

Agenda
Tuscola County Board of Commissioners
Committee of the Whole Monday, April 22, 2019 – 8:00 A.M.
HH Purdy Building - 125 W. Lincoln, Caro, MI

Finance/Technology
Committee Leaders-Commissioners Young and Jensen

Primary Finance/Technology

1. Updated County and Local Unit of Government Financial Information (See A)
2. MREC Wind Turbine Invoice and SB 46 (See B)
3. Connecting Michigan Communities Grant Program (See C)
4. New Kronos Time Attendance and BSA Finance/General Ledger Software
5. Update Regarding Caro Psychiatric Hospital – Jean Doss Capital Services

On-Going and Other Finance

Finance

1. Resolve Remaining Assessing/Taxation Disputes with Wind Turbine Companies – SB 46
2. Water Rates Paid for County Facilities Along M24 and Deckerville Roads
3. Opioid Lawsuit
4. State Assessing Changes
5. Preparation of Updated Multi-Year Financial Plan
6. Continue Review of Road Commission Legacy Costs
7. 2018 Comprehensive Annual Report Development
8. Convert to New State Chart of Accounts
9. 2020 Budget Development
10. Second Year MIDC Plan and Budget
11. Determine if any Drain Bonds can be Retired Early or Refinanced

Technology

1. Animal Control Camera and Other Security
2. New Server and Network Storage Capacity
3. Jail Live Scan Scanner
4. GIS Update
5. Increasing On-Line Services
6. Updating County Web Page
7. Implementation of New Computer Aided Dispatch System
8. CLEMIS Road Patrol Software – Impacts on Local Police Departments
9. New Kronos Time Attendance and BSA Finance/General Ledger Software

Personnel

Committee Leader-Commissioner Vaughan and Bardwell

Primary Personnel

1. Dispatch Request to Fill Vacant Position (See D)
2. Replacing Retiring Controller/Administrator
3. Register of Deeds Vacancy

On-Going and Other Personnel

1. 4-H Presentation
2. Animal Control Ordinance Update
3. Lead Tuscola Request
4. Negotiation of Expiring Union Contracts – Setting Financial and Other Objectives
5. Strengthen and Streamline Year-End Open Enrollment
6. Evaluate Potential Training Programs
7. Start the Development of Pay Grade Schedule and Updated Job Descriptions
8. County Planning Commission Vacancy
9. Scheduling a MAC 7th Meeting to Determine if Organization will Continue

Building and Grounds

Committee Leaders-Commissioners Jensen and Grimshaw

Primary Building and Grounds

1. **County Jail Study Committee – Development of a Concept Plan**
2. **Vanderbilt Park Update form Parks and Recreation Meeting**
3. **Various Bids Related to Building and Grounds**
4. **Requests to use Courthouse Lawn (See E)**

On-Going and Other Building and Grounds

1. County Land Bank
2. Cass River Greenways – Robert McKay to bring Information to a March Meeting
3. County Physical and Electronic Record Storage Needs – Potential Use of Recycling Pole Building
4. County Property Ownership Inventory
5. Review of Alternative Solutions Concerning the Caro Dam
6. Sidewalk Improvements and Parking Lot Sealing
7. Purdy Building Awning, Sign and Stucco Repairs
8. Jail Entrance Step and Ceiling Tile
9. State Police Post Water Tank Inspection, Sidewalk and Parking Lot Repairs
10. Potential Sale of Certain County Properties
11. New Septic System at Vanderbilt Park and Vegetation Clearing
12. Health Department Painting, Animal Control Ceiling and Court Windows
13. Recycling Soil Removal and Construction

Other Business as Necessary

1. Methods of Providing Dental Care to Indigent
2. Elected Versus Appointed Road Commissioners
3. Work with DTE and Others to Solve Increasing Energy Demands in the County
4. Update County Policies

Public Comment Period

Subject: County and Local Unit of Government Fund Balance Information

Commissioners

For several years you have requested that I provide information regarding the financial standing of local units of government (LUG) in the county. This information has been used to help assess the overall LUG financial position and the potential to provide increased services. The attached table is for the 2017/2018 time period.

There are many factors that have to be used to conduct a more in-depth assessment. However, one important factor is the amount of unassigned GF fund balance. The first attachment provides this GF balance information. The information was obtained from annual audits which are available on the Michigan Department of Treasury web site.

The first column of the table is the name of the LUG. The second column is GF expenditures and transfers out. The third column is unassigned GF balance at the end of the fiscal year. The fourth column is the amount of GF fund balance expressed as a percent of annual expenditures.

Some observations include:

- Total unassigned general fund balance for the county and all local units of government was \$16,312,511.
- Using the standard of having about 15% in unassigned fund balance in the GF means \$4,252,408 should be kept available. This would potentially leave approximately \$12 million for expenditures depending on other unknown factors.
- The County had about 12% of expenditures left in unassigned fund balance.
- For Cities and Villages, Caro had the largest percentage of fund balance at 134%. The Village of Mayville had the smallest fund balance at 7%. The city/village average was 65%.
- Many townships had significant fund balances. The overall average was 133%. Gilford Township had 476% which means they could operate almost 5 years without any revenue. For townships Vassar had the lowest fund balance at 36% of expenditures.

Michael R. Hoagland
Tuscola County Controller/Administrator
989-672-3700
mhoagland@tuscolacounty.org

VISIT US ON LINE FOR COUNTY SERVICES @ www.tuscolacounty.org

County and Local Government General Fund Financial Information

	GF Expenditures and Transfers Out	Audited GF Unassigned Fund Balance	Fund Balance as a Percent of Expenditures	Date of Last Audit
Tuscola County	\$13,655,066	\$1,681,163	12%	12/31/2017
City and Villages				
City of Caro	\$1,630,743	\$2,183,998	134%	06/30/2018
Village of Millington	\$415,232	\$367,452	88%	02/28/2018
Village of Unionville	\$198,023	\$174,410	88%	03/31/2017
Village of Reese	\$586,232	\$467,777	80%	03/31/2018
Village of Fairgrove	\$300,667	\$186,612	62%	03/31/2018
City of Vassar	\$1,408,151	\$792,310	56%	06/30/2018
Village of Kingston	\$201,722	\$105,872	52%	02/28/2017
Village of Akron	\$337,947	\$94,539	28%	03/31/2017
Village of Gagetown	\$190,860	\$47,418	25%	03/31/2017
Village of Cass City	\$1,306,781	\$227,884	17%	12/31/2017
Village of Mayville	\$624,201	\$45,643	7%	03/31/2017
Total City/Village	7,200,559	\$4,693,915	65%	
Townships				
Gilford Township	\$157,173	\$748,713	476%	03/31/2018
Denmark Township	\$231,047	\$931,507	403%	06/30/2018
Columbia Township	\$140,553	\$525,822	374%	03/31/2018
Wisner Township	\$98,546	\$335,823	341%	03/31/2018
Fairgrove Township	\$358,276	\$990,888	277%	03/31/2018
Elmwood Township	\$107,158	\$279,217	261%	03/31/2018
Elkland Township	\$195,036	\$481,888	247%	03/31/2018
Kingston Township	\$175,718	\$432,701	246%	03/31/2018
Ellington Township	\$173,372	\$411,093	237%	03/31/2017
Novesta Township	\$257,641	\$437,460	170%	03/31/2018
Fremont Township	\$393,507	\$474,002	120%	03/31/2018
Koylton Township	\$248,467	\$279,886	113%	03/31/2018
Millington Township	\$458,740	\$507,269	111%	03/31/2018
Juniata Township	\$241,666	\$220,511	91%	03/31/2018
Akron Township	\$841,313	\$753,811	90%	03/31/2017
Indianfields Township	\$536,704	\$475,975	89%	03/31/2018
Arbela Township	\$364,471	\$304,887	84%	03/31/2016
Dayton Township	\$477,896	\$373,466	78%	03/31/2018
Watertown Township	\$288,364	\$212,959	74%	03/31/2018
Wells Township	\$272,845	\$173,539	64%	03/31/2018
Almer Township	\$589,675	\$262,905	45%	03/31/2018
Tuscola Township	\$403,447	\$149,612	37%	03/31/2018
Vassar Township	\$482,147	\$173,499	36%	06/30/2018
Total Townships	\$7,493,762	\$9,937,433	133%	
Grand Total	\$28,349,387	\$16,312,511	58%	
15% Fund Balance		\$4,252,408		
Fund Balance Over 15%		\$12,060,103		

County and Local Government Change in Unassigned General Fund Balance			
Unit of Government	2015-2016 Unassigned Fund Balance	2017-2018 Unassigned Fund Balance	Dollar Change
Tuscola County	\$1,710,832	\$1,681,163	(\$29,669)
City and Villages			
City of Caro	\$1,690,880	\$2,183,998	\$493,118
Village of Millington	\$380,373	\$367,452	(\$12,921)
Village of Unionville	\$123,752	\$174,410	\$50,658
Village of Reese	\$379,622	\$467,777	\$88,155
Village of Fairgrove	\$48,274	\$186,612	\$138,338
City of Vassar	\$617,292	\$792,310	\$175,018
Village of Kingston	\$128,947	\$105,872	(\$23,075)
Village of Akron	\$106,422	\$94,539	(\$11,883)
Village of Gagetown	\$111,888	\$47,418	(\$64,470)
Village of Cass City	\$121,416	\$227,884	\$106,468
Village of Mayville	\$59,651	\$45,643	(\$14,008)
Total City/Village	\$3,768,517	\$4,693,915	\$925,398
Townships			
Gilford Township	\$490,745	\$748,713	\$257,968
Denmark Township	\$604,659	\$931,507	\$326,848
Columbia Township	\$364,334	\$525,822	\$161,488
Wisner Township	\$335,691	\$335,823	\$132
Fairgrove Township	\$681,552	\$990,888	\$309,336
Elmwood Township	\$305,414	\$279,217	(\$26,197)
Elkland Township	\$398,418	\$481,888	\$83,470
Kingston Township	\$435,849	\$432,701	(\$3,148)
Ellington Township	\$407,443	\$411,093	\$3,650
Novesta Township	\$331,400	\$437,460	\$106,060
Fremont Township	\$376,972	\$474,002	\$97,030
Koylton Township	\$151,495	\$279,886	\$128,391
Millington Township	\$496,709	\$507,269	\$10,560
Juniata Township	\$160,757	\$220,511	\$59,754
Akron Township	\$497,648	\$753,811	\$256,163
Indianfields Township	\$473,483	\$475,975	\$2,492
Arbela Township	\$67,588	\$304,887	\$237,299
Dayton Township	\$382,700	\$373,466	(\$9,234)
Watertown Township	\$129,581	\$212,959	\$83,378
Wells Township	\$141,141	\$173,539	\$32,398
Almer Township	\$565,126	\$262,905	(\$302,221)
Tuscola Township	\$66,598	\$149,612	\$83,014
Vassar Township	\$157,271	\$173,499	\$16,228
Total Townships	\$8,022,574	\$9,937,433	\$1,914,859
Grand Total	\$13,501,923	\$16,312,511	\$3,244,902

Calculation of Wind Turbine Legal Service Charges from Huron County EDC

Legal charges from Clark Hill and Appraisal Economics are totaled for month

Ex: $\$5,000 + 15,000 = \$20,000$

This total is divided in half ($20,000 \times .50 = 10,000$)

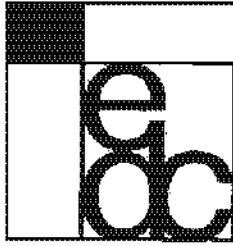
This first half (10,000) is divided between the 5 counties involved and Tuscola County pays this amount **(10,000 div. by 5 = 2,000)**

For the 2nd half of the bill (10,000) - the percentage of total turbines for each county (ex: total turbines = 950...of that 250 are in Tuscola County which is 27%) 27% is calculated and this percentage is multiplied by the 2nd half of the bill ($10,000 \times 27\% = 2,700$) for Tuscola county

The total invoice amount for Tuscola County would be **\$4,700 (2,000 + 2700)**

If Juniata Township isn't billed for their turbines, their share of the cost stays with Tuscola County as Tuscola County won't be reimbursed by Juniata Township for the turbines in their township

COPY



Huron County Economic Development Corporation

INVOICE
March 25, 2019

SUBMITTED TO:

County of Tuscola
Mike Hoagland
207 E. Grant St.
Caro, MI 48723

IN REFERENCE TO:

February Statements

Clark Hill Invoice for DTE vs. Wheeler Township	\$19,103.35
Appraisal Economics for Wind Energy System Study and Nextera & Exelon Appeals & Valuation Analysis	<u>\$24,375.00</u>
	<u>\$43,478.35</u>

All bills will be split via a dual formula- the first half being split evenly by the respective five counties and the second half being paid by your townships/taxing units according to the formula in the interlocal agreement

Total Bills	\$43,478.35	
	total/2	→ total/5
1st half	\$21,739.18	\$4,347.84
2nd half	\$21,739.18	
25.31%	\$5,502.19	

PLEASE PAY..... **\$9,850.02**

Make Checks payable to:

Huron County EDC
250 E. Huron Ave. #303
Bad Axe, MI 48413

mhoagland@tuscolacounty.org

From: Eean Lee <eean.lee@tuscolacounty.org>
Sent: Monday, April 15, 2019 7:37 AM
To: Mike Hoagland
Subject: Fwd: FW: Connecting Michigan Grant Program - New Information Available at www.Michigan.gov/CMICGrant

This would be valuable info for Commissioners to take back to their districts. Basically, identify a project with the locals on bringing internet to areas that currently have little options and SoM would subsidize build out costs.

Eean Lee
Chief Information Officer
Tuscola County
www.tuscolacounty.org
989-672-3773 (Office)

----- Forwarded message -----

From: Root, Everett (DTMB) <RootE@michigan.gov>
Date: Sun, Apr 14, 2019 at 10:27 PM
Subject: FW: Connecting Michigan Grant Program - New Information Available at www.Michigan.gov/CMICGrant
To: <MI-GMIS@listserv.gmis.org>

FYI - Connecting Michigan Communities (CMIC) grant program

From: DTMB-CMICGrant <DTMB-CMICGrant@michigan.gov>
Sent: Tuesday, April 9, 2019 8:49 AM

Good Morning,

The Michigan Department of Technology, Management, and Budget (DTMB) is providing a grant opportunity to extend broadband service into unserved areas in Michigan through the Connecting Michigan Communities (CMIC) grant program. Additional information on the grant program has been published on the www.michigan.gov/CMICGrant website.

CMIC Grant Overview Document – This document provides an overview of the grant program and guidelines on the terms, funding, and the type of information you will need to prepare an application.

Program Timeline – Please note every effort will be made to stay on the proposed timeline, however these dates are subject to change. Any revisions to this schedule will be posted on the CMIC Grant website.

Maps of unserved areas in Michigan, list of unserved census blocks, and list of CAF funded census blocks in Michigan - The State of Michigan will not be pre-designating geographic areas of the state as officially eligible or ineligible for the grant. The legislation identifies an “unserved area” as either a census block without at least 1 provider providing broadband service within the census block, or a delineated area within a census block without at least 1 provider providing broadband service. Applicants are to use all information available to them (e.g. federal or state broadband maps, local surveys, canvas, speed tests, etc.) to identify areas of the state for which they are proposing service and demonstrate their unserved nature. Any maps or census block information on this website may be used for reference purposes but should not be used as the sole source of information for identifying areas that may or may not be served by broadband at the designated speed, funded by federal subsidy, or eligible for the CMIC grant program.

Michigan Broadband Roadmap – Created by the Michigan Consortium of Advanced Networks (MCAN) to identify gaps in service coverage and capacity, current efforts underway to address connectivity issues, and key strategies and recommendations for the public and private sector to pursue over the coming years to achieve ubiquitous connectivity. The USDA Rural Broadband ReConnect Program awards ten points to applications for projects that are in a State that has a broadband plan that has been updated within the previous five years of the date of publication of the Funding Opportunity Announcement. This information is provided for informational purposes only, the USDA Rural Broadband ReConnect Program is a federal funding opportunity separate from the CMIC Grant Program. Criteria on the ReConnect Program is listed on the USDA Website <https://www.usda.gov/reconnect/evaluation-criteria>.

Pamela Matelski

Connecting Michigan Communities Grant Program

Department of Technology, Management, and Budget

George W. Romney Building

111 S. Capitol Avenue

Lansing, Michigan 48933

TX (517) 373-0084 | Cell (517) 242-1985

D

9-1-1

Tuscola County Central Dispatch

Sandra Nielsen, Director

April 26, 2019

Tuscola County Board of Commissioners
Mr. Michael Hoagland, County Controller

I am requesting authorization to advertise and accept applications to hire a full time dispatcher to fill an upcoming vacant dispatcher position. The vacancy will officially occur June 30, 2019.

I have reviewed the criteria that was established in the Board of Commissioners motions 14-M-03 and 14-M-018 (see attachment), and respectfully request authorization to fill this newly vacant position. Central Dispatch has the required funds in the budget to fill this position. The dispatch operating fund comes from 911 telephone surcharge and does not affect the general fund. Our entire hiring process takes a couple of months to complete and in order to provide adequate service to the county and the community, Central Dispatch needs to start the process now.

Thank you for your consideration and should you have any questions please feel free to contact me.

Sincerely,



Sandra Nielsen, Director

Potential Cost Reduction Review Criteria Before Filling Vacancies

1) Changing full-time positions to part-time –

Dispatch operates on a 24/7 basis and requires a minimum of two people working at all times. Changing any of these positions to part-time would actually increase our costs. We would have to hire additional part-time in order to maintain coverage. Part-time employees would also increase our training costs due the State mandate that in order to receive State surcharge funding dispatchers have to have 24 hours of training every two years. Additionally, part-time personnel can not maintain the skill level needed in order to provide quality emergency services to the community.

2) Reorganization and re-assignment of responsibility within the department. – Dispatch only has two supervisors to oversee 10 dispatchers when fully staffed. Re-assigning them to full time or part – time dispatch duties would only decrease our service level as we would not be able to perform evaluations, meet the criteria set by FOIA, maintain our CAD system with updates, oversee LEIN policies, etc.

3) Use of staff resources between different departments –

Dispatch only has one department and there are no other departments with in the county that perform the same service.

4) Fees and other revenue methods to defray costs –

Dispatch receives funding through surcharge, State surcharge, State training fund, and from tower rent.

5) Joint service deliver with other entities including county, city or townships –

There are no means for joint services at this time as we dispatch emergency personnel for the entire county.

6) Reduce personnel using online services to reduce demands on office staff –

There currently are no online services to reduce any costs.

7) Contracting for service with other public and private sector entities -

Contracting any services that are performed by dispatch would again reduce the service level that the community expects from Central Dispatch.

8) Reclassification to lower pay grade –

The only reclassification possible is to demote a supervisor to dispatcher. If this were to occur, we would see the same results as in item #2 above.

April 16, 2019

Tuscola County Commissioners,

We are requesting the use of the Tuscola County Court House lawn for the Tuscola County Pumpkin Festival for 2019. We are requesting the use Court House lawn from Sept. 28, 2019 through Oct. 7th 2019. We start the set up on the weekend of Sept. 28, 2019 and will have everthing off the lawn by Oct. 7, 2019.

The Pumpkin Festival is a County event and benefits the residents of the county. We make this a free festival for all to enjoy and would really appreciate as in the past the use of the Court House lawn.

Thank you for your time and consideration. We hope for another successfull festival this year like in the past. Our theme this year is "The Incredible Pumpkins of Tuscola County" We are keeping with a Family fun orientated festival.

Respectfully,

The Tuscola County Pumpkin Festival Board