

Agenda
Tuscola County Board of Commissioners
Committee of the Whole Monday, November 23, 2020 – 8:00 A.M.
HH Purdy Building - 125 W. Lincoln, Caro, MI

RESIDENTS OF TUSCOLA COUNTY PLEASE TAKE NOTICE

Electronic remote access will be implemented for this meeting, in accordance with the Department of Health and Human Services Emergency Order Under MCL 333-2253 Gathering Prohibition and Mask Order and Public Act No. 228 of 2020.

To participate in the Electronic Meeting you can:

Join by phone: (US)+1 260-502-5383 PIN: 786 587 433#

Join by Hangouts Meet: meet.google.com/jzz-njqc-qdm

8:00 A.M.

Roll Call

County Updates

1. Update from Senator Kevin Daley
2. Update from Ann Hepfer, Health Officer

Finance/Technology

Committee Leaders-Commissioners Young and Jensen

Primary Finance/Technology

1. County Park 2020 Budget Amendment (**See A**)

On-Going and Other Finance

Finance

1. RFP Building Codes - 2021
2. Fund Balance History Reports
3. Preparation of Multi-Year Financial Planning

Technology

1. Update on Laptop Purchase
2. Video Switch Boardroom
3. Lapel Microphones Commissioners
4. GIS Update
5. Increasing On-Line Services/Updating Web Page

Building and Grounds

Committee Leaders-Commissioners Jensen and Grimshaw

Primary Building and Grounds

1. Vanderbilt Park Potential Area Grant for Phragmites (**See B**)
2. Recycling Center 1123 Mertz Rd Lease (**See C**)

On-Going and Other Building and Grounds

1. State Police Building-Water and Annexation
2. 2021 County Jail Construction-Potential Millage in Future
3. Space Needs for Courthouse
4. County Physical and Electronic Record Storage Needs – *Potential Use of Recycling Pole Building*

Personnel

Committee Leader-Commissioner Vaughan and Bardwell

Primary Personnel

1. Appointment of Boards and Commissions Members (**See D**)
2. Covid-19 Claims Dashboard Blue Cross Blue Shield – Tuscola County (**See E**)
3. MIOSHA Letter (**See F**)
4. MIOSHA Employee Training (**See G**)
5. MIOSHA Requirements Daily Monitoring (**See H**)
6. Non-Court Employee COVID-19 Preparedness and Response Plan Version 8 Amendments (**See I**)

On-Going and Other Personnel

1. Strengthen and Streamline Year-End Open Enrollment
2. Wage Study Comparisons
3. MAC 7th Meeting Updates

Primary Other Business as Necessary

1. 2021 County Holidays Schedule (**See J**)
2. 2021 County Board of Commissioners Proposed Meeting Schedule (**See K**)
3. 2021 Board of Commissioners Conferences (**See L**)

On-Going Other Business as Necessary

1. MIFSM
2. Alcona County Resolution 2020-15 Additional Review 1-25-21
3. Animal Control Ordinance -- Review Lapeer Counties
4. Board Rules of Order -- Possible Revisions Within Six Months (1-13-20)
5. Policy Updates
6. Senate Bill 46 (MREC)

Public Comment Period

PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	END BALANCE	2020		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		12/31/2019 NORM (ABNORM)	ORIGINAL BUDGET	2020 AMENDED BUDGET	11/30/2020 NORM (ABNORM)	MONTH 11/30/20 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 208 - COUNTY PARKS & RECREATION								
Revenues								
Dept 000 - CONTROL								
208-000-651.100	VANDERBILT PARK CAMPING FEES	16,277.00	12,000.00	12,000.00	18,561.00	0.00	(6,561.00)	154.68
208-000-652.000	VANDERBILT PARK- PARKING FEES	8,075.70	7,500.00	7,500.00	891.78	0.00	6,608.22	11.89
208-000-674.000	DONATIONS	26.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000-691.000	MISC. REVENUE	850.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000-699.101	TRANSFERS IN - GENERAL	15,000.00	15,000.00	15,000.00	15,000.00	0.00	0.00	100.00
208-000-699.244	TRANSFER IN EQUIPT/CO ALLOCATI	0.00	0.00	35,000.00	35,000.00	35,000.00	0.00	100.00
Total Dept 000 - CONTROL		40,228.70	34,500.00	69,500.00	69,452.78	35,000.00	47.22	99.93
TOTAL REVENUES		40,228.70	34,500.00	69,500.00	69,452.78	35,000.00	47.22	99.93
Expenditures								
Dept 000 - CONTROL								
208-000-707.000	PARKS COMMISSION PER DIEMS	1,350.00	1,600.00	1,600.00	1,800.00	350.00	(200.00)	112.50
208-000-715.000	F.I.C.A.	103.25	0.00	0.00	137.66	26.75	(137.66)	100.00
208-000-718.000	RETIREMENT	0.00	0.00	0.00	8.00	2.00	(8.00)	100.00
208-000-718.100	POB IN LIEU OF RETIREMENT	0.00	0.00	200.00	82.27	16.48	117.73	41.14
208-000-727.100	VANDERBILT PARK - SUPPLIES	94.00	1,000.00	1,000.00	992.70	0.00	7.30	99.27
208-000-801.100	CONT. SVCS VANDERBILT PARK	11,522.03	6,000.00	6,000.00	5,114.20	(70,859.50)	885.80	85.24
208-000-801.200	TREE TRIMMING/REMOVAL	750.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
208-000-861.000	TRAVEL	472.70	700.00	700.00	566.53	0.00	133.47	80.93
208-000-920.100	UTILITIES VANDERBILT PARK	6,803.83	5,000.00	5,000.00	6,584.98	820.66	(1,584.98)	131.70
208-000-936.100	GROUNDS CARE/MAINT VANDERBILT	1,293.52	1,500.00	1,500.00	461.55	0.00	1,038.45	30.77
208-000-970.100	VANDERBILT PARK RENOVATIONS	5,573.99	0.00	35,000.00	72,255.00	72,255.00	(37,255.00)	206.44
Total Dept 000 - CONTROL		27,963.32	17,300.00	52,500.00	88,002.89	2,611.39	(35,502.89)	167.62
TOTAL EXPENDITURES		27,963.32	17,300.00	52,500.00	88,002.89	2,611.39	(35,502.89)	167.62
Fund 208 - COUNTY PARKS & RECREATION:								
TOTAL REVENUES		40,228.70	34,500.00	69,500.00	69,452.78	35,000.00	47.22	99.93
TOTAL EXPENDITURES		27,963.32	17,300.00	52,500.00	88,002.89	2,611.39	(35,502.89)	167.62
NET OF REVENUES & EXPENDITURES		12,265.38	17,200.00	17,000.00	(18,550.11)	32,388.61	35,550.11	109.12
BEG. FUND BALANCE		19,268.80	31,534.18	31,534.18	31,534.18			
END FUND BALANCE		31,534.18	48,734.18	48,534.18	* 12,984.07			

BA -
 use of fund bal
 \$ 25,000
 net of FB \$10,000



-Vanderbilt Park Dump Station (matter added)-
2020-M-112

Motion by Young, seconded by Vaughan to award the bid for the Vanderbilt Park Dump Station to Waldorf and Sons in the amount of \$55,200.00. Roll Call Vote: Jensen - absent; Grimshaw - absent; Young - yes; Vaughan - yes; Bardwell - yes. Motion Carried. (This was the lowest bidder).

-Vanderbilt Park Budget Amendment (matter added) -
2020-M-113

Motion by Vaughan, seconded by Young authorizing to transfer the amount of \$35,000.00 from the Equipment and Technology Fund to the Vanderbilt Park fund to help cover the cost of the installation of the dump station. Roll Call Vote: Grimshaw - absent; Young - yes; Vaughan - yes; Jensen - absent; Bardwell - yes. Motion Carried.

Old Business -

-Next Steps on Potential Re-opening of the County and Non-Court Employee Covid-19 Preparedness and Response Plan -

2020-M-114

Motion by Vaughan, seconded by Young to adopt the Non-Court Employee COVID-19 Preparedness and Response Plan Version 7. Roll Call Vote: Young - yes; Vaughan - yes; Jensen - absent; Grimshaw - absent; Bardwell - yes. Motion Carried.

Correspondence/Resolutions -

-Menominee County Resolution

COMMISSIONER LIAISON COMMITTEE REPORTS

BARDWELL

Behavioral Health Systems Board - Update provided.
Caro DDA/TIFA
Economic Development Corp/Brownfield Redevelopment
MAC 7th District
MAC Workers Comp Board
TRIAD
Local Units of Government Activity Report

YOUNG - No Update.

Board of Public Works
County Road Commission Liaison
Dispatch Authority Board
Genesee Shiawassee Thumb Works
Great Start Collaborative
Human Services Collaborative Council (HSCC)
Jail Planning Committee



Tuscola County

Clayette Zechmeister <zclay@tuscolacounty.org>

Re: [EXTERNAL] Phragmities grant

4 messages

Mike Miller <mmiller@tuscolacounty.org>
 To: Nancy Barrios <barriosnancy07@gmail.com>
 Cc: Clayette Zechmeister <zclay@tuscolacounty.org>

Thu, Nov 19, 2020 at 1:37 PM

Hi Nancy,

The Board has to approve of all grant applications, the Board will definitely have to approve of the match funding. They did not approve of the requests for next year's budget, so we would need to get their approval. I would like to see that grant and see what the requirements will be as far as maintenance of the area to be sprayed.

On Thu, Nov 19, 2020 at 11:07 AM Nancy Barrios <barriosnancy07@gmail.com> wrote:
 Mike

Steve and I met with a CISMA representative on Friday. She is preparing an area grant to include spraying at Vanderbilt Park for phragmities....it's a combined grant..(us with other groups and organizations). Deadline for her to apply is Dec 11. She needs letters and forms before then... I will have them drafted and ready for December our meeting.

Our match would be \$3000 I'm going to submit that for approval to the Park Committee at our December meeting. We need to get the phragmities addressed prior to a dock or boardwalk project.

Should I send it to Clayette to get provisional approval on Nov 23 from the Commissioners because it's over the \$2000? I'm concerned I won't have time to get that approved on their December 10th meeting agenda...if they cancel or don't hold the meeting. She has to submit it on the 11th.

Nancy Barrios

Mike Miller <mmiller@tuscolacounty.org>
 To: Clayette Zechmeister <zclay@tuscolacounty.org>

Thu, Nov 19, 2020 at 1:37 PM

----- Forwarded message -----

From: Nancy Barrios <barriosnancy07@gmail.com>
 Date: Thu, Nov 19, 2020 at 11:07 AM
 Subject: [EXTERNAL] Phragmities grant
 To: Mike Miller <mmiller@tuscolacounty.org>

Mike

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Nancy Barrios



Tuscola County Parks & Recreation Commission

125 W. Lincoln Street

989.672.3700

Caro, MI 48723

Fax: 989.672.4011

Nancy Barrios, Chairman
Jerry Peterson, Vice Chairman

www.tuscolacounty.org

December 11, 2020

To whom it may concern,

Tuscola County Parks and Recreation would like to express support for the Saginaw Bay Cooperative Invasive Species Management Area (SB-CISMA) to receive Michigan Invasive Species Grant Program (MISGP) Tier 1, Core Funding. The SB-CISMA is important for invasive species management within the county of Tuscola. As a recourse for landowners in the Saginaw bay area, CISMA provides technical assistance in identifying invasive species and guidance on treatment.

The funds being requested are essential for the CISMA to continue efforts in the Saginaw bay. Tuscola County Parks and Recreation Committee will provide a match of \$3,000 in treatment dollars for Vanderbilt Park. We will also be supporting the SB-CISMA work by working with our partners to provide leadership to the SB-CISMA, working to provide up to date information and collaboration throughout the SB-CISMA area. Tuscola County Parks and Recreation Committee is excited to be part of a group that works so diligently to manage the invasive species in our shoreline communities.

Sincerely,

Nancy Barrios
Tuscola County Parks and Recreation Chair



Tuscola County Parks & Recreation Commission

125 W. Lincoln Street

989.672.3700

Caro, MI 48723

Fax: 989.672.4011

Nancy Barrios, Chairman
Jerry Peterson, Vice Chairman

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Tuscola County Parks and Recreation Department supports the mission of the SB-CISMA to create and support collaborative invasive species management among federal and state agencies, municipalities, tribes, non-profits, community organizations, schools, and private land owners within the 6 counties in Saginaw Bay. This grant is essential for the CISMA to continue efforts in the Saginaw bay. We fully support our SB-CISMA for the MISGP grant.

Sincerely,

Nancy Barrios
Tuscola County Parks and Recreation Chair



Emily Leffingwell Saginaw Bay CISMA Coordinator
4490 W M-61 Standish MI 48658
(989) 846-4565 ext 5
sbcisma@gmail.com

Build our Partnership

Serving the Arenac, Bay, Tuscola, Huron, Saginaw, and Sanilac Counties

The Saginaw Bay CISMA exists to create and support collaborative invasive species management among federal and state agencies, municipalities, tribes, nonprofits, community organizations and private landowners within 6 counties in the Saginaw Bay Region.

By signing this, partners show their support by agreeing that they will work together as a team to manage invasive species on a watershed-wide basis. Invasive species extend and expand across multiple landscapes without regard for private or geopolitical boundaries.

For this reason, collaboration and partnerships are essential for effective management. In addition, partnerships grant new and additional resources and increase implementation efficiency.

The SB-CISMA promotes invasive species education and outreach, weed inventory and prevention, and weed control activities.

Please describe how you can participate in a partnership with the Saginaw Bay CISMA.

Partnership Member Name *

Nancy Barrios

First Name Last Name

Business Name

Tuscola County Parks and Recreation Committee

Contact Number *

810 358-5755

Area Code Phone Number

E-mail *

barriosnancy07@gmail.com

Mailing Address *

4839 Seeger St.

Cass City Michigan

48726

City

State / Province

County *

Tuscola

What does our partnership mean to you and what support can you give SB-CISMA *

SB-CISMA partnership is essential in providing technical expertise in both identifying invasive plant species as well as putting together and executing treatment plans. Participating in this collaborative effort will provide a crucial link enabling multiple communities and shoreline stakeholders to accomplish a larger goal in manageable bites. I look forward to this collaborative effort and the results we can accomplish working together.

Please describe/list expectations of partnership

Signature of Partner

Signature of SB-CISMA

Henry Barren

Visit our facebook and Twitter page to see more of how we provide materials, outreach, education, and tools to decrease the presence of invasive species.

Like us on Facebook

<https://www.facebook.com/sbcisma>

<https://twitter.com/sbcisma?lang=en>

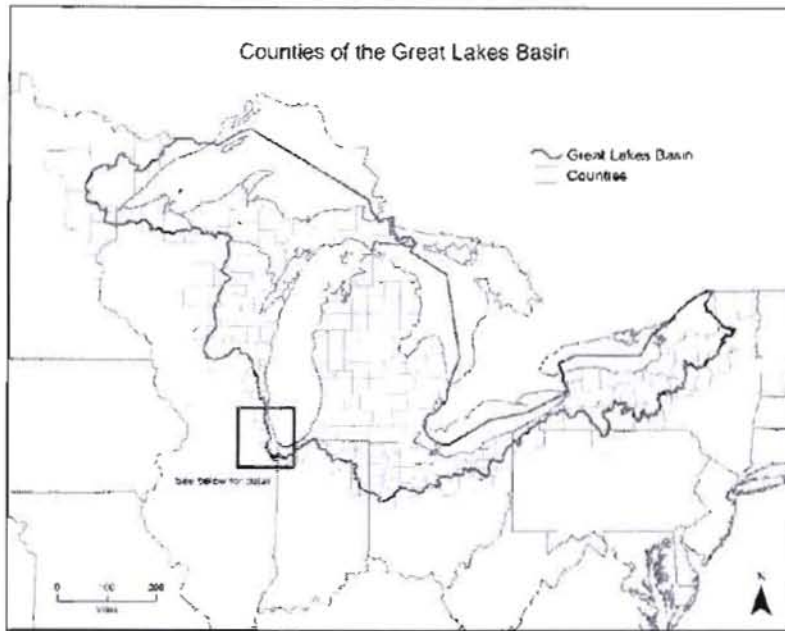
Submit Registrat

Project Narrative Supplement Form Instructions
U.S. Forest Service Great Lakes Restoration Initiative
Cooperative Weed Management Areas
Request for Applications, Fiscal Year 2021

Register and apply through Grants.gov using these instructions. These are required fields of information:

- Short Title:** Provide a short title for future reference to the project. This must be the same title used on the SF-424 Application for Federal Assistance.
- Organization Name:** The name of the CWMA submitting the application. (SB CWSMA)
- Funds Requested:** The amount of Federal funding requested in the application.
- Project Coordinates:** Provide coordinates (in decimal degrees) for a point representing the general location of project work. Selected applicants will be asked to provide a shapefile of the project area impacted.
- Start and End Dates:** Requested starting and ending dates for work in the application, not to exceed 2 years from the date of award.
- Project Overview:** Provide a short summary of the project that includes the scope, location, expected accomplishments, and water quality/habitat benefits.
- Scope of Work:** Provide a narrative that outlines the methods proposed and specifically addresses project benefits and impacts on water quality and species diversity as part of a local watershed plan within the Great Lakes Basin.
- Priority Landscape:** Provide information on the site location and its connection to a target water body, identifying local watershed plans and links to applicable plans such as: State Forest Action Plan, National Forest or Tribal land management plans, Great Lakes Action Plan III, Lakewide Action and Management Plan.
- Results/Outcomes:** Estimate the results of your project in terms of acres treated.
- Partnerships:** List and/or describe any partners who will be materially involved and their specific roles. Clearly identify all partner direct recipients of Federal funds, including name of the organization and funding amount. The work responsibilities or sub-grant objectives of partner recipients should be clearly described. Attach letters of support in Grants.gov; hard copy mailings are not required. Support letters can be addressed to: *Gina Owens, Regional Forester, U.S. Forest Service Eastern Region, 626 East Wisconsin Avenue, Milwaukee, WI 53202.*
- Timeline:** Provide a brief, approximate schedule showing intermediate steps and major milestones. Please indicate if a specific start date is critical. Project timeline is not to exceed 2 years from the date of award.
- Qualifications:** Include names and titles of the project manager and key personnel. List any relevant experience and certifications of the organization and personnel.
- Budget Justification:** Provide a description of budget items not clearly identified in the scope of work or measurable results, including personnel, travel, supplies, equipment (>\$5,000 unit cost), indirect costs, and other, included in the SF-424A. Clearly identify match within the appropriate categories as applicable.

Appendix A. Great Lakes Watershed Map
U.S. Forest Service Great Lakes Restoration Initiative
Cooperative Weed Management Areas
Request for Applications



Map Inset for Illinois and Indiana



In Illinois and Indiana, for purposes of this RFA, the Great Lakes Basin includes the historic watersheds of the North Shore channel, Chicago, and Little Calumet Rivers. This description was provided by EPA and supported by the IL DNR.

Appendix B. Counties Wholly or Partially in the Great Lakes Watershed
U.S. Forest Service Great Lakes Restoration Initiative
Cooperative Weed Management Areas
Request for Applications

Counties Entirely in the Great Lakes Watershed

Indiana

DeKalb, LaGrange, Steuben

Michigan

Alcona, Alger, Allegan, Alpena, Antrim, Arenac, Baraga, Barry, Bay, Benzie, Branch, Calhoun, Cass, Charlevoix, Cheboygan, Chippewa, Clare, Clinton, Crawford, Delta, Dickinson, Eaton, Emmet, Genesee, Gladwin, Grand Traverse, Gratiot, Hillsdale, Houghton, Huron, Ingham, Ionia, Iosco, Isabella, Jackson, Kalamazoo, Kalkaska, Kent, Keweenaw, Lake, Lapeer, Leelanau, Lenawee, Livingston, Luce, Mackinac, Macomb, Manistee, Marquette, Mason, Mecosta, Menominee, Midland, Missaukee, Monroe, Montcalm, Montmorency, Muskegon, Newaygo, Oakland, Oceana, Ogemaw, Ontonagon, Osceola, Oscoda, Otsego, Ottawa, Presque Isle, Roscommon, Saginaw, St. Clair, St. Joseph, Sanilac, Schoolcraft, Shiawassee, Tuscola, Van Buren, Washtenaw, Wayne, Wexford.

New York

Erie, Genesee, Jefferson, Monroe, Niagara, Orleans, Oswego, Seneca, Wayne, Wyoming

Ohio

Cuyahoga, Defiance, Erie, Fulton, Hancock, Henry, Huron, Lake, Lorain, Lucas, Ottawa, Paulding, Putnam, Sandusky, Seneca, Van Wert, Williams, Wood

Wisconsin

Brown, Calumet, Door, Florence, Kewaunee, Manitowoc, Marinette, Menominee, Oconto, Outagamie, Ozaukee, Sheboygan, Waupaca, Winnebago

Counties Partially in the Great Lakes Watershed

Illinois

Cook, Lake

Indiana

Adams, Allen, Elkhart, Kosciusko, Lake, LaPorte, Noble, Porter, St. Joseph, Wells

Michigan

Berrien, Gogebic, Iron

Minnesota

Aitkin, Carlton, Cook, Itasca, Lake, Pine, St. Louis

New York

Allegany, Cattaraugus, Cayuga, Chautauqua, Chemung, Cortland, Essex, Franklin, Hamilton, Herkimer, Lewis, Livingston, Madison, Oneida, Onondaga, Ontario, Schuyler, St. Lawrence, Steuben, Tioga, Tompkins, Yates

Ohio

Allen, Ashland, Ashtabula, Auglaize, Crawford, Geauga, Hardin, Marion, Medina, Mercer, Portage, Richland, Shelby, Stark, Summit, Trumbull, Wyandot

Pennsylvania

Crawford, Erie, Potter

Wisconsin

Adams, Ashland, Bayfield, Columbia, Dodge, Douglas, Fond du Lac, Forest, Green Lake, Iron, Kenosha, Langlade, Marathon, Marquette, Milwaukee, Oneida, Portage, Racine, Shawano, Vilas, Washington, Waukesha, Waushara

LEASE

(C)

This lease agreement made the 28 day of Feb, 2006 between the VILLAGE OF CARO (LESSOR) and TUSCOLA COUNTY (LESSEE):

WHEREAS the Village is the owner of real property described as commencing at the Southwest corner of the Northwest ¼, of the Northwest ¼, of Section 11, Town 12 North, Range 9 East, Indianfields Township, Tuscola County, Michigan; thence East 300 feet; thence North 300 feet; thence West 300 feet to the West line of said Section; thence South to the point of beginning of this description; and

WHEREAS Lessee desires to lease said premises from the Lessor for the purpose of operating a Material Recovery Facility;

Now therefore in consideration for the mutual covenants and consideration, receipt of which is acknowledged, Lessor and Lessee agree as follows;

1. Lessee shall lease the above-described property commonly known as 1123 Mertz Road, Caro, Michigan for the term of ten (10) years from and after the date hereof.
2. Lessee shall not resign or transfer this lease nor sublet said premises or any part thereof without the written consent of Lessor.
3. Lessee shall at its own expense during the continuation of this lease keep said premises and every part thereof in as good of repair as when accepted and at the expiration of the term, yield and deliver the same in like condition as when it was taken, reasonable use and wear thereof and damage by elements expected.
4. Lessee shall pay One (\$1.00) Dollar per year to Lessor as rent for said premises during the term of this lease.
5. Upon payment of the rent set forth above, Lessee shall be entitled to the exclusive right to the use and privilege of the leased premises for the term set forth herein.
6. Lessor or Lessee has the right to terminate said lease with six months prior written notice to the other.
7. Lessee shall indemnify Lessor from any environmental liability resulting from this Lease and the tenancy.

WITNESS our hands and seal the date above written.

COUNTY OF TUSCOLA
Tuscola County Board of Commissioners

Michael R. Hoagland
County Controller

[Signature]
Board of Commissioners Chairperson

VILLAGE OF CARO

Karen J. Snider
Village Clerk

[Signature]
Village President

**AGREEMENT FOR THE OPERATION OF THE TUSCOLA
COUNTY MATERIAL RECOVERY FACILITY**

This agreement made and entered into this ____ day of _____, 2006 between the Tuscola Board of Commissioners (County) and the Village of Caro (Village).

WHEREAS, the State of Michigan Department of Environmental Quality through its Waste Management Division granted the County money to construct and operate a Material Recovery Facility; and

WHEREAS, the County and the Village desire to enter into an agreement for the location of said facility on Village property; and

WHEREAS, the County and the Village desire to enter into an agreement providing for the operation of the facility for the benefit of both the County and the Village.

NOW THEREFORE, in consideration for the mutual covenants and agreements contained herein the parties agree as follows;

Section 1. NAME

The facility is known as the Tuscola County Recycling Center and Material Recovery Facility (MRF).

Section 2. LOCATION

The MRF shall be location on the real property owned by the Village and leased to the County in the Northwest ¼ of Section 11, Town 12 North, Range 9 East, Indianfields Township, Tuscola County, Michigan.

Section 3. COUNTY DUTIES AND AUTHORITY

- A. The County shall be responsible for administering and implementing the Solid Waste Alternatives Grant Contract with the Michigan Department of Environmental Quality through December 31, 2006 as referred to above.
- B. The County shall have title to all of the property hereinafter acquired (not to include leased property) by MRF including personnel and/or real property.
- C. The County shall enter into a lease for real property owned by the Village referred to above for a period of ten (10) years, a copy of which is attached hereto and incorporated herein by reference.
- D. The County Board of Commissioners has appointed a Recycling Authority Committee, which is responsible for overseeing the operation of the MRF.
- E. The County shall have authority for establishing a budget for the MRF operations and shall maintain its own accounting system.

- F. All employees at the MRF shall be employees of the County. The County may also contract with other persons or entities to provide service for the MRF as deemed necessary. All employees and or subcontractors shall be subject to the rules and procedures of the County as in such cases made and provided. The sole discretion of whether or not to hire personnel or contract for services for the MRF shall be with the County.
- G. The MRF Recycling Coordinator shall be staff to the Solid Waste Planning Committee and will report to the Board of Commissioners and Recycling Authority Committee through the County Controller as needed.
- H. All revenues generated through the MRF operations shall be the property of the County and may be used at the discretion of the County Board of Commissioners for the MRF operations.

Section 4. VILLAGE DUTIES AND AUTHORITY

- A. The Village shall enter into a lease with the County. A copy of said lease agreement is attached hereto and incorporated herein by reference.
- B. The Village shall maintain the floor drain located within the building.
- C. The Village shall provide assistance with heavy equipment as needed.

Section 5. HEADINGS

The headings of the Sections of this agreement are for convenience only and shall not control or affect the meaning or construction or limit the scope or intent of any of the provisions of this agreement.

Section 6. APPLICABLE LAW

This agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

Section 7. NOTICES

Any notice required or permitted to be given under this agreement shall be deemed properly given if in writing and delivered to the entities or their principle office as set forth above.

Section 8. ENTIRE AGREEMENT

This instrument and incorporated Lease contain the entire agreement of the parties relating to the subject matter and may not be waived, changed, modified, extended or discharged orally but only by agreement in writing signed by both parties.

Section 9. INVALIDITY

If any provision of this agreement is deemed by a court of competent jurisdiction to be invalid or unenforceable as written, such provision shall be reformed by the court to the extent, but only to such extent as necessary to make the provision enforceable. Any provision which cannot be so reformed shall be deemed servable and shall not affect the validity and enforceability of any other provision.

Section 10. LENGTH OF AGREEMENT

The term of this agreement shall be for ten (10) years commencing on the date hereof and continuing thereafter for a period of ten (10) years unless terminated earlier through termination of the Lease or by agreement of the parties.

Section 11. CERTIFICATION

The person signing on behalf of the respective parties to this agreement certify that they are duly authorized to sign the agreement on behalf of the entity they represent.

IN WITNESS WHEREOF, the parties hereto have fully executed this agreement on the days and year first above written;

COUNTY OF TUSCOLA
Tuscola County Board of Commissioners



Board of Commissioners Chairperson

VILLAGE OF CARO



Village of Caro President

DATED: _____

mhoagland@tuscolacounty.org

From: Mike Miller <mmiller@tuscolacounty.org>
Sent: Wednesday, February 15, 2017 12:04 PM
To: Caro Manager: caroclerk@centurytel.net
Cc: Mike Hoagland
Subject: Tuscoia County Recycling

Hello, I know that the Clerk and the Mayor spoke to Mr Hoagland regarding our lease. We would not expect to be relocated to the old Riverview location before the fall of this year. We are still trying to get all the I's dotted and T's crossed on all the items needed for our closing on the land. We then will need to make renovations to the building. So all this will take longer than expected.

I would like to request that our lease with the City be extended through December 31, 2017. Our current extension is through the end of February 2017.

I believe this will provide us the time needed to complete the move

If you have any question please feel free to contact me

Mike Miller
Tuscola County Recycling

Mayor
JARED OLSON
Chief Treasurer
KAREN J. SNIDER
Mayor
GARY CREWS

CITY OF CARO
317 SOUTH STATE STREET
CARO, MICHIGAN 48723
PHONE: 989.675.2316
FAX: 989.675.3318
WEB PAGE: carocity.net

Mayor
RICHARD POUJOT
Council
MICHAEL HENRY
(PRO TEM)
JOE GREENE
CHARLOTTE KISH
RICK LIPAN
BRIAN RICKWALT
GORDON TAGGETT
MEMORANDUM

TO: Mayor Pouliot and Caro City Council
FROM: Jared Olson, City Manager
SUBJECT: Tuscola County Recycling Center Lease
DATE: February 11th, 2016

FOR THE AGENDA OF: February 15th, 2016

BACKGROUND

The City of Caro and the Tuscola County Recycling Center have enjoyed a mutually beneficial lease agreement for decades for the city owned property along M-24 south of Gun Club Road commonly known as 1123 Mertz Road. The current ten year lease is set to expire and thus the recycling center has submitted a formal request to extend the current lease agreement for 12 months with no changes to the terms. The formal request from the Tuscola County Recycling Coordinator is attached.

The current Recycling and Material Recovery operations throughout all of Tuscola County are funded and subsequently dependent on a special millage which is according to the submitted request, currently being placed on the ballot for renewal during the August election cycle.

With the future funding dependency linked to the department's millage, it seems mutually beneficial to continue the current lease until a long term plan and funding system is identified following the ballot proposal.

RECOMMENDATION

Staff recommends that council approve a twelve month extension of the current lease agreement between the City of Caro and Tuscola County Recycling and Material Recovery Facility and revisit the long term renewal discussion following the August 2016 election.

ATTACHMENTS

1. Request for one year extension of current lease- February 5, 2016
2. Current Lease agreement between City and Tuscola County Recycling

(D)

Board and Commissions Appointments for 2021 Open Seats

Please consider the following appointment requests for the various Boards and Commissions. An advertisement was placed in the Tuscola County Advertiser on October 14, 2020 and on the Tuscola County webpage.

911 Dispatch Authority Board - 3 positions - 2 year term beginning on January 1, 2021

Paul Cherniawski	Current Member	
Ted Gamet	Current Member	
Ray Rendon	Current Member	

Airport Zoning Board of Appeals - 2 positions - 3 year term beginning on January 1, 2021

Keith Kosik	Current Member	
William Campbell	Current Member	

Board of Canvassers - 2 positions as recommended by the Respective County Party Chairs - 4 year term beginning 11/1/2020

Dr. Charles Stockwell Democrat	Current Member	
Judy Neblock Republican	Current Member	

Construction Code Board of Appeals - Master Plumber Member - Currently Vacant - 2 year term expiring December 2021

No applicant		
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Department of Health and Human Services Board - 1 position - 3 year term beginning on January 1, 2021

Sue Morris	Current Member	
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Department of Public Works - 1 member - 3 year term beginning January 1, 2021

James Hecht	Current Member	
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Economic Development Corporation Board of Directors - 5 positions - 6 year term beginning on January 1, 2021

Madison Clements	Consumers Energy	
Colleen Langenburg, MI Tech Tooling	Current Member	
Brian Neuville - HDC	Current Member	
Rose Putnam - Octogan Barn	Current Member	
Josh Rodammer - FCU	Current Member	
Megan Bartolowits	New Interest - Application has been received.	

Board of Health - 1 position - 5 year term beginning on January 1, 2021

Ann Cherry	Current Member	
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Human Development Board of Directors - 1 position - 1 year term beginning on January 1, 2021

Matthew Bierlein	Current Member	
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Jury Board - 1 Partial Term position to fulfill term of member who passed away as recommended by Judge Gierhart - Partial Term ending December 31, 2023

James Read	To fulfill term	
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Parks & Recreation Board - 2 positions - 3 year term beginning January 1, 2021

Steve Erickson	Current Member	
Nancy Barrios	Current Member	

Planning Commission - 4 Positions - 3 year term beginning on January 1, 2021

Cindy Kapa	Current Member	
Albert Pearsall	Current Member	
Steve Erickson	New applicant	
No applicant for open seat		

**NOTE - Zygy Dworzecki is stepping down after service on this Committee for over 15 years.*

Recycling Committee - 2 positions - 3 year term beginning on January 1, 2021

Roger Allen	Current Member	
Terry Jones	Current Member	

Council on Aging - 8 positions - 1 year term beginning on January 1, 2021

Jerald Gamm	Current Member	
Sandra Williamson	Current Member	
Patricia Labair	Current Member	
Gail Nesberg	Current Member	
Carolyn Wymore	Current Member	
Elaine Romain	Current Member	
No applicant for open seat	Current Member	
No applicant for open seat	Current Member	

Remonumentation Peer Group - 5 positions - 2 year term beginning on January 1, 2021

Scott McCool	Current Member	
Mark Powell	Current Member	
Michael Yates	Current Member	
Derek Hodges	Current Member	
Roger Mahoney	Current Member	

COVID19 Claims Dashboard

Medical Claims Incurred and Paid 01/01/2020 - 10/30/2020
TUSCOLA COUNTY

95

Unique Patients
(with any COVID19 lab or Dx)

\$2,140

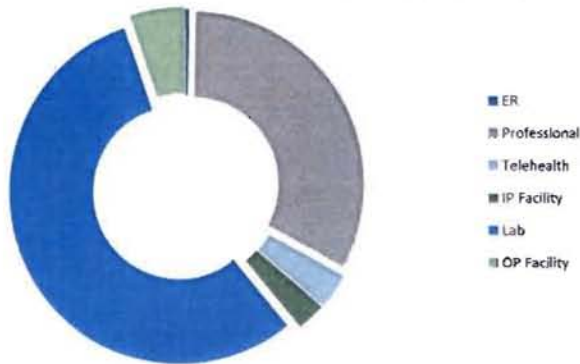
Total Patient Payment

\$199,677

Total Group Payment

263

Unique Claim Count



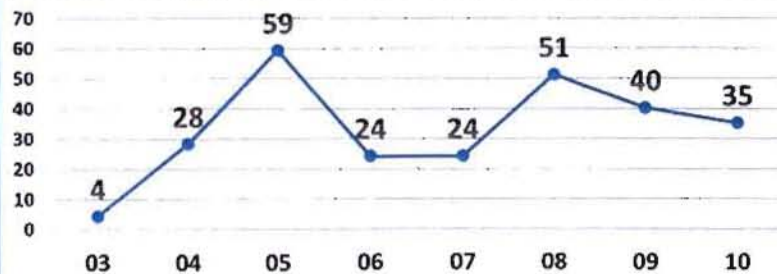
Percent of Claims by Claim Type

Claim Type	Claim Count	Group Payment
ER	1	\$279
Inpatient Facility	8	\$161,193
Outpatient Facility	15	\$10,520
Professional	96	\$13,762
Telehealth	10	\$1,180
COVID19 Labs	164	\$12,742

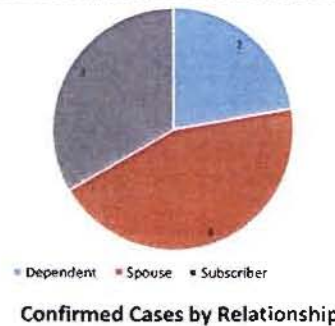
Claim Type Count and Group Payment



Top 10 Providers by Group Payment
(Red = Number of Patients)



Claim Count by Month of Service



Confirmed Cases by Relationship

Suspected COVID19 Patient Count
(Dx of Z20828 or Z03818)

75

Confirmed COVID19 Patient Count
(Dx of U071 or B9729)

9

(7)

F

DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY
MICHIGAN OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION

GENERAL RULES

EMERGENCY RULES

CORONAVIRUS DISEASE 2019 (COVID-19)

Filed with the secretary of state on October 14, 2020

These rules take effect upon filing with the secretary of state and shall remain in effect for 6 months.

(By authority conferred on the director of the department of labor and economic opportunity by sections 19, 21, and 24 of the Michigan occupational safety and health act, 1974 PA 154, MCL 408.1019, 408.1021, and 408.1024, and Executive Reorganization Order Nos. 1996-1, 1996-2, 2003-1, 2008-4, 2011-4, and 2019-3, MCL 330.3101, 445.2001, 445.2011, 445.2025, 445.2030, and 125.1998.)

FINDING OF EMERGENCY

These rules are promulgated by the Director of the Michigan Department of Labor and Economic Opportunity to establish requirements for employers to control, prevent, and mitigate the spread of coronavirus disease 2019 (COVID-19) among employees. Based on the best available scientific evidence and public health guidance published by the U.S. Centers for Disease Control (CDC) and other public health authorities, COVID-19 is an infectious disease caused by the severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2). SARS-CoV-2 is easily transmitted through the air from person-to-person through respiratory aerosols, and the aerosols can settle and deposit on environmental surfaces where they can remain viable for days. There is currently no approved vaccine or proven effective antiviral treatment for COVID-19. In addition to its contagious nature, COVID-19 is dangerous and deadly. As of October 7, 2020, COVID-19 has infected 130,842 Michiganders and killed 6,847 in less than seven months.

Work, by its nature, removes people from the confines and relative safety of their homes to interact with others who may be carrying the virus including coworkers, customers, patients, or the public at large. Employees who come into contact with others at work are at elevated risk of infection.

Since March 2020, employers have reported 30 worker deaths from COVID-19 in Michigan and 127 in-patient hospitalizations for COVID-19 potentially linked to workplace exposure to SARS-CoV-2. MIOSHA has received over 3,800 complaints from employees alleging uncontrolled COVID-19 hazards in the workplace and 263 referrals from local government, including local health departments, indicating that businesses were not taking all the necessary measures to protect their employees from SARS-CoV-2 infection.

The Legislature has declared that "all employees shall be provided safe and healthful work environments free of recognized hazards." MCL 408.1009. Employers must provide employees with "a place of employment that is free from recognized hazards that are causing, or are likely to

October 14, 2020

cause, death or serious physical harm to the employee.” MCL 408.1011(a). Nonetheless, Michigan’s experience with COVID-19 demonstrates that the disease can spread rapidly without protective measures and standards in place. Workplaces, where employees, customers, and members of the public congregate, pose a particular threat for COVID-19’s spread. To mitigate and limit COVID-19’s spread in workplaces and to protect employees across Michigan, it is necessary to impose these rules and standards.

Businesses must do their part to protect employees, their patrons, and their communities. Many businesses have already done so by implementing robust safeguards to prevent viral transmission. But we can and must do more: no one should feel unsafe at work. Pursuant to section 21(2) of the Michigan occupational safety and health act, 1974 PA 154, MCL 408.1021, I find that these emergency rules are necessary to protect employees during the ongoing COVID-19 pandemic.

Based on the best available scientific evidence and public health guidance available regarding the spread of COVID-19 in the workplace, I find that these emergency rules are necessary to protect employees. If the non-emergency rulemaking process specified in the administrative procedures act of 1969 (APA), 1969 PA 306, MCL 24.201 to 24.328, for the promulgation of rules was followed, employees across Michigan may be unnecessarily exposed to SARS-CoV-2 during the rule promulgation process. Further, existing MIOSHA rules do not directly address COVID-19’s spread in the workplace and employees are likely to experience an increased probability of infection at work until the protective measures in this rule are in place. Accordingly, following the non-emergency rulemaking process would undermine the effectiveness of Michigan’s emergency response to COVID-19, and expose Michigan workers to a higher risk of contracting the disease in their places of employment.

The Director, therefore, for the preservation of the public health, safety, and welfare, finds that a clear and convincing need exists for the promulgation of emergency rules as provided in section 48 of the APA, MCL 24.248, without following the notice and participation procedures required by sections 41 and 42 of the APA, MCL 24.241 and 24.242.

Rule 1. Scope and application.

These rules apply to all employers covered in the Michigan occupational safety and health act, 1974 PA 154, MCL 408.1001 to 408.1094.

Rule 2. Definitions.

(1) As used in these rules:

- (a) “Close contact” means someone who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to specimen collection) until the time the person is isolated.
- (b) “COVID-19” means coronavirus disease 2019, a severe acute respiratory disease characterized by symptoms including fever, cough, fatigue, and shortness of breath which may progress to pneumonia, multi-organ failure, and death.
- (c) “Known cases of COVID-19” means persons who have been confirmed through diagnostic testing to have COVID-19.
- (d) “SARS-CoV-2” means severe acute respiratory syndrome coronavirus 2, the virus which is the causative agent of COVID-19.
- (e) “Suspected cases of COVID-19” means persons who have symptoms of COVID-19 but have not been confirmed through diagnostic testing or persons who have had close contact with a person who has been confirmed through diagnostic testing to have COVID-19.

Rule 3. Exposure determination for all employers.

- (1) The employer shall evaluate routine and reasonably anticipated tasks and procedures to determine whether there is actual or reasonably anticipated employee exposure to SARS-CoV-2.
- (2) The employer shall categorize jobs tasks and procedures into the following risk categories:
 - (a) Lower exposure risk job tasks and procedures. These job tasks and procedures are those that do not require contact with people known to be or suspected of being infected with SARS-CoV-2 nor frequent close contact (e.g., within 6 feet) with the general public. Workers in this category have minimal occupational contact with the public and other coworkers.
 - (b) Medium exposure risk job tasks and procedures. These job tasks and procedures include those that require frequent or close contact (e.g., within 6 feet) with people who may be infected with SARS-CoV-2, but who are not known or suspected COVID-19 patients. In areas without ongoing community transmission, workers in this risk group may have frequent contact with travelers who may return from locations with widespread SARS-CoV-2 transmission. In areas where there is ongoing community transmission, workers in this category may have contact with the general public (e.g., schools, high-population-density work environments, high-volume retail settings).
 - (c) High exposure risk job tasks and procedures. These job tasks and procedures are those with high potential for exposure to known or suspected sources of COVID-19. Workers in this category could include licensed health care professionals, medical first responders, nursing home employees, law enforcement, correctional officers, or mortuary workers.
 - (d) Very high exposure risk job tasks and procedures. These job tasks and procedures are those with high potential for exposure to known or suspected sources of COVID-19 during specific medical, postmortem, or laboratory procedures. Workers in this category can include:
 - (i) Healthcare workers (e.g., doctors, nurses, dentists, paramedics, emergency medical technicians) performing aerosol-generating procedures (e.g., intubation, cough induction procedures, bronchoscopies, some dental procedures and exams, or invasive specimen collection) on known or suspected COVID-19 patients.
 - (ii) Health care or laboratory personnel collecting or handling specimens from known or suspected COVID-19 patients (e.g., manipulating cultures from known or suspected COVID-19 patients).
 - (iii) Morgue workers performing autopsies, which generally involve aerosol-generating procedures, on the bodies of people who are known to have or are suspected of having COVID-19 at the time of their death.

Rule 4. COVID-19 preparedness and response plan for all employers.

- (1) The employer shall develop and implement a written COVID-19 preparedness and response plan, consistent with the current guidance for COVID-19 from the US Centers for Disease Control and Prevention (CDC) and recommendations in "Guidance on Preparing Workplaces for COVID-19," developed by the Occupational Health and Safety Administration (OSHA).
- (2) The preparedness and response plan shall include the employee exposure determination from Rule 3 and shall detail the measures the employer will implement to prevent employee exposure, including any:
 - (a) Engineering controls.

- (b) Administrative controls.
 - (c) Basic infection prevention measures.
 - (d) Personal protective equipment.
 - (e) Health surveillance.
 - (f) Training.
- (3) The employer shall make the preparedness and response plan readily available to employees and their representatives, whether via website, internal network, or by hard copy.

Rule 5. Basic infection prevention measures for all employers.

- (1) The employer shall promote frequent and thorough hand washing, including by providing workers, customers, and worksite visitors with a place to wash their hands. If soap and running water are not immediately available, provide antiseptic hand sanitizers or alcohol-based hand towelettes containing at least 60 percent alcohol.
- (2) The employer shall require workers who are sick to not report to work or work in an isolated location.
- (3) The employer shall prohibit workers from using other workers' phones, desks, offices, or other work tools and equipment, when possible.
- (4) The employer shall increase facility cleaning and disinfection to limit exposure to SARS-CoV-2, especially on high-touch surfaces (e.g., door handles), paying special attention to parts, products, and shared equipment (e.g., tools, machinery, and vehicles).
- (5) The employer shall establish procedures for disinfection in accordance with CDC guidance if it is suspected or confirmed that an employee, visitor, or customer has a known case of COVID-19.
- (6) The employer shall use Environmental Protection Agency (EPA)-approved disinfectants that are expected to be effective against SARS-CoV-2 based on data for harder to kill viruses.
- (7) The employer shall follow the manufacturer's instructions for use of all cleaning and disinfection products (e.g., concentration, application method and contact time, and personal protective equipment).
- (8) The employer shall create a policy prohibiting in-person work for employees to the extent that their work activities can feasibly be completed remotely.

Rule 6. Health surveillance for all employers.

- (1) The employer shall conduct a daily entry self-screening protocol for all employees or contractors entering the workplace, including, at a minimum, a questionnaire covering symptoms and suspected or confirmed exposure to people with possible COVID-19, together with, if possible, a temperature screening.
- (2) The employer shall direct employees to promptly report any signs and symptoms of COVID-19 to the employer before or during the work shift.
- (3) The employer shall physically isolate any employees known or suspected to have COVID-19 from the remainder of the workforce, using measures such as, but not limited to:
 - (a) Not allowing known or suspected cases to report to work.
 - (b) Sending known or suspected cases away from the workplace.
 - (c) Assigning known or suspected cases to work alone at a remote location (for example, their home), as their health allows.
- (4) When an employer learns of an employee, visitor, or customer with a known case of COVID-19, the employer shall:
 - (a) Immediately notify the local public health department, and

- (b) Within 24 hours of learning of the known case, notify any co-workers, contractors, or suppliers who may have come into contact with the person with a known case of COVID-19.
- (5) The employer shall allow employees with a known or suspected case of COVID-19 to return to the workplace only after they are no longer infectious according to the latest guidelines from the CDC and they are released from any quarantine or isolation order by the local public health department.

Rule 7. Workplace controls for all employers.

- (1) The employer shall designate one or more worksite COVID-19 safety coordinators to implement, monitor, and report on the COVID-19 control strategies developed under these rules. The COVID-19 safety coordinator must remain on-site at all times when employees are present on site. An on-site employee may be designated to perform the COVID-19 safety coordinator role.
- (2) The employer shall place posters in the languages common in the employee population that encourage staying away from the workplace when sick, cough and sneeze etiquette, and proper hand hygiene practices.
- (3) The employer shall keep everyone on the worksite premises at least 6 feet from one another to the maximum extent possible and to reduce congestion, including using ground markings, signs, and physical barriers, as appropriate to the worksite.
- (4) The employer shall provide non-medical grade face coverings to their employees at no cost to the employee.
- (5) The employer shall require face coverings to be worn when employees cannot consistently maintain 6 feet of separation from other individuals in the workplace and consider face shields when employees cannot consistently maintain 3 feet of separation from other individuals in the workplace.
- (6) The employer shall require face coverings in shared spaces, including during in-person meetings and in restrooms and hallways.

Rule 8. Personal protective equipment requirements for all employers.

- (1) The employer shall provide employees with the types of personal protective equipment, including respirators if necessary, for protection from SARS-CoV-2 appropriate to the exposure risk associated with the job. The employer must follow current CDC and OSHA guidance for personal protective equipment.
- (2) The employer shall ensure that the personal protective equipment is properly fitted and worn; used consistently; regularly inspected, maintained, and replaced, as necessary; and properly removed, cleaned, and stored or disposed of to avoid contamination of self, others, or the work environment.
- (3) In establishments that provide medical treatment or housing to known or suspected cases of COVID-19, the employer shall ensure that employees in frequent or prolonged close contact with such cases are provided with and wear, at a minimum, an N95 respirator, goggles or face shield, and a gown.

Rule 9. Industry-specific requirements. An employer of a business, operation, or facility in the industry sectors named below shall comply with the following requirements specific for its business, operation, or facility.

- (1) **Construction.** Businesses or operations in the construction industry must:
 - (a) Create dedicated entry point(s) at every worksite, if possible, for daily screening as provided in Rule 6 of these rules, or in the alternative issue stickers or other indicators to employees to show that they received a screening before entering the worksite that day.

- (b) Identify choke points and high-risk areas where employees must stand near one another (such as hallways, hoists and elevators, break areas, water stations, and buses) and control their access and use (including through physical barriers) so that social distancing is maintained.
 - (c) Create protocols for minimizing personal contact upon delivery of materials to the worksite.
- (2) **Manufacturing.** Manufacturing facilities must:
- (a) Create dedicated entry point(s) at every facility for daily screening and ensure physical barriers are in place to prevent anyone from bypassing the screening.
 - (b) Create protocols for minimizing personal contact upon delivery of materials to the facility.
- (3) **Retail, libraries, and museums.** Retail stores that are open for in-store sales, as well as libraries and museums, must:
- (a) Create communications material for customers (e.g., signs or pamphlets) to inform them of changes to store practices and to explain the precautions the store is taking to prevent infection.
 - (b) Require patrons to wear a face covering (unless the patron is unable medically to tolerate a face covering).
 - (c) Post signs at store entrances instructing customers to wear a face covering when inside the store.
 - (d) Post signs at store entrances informing customers not to enter if they are or have recently been sick.
 - (e) Design spaces and store activities in a manner that encourages employees and customers to maintain 6 feet of distance from one another.
 - (f) Install physical barriers at checkout or other service points that require close interaction, including plexiglass barriers, tape markers, or tables.
 - (g) Establish an enhanced cleaning and sanitizing protocol for high-touch areas like restrooms, credit-card machines, keypads, counters, shopping carts, and other surfaces.
- (4) **Restaurants and bars.** Restaurants and bars must:
- (a) Require 6 feet of separation between parties or groups at different tables or bar tops (e.g., spread tables out, use every other table, remove or put up chairs or barstools that are not in use).
 - (b) Require patrons to wear a face covering except when seated at their table or bar top (unless the patron is unable medically to tolerate a face covering).
 - (c) Prohibit access to common areas in which people can congregate.
 - (d) Create communications material for customers (e.g., signs, pamphlets) to inform them of changes to restaurant or bar practices and to explain the precautions that are being taken to prevent infection.
 - (e) Post signs at all entrances informing customers not to enter if they are or have recently been sick.
 - (f) Post signs instructing customers to wear face coverings until they are seated at their table.
 - (g) Require hosts, servers, and staff to wear face coverings in the dining area in addition to areas where social distancing cannot be maintained.
- (5) **Health care.** Health facilities or agencies, including outpatient health-care facilities, clinics, primary care physician offices, dental offices, and veterinary clinics, must:
- (a) Post signs at entrance(s) instructing patients to wear a face covering when in the facility, except as necessary for identification or to facilitate an examination or procedure.

- (b) Limit waiting-area occupancy to the number of individuals who can be present while staying 6 feet away from one another and ask patients, if possible, to wait in cars for their appointment to be called.
 - (c) Mark or arrange waiting rooms to enable 6 feet of social distancing (e.g., by placing X's on the ground and/or removing seats in the waiting room).
 - (d) Conduct a common screening protocol for all patients, including a temperature check and questions about COVID-19 symptoms.
 - (e) Place hand sanitizer and face coverings at patient entrances.
 - (f) Require patients to wear a face covering when in the facility, except as necessary for identification or to facilitate an examination or procedure.
 - (g) Install physical barriers at sign-in, temperature screening, or other service points that normally require personal interaction (e.g., plexiglass, cardboard, tables).
- (6) **In-home services.** All businesses or operations that provide in-home services, including cleaners, repair persons, painters, and the like, must:
- (a) Maintain accurate appointment record, including date and time of service, name of client, and contact information, to aid with contact tracing.
 - (b) Prior to entering the home, inquire with the customer whether anyone in the household has been diagnosed with COVID-19, is experiencing symptoms of COVID-19, or has had close contact with someone who has been diagnosed with COVID-19. If so, the business or operation must reschedule for a different time.
- (7) **Personal-care services.** All businesses or operations that provide barbering, cosmetology services, body art services (including tattooing and body piercing), tanning services, massage services, or similar personal-care services must:
- (a) Post signs at all entrances instructing customers to wear a face covering when inside the facility.
 - (b) Post signs at all entrances informing customers not to enter if they are or have recently been sick.
 - (c) Restrict entry to customers, to a caregiver of those customers, or to the minor dependents of those customers.
 - (d) Limit waiting-area occupancy to the number of individuals who can be present while staying 6 feet away from one another and ask customers, if possible, to wait in cars for their appointment to be called.
 - (e) Discard magazines in waiting areas and other non-essential, shared items that cannot be disinfected.
 - (f) Mark or arrange waiting rooms to enable 6 feet of social distancing (e.g., by placing X's on the ground and/or removing seats in the waiting room).
 - (g) Require employees and customers to wear a face covering at all times, except that customers may temporarily remove a face covering when receiving a service that requires its removal. During services that require a customer to remove their face covering, an employee must wear a face shield or goggles in addition to the face covering.
- (8) **Public accommodations.** Sports and entertainment facilities, including arenas, cinemas, concert halls, performance venues, sporting venues, stadiums and theaters, as well as places of public amusement, such as amusement parks, arcades, bingo halls, bowling alleys, night clubs, skating rinks, and trampoline parks, must:
- (a) Post signs at all entrances instructing customers to wear a face covering when inside the facility.
 - (b) Post signs outside of entrances informing customers not to enter if they are or have recently been sick.
 - (c) Require patrons to wear a face covering (unless the patron is unable medically to tolerate a face covering).

- (d) Establish crowd-limiting measures to meter the flow of patrons (e.g., digital queuing, delineated waiting areas, parking instructions, social distance markings on ground or cones to designate social distancing).
 - (e) For sports and entertainment facilities, establish safe exit procedures for patrons (e.g., dismiss groups based on ticket number, row).
- (9) **Sports and exercise facilities.** Gymnasiums, fitness centers, recreation centers, exercise facilities, exercise studios, bowling alleys, roller rinks, ice rinks, and like facilities must:
- (a) Post signs at all entrances instructing customers to wear a face covering when inside the facility.
 - (b) Post signs outside of entrances instructing individuals not to enter if they are or have recently been sick.
 - (c) Mandate wearing of facial coverings at all times except when swimming.
 - (d) Provide equipment-cleaning products throughout the facility for use on equipment.
 - (e) Ensure that ventilation systems operate properly.
- (10) **Meat and poultry processing.** Meat and poultry processing plants must:
- (a) Create at least 1 dedicated entry point at every facility for daily screening and ensure physical barriers are in place to prevent anyone from bypassing the screening.
 - (b) Provide clean face coverings or disposable mask options for employees to use when the coverings become wet, soiled, or otherwise visibly contaminated over the course of a workday.
- (11) **Casinos.** Casinos must:
- (a) Post signs at all entrances instructing customers to wear a face covering when inside the facility.
 - (b) Designate entry points and exit points with extensive signage of the directional flow of patrons.
 - (c) Place signs at each entrance point, cage, and throughout the casino reminding patrons of CDC guidelines for social distancing practices, proper washing of hands, wearing face coverings, and to stay at home if feeling ill or sick.
 - (d) Conduct a daily entry screening protocol for customers and any other individuals entering the facility, including a questionnaire covering symptoms and suspected or confirmed exposure to people with possible COVID-19, together with temperature screening.
 - (e) Require patrons to wear a face covering, except while eating or drinking or for identification purposes.

Rule 10. Training requirements for all employers.

- (1) The employer shall provide training to employees on SARS-CoV-2 and COVID-19.
- (2) The employer shall provide any communication and training on COVID-19 infection control practices in the primary languages common in the employee population.
- (3) The training shall cover:
 - (a) Workplace infection-control practices.
 - (b) The proper use of personal protective equipment.
 - (c) Steps the employee must take to notify the business or operation of any symptoms of COVID-19 or a suspected or confirmed diagnosis of COVID-19.
 - (d) How to report unsafe working conditions.
- (4) The employer shall provide updated training if it changes its preparedness and response plan or new information becomes available about the transmission of SARS-CoV-2 or diagnosis of COVID-19.

Rule 11. Recordkeeping requirements for all employers.

- (1) Employers must maintain a record of the following requirements:
 - (a) Training. The employer shall maintain a record of all COVID-19 employee training.
 - (b) Screening protocols. The employer shall maintain a record of screening for each employee or visitor entering the workplace.
 - (c) Records of required notifications. The employer shall maintain a record of each notification required by Rule 6 of these rules.
- (2) Employers must maintain records for 1 year from time of generation.

DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY

10/14/2020
Date

Sean Egan
Sean Egan
Director COVID Workplace Safety

Pursuant to Section 48(1) of the administrative procedures act of 1969, 1969 PA 306, MCL 24.248(1). I hereby concur in the finding of the Department of Labor and Economic Opportunity that circumstances creating an emergency have occurred and the public interest requires the promulgation of the above rules.

10/14/2020
Date

Gretchen Whitmer
Honorable Gretchen Whitmer
Governor



MIOSHA Covid-19 Employee Training

In an effort to try to keep up with the ever changing requirements put forth by the State of Michigan, the Health Department and MIOSHA, the following "survey" is to be completed by each county employee to fulfill the required training component of the MIOSHA "Emergency Rules" Coronavirus Disease 2019 (COVID-19)

Your email address (zclay@tuscolacounty.org) will be recorded when you submit this form. Not you? [Switch account](#)

* Required

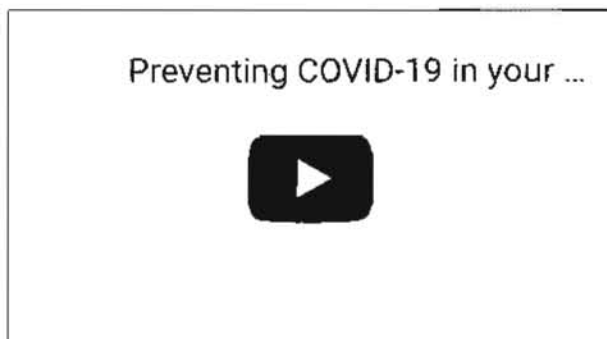
What is your name (first and last)?


Your answer

What department do you work in?

Your answer

Please watch the following video dealing with preventing COVID-19 in your workplace or while teleworking



 [Request edit access](#)



I have watched the video dealing with preventing COVID-19 in the workplace or while teleworking *

Yes

No

Proper use and reuse of face masks



Proper Use and reuse of face masks: *

I have watched the above video on use of masks

Proper Handwashing



 Request edit access



Proper Hand Washing: *

I have watched the above video on hand washing

The following steps must be taken if you suspect that you have contracted Covid-19 (either suspected or confirmed: 1) Seek immediate medical care/advice, 2) immediately notify your department head/elected official and/or HR. 3) Self Quarantine for a period of time that a health professional recommends (Doctor or Health Dept). *

True

False

In the event there is an unsafe working condition in your work area, you can notify the following of the situation: (mark all that apply) *

Elected Official/Department Head

Co-worker

Facebook


Human Resources

Other:

A link to the current version of the Tuscola County Non-Court Employee Covid-19 Preparedness and Response Plan can be found here:

https://drive.google.com/file/d/1OFx5C5pg_ApgHp9GlxBn-M0wjzDCoiJ7/view?ths=true This plan is also available on the county webpage. *

I have received an electronic version of the Tuscola County Non-Court Employee Covid-19 Preparedness and Response Plan

 Request edit access



A copy of your responses will be emailed to zclay@tuscolacounty.org.

Page 1 of 1


Submit

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This form was created inside of Tuscola County. [Report Abuse](#)

Google Forms



 Request edit access

Department	Link
ADMIN/CONTROLLER	
ANIMAL SHELTER	
BUILDING AND GROUNDS	
BUILDING CODES	
CIRCUIT COURT 54TH	
CLERK	
DISPATCH	
DISTRICT COURT 71B	
DISTRICT COURT PROBATION	
DOMESTIC VIOLENCE UNIT	
DRAIN COMMISSION	
EMERGENCY MANAGEMENT	
EQUALIZATION	
FRIEND OF THE COURT	
GIS	
INFORMATION SYSTEMS	
INDIGENT DEFENSE	
JUVENILE PROBATION	
MAGISTRATE	
MOSQUITO CONTROL	
PROBATE/FAMILY COURT	
PROSECUTING ATTORNEY	
RECYCLING	
REGISTER OF DEEDS	
SHERIFF'S OFFICE	
TRSC/MENTAL HEALTH	
TREASURER	

Tuscola County
Non-Court Employee COVID-19 Preparedness and
Response Plan



Date Implemented: May 21, 2020

Version 8.1
11/16/20

Tuscola County Non-Court Employee COVID-19 Preparedness and Response Plan Table of Contents

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In order to respond to the current state of emergency related to the novel coronavirus ("COVID-19") related to COVID-19, Tuscola County has prepared the following Non-Court Employee COVID-19 Preparedness and Response Plan ("Plan"). *This Plan may be updated as this situation evolves or as state or local orders related to COVID-19 are issued or amended.*

Protective Safety Measures

Sick Leave

Employees are permitted to take paid leave consistent with the Families First Coronavirus Response Act and current Tuscola County Policies and Procedures. Any onsite employee who appears to have a respiratory illness may be separated from other employees and sent home.

Remote Work

Pursuant to each Department's determinations, policies and procedures, employees whose job duties reasonably allow them to telework, may work remotely.

Employee Screening Before Entering the Workplace

A sample Employee Entry Screening Questionnaire is attached as Appendix B. A screening questionnaire shall be completed for all employees, including Elected Officials and Department Heads, before being permitted to enter the workplace. Screening will be completed by the Elected Official or Department Head or their designee and should comply with all required screening requirements that are recommended by the State of Michigan or the Tuscola County Health Department. Temperatures will be taken using the county provided no touch forehead thermometer. Any individual completing the screening questionnaire will be required to wear appropriate personal protective equipment. If an employee fails the screening process, he or she should be sent home until allowed to return to work under the relevant executive orders or public health orders, which requirements are explained in detail in the Return to Work Plan, attached as Appendix C.

Personal Protective Equipment

Employees whose job duties regularly require them to be within six feet of members of the public will be provided with appropriate personal protective equipment or physical barriers commensurate with their level of risk of exposure to COVID-19.

Tuscola County shall provide and make available to all employees working on-site, the appropriate level of personal protective equipment (PPE) as determined by the Elected Official or Department Head as sufficient. Such PPE could include any of the following items; gloves, goggles, face shields, and face masks such as surgical masks, cloth masks & particulate respirators.

Face coverings should be worn when employees cannot consistently maintain six feet of separation from other individuals in the workplace and consider face shields when employees cannot maintain three feet of separation from other individuals in the workplace.

Any employee able to medically tolerate a face covering, must wear a covering over his or her nose and mouth when in any enclosed public space.

This section will be in effect during the duration of this Covid-19 Public Health Emergency following the guidance set forth by the State of Michigan and the Tuscola County Health Department.

Enhanced Social Distancing

Supervisors may direct employees to perform their work in such a way so as to reasonably avoid coming within six feet of other individuals. Where possible, employees may be relocated or provided additional resources in order to avoid shared use of offices, desks, telephones, and tools/equipment. The number of employees permitted in any break room or lunch room should be limited to ensure social distancing restrictions can be followed. Employees should remain in their assigned work areas as much as possible. Employees whose job duties regularly require them to be within six feet of members of the public will be provided with appropriate personal protective equipment and/or physical barriers commensurate with their level of risk of exposure to COVID-19.

Enhanced Hygiene

Employees are instructed to wash their hands frequently, to cover their coughs and sneezes with their arm(s)/elbow(s) or tissue, and to avoid touching their faces. Employees will be provided with access to places to frequently wash hands or to access hand sanitizer. Employees will also be provided with access to tissues and to places to properly dispose of them. Signs regarding proper hand washing methods will be posted in all restrooms. Hand shaking is also not recommended to ensure good hand hygiene.

Enhanced Cleaning and Disinfecting

Increased cleaning and disinfecting of surfaces, equipment, and other elements of the work environment will be performed daily. High-touch surfaces such as door handles should be cleaned frequently during the course of the day. Cleaning substances will be verified effective against COVID-19 and are to be EPA-approved disinfectants. Employees will be provided with access to disinfectant products so that any commonly used surfaces can be sanitized before and after each use.

In the event that an employee that has been in the workplace in the past 14 days tests positive for COVID-19, the Buildings and Grounds Director and Emergency Manager will be contacted for more in-depth cleaning procedures that follow current CDC guidance: <https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html>

Tools and Equipment

Tuscola County limits the sharing of tools and equipment among employees; should any sharing of tools and equipment be required; employees must disinfect and clean each tool or piece of equipment before and after each use. For electronic devices, cleaning should follow manufacturer's recommended practices for disinfecting or those recommended by the Chief Information Officer or their designee. Tuscola County will provide employees with disinfectant wipes and other disinfecting products for this purpose.

Pool car usage will be at the discretion of the Elected Official or the Department Head and must be deemed as essential, if approved, notification shall be made to the Buildings and Grounds Director of their use.

Recommending Cleaning Procedures for Computer Equipment

To disinfect your keyboard or mouse, you need an alcohol-based disinfectant that contains at least 60 percent ethanol or 70 percent (isopropyl (rubbing) alcohol. You can buy aerosols, pump sprays, or wipes that will do the job, just make sure they contain the necessary amount of ethanol or isopropanol. Because alcohol evaporates quickly, you can lightly spray your peripherals and let them air-dry. It is recommended to apply the alcohol to a cloth, rather than directly on the devices. This is easy to do regularly, and it's essential if you share equipment with others. If you touch a hand rail and then touch your keyboard, you must assume your keyboard now needs to be disinfected.

Mouse:

Turn off the computer.

First, just use a damp, lint-free cloth to clean your mouse the best you can and dislodge any obvious dirt or grime. Next, use an alcohol spray or wipe to thoroughly disinfect the whole mouse. If you're using a spray, let the alcohol work its magic for a few minutes, and then wipe off any remaining grime with a clean paper towel or cloth. Inspect your mouse for any further signs of dirt. If you didn't get it all the first time, disinfect it again. Harmful microbes cling to dirt. Use a toothpick on any seams, grips, or other areas where grime can build up, and then disinfect those areas again. If your mouse is wired, you can also clean the length of the cord and USB connector with a bit of alcohol.

Make sure any alcohol or liquid has evaporated before you turn the computer back on.

Keyboard:

Turn off the computer.

Disinfect the entire keyboard with your alcohol spray or wipes. Get between the keys and wipe them down with a paper towel or disinfectant wipe. If you have a wrist-rest, remove that, as well, and clean it thoroughly. Clean the sides of the keyboard, and its cable, too.

Make sure you allow the alcohol to evaporate before you turn the computer back on.

If the wired keyboard and/or mouse are too grimy and you feel they need to be replaced, please submit a ticket with the helpdesk and we'll replace it with a stock model keyboard/mouse. Because the number of keyboards and mice are limited, preferred models will not be able to be requested.

Public

Because of the ways that COVID-19 is capable of being transmitted, public interaction should be kept to a minimum. Those entering county facilities should be kept to a minimum.

All visitors entering the building shall complete the screening process prior to entering the building. Screening questions should be utilized to decide if the visitor can safely enter the building including questioning about temperatures. If a visitor presents with symptoms of COVID-19 or answers yes to any of the screening questions do not allow them into the building.

Tuscola County requires that any member of the public able to medically tolerate a face covering must wear a covering over his or her nose and mouth, such as a homemade mask, scarf, bandana or handkerchief, while in any enclosed public space. Tuscola County will provide a mask for entrance if needed.

Employees with Suspected or Confirmed COVID-19 Cases

Suspected Cases

An employee will be considered to have a Suspected Case of COVID-19 if:

- Suspect employee is experiencing any of the following COVID-19 symptoms:
 - Fever;
 - Shortness of breath; and/or
 - Continuous cough.

- Suspected employee has been exposed to a COVID-19 positive person, meaning:
 - An immediate family member or close friend has tested positive for or exhibited symptoms of COVID-19; or
 - Employee was in close proximity (within 6 feet for 15 minutes or longer during a 24 hour period); within a 48 hour window of a person who tested positive or displayed the above symptoms.

Additional information can be obtained by calling the Tuscola County Health Department by calling 888-535-6136 or the Covenant COVID-19 hotline by calling 989-553-3135.

If an employee believes that he or she qualifies as a Suspected Case (as described above), he or she must:

- Immediately notify supervisor and/or Human Resources;
- Self-quarantine for 14 days; and
- Seek immediate medical care or advice.

If an employee qualifies as a Suspected Case, then Tuscola County and/or the Health Department will do the following:

- Notify all employees who may have come into close contact (being within approximately six feet for a period greater than 15 minutes in a 24 hour period of time without PPE) with the employee in the past 14 days (while not disclosing the identity of the employee to ensure the individual's privacy); and
- Ensure that the employee's work area is thoroughly cleaned.

Confirmed Cases

An employee will be considered a Confirmed Case of COVID-19 if the employee has been performing in-person operations in the past 14 days and that person tested positive for COVID-19.

Employee with confirmed case of COVID-19 shall do the following:

- Notify your supervisor and/or Human Resources;
- Isolate for a minimum of 10 days from the start of your symptom(s) or your positive test date if you don't have symptoms
- Notify your close contacts (family & friends) that they have been exposed and encourage them to get tested.

If an employee qualifies as a Confirmed Case, then Tuscola County and/or the Health Department will complete the following:

- Notify all employees who may have come into close contact with the employee which is being within approximately six feet for a period of time greater than 15 minutes in a 24 hour period of time without PPE in the past 14 days (while not disclosing the identity of the employee to ensure the individual's privacy);
- Ensure that the entire workplace, or affected parts thereof (depending on employee's presence in the workplace), is thoroughly cleaned and disinfected;
- If necessary, close the work area or workplace, until all necessary cleaning and disinfecting is completed; and
- Communicate with employees about the presence of a confirmed case, the cleaning/disinfecting plans, and when the workplace will reopen.

Business Continuity Plans

The Elected Official and/or Department Head will: (1) work with management to cross-train employees to perform essential functions so the workplace can operate even if key employees are absent; (2) identify alternate supply chains for critical goods and services in the event of disruption; and (3) develop an emergency communication plan to communicate important messages to employees and constituents.

APPENDIX B

COUNTY EMPLOYEE RETURN TO WORK PLAN

Employees who fail entrance screening will only be permitted to return to work under the following circumstances.

Employees who test positive for COVID-19 or display one or more of the principal symptoms of COVID-19 (fever, atypical cough, or atypical shortness of breath) will not be permitted to return to work until either:

1. Both 3 days have passed since their symptoms have resolved *and* 7 days have passed since their symptoms first appeared or since they were swabbed for the test that yielded the positive result; or
2. They receive a negative COVID-19 test.

Employees who have been in "close contact" (being within approximately six feet for a prolonged period of time, greater than 15 minutes in a 24 hours period) with an individual who tests positive for COVID-19 or who displays one or more of the principal symptoms of COVID-19 will not be permitted to return to work until either:

1. 14 days have passed since the last close contact with the sick or symptomatic individual; or
2. The symptomatic individual receives a negative COVID-19 test.

APPENDIX C

**CORONAVIRUS DISEASE (COVID-19)
VISITOR HEALTH SCREENING QUESTIONNAIRE**

Name:	Date:	Fever?	Atypical Cough?	Shortness of Breath?
Department Visiting:	Time:	Yes / No	Yes / No	Yes / No
Employee Completing:	Close Contact within COVID-19 Positive person? With 6 ft for extended period of time within last two weeks	Yes/ No	Traveled via Airplane internationally or domestic within 2 weeks	Yes / No
Name:	Date:	Fever?	Atypical Cough?	Shortness of Breath?
Department Visiting:	Time:	Yes / No	Yes / No	Yes / No
Employee Completing:	Close Contact within COVID-19 Positive person? With 6 ft for extended period of time within last two weeks	Yes/ No	Traveled via Airplane internationally or domestic within 2 weeks	Yes / No
Name:	Date:	Fever?	Atypical Cough?	Shortness of Breath?
Department Visiting:	Time:	Yes / No	Yes / No	Yes / No
Employee Completing:	Close Contact within COVID-19 Positive person? With 6 ft for extended period of time within last two weeks	Yes/ No	Traveled via Airplane internationally or domestic within 2 weeks	Yes / No
Name:	Date:	Fever?	Atypical Cough?	Shortness of Breath?
Department Visiting:	Time:	Yes / No	Yes / No	Yes / No
Employee Completing:	Close Contact within COVID-19 Positive person? With 6 ft for extended period of time within last two weeks	Yes/ No	Traveled via Airplane internationally or domestic within 2 weeks	Yes / No
Name:	Date:	Fever?	Atypical Cough?	Shortness of Breath?
Department Visiting:	Time:	Yes / No	Yes / No	Yes / No
Employee Completing:	Close Contact within COVID-19 Positive person? With 6 ft for extended period of time within last two weeks	Yes/ No	Traveled via Airplane internationally or domestic within 2 weeks	Yes / No

Note: If a visitor answers yes to any of the questions, the visitor is not allowed access to the building.

APPENDIX D

SIGNS FOR BUILDINGS

Tuscola County requires that any member of the public able to medically tolerate a face covering must wear a covering over his or her nose and mouth, such as a homemade mask, scarf, bandana or handkerchief, while in any enclosed public space.



Only Enter This Building If You:

- **Are a healthy visitor**
- **Have an appointment**
- **Are an employee**

All Others:

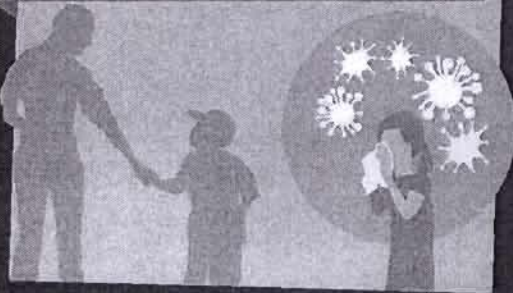
If you have COVID-19 symptoms, please contact a health care provider.

If you have severe or life-threatening symptoms, please call 911 and proceed to the nearest emergency department.

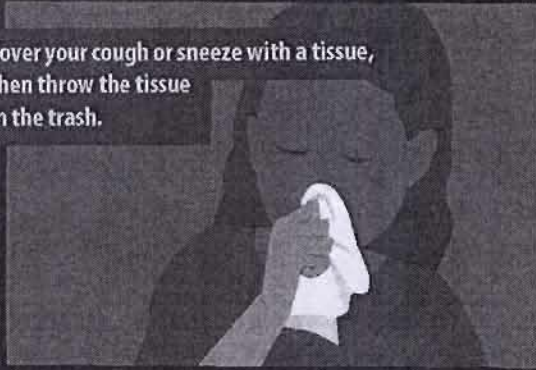
STOP THE SPREAD OF GERMS

Help prevent the spread of respiratory diseases like COVID-19.

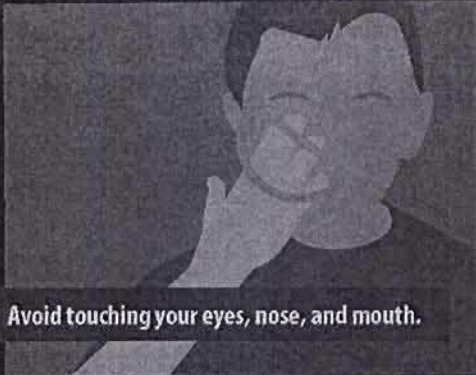
Avoid close contact with people who are sick.



Cover your cough or sneeze with a tissue, then throw the tissue in the trash.



Avoid touching your eyes, nose, and mouth.



Clean and disinfect frequently touched objects and surfaces.



Stay home when you are sick, except to get medical care.



Wash your hands often with soap and water for at least 20 seconds.



For more information: www.cdc.gov/COVID19

APPENDIX E
OTHER RESOURCES

Governor Whitmer's Executive Orders:

https://www.michigan.gov/whitmer/0,9309,7-387-90499_90775---,00.html

Michigan Covid-19 Information:

<https://www.michigan.gov/coronavirus>

Tuscola County Health Department:

<https://www.tchd.us/>

Covenant HealthCare COVID-19 Page:

<https://www.covenanthealthcare.com/ch/coronavirus-update-and-faqs>

Helpful CDC Guidance:

<https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

CDC Handwashing Fact Sheet:

<https://www.cdc.gov/handwashing/pdf/hand-sanitizer-factsheet.pdf>

CDC Fact Sheet and Poster on Preventing the Spread of Germs:

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention-H.pdf>

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/stop-the-spread-of-germs-11x17-en.pdf>

CDC Fact Sheet on What to Do if You Are Sick:

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/sick-with-2019-nCoV-fact-sheet.pdf>

CDC Poster for Entrance Reminding Employees Not to Enter When Sick:

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/stayhomefromwork.pdf>

Donning and Doffing of procedural and surgical masks training video:

<https://www.youtube.com/watch?v=z-5RYKLYvaw>

Proper hand-washing technique video:

<https://www.youtube.com/watch?v=lisgnbMfKvI>

APPENDIX F

Protocol for Individual Departments

Central Dispatch

Dispatch is not open to the public; no public visitor policy is needed.

First Responders or other county employees is limited to official paperwork drop off only, and access is limited to the length of time needed to hand off paperwork.

Equalization

Public visitors for Equalization/GIS: employee will meet with the public at the front door and complete the screening process. Public will then be escorted to the Committee Room and conduct needed business in this area as opposed to the small Equalization office.

Public visitors will not be taken to the office until restrictions of this public health emergency are lifted.

Needed PPE: masks and gloves

YEAR 2021 HOLIDAYS

TUSCOLA COUNTY COURTHOUSE, ANNEX, H.H. PURDY BUILDING OFFICES,
MOSQUITO ABATEMENT, FRIEND OF THE COURT and RECYCLING CENTER

WILL BE CLOSED

THE FOLLOWING WEEKDAYS TO OBSERVE THE LISTED HOLIDAYS:

FRIDAY, JANUARY 1, 2021	NEW YEAR'S DAY
MONDAY, JANUARY 18, 2021	MARTIN LUTHER KING, JR. DAY
MONDAY, FEBRUARY 15, 2021	PRESIDENT'S DAY
FRIDAY, APRIL 2, 2021	GOOD FRIDAY
MONDAY, MAY 31, 2021	MEMORIAL DAY
MONDAY, JULY 5, 2021	INDEPENDENCE DAY OBSERVED
MONDAY, SEPTEMBER 6, 2021	LABOR DAY
THURSDAY, NOVEMBER 11, 2021	VETERAN'S DAY
THURSDAY, NOVEMBER 25, 2021	THANKSGIVING DAY
FRIDAY, NOVEMBER 26, 2021	FRIDAY AFTER THANKSGIVING
THURSDAY, DECEMBER 23, 2021	CHRISTMAS EVE DAY OBSERVED
FRIDAY, DECEMBER 24, 2021	CHRISTMAS DAY OBSERVED
THURSDAY, DECEMBER 30, 2021	NEW YEAR'S EVE DAY OBSERVED
FRIDAY, DECEMBER 31, 2021	NEW YEAR'S DAY OBSERVED

**Normal Business Hours are 8:00 A.M. – 12:00 Noon and
1:00 P.M. – 4:30 P.M. for the Courthouse, Annex & H.H. Purdy
Building**

**Please Note: Friend of the Court and Magistrate Offices remain
open through the lunch hour.**

TO: Department Heads and Public
 FROM: County Board of Commissioners, Controller/Administrator, County Clerk
 DATE:
 RE: County Board and Committee of the Whole Meeting Schedule for 2021

The following is a list of dates for the County Board and Committee of the Whole meetings in 2021. Requests to address the Board of Commissioners and Committee of the Whole should be submitted to the Controller/Administrator in advance of the scheduled meeting dates. Also, it should be noted that meetings can be added or cancelled at the discretion of the Committee Leader. All meetings are held in the Tuscola County Purdy Building at 125 W. Lincoln St., Caro, MI 48723 unless otherwise stated.

	2 nd & 4 th Mondays Committee of the Whole		2 nd & 4 th Thursdays Full Board	
	8:00 A.M.		8:00 A.M.	
January	11 th , 25 th		14 th , 28 th	
February	8 th , 22 nd		11 th , 25 th	
March	8 th , 22 nd		11 th , 25 th	
April	12 th , 26 th		15 th , 29 th	
May	10 th , 24 th		13 th , 27 th	
June	7 th , 21 st		10 th , 24 th	
July	12 th , 26 th		15 th , 29 th	
August	9 th , 23 rd		12 th , 26 th	
September	13 th , 27 th		16 th , 30 th	
October	11 th , 25 th		14 th , 28 th	
November	8 th , 22 nd		10 th , 24 th	
December	13 th , 27 th		16 th , 29 th	

NACO Conf. 2/20 - 2/24
 MAC Conf. 4/27 - 4/29
 MAC Conf. 9/26 - 9/28

County Board
 Chairperson:
 Vice-Chairperson:

Work Groups:
 Finance:
 Personnel:
 Building & Grounds:



Meetings may be added, cancelled or rescheduled as necessary. If you need accommodations to attend a meeting, please notify the Tuscola County Controller/Administrator's Office at (989) 672-3700 two days in advance of the meeting.

