM

Yes it would be noon to about 1:30. Thanks sorry I overlooked that important item

Thanks  
Dave



TUSCOLA COUNTY  
**RECYCLING**

2020 Annual Report

(989)672-1673

987 Ellington Street Caro, MI 48723

[recycle@tuscolacounty.org](mailto:recycle@tuscolacounty.org)



# 2020 Annual Report

## About Tuscola County Recycling Facility:

Tuscola County Recycling Facility began operations in 1996 as a millage funded operation. Over the past twenty-five years, the facility has added new programs, and additional items accepted for recycling. We hold year round tire collections, and electronics collections, hazardous waste is accepted from May through September.

Three full-time and three part-time employees operate the Facility. The Recycling Coordinator oversees the Recycling Center. The Facility participates in the Sheriff's Worksite Program, and we work with Highland Pines School to provide a worksite for the developmentally disabled.

When the millage was approved, a Recycling Advisory Committee was also put in place. Some of the Committee's duties are to help ensure that the millage funding is being handled correctly, and to provide feedback to the Recycling Coordinator. The Committee meets every other month on the first Thursday.

## What we do:

Tuscola County Recycling is open to all County residents. The Facility accepts material Monday thru Friday from 8 A.M. to 4:30 P.M.. Residents can bring their recyclables to us and sort their material by using the containers we have set up inside the building, our employees will assist them.

In 2020, the Facility also provided trailers to townships for weekend collections. The locations are Elmwood, Fostoria, and Juniata. The trailers are dropped off to the township on Friday, and on Monday, the trailer is brought back to the Facility for processing. Townships provide the staff for loading the trailer.

The Facility provides weekly or by-weekly pick-ups to over 100 businesses in Tuscola County.

Permanent collection trailers at the Tuscola County Medical Care Facility in Caro, Hills and Dales Hospital in Cass City, and Dollar Tree in Caro. These trailers are brought back to the Facility weekly or Bi-weekly for processing.

We also provide weekly-staffed satellite collections in Millington, Mayville, and Cass City. 11,707 pounds or 5.8 tons of recyclables were collected at just these three sites. This is an interesting fact as these communities also have curbside recycling.

We also started providing trailers to various groups and churches for their food giveaways, for their recyclables.

## The new Recycling Property:

The remodeling was completed and the operation was moved from the old location in November. The move took about a week to complete. Then the process of unpacking began. By the end of the month most of our belongings found a new spot.

We would like to thank the Tuscola County residents for their support and patience during the last few years while we worked to complete this project. We are excited to be finally in the new location.

## Covid -19

2020 was a challenging year for everyone including recycling. In March, the Governor locked down the State, this lockdown extended into the next several months. As a result, the Recycling Center closed in March and did not reopen until mid-May. Then we had to enforce social distancing, for the public and our employees. To do this the public would now be required to sort their own material, a sort area was set up outside our main door at the old location for the public to use for their recyclables.

Once we moved into our new building this sorting area was setup inside our processing room. This continues yet today.

We had to change many aspects of the operation; one major change was only one employee was allowed in the trucks used to pick up at over 100 business. Normally two employees go together each day, so we had to split up

the weekly pickups and use to trucks and trailers. This made it difficult for the employee loading a trailer by himself or herself and increased our cost for fuel and repairs.

In November, we were again closed for two weeks due to a positive case in the Recycling department. Fortunately, no employee got seriously ill.

However, even with all this happening Recycling still collected and processed by hand over 1.1 million pounds of materials. Which is very impressive for an operation that was shut down for over 3 months of the year.

## **Where do your recyclables go?**

The Facility is proud to say that we strive to ship to companies here in Michigan.

- Cardboard ships through Metro Recycling Solutions (office is in Sylvan Lake), and delivered to Graphic Packaging, in Kalamazoo, or Otsego Paper, in Otsego, MI

Cardboard also ships through GLR Solutions (offices in Fraser, MI) and delivered to Sonoco Brantford, in Ontario, Canada, or UP Paper, in Manistique, MI.

- Mixed Paper and Magazines ship through Metro Recycling Solutions, and is delivered to BPV, in Byron City, MI, or Nu-Wool, in Jenison, MI.
- Newsprint ships through Metro Recycling Solutions, and is delivered to Nu-Wool, in Jenison, MI.
- Metal ships to either North Lapeer Recycling, in Deerfield, or Thumb Auto Core, in Caro, MI.
- Plastic ships through, and to Clean Tech in Dundee, Michigan. They make plastic bottles for all the major product brands.
- Glass ships through, and to Glass Recyclers, in Dearborn, Michigan.
- Polystyrene ships through, and to Dart Container Corporation, in Mason, Michigan.
- Inkjet Cartridges ship to E-Cycle Group, in Pennsylvania
- Rechargeable Batteries ship to Call2recycle, Inc., in Ellwood City, PA.
- Scrap Tires ship through, and to C.M. Rubber, in Coleman Michigan.
- Cell Phones ship to GRC Wireless, in Florida.
- Batteries ship through, and to ERG Environmental Services, in Livonia, MI.
- Computers and Electronics ship to Comprenew, in Grand Rapids, MI, and to GLR, in Roseville, MI.
- Vinyl siding ships through Metro Recycling Solutions to Fryman Recycling, in Dowagiac, Michigan.

987 Ellington Street (M24)  
Caro, MI 48723  
989-672-1673  
Open Monday– Friday  
8:00am– 4:30 pm



For more information  
please check out our  
Website:  
[www.tuscolacounty.org](http://www.tuscolacounty.org)  
-or-  
Facebook:  
Tuscola County Recycle

## RECYCLE THESE PRODUCTS WITH US!



#1 clear bottles



#2 colored bottles



#2 natural bottles



Newspapers



Office paper/ Junk mail



Magazines



Clear Glass



Metal or Aluminum cans



#6 Styrofoam



Cardboard

1.Reduce 2.Reuse 3. Recycle with us!

Advertisement for the Strand Theater

## Education report

Tuscola County Recycling Facility education report includes; one outdoor recycling demonstration for the year 2020. Due to restrictions from Covid-19 we could not have tours, schools did not allow visitors into classrooms, and most events were cancelled for the year.

Our customers were faithful at saving their recyclables even while we were closed for Covid, for several weeks, and again when we closed to move, into the new facility. For that we are thankful. We also had a transition from an employee sort process into a customer sort area process. We were striving for social distancing in order to stay open and operating. This is an ongoing education process as we get new customers. We had many new roadblocks in 2020, but we are hopeful that they made us become better prepared for the future.

Tuscola County Recycling is currently using social media, our website, fliers, and advertisements to educate the public.

We are hopeful that 2021 will be a better year for in person events, and presentations.



# Financial Summary:

## Revenue Highlights:

Millage .....\$232,465.95  
Wind.....\$45,474.13  
Sales of Material/Services.....\$44,936.84  
Interest.....\$1,174.81  
Paper shredding services...\$2,491.51  
Household hazardous waste....\$1,756.25  
Electronic hazardous waste...\$2,363.50  
Tire drive.....\$11,415.10  
Sign Leases.....\$2,174.00  
EGLE clean sweep grant.....\$993.82  
Donations.....\$17.55  
Cash over/ short.....\$.25  
Total revenues for 2020.....\$345,263.71

## Fund Balance:

Fund Balance.....\$62,007.48

## Expense Highlights:

Salaries.....\$178,026.60  
Fuel.....\$3,441.36  
Advertising.....\$698.00  
Utilities.....\$7,815.19  
Household Hazardous Waste.....\$7,321.80  
Electronic Hazardous Waste.....\$4,034.10  
Equipment repairs.....\$2,492.24  
Equipment/ Capital Outlay.....\$71,688.90  
Telephone.....\$2,223.07  
Supplies, printing, postage.....\$3,647.50  
Tire Drive.....\$1,883.50  
Insurances.....\$1,963.38  
Indirect costs.....\$42,573.00  
Total Expenses for 2020.....\$415,299.68



TUSCOLA COUNTY  
RECYCLING

RECYCLING ADVISORY COMMITTEE MEETING DATES

**Tuscola County Purdy Building  
Board Room  
4:30 P.M.**

**February 6, 2020**

**April 2, 2020**

**June 4, 2020**

**August 6, 2020**

**October 1, 2020**

**December 3, 2020**

## **2020 Recycling Advisory Committee members**

Commissioner Dan Grimshaw

Patty Frazer

John Johnson

Norma Wallace

Dotty Scollon

Matt Branding

Terry Jones

Rodger Allen

# Materials recycled

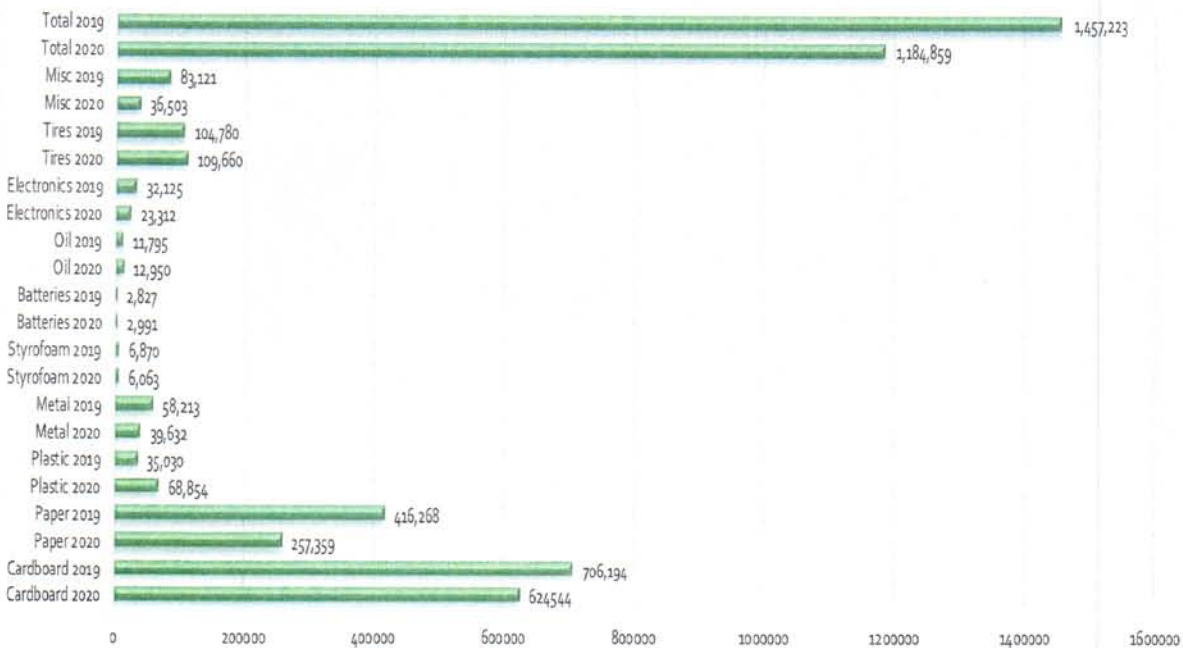
For the year 2020 we collected 1,184,859 pounds or 594 tons of recyclable material.

As much as the Facility tries to recycle everything that comes to us, unfortunately we can't. The Facility has one six yard dumpster that is emptied once a week. We estimate that 312 cubic yards, or 15,600 pounds of materials are sent to the landfill. Most of this material is household trash brought in with the recyclables.

Based on the Midwest average of \$47.85 per ton, for tipping fees at landfills, an estimated \$28,422.90 in fees were saved on the 594 tons of material recycled at the Facility.

Product/ Year	Weights
Cardboard 2020	624,544
Cardboard 2019	706,194
Paper 2020	257,359
Paper 2019	416,268
Plastic 2020	68,854
Plastic 2019	35,030
Metal 2020	39,632
Metal 2019	58,213
Styrofoam 2020	6,063
Styrofoam 2019	6,870
Batteries 2020	2,991
Batteries 2019	2,827
Oil 2020	12,950
Oil 2019	11,795
Electronics 2020	23,312
Electronics 2019	32,125
Tires 2020	109,660
Tires 2019	104,780
Misc 2020	36,503
Misc 2019	83,121
Total 2020	1,184,859
Total 2019	1,457,223

## Tuscola County Recycling Two Year Comparison





## New facility improvements

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*Drywall was completed, and painted. New flooring installed in offices, bathroom, and breakroom. Breakroom, and bathroom have recycled cabinets!*

*Reduce, reuse recycle!*

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Driveway improvements were made, and a ramp for the steel roll off was built





## Moving from the old facility into the new facility

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Loading the hazardous waste building onto a flatbed trailer .



Loaded, and ready to move.



On the way to the new facility



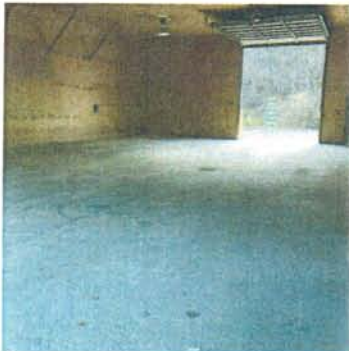
Moving the ramp to the new facility.  
We use this ramp when loading semis.





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*Moving bailers to the new facility was the last step in transitioning from the old facility into the new facility.*



## Materials to be shipped

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Gaylords of paper,  
bales of shredded  
paper, bales of  
plastic bottles, and  
bales of cardboard  
ready for shipping.



## Electronics, Flower container, and Tire Recycling

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Electronics, and tires are collected year round at the Facility. In 2020, 109,660 pounds of tires, and 23,312 pounds of electronics were recycled. We also accept #2, #5, & #6 flower containers

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## Recycling Sort Areas

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A customer self sorting area was placed outside, at the old facility, to comply with social distancing, due to Covid-19.

Customer self sorting area was also set up in the new facility.







Recycling vinyl siding



Recycling clear glass bottles



Recycling Styrofoam



Recycling aluminum cans

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# Off site recycling options in 2020



**TUSCOLA COUNTY  
RECYCLING**

**MONTHLY TOWNSHIP  
DROPOFF SITES**

**DROP OFF SITE COLLECTION DAYS - 2020**

ACCEPTABLE ITEMS FOR THE DROP OFF TRAILER SITES

\*Clear glass bottles & jars \* Newspaper, junk mail, office paper & phone books \*Magazines & catalogs  
\* Corrugated Cardboard, boxboard (cereal boxes), \*Steel cans \*Aluminum cans  
\* #1 & #2 plastic bottles \* Polystyrene #6 (includes egg cartons)

Please rinse out all bottles, cans, and jars

TOWNSHIP	DAY	HOURS	LOCATION
ELMWOOD	1 <sup>st</sup> SATURDAY	9:00AM TO 1:00PM	ELMWOOD TOWNSHIP HALL 6437 SOUTH STREET, GAGETOWN CALL (989) 872-1142
JUNIATA	1 <sup>st</sup> TUESDAY, 3 <sup>rd</sup> SATURDAY	3:00PM-7:00PM  8:00AM-12:00PM	JUNIATA TOWNSHIP HALL 1971 S. RINGLE ROAD, CARO CALL (989) 673-4332
WATERTOWN	4 <sup>th</sup> SATURDAY	9:00AM TO 1:00PM	WATERTOWN TOWNSHIP HALL 9405 FOSTER STREET, FOSTORIA CALL (989) 795-2127



*The satellite trailer is taken to three towns, per week. We went to Millington, on Mondays, Mayville, on Wednesdays, and Cass City, on Fridays.*

*Due to Covid-19 this program was suspended in March, 2019.*

# Satellite Trailer

## Trailer Pilot Program

For the month of  
Jan- Dec  
2020

	Millington	Mayville	Cass City		Totals
	<u>Weights</u>	<u>Weights</u>	<u>Weights</u>		
January	580	1519	3534		5,633
February	690	946	1511		3,147
March	1162	823	942		2,927
April	0	0	0	No trailer	0
May	0	0	0	No trailer	0
June	0	0	0	No trailer	0
July	0	0	0	No trailer	0
August	0	0	0	No trailer	0
September	0	0	0	No trailer	0
October	0	0	0	No trailer	0
November	0	0	0	No trailer	0
December	0	0	0	No trailer	0
<b>Total 2020</b>	<b>2432</b>	<b>3288</b>	<b>5987</b>		<b>11,707</b>
<b>Total 2019</b>	<b>12,158</b>	<b>18,953</b>	<b>28,443</b>		<b>59,554</b>
<b>Total 2018</b>	<b>12,622</b>	<b>20,170</b>	<b>32,232</b>		<b>65,024</b>
<b>Total 2017</b>	<b>11,287</b>	<b>17,036</b>	<b>29,700</b>		<b>58,023</b>
<b>Total 2016</b>	<b>9,986</b>	<b>14,989</b>	<b>22,019</b>		<b>46,994</b>



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## Future Objectives:

- \*Research the types of new materials that can be accepted.
- \*Continue educating the residents on the importance of proper recycling.
- \*To divert as much material ,as possible, from landfills.
- \*Work with County businesses to continue their recycling efforts, and increase the number of businesses we service.
- \*Work with the schools, within the County, to recycle their materials.
- \*Continue giving residents responsible solutions for disposing of their hazardous waste, electronics, tires, waste oil, and antifreeze.





## Request for Proposals

To All Interested Parties

### **Overview**

The Tuscola County Board of Commissioners is accepting sealed proposals to lease/lease purchase a facility to house certain county departments.

Two proposals are requested:

One proposal will be to include just the building, and the County is responsible for any remodeling work. Lease would include all maintenance and repair of the building exterior (roofing, sidewalks etc.). County will be responsible for the maintenance and repair of the interior, including electrical, plumbing, data, and mechanical, unless structural in nature. Your proposal shall include a price per square foot.

The second proposal shall include the building and needed remodeling. Lease shall include all maintenance and repair of the interior and exterior of the building, except for any equipment and systems installed by the County. Your proposal shall include a base per square foot bid.

If the County chooses the second proposal, the bidder would then be required to work with the Buildings and Grounds Director to meet with each department head of the offices involved. This will allow the bidder to address the needs of each department in their buildout.

Once all the details are specified, the parties shall then submit costs for the lease/lease purchase proposals based on the known details to the county for Board of Commissioners review and potential award. Lease/lease purchase lengths considered shall be 10 year, 15 year, and 20 year. Cost shall be provided for each term length.

### **Specifications**

The building shall comply with these following minimum specifications:

#### **Building Location**

1. Within Caro City limits

#### **Building Size/Data/Backup Power**

1. Minimum of 8,000 square feet
2. Must have a minimum 40GB/s fiber connection to a provider that peers with internet exchanges in Michigan or Chicago. Connection must be within 5000 feet of the building.
3. Shall have a Natural Gas generator size TBD, but must be capable of powering the entire building.

#### **Internal Building Layout by Departments**

##### **- Information Systems**

1. Shall provide 5 – 11x11 offices
2. Shall provide 1 – 12x12 office
3. Shall provide 1 – 12x12 storage room
4. Shall provide an ADA restroom
5. Shall provide a conference room with space for 10
6. Shall provide 1 – Server room with 150 sqft and masonry constructed. A waterless fire suppression system using a minimum of FM-200 or comparable product. A standard 12 inch raised floor capable of supporting 2000 pounds.

- **Emergency Management**

1. Shall provide 1 – 15x20 office
2. Shall provide a conference room with space for 10

- **GIS Department**

1. Shall provide 1 – 12x12 office
2. Shall provide a large open area for 2 employee's that is a minimum 12x18 in size
3. Shall provide 1 conference room within the department that is 12x14

- **Break room**

- Shall provide 1 – 12x24 break room
- Shall provide a minimum 10 foot kitchen counter with upper and lower cabinets for storage
- Shall provide 1 divided kitchen sink

- **Other Minimum Requirements**

1. Each desk location will require 4 electrical outlets on a 20 amp circuit
2. Each desk location will require 4 data drops, data cabling shall be cat5
3. Shall provide 8x10 janitorial closet with slop sink and for janitorial supplies
4. HVAC equipment must be able to provide and maintain a temperature range of 68-78 degrees year round.
5. Shall provide each department with its own thermostat for temperature control
6. Shall provide adequate roof, and wall insulation in accordance with local codes
7. Commercial grade wall coverings and floor coverings shall be used
8. Commercial grade entry and interior doors with heavy duty hardware
9. Commercial grade Schlage door locks
10. Shall provide all exterior building and grounds maintenance and repairs of roof, lawn, parking lot, and windows
11. Shall provide all HVAC maintenance and repairs
12. Shall provide all interior maintenance and repairs, if the cost of those repairs is over \$100.00
13. Shall provide a environmental assessment including mold testing of the property, results must be satisfactory to the County
14. County will pay for electric, heating, and water utilities
15. The county or its agents will conduct a walk-through of the building and grounds to verify the ability to comply with the specifications prior to awarding the bid
16. Building and parking lot shall meet ADA compliance

- **Other Information Required to be Supplied with proposals**

1. Building square footage
2. Copy of building current floor plan
3. Sketch plan showing the potential new office space layout

Closed sealed proposals shall be submitted to the Tuscola County Controller/Administrator Office 125 W Lincoln St, Caro, and MI 48723 no later than \_\_\_\_\_. Proposals will be opened at the Board of Commissioner meeting on\_\_\_\_\_.

- **Disclaimer**

Tuscola County reserves the right at its sole discretion to reject any and all proposals received without penalty and not to enter a contract as a result of this RFP. The County also reserves the right to

negotiate separately with any source whatsoever in any manner necessary to attend to the best interests of the County, to waive irregularities in any proposal and to accept a proposal which best meets the needs of the County, irrespective of the bid price."

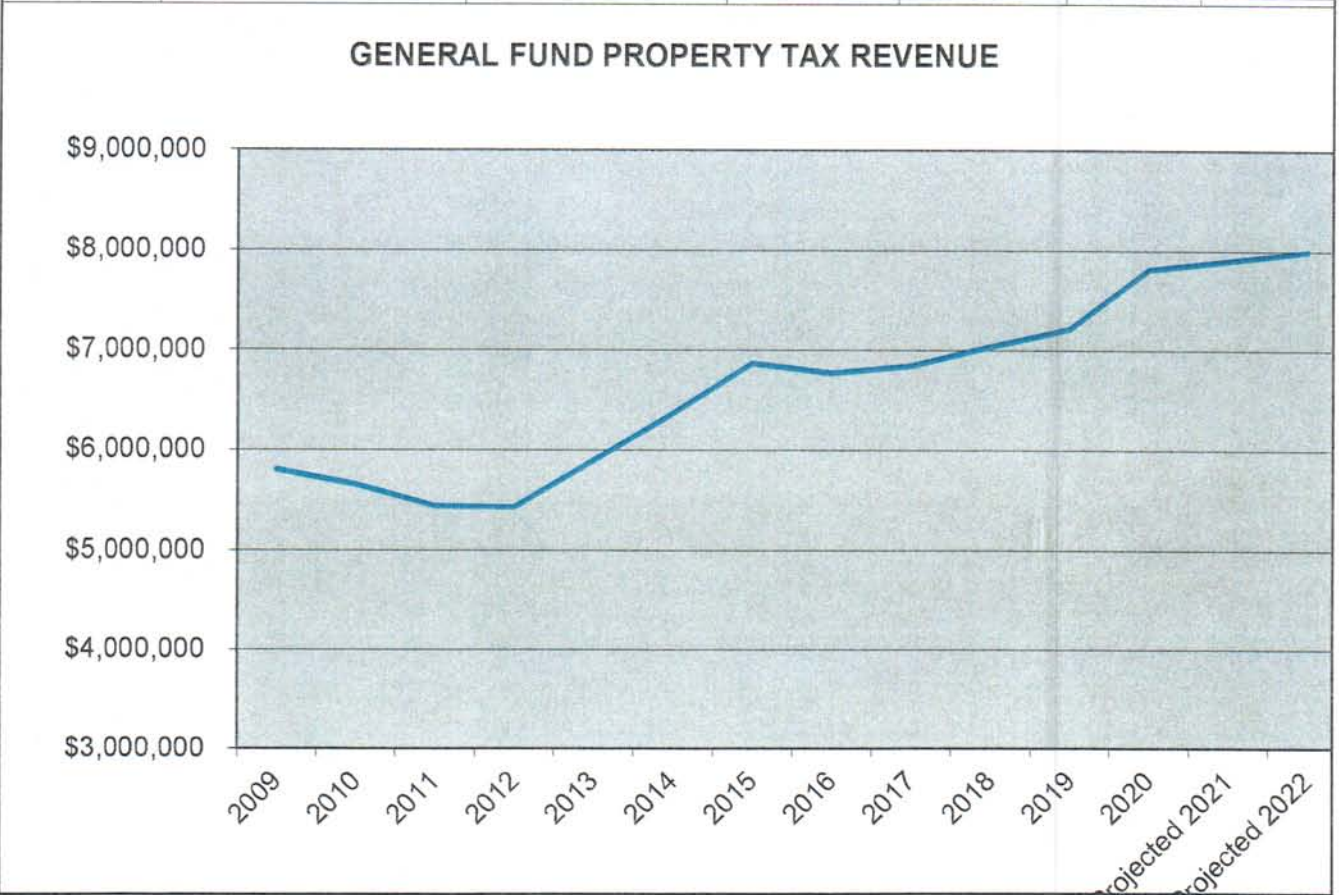
By submitting a bid, the bidder is acknowledging that there will be no contractual relationship between Tuscola County and the bidder until both parties have formally approved and signed a written contract to be developed by Tuscola County legal counsel.

The County reserves the right to make an award without further discussion of any proposal submitted. Therefore, the proposal should be submitted initially on the most favorable terms which the offer can propose. There will be no best and final offer procedure. The County does reserve the right to contact an offer for clarification of its proposal."



GENERAL FUND PROPERTY TAX REVENUE				
Year	Actual Revenues	Dollar Change	Percent Change	
2009	\$ 5,805,040	\$ -		
2010	\$ 5,661,857	\$ (143,183)	-2.5%	
2011	\$ 5,441,924	\$ (219,933)	-3.9%	
2012	\$ 5,431,516	\$ (10,408)	-0.2%	
2013	\$ 5,900,048	\$ 468,532	8.6%	
2014	\$ 6,368,269	\$ 468,221	7.9%	
2015	\$ 6,864,893	\$ 496,624	7.8%	
2016	\$ 6,769,484	\$ (95,409)	-1.4%	
2017	\$ 6,842,605	\$ 73,121	1.1%	
2018	\$ 7,037,088	\$ 194,483	2.8%	
2019	\$ 7,216,705	\$ 179,617	2.6%	
2020	\$ 7,804,179	\$ 587,474	8.1%	
Projected 2021	\$ 7,893,617	\$ 89,438	1.1%	
Projected 2022	\$ 7,990,905	\$ 97,288	1.2%	

Source: County audits and financial reports  
 Note: Accounting system changes involving the property tax roll forward





## FINANCIAL ANALYSIS GENERAL FUND

### Revenues

Revenue growth is expected to be limited over the next three years. The total projected 2020-2021 will show a higher than usual increase of revenue at \$858,672 as we come out of the pandemic closures. Over the next two years 2022-2023 revenue increase will be around \$250,000 or 1.7% for the general fund (GF). This will be a two year average increase of 1.6% per year. There is minimal new construction limiting property tax revenue increases. Most other county revenue sources remain flat.

Currently wind turbine revenue generates about \$3.2 million for county services, with approximately \$1.5 million to the GF and \$1.7 million to the nine special millage funds. The depreciation on the existing turbines have begun to decline. In 2021 General Fund will see the first declines and the Special Voted Millage will see the declines in 2022. There are many undetermined wind issues which require a cautious approach to finances until these are resolved.

The outcome of the Michigan Renewal Energy Collaborative and county dispute with wind turbine companies will have major financial impacts. The Michigan Tax Tribunal will be making decisions regarding multiplier schedules and wind energy taxation. The county currently has \$1,806,804 in escrowed funds (\$976,546 in the GF and \$830,258 in the special millage funds).

### General Fund Revenue and Expenditures 10 years (Audited and Estimated)

Year	Revenues	Expenditures
2014	\$ 12,508,000	\$ 12,391,000
2015	\$ 13,106,201	\$ 12,921,460
2016	\$ 13,102,317	\$ 12,925,977
2017	\$ 13,164,178	\$ 13,016,000
2018	\$ 13,706,730	\$ 13,472,650
2019	\$ 13,875,131	\$ 13,688,783
2020	\$ 13,633,645	\$ 13,880,511
2021 Est	\$ 14,492,317	\$ 14,175,400
2022 Est	\$ 14,710,000	\$ 14,529,785
2023 Est	\$ 14,960,000	\$ 14,893,030

## General fund Revenue Projections

Year	Revenue		Percent Change
	Actual/Projected	Dollar change	
2018	\$13,707,000		
2019	\$13,875,126	\$168,126	1.22%
2020	\$13,633,645	-\$241,481	-1.77%
2021	\$14,492,317	\$858,672	6.30%
2022	\$14,710,000	\$217,683	1.50%
2023	\$14,960,000	\$250,000	1.70%

## General Fund Equity 2018-2020

	BALANCE	BALANCE	BALANCE
Fund 101 - GENERAL FUND	AS OF	AS OF	AS OF
	12/31/2018	12/31/2019	12/31/2020
<b>TOTAL FUND EQUITY</b>	<b>\$3,015,969</b>	<b>\$3,202,317</b>	<b>\$2,955,451</b>

In 2020 General Fund lost \$246,866 in fund equity due to the pandemic closures as less revenue was collected in many areas of the General Fund. The majority of these losses should be recovered in 2021 under the American Rescue Plan Act. However it must be noted that these will have to be recorded accordingly to not show an overall increase in revenues for 2021 but a fund equity adjustment. Early estimates are positive for a potential increase of \$316,917 in General Fund Equity.

## Expenditures

Total GF projected operating expenditure increases over the next three year period are estimated to be about 7.23%. Annual operational expenditure increases are anticipated to be 2.23% in 2021, 2.5% in 2022 and 2.5% for 2023. This would keep expenditures at or below inflationary rates. With limited anticipated revenue growth over this period, other important expenditure reduction measures may have to be implemented that should enable moderate wage increases over the next two or three years.

Retirement system costs are starting to climb as with the 2020 Municipal Employees Retirement System Annual Actuarial Valuation Report required employer contributions have changed to a demographic assumption. This will reflect an increase of \$311,292 or 42% to all our 2022 expenditure budgets.



Health insurance cost decreased by 3% from 2020 to 2021. This was accomplished through an employer base plan offer that was needed to comply with PA 152 and stay under the hard caps. This was to insure that we could still offer a no cost base plan to the employees. However, we will see an increase of 4.5% for our 2022 budget year and potentially another 4-5% increase moving into 2023. Previous negotiated health insurance changes and plan design have helped contain costs.

### **Analysis**

It is anticipated that annual capital improvement expenditures in the \$250,000 range and equipment expenditures in the \$300,000 range will result in the retention of reasonable fund balances in both of these funds through the end of 2022. However if American Rescue Funds cannot be used to meet our need to expand and secure our IT Department these fund balances will have further reduction. If the wind appeal disputes are settled with the wind companies, escrowed funds could be transferred to these two funds to strengthen fund balances or to meet equipment and capital needs.

### **Recommendations**

Although general fund (GF) revenue growth for 2020, 2021 and 2022 is expected to be limited, changes may have to be implemented to cover even a modest wage increases of 2% without implementing staffing reductions or other major expenditure reductions. This assumes the Board accepts that a certain level of reduction in GF transfer for equipment and capital improvement may occur.

The Board may want to consider two year labor contracts because of the unknown outcome of the dispute with the wind companies. This level of reduction could cause immediate problems in sustaining current service levels. Other factors to consider is the cost for Health Insurance in the years to come if we cannot meet our hard caps.

Contracts with a shorter time period will allow review and adjustment to the changing financial conditions.

There are several county operations where the turnover rate is significant which may be partly due to a growing non-competitive wage structure. We will have to gather wage surveys to get a better understanding of whether county wages are competitive. If they are not competitive, then a determination can be made as to whether adjustments are possible. Changes could be implemented on a phased priority basis





# Tuscola County Employees' Retirement System Summary Annual Report

Year Ending: December 31, 2020

## Tuscola County 2020 Actuarial Results Summary

This report summarizes the results of the Annual Actuarial Valuation, prepared as of December 31, 2020.

The report includes the value of assets, accrued liabilities, and will summarize the total funded ratios for Tuscola County.

The Retirement System, which is managed by MERS of Michigan, is designed to help meet our employee's financial needs due to disability, retirement or death. The Board of Commissioners responsibility is to oversee the general administration of the plans.

The actuarial assumptions and methods are adopted by the MERS Retirement Board, and are reviewed every five years in an Experience Study. The Experience Study is a comprehensive, detailed analysis that reviews MERS' funding policy and compares actual experience with the current actuarial assumptions; the study recommends adjustments as necessary.

In 2016 Tuscola County issued Pension Obligation Bonds to fully fund the Unfunded Accrued Liability portions of our Defined Benefit Plans.

This summary report has been prepared to give you an overview of the Retirement System and how it functions. The retirement system is governed by the provisions of Tuscola County. As a summary, we cannot cover all of the details of our 17 Divisions in the MERS System, additional information can be found in the actuarial valuation, and audited financial statements that can be obtained from the Tuscola County Controller/Administrators Office or accessed via the Tuscola County website at [www.tuscolacounty.org](http://www.tuscolacounty.org)

*Respectfully submitted,*

*Clayette A. Zechmeister*

*Tuscola Controller/Administrator*

### Name of System

Tuscola County Employees Retirement System

### Effective date

The plan was originally effective as of July 1, 1967

### Investment fiduciary

MERS of Michigan

### System Service providers

MERS of Michigan, GRS Retirement Consulting (actuary)

### Funded Ratio

The funded ratio of a plan is the percentage of the dollar value of the actuarial accrued liability that is covered by the actuarial value of the assets.

	12/31/2020	12/31/2019
<b>Funded Ratio</b>	<b>86%</b>	<b>90%</b>

### Employer Contributions Details

Estimated Annual Contribution	Normal Cost	UAL	Total Contribution
2020	\$328,548	\$721,344	\$1,049,892
2019	\$301,272	\$437,328	\$738,600

### Employee Defined Benefit Rates

Employee contribution rates are 4.7% if hired before 1-1-2011 and 6.7% if hired on 1-1-2011 until 12-31-15 when all the defined benefit plans were closed to new hires.



## Actuarial Accrued Liabilities and Valuation Assets – Defined Benefit Plans

Division	Active Employees	Vested Former Employees	Retirees and Beneficiaries	Pending Refunds	Total	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
02-Sheriff	\$1,411,265	\$56,598	\$1,809,533	\$2,702	\$3,280,098	\$3,074,836	93.7%	\$205,262
10-AFSCME	2,419,250	350,157	2,857,363	-	5,626,770	4,850,212	86.2%	776,558
11-District Court	1,653,344	-	865,073	10,519	2,528,936	2,064,397	81.1%	464,539
12-Circuit Crt	2,487,758	97,884	3,311,732	49,201	5,946,575	5,011,978	84.3%	934,597
13-Non Union Hrlly	705,659	272,655	11,469	9,754	999,537	947,627	94.8%	51,910
14-Non Union Stry	1,792,155	430,679	2,694,539	18,607	4,935,980	4,061,714	82.3%	874,266
15-Elctd Officials	775,450	-	2,047,912	13,878	2,837,240	2,437,895	85.9%	399,345
16-AFSCME 1-1-11	312,340	-	186,569	-	498,909	398,323	79.8%	100,586
17-Non Un Sal/Hrl & Elec 1-1-11	632,305	28,920	46,169	33,327	740,721	688,504	93.0%	52,217
20-Command Offcrrs	2,730,804	198,475	5,060,643	-	7,989,922	6,801,298	85.1%	1,188,624
21-Dispatchers	561,874	384,936	856,550	-	1,803,360	1,430,867	79.3%	372,493
22-Sheriff Adm	-	-	722,989	-	722,989	567,301	78.4%	155,958
23-Sheriff POAM	2,214,955	463,742	1,466,989	8,541	4,154,227	3,715,430	89.4%	438,797
24-Sherf Dept Cor 1-1-11	509,196	-	-	-	509,196	416,270	81.8%	92,926
25-Dispatch 1-1-11	89,006	-	-	22,559	111,565	109,856	98.5%	1,709
26-Sheriff POAM 1-1-11	400,285	10,717	-	3,236	414,238	335,466	81.0%	78,772
<b>Total</b>	<b>\$18,695,646</b>	<b>\$2,294,763</b>	<b>\$21,937,530</b>	<b>\$172,324</b>	<b>\$43,100,263</b>	<b>\$36,911,704</b>	<b>85.6%</b>	<b>\$6,188,559</b>

## Participant Summary

	Number	Annual Payroll	Average Annual Retirement allowance
Active Employees	108	\$5,667,701	
Vested Former Employees	26	\$332,909	
Retirees and Beneficiaries	135	\$2,264,371	\$16,773
Pending Refunds	36		
<b>Total Participants</b>	<b>305</b>		

## Amortization Method

Layered Amortization Schedules from 10 to 19 years in our 17 divisions shown below. All Defined Benefit plans are closed to new hires as of 12-31-15.

## Schedule of Funding Progress

Valuation Date	Actuarial Value of Assets	Accrued Liability	Unfunded Accrued Liability	Funded Ratio
12-31-06	20,136,047	21,260,458	1,124,417	94.7%
12-31-07	21,546,461	22,620,177	1,073,716	95.3%
12-31-08	22,229,277	24,362,442	2,133,165	91.2%
12-31-09	22,665,201	25,258,027	2,592,826	89.7%
12-31-10	23,419,238	26,325,295	2,906,057	89.0%
12-31-11	24,053,833	27,682,168	3,628,335	86.9%
12-31-12	24,521,554	28,327,052	3,805,498	86.6%
12-31-13	25,227,788	29,531,643	4,303,855	85.4%
12-31-14	25,758,942	30,893,578	5,134,636	83.4%
12-31-15	26,287,968	33,703,096	7,415,128	78%
12-31-16	34,951,562	34,607,082	344,480	99%
12-31-17	35,346,705	35,955,206	608,501	98%
12-31-18	35,199,062	37,103,362	1,904,300	95%
12-31-19	39,343,066	35,524,140	3,818,926	90.3%
12-31-20	36,911,704	43,100,263	6,188,559	85.6%



## Investment Rate of Return Assumptions

To avoid dramatic spikes and dips in annual contribution requirements due to short term fluctuations in asset markets, MERS applies a technique called **asset smoothing**. This spreads out each year's investment gains or losses over the prior year and the following four years. This smoothing method is used to determine your actuarial value of assets (valuation assets), which is then used to determine both your funded ratio and your required contributions. **The (smoothed) actuarial rate of return for 2020 was 8.17%, while the actual market rate of return was 12.70%.**

A 5-year experience study analyzing historical experience from 2013 through 2018 was completed in February 2020. In addition to changes to the economic assumptions which took effect with the fiscal year 2021 contribution rates, the experience study recommended updated demographic assumptions, including adjustments to the following actuarial assumptions: mortality, retirement, disability, and termination rates. Changes to the demographic assumptions resulting from the experience study have been approved by the MERS Retirement Board and are effective beginning with the December 31, 2020 actuarial valuation, first impacting 2022 contributions.

## Steps Tuscola County has taken to reduce UAL

Tuscola County has taken many actions to reduce their unfunded accrued liabilities over the last few years. In 2011 we increased the employee share from 4.7% to 6.7% and changed the benefit multiplier from 2.25% to 2.00%. We also voluntarily contributed an additional \$218,818 in fiscal year 2015. Our funding levels were still showing a decline from 2014 of 83.4% to 78% in 2015. With this growing concern, the Commissioners felt it necessary to seek bonding to reduce the unfunded portion of the retirement. As of 12-31-2015, Defined Benefit plans were closed and effective 1-1-2016 the county adopted Defined Contributions for all new hires. April 2016 the county issued pension obligation bonds for \$6,980,000.



### Defined Contribution Plans

Effective 1-1-2016, Tuscola County adopted DC plans for all new hires, and in April of 2016 the county Bonded the full cost of the unfunded pension obligation. We currently have 78 employees in the various DC plans. Account balance as of 7-1-2021 is \$913,025.

### Defined Contribution Rates

Employee	0-4%	5%,	6%
Employer	4%	4.5%	5%

### Other OPEB

Tuscola County does not have any other OPEB (Other Post-Employment Benefits)

2020 All Funds Unaudited Fund Balances 2021 Estimated Available					
Fund	Fund Name	2020 Ending Fund Balance Un-Audited	2021 Estimated Revenue and Transfers In	2021 Estimated Expenditures and Transfers Out	2021 Estimated Ending Fund Balance
<b>General Fund</b>					
101	Nonspendable	976,546			1,237,333
	Restricted	-			-
	Committed	5,000			5,000
	Assigned	1,462,743			1,452,980
	Unassigned	511,162			577,055
	<b>Total General Fund</b>	<b>2,955,451</b>	<b>14,492,317</b>	<b>14,175,400</b>	<b>3,272,368</b>
<b>Special Revenue Funds</b>					
207	<i>Voted Road Patrol</i>	<b>1,333,931</b>	<b>2,742,109</b>	<b>2,100,000</b>	<b>1,976,040</b>
208	County Parks & Recreation	7,877	19,500	19,800	7,577
213	Arbela Township Police Services	0	91,463	91,463	0
214	<i>Voted Primary Road Improvement</i>	<b>229,880</b>	<b>1,924,746</b>	<b>1,350,384</b>	<b>804,242</b>
215	Friend of the Court	113,601	1,156,691	1,160,275	110,017
216	Family Counseling	69,227	9,000	7,000	71,227
218	Dispatch/911	952,217	1,337,400	1,244,231	1,045,386
221	Health Department	1,695,533	3,531,259	3,592,222	1,634,570
224	Regional DWI Court Grant	82,057	251,700	245,160	88,597
225	Vassar Township Police Services	0	91,960	91,960	0
230	<i>Recycling</i>	<b>62,005</b>	<b>380,000</b>	<b>385,785</b>	<b>56,220</b>
232	Millington Township Police Services	0	185,779	185,779	0
233	New Mental Health Grant for Courts	0	56,180	53,543	2,637
236	Victim Services	112	89,275	89,275	112
239	Animal Shelter	0	342,650	342,650	0
240	<i>Voted Mosquito Abatement</i>	<b>496,522</b>	<b>1,263,000</b>	<b>1,254,558</b>	<b>504,964</b>
244	Equipment Fund	325,428	205,000	194,400	336,028
246	County Veteran Service Grant	37,308	55,374	55,374	37,308
250	CDBG Housing Program Income	146,912	25,000	50,000	121,912
251	Principal Residence Exemption	30,105	133,500	112,890	50,715
252	Re monumentation	0	\$56,615	\$56,615	0
255	Victim of Crime Act Grant	1,789	91,870	91,870	1,789
256	Register of Deeds Automation	61,860	52,450	51,350	62,960
258	Geographic Information Systems	171,810	107,250	91,863	187,197
260	Indigent Defense (MIDC)	207,304	1,138,982	1,346,286	0
261	Homeland Security	0	60,000	60,000	0
263	Concealed Pistol Licensing	134,910	34,200	41,460	127,650
265	Corrections Officer Training	13,886	11,000	13,700	11,186
266	Forfeiture Sheriff/Prosecutor/Crime Victim	78,504	18,400	20,000	76,904
269	Law Library	30,212	6,500	6,500	30,212
273	Coronavirus Emgcy Supp Funding	0	105,571	105,571	0



279	Voted MSU-Extension	0	198,689	180,032	18,657
282	CARES Act	88	0	88	0
285	Michigan Justice Training	7,168	4,000	4,000	7,168
288	Human Services Child Care	418,391	368,980	397,900	389,471
292	Child Care Probate Juvenile	108,709	798,900	750,166	157,443
293	Soldiers Relief	92,176	5,000	25,000	72,176
295	Voted Veterans	66,988	339,773	376,498	30,263
296	Voted Bridge	1,541,283	963,100	868,069	1,636,314
297	Voted Senior Citizens	152,634	636,807	582,479	206,962
298	Voted Medical Care Facility	989,526	502,124	251,483	1,240,167
	<b>Special Revenue Funds Total</b>	<b>9,659,953</b>	<b>19,391,797</b>	<b>17,947,679</b>	<b>11,104,071</b>
	<b>Debt Service Funds</b>				
352	Pension Bonds	236	505,700	505,700	236
353	Pension Bond Health Department	21	186,925	186,925	21
374	Purdy Building Debt	0	74,103	74,103	0
375	Caro Sewer System	0	423,988	423,988	0
379	Mayville Storm Sewer	0	78,650	78,650	0
385	Denmark Sewer System (Old)	0	102,781	102,781	0
387	Wisner Water	102	158,048	158,150	0
	<b>Debt Service Funds Total</b>	<b>359</b>	<b>1,530,195</b>	<b>1,530,297</b>	<b>257</b>
	<b>Capital Project Funds</b>				
470	State Police Capital Expenditures	141,156	50,000	25,000	166,156
483	Capital Improvements Fund	2,067,419	213,000	179,000	2,101,419
488	Jail Capital Improvement Fund	987,407	20,000	0	1,007,407
	<b>Capital Project Funds Total</b>	<b>3,195,982</b>	<b>283,000</b>	<b>204,000</b>	<b>3,274,982</b>
	<b>Internal Service Funds</b>				
676	Motor Pool (Child Care Vehicle)	20,809	5,000	25,809	0
677	Workers Compensation	51,209	200,000	200,000	51,209
678	Health Insurance	535,464	3,400,000	3,400,000	535,464
	<b>Other Funds Total</b>	<b>607,482</b>	<b>3,605,000</b>	<b>3,625,809</b>	<b>586,673</b>
	<b>Proprietary Funds</b>				
291	Medical Care Facility	4,669,264	23,479,565	23,352,224	4,796,605
532	Tax Foreclosure Fund	1,771,444	657,128	501,138	1,927,434
626	Combined Revolving Tax Fund	\$5,724,599	\$830,000	\$830,000	5,724,599
	<b>Proprietary Funds Total</b>	<b>12,165,307</b>	<b>24,966,693</b>	<b>24,683,362</b>	<b>12,448,638</b>
	<b>Total All Funds</b>	<b>\$28,584,534</b>	<b>\$64,269,002</b>	<b>\$62,166,547</b>	<b>\$30,686,989</b>



5.

GL NUMBER	DESCRIPTION	END BALANCE 12/31/2020 NORM (ABNORM)	2021 ORIGINAL BUDGET	2021 AMENDED BUDGET	ACTIVITY FOR MONTH 08/31/21 INCR (DECR)	YTD BALANCE 08/31/2021 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 244 - EQUIPMENT/TECHNOLOGY FUN								
Revenues								
Dept 000 - CONTROL								
244-000-699.101	OPERATING TRANSFERS IN-GENERA	310,547.00	200,000.00	200,000.00	0.00	150,000.00	50,000.00	75.00
Total Dept 000 - CONTROL		310,547.00	200,000.00	200,000.00	0.00	150,000.00	50,000.00	75.00
Dept 207 - ROAD PATROL								
244-207-642.000	WEAPON SALES DEPUTIES	2,700.09	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 207 - ROAD PATROL		2,700.09	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL REVENUES		313,247.09	205,000.00	205,000.00	0.00	150,000.00	55,000.00	73.17
Expenditures								
Dept 100 - CONTROL								
244-100-707.001	CLERK WORK AREA	0.00	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 100 - CONTROL		0.00	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
Dept 130 - UNIFIED COURT								
244-130-970.004	UNIFIED COURT CHAIRS	357.18	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 130 - UNIFIED COURT		357.18	0.00	0.00	0.00	0.00	0.00	0.00
Dept 207 - ROAD PATROL								
244-207-975.000	FIREARMS AND AMMO	3,200.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 207 - ROAD PATROL		3,200.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 215 - CLERK								
244-215-984.000	COPY MACHINE REPLACEMENT	2,730.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 215 - CLERK		2,730.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 223 - CONTROLLER								
244-223-000.000	2021 EQUIPMENT CAPITOL REQUES	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00
244-223-971.000	DESKS	0.00	0.00	1,000.00	0.00	1,000.00	0.00	100.00
Total Dept 223 - CONTROLLER		0.00	1,000.00	1,000.00	0.00	1,000.00	0.00	100.00
Dept 259 - COMPUTER OPERATIONS								
244-259-000.000	2021 EQUIPMENT CAPITOL REQUES	0.00	76,500.00	0.00	0.00	0.00	0.00	0.00
244-259-801.004	REPLACE CABLE INFRASTRUCTURE	3,517.89	5,000.00	0.00	0.00	0.00	0.00	0.00
244-259-801.006	REPLACE PRINTERS	2,193.90	1,500.00	0.00	0.00	0.00	0.00	0.00
244-259-970.003	PRINTERS	0.00	0.00	1,500.00	0.00	1,500.00	0.00	100.00
244-259-970.005	ANNEX & DATA CENTER DOOR SECU	5,587.50	0.00	0.00	0.00	0.00	0.00	0.00
244-259-970.006	DOCUMENT CAMERAS	0.00	0.00	4,500.00	0.00	0.00	4,500.00	0.00
244-259-970.014	LAFTOP COMPUTERS	6,537.08	0.00	0.00	0.00	0.00	0.00	0.00
244-259-970.015	NETWORK STORAGE	41,655.52	0.00	0.00	0.00	0.00	0.00	0.00
244-259-970.017	ICOMPASS SOFTWARE	0.00	8,400.00	0.00	0.00	0.00	0.00	0.00

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GL NUMBER	DESCRIPTION	END BALANCE	2021		ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BGDG
		12/31/2020	ORIGINAL	2021				
		NORM (ABNORM)	BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	
<b>Fund 244 - EQUIPMENT/TECHNOLOGY FUN</b>								
<b>Expenditures</b>								
244-259-971.006	REMOVE WIN 7 AND REPLACE DESK	14,511.44	0.00	0.00	0.00	0.00	0.00	0.00
244-259-971.015	CHOSITY BACKUP DISASTER RECO	145,759.59	0.00	0.00	0.00	0.00	0.00	0.00
244-259-973.015	PURDY BLDG PAGING SYSTEM	5,280.00	0.00	0.00	0.00	0.00	0.00	0.00
244-259-973.020	UPGRADE BOARD ROOM SOUND SYST	2,481.46	0.00	0.00	0.00	0.00	0.00	0.00
244-259-980.002	ICOMPASS SOFTWARE	0.00	0.00	8,400.00	0.00	0.00	8,400.00	0.00
244-259-980.003	REPLACE CABLE INFRASTRUCTURE	0.00	0.00	5,000.00	0.00	0.00	4,796.12	4.08
244-259-981.000	VEHICLE LOCATOR	0.00	0.00	9,500.00	0.00	0.00	9,132.18	3.87
244-259-981.016	COURTHOUSE DOCKET MONITORS	2,363.85	0.00	0.00	0.00	0.00	0.00	0.00
244-259-982.001	IT SERVERS	0.00	27,000.00	27,000.00	0.00	0.00	25,308.83	6.26
244-259-982.002	DATA CENTER IMPROVEMENT	0.00	0.00	7,500.00	899.99	4,399.87	3,100.13	58.66
244-259-982.016	DESKTOP REPLACEMENT	0.00	0.00	8,000.00	399.96	6,990.31	1,009.69	87.38
244-259-983.000	SCANNER	0.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00
244-259-983.001	NETWORK SWITCHING	0.00	0.00	25,000.00	0.00	0.00	25,000.00	0.00
244-259-985.017	COURTHOUSE WORKSTATION CAMERA	9,625.80	0.00	0.00	0.00	0.00	0.00	0.00
244-259-986.016	SECURITY CAMERAS	0.00	0.00	17,000.00	0.00	0.00	17,000.00	0.00
244-259-993.020	DRAIN COMMISSION SOFTWARE	7,025.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 259 - COMPUTER OPERATIONS</b>		246,539.03	118,400.00	118,400.00	1,299.95	15,153.05	103,246.95	12.80
<b>Dept 265 - BUILDING AND GROUNDS</b>								
244-265-000.000	2021 EQUIPMENT CAPITOL REQUES	0.00	60,000.00	0.00	0.00	52,000.00	(52,000.00)	100.00
244-265-980.002	TRUCK	0.00	0.00	60,000.00	0.00	0.00	60,000.00	0.00
244-265-985.020	COVID SUPPLIES/EQUIPMENT	96.43	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 265 - BUILDING AND GROUNDS</b>		96.43	60,000.00	60,000.00	0.00	52,000.00	8,000.00	86.67
<b>Dept 426 - EMERGENCY SERVICES</b>								
244-426-981.014	EMERGENCY SERVICES VEHICLE	45,819.75	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 426 - EMERGENCY SERVICES</b>		45,819.75	0.00	0.00	0.00	0.00	0.00	0.00
<b>Dept 965 - TRANSFERS OUT</b>								
244-965-999.208	COUNTY PARKS FUND	35,000.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 965 - TRANSFERS OUT</b>		35,000.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL EXPENDITURES</b>		333,742.39	194,400.00	194,400.00	1,299.95	68,153.05	126,246.95	35.06
<b>Fund 244 - EQUIPMENT/TECHNOLOGY FUN:</b>								
<b>TOTAL REVENUES</b>		313,247.09	205,000.00	205,000.00	0.00	150,000.00	55,000.00	73.17
<b>TOTAL EXPENDITURES</b>		333,742.39	194,400.00	194,400.00	1,299.95	68,153.05	126,246.95	35.06
<b>NET OF REVENUES &amp; EXPENDITURES</b>		(20,495.30)	10,600.00	10,600.00	(1,299.95)	81,846.95	(71,246.95)	772.14
<b>BEG. FUND BALANCE</b>		345,922.81	325,427.51	325,427.51		325,427.51		
<b>END FUND BALANCE</b>		325,427.51	336,027.51	336,027.51		407,274.46		





GL NUMBER	DESCRIPTION	2020		2021		ACTIVITY FOR MONTH 08/31/21	YTD BALANCE 08/31/2021	AVAILABLE BALANCE		% BDGT USED
		END BALANCE 12/31/2020	NORM (ABNORM)	ORIGINAL BUDGET	AMENDED BUDGET			NORM (ABNORM)	NORM (ABNORM)	
<b>Fund 483 - CAPITAL IMPROVEMENTS FUND</b>										
<b>Expenditures</b>										
Total Dept 935 - HEALTH DEPT/DHHS/DISPATCH BUILDI		2,000.00		30,000.00	40,987.00	0.00	10,987.00	30,000.00		26.81
<b>Dept 937 - ANIMAL SHELTER</b>										
483-937-013.001	ANIMAL SHELTER INTERIOR DOOR	0.00		5,400.00	5,400.00	0.00	0.00	5,400.00		0.00
483-937-014.001	ANIMAL CONTROL EXTERIOR DOOR	0.00		12,000.00	15,500.00	0.00	0.00	15,500.00		0.00
483-937-017.001	ANIMAL CONTROL LIGHTS	0.00		2,500.00	2,500.00	0.00	583.68	1,916.32		23.35
483-937-017.002	ANIMAL CONTROL MEDICAL ROOM S	0.00		1,000.00	0.00	0.00	0.00	0.00		0.00
483-937-019.006	ANIMAL CONTROL PARKING LOT AD	0.00		24,000.00	24,000.00	0.00	0.00	24,000.00		0.00
483-937-762.001	ANIMAL CONTROL CAT ROOM	0.00		5,000.00	5,000.00	0.00	0.00	5,000.00		0.00
483-937-765.000	ANIMAL CONTROL OFFICE WINDOW	0.00		2,500.00	0.00	0.00	0.00	0.00		0.00
Total Dept 937 - ANIMAL SHELTER		0.00		52,400.00	52,400.00	0.00	583.68	51,816.32		1.11
<b>TOTAL EXPENDITURES</b>										
		26,614.28		179,000.00	443,487.00	0.00	265,070.68	178,416.32		59.77
<b>Fund 483 - CAPITAL IMPROVEMENTS FUND:</b>										
<b>TOTAL REVENUES</b>										
TOTAL EXPENDITURES		193,473.37		213,000.00	213,000.00	0.00	155,260.19	57,739.81		72.89
NET OF REVENUES & EXPENDITURES		26,614.28		179,000.00	443,487.00	0.00	265,070.68	178,416.32		59.77
BEG. FUND BALANCE		166,859.09		34,000.00	(230,487.00)	0.00	(109,810.49)	(120,676.51)		47.64
END FUND BALANCE		1,902,511.14		2,069,370.23	2,069,370.23		2,069,370.23	2,069,370.23		
		2,069,370.23		2,103,370.23	1,838,883.23		1,959,559.74			
<b>TOTAL REVENUES - ALL FUNDS</b>										
TOTAL EXPENDITURES - ALL FUNDS		506,720.46		418,000.00	418,000.00	0.00	305,260.19	112,739.81		73.03
NET OF REVENUES & EXPENDITURES		360,356.67		373,400.00	637,887.00	1,299.95	333,223.73	304,663.27		52.24
BEG. FUND BALANCE - ALL FUNDS		146,363.79		44,600.00	(219,887.00)	(1,299.95)	(27,963.54)	(191,923.46)		12.72
END FUND BALANCE - ALL FUNDS		2,248,433.95		2,394,797.74	2,394,797.74		2,394,797.74	2,394,797.74		
		2,394,797.74		2,439,397.74	2,174,910.74		2,366,834.20			









	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Sidewalks	\$1,500									
Plumbing										\$1,500
Electrical Upgrading										\$0
Floor Covering										\$0
<b>Total State Police</b>	<b>\$5,000</b>	<b>\$25,000</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$5,000</b>	<b>\$30,000</b>	<b>\$0</b>
<b>12. Grant Street Pole Building</b>										
Roof Replacement										
Parking Lot Resurfacing										\$0
Parking Lots Sealing										\$0
Tuckpointing										\$0
Window Replacement										\$0
Painting										\$0
Remodeling						\$6,500				\$0
HVAC										\$6,500
Sidewalks										\$0
Plumbing										\$0
Electrical Upgrading										\$0
Floor Covering										\$0
<b>Total Grant Street Pole Building</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,500</b>
<b>13. Maintenance Building</b>										
Roof Replacement							\$8,500			\$8,500
Parking Lot Resurfacing			\$1,000					\$1,000		\$2,000
Parking Lots Sealing										\$0
Tuckpointing						\$1,200				\$1,200
Window Replacement										\$0
Painting										\$0
Remodeling						\$3,000				\$3,000
HVAC										\$0
Sidewalks										\$0
Plumbing										\$0
Electrical Upgrading										\$0
Floor Covering										\$0
<b>Total Maintenance Building</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,200</b>	<b>\$8,500</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$14,700</b>
<b>14. Purdy Building</b>										
Roof Replacement					\$20,000					\$20,000
Parking Lot Resurfacing										\$0
Parking Lots Sealing										\$0
Tuckpointing	\$10,000					\$5,000				\$15,000
Window Replacement										\$0
Painting			\$10,000					\$10,000		\$20,000
Remodeling										\$0
HVAC							\$15,000			\$15,000
Sidewalks										\$0
Plumbing										\$0
Electrical Upgrading										\$0
Floor Covering			\$10,000							\$10,000
<b>Total Purdy Building</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$5,000</b>	<b>\$15,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$80,000</b>

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
<b>15. Luder rd Pole Building</b>										
Roof Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Parking Lot Resurfacing										
Parking Lots Sealing										
Tuckpointing										
Window Replacement										
Painting										
Remodeling										
HVAC										
Sidewalks										
Plumbing										
Electrical Upgrading										
Floor Covering										
<b>Total Luder Rd Pole Building</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

<b>16. Vanderbilt Park</b>										
Roof Replacement					\$5,000					\$5,000
Parking Lot Improvements										
Playground equipment										
Tables										
Property Purchase										
Painting										
Remodeling										
HVAC										
Trails										
Plumbing										
Electrical Upgrading										
Floor Covering										
<b>Total Vanderbilt Park</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000</b>
<b>Total Maintenance</b>	<b>\$586,500</b>	<b>\$1,036,500</b>	<b>\$214,500</b>	<b>\$44,500</b>	<b>\$142,000</b>	<b>\$694,200</b>	<b>\$124,500</b>	<b>\$113,000</b>	<b>\$99,500</b>	<b>\$252,000</b>
										<b>\$3,307,200</b>

Note: These numbers represent the replacement of items due to normal ware and tear. Any future Jail replacement, or State Lease possible future requirements are not included in these numbers.