

Agenda
Tuscola County Board of Commissioners
Committee of the Whole – Monday, January 22, 2018 – 8:00 A.M.
HH Purdy Building - 125 W. Lincoln, Caro, MI

Finance/Technology
Committee Leaders-Commissioners Kirkpatrick and Bierlein

Primary Finance/Technology

1. **Proposed Child Care Fund - Intensive Family Services Program (See A)**
2. **Service Contracts with List Psychological**
3. **Update Regarding Indigent Defense Plan**
4. **Solar Assessing/Taxation Information (Email Forwarded)**
5. **Update Regarding Potential Dental Clinic**
6. **Opioid Lawsuit**
7. **Resolution of Former Vassar Foundry Delinquent Tax Issue**
8. **Review of Time Attendance/Scheduling Software**
9. **Mayville DDA/TIFA**
10. **Review of Commissioner Per Diem Policy (See B)**
11. **Maintenance Contract for X-Ray Machine in Courthouse (See C)**

On-Going and Other Finance

1. Planning for Jail Remodeling (Jail Planning Committee)
2. Continue Review of Road Commission Legacy Costs
3. Indigent Defense Plan
4. Update Wind Turbine Revenue Projections
5. Work to Resolve Remaining Assessing/Taxation Disputes with Wind Turbine Companies
6. Presentation of County Treasurer Investment Reports
7. Bid 2018, 2019 and 2020 Audit
8. Water Rates Paid for County Facilities Along M24 and Deckerville Roads
9. Assess Avoidance Costs from Retirement System Changes Previously Implemented

Personnel
Committee Leader-Commissioner Bardwell

Primary Personnel

1. **Request to fill Vacant Dispatch Positions (See D)**
2. **Update Regarding Airport Zoning Board of Appeals**

On-Going and Other Finance

1. Reporting Relationship (Nepotism Policy)
2. Review the Potential Formation of Quarterly Meetings with County Leaders
3. Procedural Coordination with HR Director Regarding Hiring/Discharge/Payroll/Record Keeping
4. Develop a System to Keep Job Postings on the Web Site Current
5. Determine how to Gain Help for the County from the Leaders Program
6. Process and Cost to Replace County Health Department Medical Director

Building and Grounds
Committee Leaders-Commissioners Young and Vaughan

Primary Building and Grounds

On-Going and Other Building and Grounds

1. County Property Ownership Identification
2. Recycling Building Remodeling – Next Steps
3. Review Potential Acquisition of Land from State Near Caro Regional Center
4. Update 10 Year Capital Improvement Plan
5. 2018 Budgeted Driveway, Parking Lot and Sidewalk Repairs
6. City of Caro Potential Well Installation on Property Near State Police Post
7. Vanderbilt Park Next Steps for Further Improvement
8. Planning for County Record Storage Needs
9. Potential Annexation of County Property to City for Water/Sewer Cost Reductions

Other Items Not Assigned to a Committee

1. Caro Dam - Meeting 1-31-18 at 1:00 P.M.
2. Cass River Greenways – Media Coverage
3. On-Going Economic Development Activity Updates from EDC Director
4. Review County-Wide Economic Development Strategic Plan
5. Dairy Farmers of America Phase 2– Cass City
6. Road Commission Organizational Alternatives – Next Steps
7. Sunday Retail Sales of Spirits, Beer and Wine – Next Steps

Other Business as Necessary

Public Comment Period

Child Care Costs in the past three years (2014-2015-2016) have had the following expenses

	2014	2015	2016
MDHHS	704,200.87	664,216.43	451,187.93
COURT	752,006.60	673,137.84	729,081.36
Total	1,456,207.47	1,337,354.27	1,180,269.29
Cost to the County	728,103.74	668,677.14	590,134.65

Cost of Foster Care:

Age 0-12 \$17.24*30 days=\$517.20 yearly at the low end (\$6292.6)

Age 13-18 \$20.59*30 days=\$617.70 at the low end (\$7515.35)

There is also an additional rate of \$5.00 to \$50.00 daily rate that can be included to this depending on additional needs, such as weekly transportation to counseling.

Juvenile Probation is developing programming that will work to provide alternative services to families at risk of having their children removed through abuse/neglect cases through family court as well as foster care children that are due to be returned home. This new, exciting program is called, **Intensive Family Services**, or IFS. This would supplement our current programming, Intensive Probation Services, which works to ensure Juvenile Offenders in the home.

The expectation of this program is that by providing early intervention through Abuse and Neglect Cases, this will **alleviate expenses** in the Child Care Fund (288 and 292 fund) as well as **lessen the trauma** of removals and later onset of delinquency and adult criminal cycles.

This is more long term strategic planning on the court end.

This program is ongoing in several other counties in the State. The expected cost for the balance of the State fiscal year is **\$52614.83**. This is reimbursable to the county at 50%, therefore the cost to the county will be **\$26307.42**. The state fiscal year is a quarter of a year completed, therefore a quarter of the wages/fringes/etc. needs to be deducted. It should be noted that the Child Care Fund is under budget at this point in time because Juvenile Probation has been working hard with the youth in the community to ensure that youth are being treated in the community in lieu of in detention at rates of \$150-300 per day.

To ensure that the court can fully support the Family Court Judge in long term strategic planning, it would be the request that the court could make Miranda Tracey full time, as her CJO grant covers approximately 28,000 of her salary at part time. The balance of her wages/benefits would be reimbursable by the Child Care Fund. Her full time status would begin on 02/01/2018.

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
PER DIEM PAYMENT POLICY – EFFECTIVE 1/1/17**

PURPOSE

A per diem payment is defined as a daily allowance for work performed by a commissioner as a representative of the Tuscola County Board of Commissioners when the board is in adjournment. Per Diem payments shall be appropriate for meetings of boards and commissions to which commissioners are assigned

Commissioners shall be entitled to per diem pay for serving on the following boards and commissions:

- o Board of Commissioner committee of the whole meetings
- o Michigan Thumb Works
- o Human Development Commission
- o Tuscola 2020
- o Recycling Advisory Committee
- o Local Emergency Planning Committee
- o MAC Board and MAC Committees
- o MAC 7th District Meetings
- o NACO Board and NACO Committees
- o Great Start Collaborative Council
- o Human Services Collaborative Council
- o Region 6 Planning Activities
- o Board of Health and Environmental Health Hearings
- o County Planning Commission
- o Economic Development Corporation/Brownfield Redevelopment
- o Community Corrections Advisory Board
- o Medical Care Facility/DHHS
- o Michigan Renewable Energy Collaborative
- o MEMS All Hazards
- o Cass River Greenways
- o Dispatch Authority Board
- o County Road Commission
- o Board of Public Works
- o Senior Services Advisory Council
- o Mosquito Control Advisory Committee
- o Saginaw Bay Coastal Initiative
- o County Parks and Recreation Commission
- o Caro DDA/TIFA
- o TRIAD

- o Behavioral Health Systems
- o Annual Farm Bureau Meeting
- o Annual Road Commission Meeting
- o Prosperity Region meetings

Other per diem payment provisions:

- A maximum of two per diems per day may be charged except for conventions and conferences which are limited to one per day.
- If the per diem rate for service on a board or commission is more or less than the county commissioner per diem rate, then the rate of that board or commission shall be used if paid through the County. When possible the per diem shall be charged to the outside entity and not the board of commissioner budget.
- Timely arrival and attendance for the duration of the meeting shall be required for reimbursement of per diems and travel expenses.
- Per diems may be charged for scheduled meetings with staff and elected officials to discuss and prepare information for specific county business.
- Commissioners shall be entitled to per diem pay for special committees or special assignments by the Board Chairperson and/or the Full Board.
- Per diems shall also be paid for scheduled meetings that pertain to the advancement of financial, legislative and policy determination/formation impacting county operations and finances that require substantial time.
- Per diems shall be allowed for scheduled judicial meetings to resolve issues and enhance County co-employer collaboration and cooperation that require substantial time.
- Per diems shall be paid for formal training such as new commissioners training meetings (MSU-e sponsored) attended by current commissioners, emergency preparedness classes, technology oversight, financial planning etc.
- Per diems shall be paid for formal meetings with state and federal officials that require substantial time.

Certain activities are not eligible for per diem payment:

- Per diems are not paid for regular or special county board meetings because the board is in session.

- Per diems are not paid when meeting attendance by Commissioners is by personal choice and not by virtue of appointment
- Local unit of government district (City, Village and Township) meetings in commissioner districts do not qualify for per diem payment unless their potential issues/decisions have the ability to directly impact the financial resourcefulness of the county such as wind energy, fracking, tourism etc.
- Other commissioner meetings involving social gatherings such as banquets, breakfasts, luncheons, dinners and recognition events or ceremonies which do not involve formal county business or training shall not be eligible for per diem payment unless prior review and approval is obtained by the Board of Commissioners.
- Certain media events, such as press conferences, ribbon cutting, ground breakings, radio and television programs as well as similar events where a commissioner is not designated as an official representative of the County or Board of Commissioners shall not receive a per diem payment.

Per Diem and mileage rate:

- As of January 1, 2017, the per diem rate is \$50 per meeting.
- The mileage reimbursement rate will follow the annual rate as established by the Internal Revenue Service. (If travel can be charged to other entities this should be done rather than charging to the county.)
- Commissioners shall be entitled to mileage reimbursement for all travel whether for committee meetings or other work involved in serving as a county commissioner including local city, village and township meetings.
- Nothing in this policy shall preclude adjustment of per diem reimbursement rate as deemed appropriate from time to time by the county board of commissioners.
- Commissioners may voluntarily waive per diem and/or travel reimbursement.
- Questions regarding per diem payment will be addressed to the Board Chairperson. Any decisions of the Board Chairperson may be appealed to the Full Board.



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January 18, 2018

Tuscola County Courthouse
Attn: Deputy Steven Anderson
420 Court Street Suite 1
Caro, MI 48723
Phone: 989-673-5181
Email: Sanderson@tuscolacounty.org

Re: Select Schedule Annual Maintenance Contract Proposal No. **S-03-25-2018**

Dear Mr. Anderson,

L-3 Communications Security & Detection Systems Inc. is pleased to provide the attached proposal for equipment maintenance on your x-ray systems with a period of coverage of **March 25, 2018 Thru March 24, 2019**. We value your business and look forward to receiving your acceptance documentation soon.

Please review the attached proposal and verify the following information:

- Billing address for your invoice
- Delivery address
- Method of payment
- Model description, serial number, and location of system

If you do not issue purchase orders, by signing this document, you have acknowledged our proposal and agreed to enter into a maintenance contract with L-3 Communications Security and Detection Systems, Inc. This document will serve as a purchase order. We will respond via fax, mail, or e-mail with your Contract ID for your records.

If you have any questions please feel free to contact me directly at your convenience. Should any repairs or adjustments be required to your equipment in between the regular scheduled preventative maintenance visits please contact our 24x7 Service Center directly at 1-800-776-3031.

Sincerely,

Lillian Castro-Pena
Contracts Department
L-3 Communications Security and Detection Systems, Inc.
Lillian.Castro-Pena@L3T.com
Phone: 781-970-1606
Fax: 781-939-3949

101-303-932



BILLING ADDRESS: Tuscola County Courthouse Attn: Deputy Steven Anderson 420 Court Street Suite 1 Caro, MI 48723	DELIVERY ADDRESS: Tuscola County Courthouse 440 N. State Street Caro, MI 48723	PROPOSAL NO: S-03-25-2018 DATE OF PROPOSAL: 01/18/18 PROPOSAL VALID FOR: 90 DAYS ATTACHMENTS: 8100-11901-00 and 8100-11902-00
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SELECT SCHEDULE ANNUAL EQUIPMENT MAINTENANCE CONTRACT PROPOSAL

SCHEDULE OF SERVICES PROVIDED UNDER THIS CONTRACT:

- All necessary repair parts and freight related expenses.
- Regular (Monday-Friday, 8:00am-5:00pm) labor hours for remedial maintenance.
- Regular (Monday-Friday, 8:00am-5:00pm) travel time to and from the equipment site.
- Lodging, Airfare and Per Diem expenses as required per scope of repairs.
- One annual preventative maintenance inspection per x-ray system *
- One annual radiation safety survey and preparation of performance report per x-ray system *
- Additional services are available upon request at Seller's prevailing time and materials rates.

* Note: Metal Detectors do not receive preventative maintenance or radiation survey services.

COVERAGE PERIOD: March 25, 2018 thru March 24, 2019

PAYMENT TERMS: Annual billing, in Advance, payment net 30 days after delivery of Seller invoice

ACCEPTED FORMS OF PAYMENT: Business check, Wire Transfer, Credit Card

CONTRACT TERMS AND CONDITIONS AND STATEMENT OF WORK: The terms and conditions and statement of work governing this contract are detailed on attached documents 8100-11901-00 and 8100-11902-00 herein. These seller terms and conditions shall take precedence over any and all others incorporated by the Buyer.

EQUIPMENT TO BE SERVICED UNDER THIS CONTRACT: SEE PAGE NO. THREE (3) FOR DETAILS.

Item	Model Number	Serial Number	Unit Price	Shipping Location
1	PX5.3	PX530152	\$4,900	440 N. State Street Caro, MI 48723

TOTAL ANNUAL PRICE: \$4,900 plus tax if applicable - See document no. 8100-11901-00, clause no. ten (10) for details.

Please reference proposal no. S-03-25-2018, unit serial number(s) and period of performance on your purchase order.

If you do not issue purchase orders, by signing this document, you have acknowledged our proposal and agreed to enter into a maintenance contract with L-3 Communications Security and Detection Systems, Inc. This document will serve as a purchase order. We will respond via fax, mail, or e-mail with your Contract ID for your records.

Contact Lillian C Pena concerning order placement via Phone: 781-970-1606 -or- e-mail Lillian.Castro-Pena@L3T.com

BUYER PURCHASE ORDER NUMBER: _____ **CONTRACT ID:** _____

AUTHORIZED SIGNATURE REQUIRED:

TUSCOLA COUNTY COURTHOUSE:

Name: _____

Title: _____

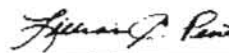
Signature: _____

Date: _____

L-3 COMMUNICATIONS SECURITY AND DETECTION SYSTEMS, INC.:

Name: Lillian Castro-Pena _____

Title: Contracts Dept _____

Signature:  _____

Date: 01/18/2018 _____

L-3 SDS Proprietary



ANNUAL EQUIPMENT HARDWARE MAINTENANCE CONTRACT TERMS AND CONDITIONS

Document No. B100-11901-00

- Cross Indemnification:** L-3 Communications Security and Detection Systems Inc., hereinafter referred to as Seller, shall indemnify, defend and hold Buyer harmless from and against any losses, damages, expenses, liabilities, and costs arising out of the negligence of Seller, its employees, or agents in performing services under this Agreement. Buyer shall indemnify, defend and hold Seller harmless from and against any losses, damages, expenses, liabilities, and costs arising out of the negligence of Buyer, its employees, or agents with respect to the use or operation of the System.
- Cancellation during the contract period:** If Buyer cancels this Agreement pursuant to Section three (3) or if newly purchased equipment supplied by Seller replaces the equipment under this contract, Buyer may cancel this contract without charge by giving written notice to Seller. In the case of a cancellation for any other reason, Buyer must provide Seller ninety (90) days' prior written notice of cancellation, or pay Seller 25% of any remaining annual contract fee as liquidated damages. Seller also reserves the right to cancel this Agreement without penalty if Buyer is in default and fails to cure within 30 days following receipt of written notice of default.
- Cancellation for cause:** Buyer retains the right to cancel this contract immediately and without advance notice to Seller should Seller's services be unsatisfactory in quality or should Seller fail to perform in accordance with the statement of services for any reason within Seller's control. In the event of such cancellation, Buyer will notify Seller in writing. Buyer will pay only for the services rendered up to the date that Seller receives the written cancellation notice.
- LIMITATION OF LIABILITY:** REGARDLESS OF THE LEGAL OR EQUITABLE BASIS OF ANY CLAIM, IN NO EVENT WILL SELLER BE LIABLE FOR (i) ANY SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING WITHOUT LIMITATION, ANY DAMAGES RESULTING FROM INACCURATE OR LOST DATA, LOSS OF USE OR LOSS OF REVENUES OR PROFITS, ARISING OUT OF OR RELATING TO THIS AGREEMENT OR ANY ORDER, THE FURNISHING OF PRODUCTS AND SERVICES OR THE USE OR PERFORMANCE OF PRODUCTS OR SERVICES, EVEN IF INFORMED OF SUCH DAMAGES, OR (ii) FOR ANY THIRD PARTY CLAIMS AGAINST CUSTOMER. SELLER'S MAXIMUM LIABILITY UNDER ANY ORDER, INCLUDING LIABILITY ARISING OUT OF PRODUCTS DELIVERED, SERVICES PERFORMED OR FROM SELLER'S NEGLIGENCE OR OTHER ACTS OR OMISSIONS, WILL BE LIMITED TO THE AMOUNT PAID TO SELLER FOR THE PRODUCTS AND/OR SERVICES GIVING RISE TO THE CLAIM.
- Alterations:** Buyer shall have the right to request that systems be returned to service coverage on a pro-rated basis. Prior to systems being returned to service coverage all systems are subject to billable pre-inspection services to be performed by the Seller. The Seller's prevailing standard service rates shall be used to calculate the pre-inspection services.
- Software:** Unless otherwise expressly agreed in writing to the contrary, all technical specifications, software, technical information, source code, drawings, and/or data provided to Buyer by the Seller, or used by the Seller in updating, upgrading or performing repairs to the Buyer's equipment, shall remain the sole property of the Seller. Any use of said data and software shall constitute use under a limited use license only. This License is expressly limited to the functionality of individual items of L-3 equipment previously purchased by the Buyer.
- Exclusions:** Contractual coverage shall not apply to any equipment, spare parts, or services that are: (a) repaired, moved or modified other than by Seller's authorized personnel; or (b) subjected to physical or electrical abuse, stress, or misuse; or (c) stored, operated, modified, or maintained in a manner inconsistent with applicable Seller instructions and specifications. No third party agents, regardless of affiliation or former affiliation with Seller, retain the rights to perform service actions under this contract. Also excluded from this contract are parts, materials, and other ancillary equipment which have been damaged due to improper handling; power surges; exposure to the elements of extreme heat, extreme cold, moisture; acts of nature such as rain, sleet, snow, earthquakes, lightning, hurricanes, etc.; equipment failures resulting from installation or operation or use in any manner not in accordance with Seller instructions; failures resulting from installation or operation or use in any manner not in accordance with Seller instructions; equipment damage due to misuse or abuse (through negligence, accident, or vandalism); erroneous reports by Buyer of equipment failures; and equipment which has been repaired or modified without the written approval of Seller.
- Accessories and Attachments:** Service actions performed by Seller under this contract will not include maintenance or repair of accessories, attachments, machines, or other similar devices not originally supplied or provided by Seller; painting or refinishing of equipment or providing such painting or refinishing materials; or furnishing supplies, accessories, or other similar devices except as specifically required for equipment repair or maintenance.
- Special Cancellation:** The specific equipment covered by this contract shall be serviced as needed and all required spare parts shall be provided unless stock is no longer available due to end of life issues. Seller shall make a best commercial effort to support this equipment during the contractual period and make provisions for end of life parts. Should services be required and spare parts are no longer available, Seller shall make a best commercial effort to render Buyer's equipment back into operating condition. If Seller is unable to bring the up to operating condition, the affected equipment shall then be removed from the remainder of the contract and a pro-rated credit for the balance of the present contract term shall be issued. Credits shall be sent out within thirty (30) days of cancellation. Also, the affected equipment shall not be included in future contract renewals or during any remaining optional years.
- Taxes:** This quotation does not include taxes. Taxes levied against L-3 as a result of products offered or sold hereunder and any services rendered in connection therewith, including but not limited to installation or maintenance would be additional cost and shall be reimbursable by Purchaser upon submittal of supporting documentation of such costs.
- Acceptance of Buyer's Terms and Conditions:** Any resultant Contract/Purchase Order with Terms and Conditions other than these shall not be accepted without notice provided to Buyer accepting all or a portion of the Buyer's Terms and Conditions. Estimates are calculated under these Terms and Conditions and pricing may change for compliance with alternative Terms and Conditions as well as the schedule.



ANNUAL EQUIPMENT HARDWARE MAINTENANCE CONTRACT STATEMENT OF WORK

Document No. 8100-11902-00

- Response Time:** L-3 Communications Security and Detection Systems Inc., hereinafter referred to as Seller, will provide response as soon as possible to requests for equipment service from Buyer's authorized representative. 8-hour Seller response time will be typical in geographical locations where Seller has resident service engineers. 24-hour Seller response time will be typical in geographical locations where Seller does not have resident service engineers. Seller does not warrant that the use of equipment will be uninterrupted or error free.
- Seller Responsibilities:** As applicable to the specific maintenance contract schedule, service actions performed by Seller will include all parts, materials, and labor required to adjust, maintain, repair, or restore the equipment to proper operating condition in accordance with the manufacturer's specifications. Seller will not perform any modifications to the equipment without Buyer's written approval. Seller will perform all service actions at the equipment site whenever possible and practical. Seller will perform all service actions with the least possible interference or disruption to the orderly conduct of Buyer's normal operations. Upon the completion of service, Seller will leave Buyer's premises in as neat, orderly, and clean condition as existed upon start of services. Seller will be responsible for obtaining all air side passes, work permits, clearances, and required licenses. Seller will be responsible for compliance with all laws, codes, rules, and regulations applicable to services performed under this contract. Seller will not transfer or assign its obligations under this contract, either in whole or in part, without the prior written approval of Buyer.
- Buyer Responsibilities:** Buyer will provide adequate facilities for Seller's personnel. The facilities will include adequate workspace, heat, lighting, ventilation, proper electrical current, and earth grounded electrical outlets. The facilities will be located within a reasonable distance from the equipment being serviced and will be provided by Buyer at no cost to Seller. Seller will not be responsible for Buyer's failure to provide prompt access to the equipment or to adequate facilities.
- Additional Services:** Upon agreement between Buyer and Seller, Seller may perform additional services beyond Seller's obligations under this contract. Such services may include, but are not limited to, equipment installation, relocation, and re-installation. All such services, when performed, will be invoiced to Buyer in accordance with Seller's prevailing standard service rate schedule.
- Service Call Report (SCR):** Upon completion of service, Seller's service engineer will submit the SCR to Buyer's authorized representative. The SCR will itemize the service actions performed. Buyer's authorized representative will be provided with a copy of the completed and signed SCR. Should Buyer fail to have an authorized representative on site for any reason upon completion of Seller's services, the lack of Buyer's authorized representative's signature on the SCR will not be a basis for claiming that unsatisfactory service was provided by Seller.
- Spare Parts and Materials:** All spare parts and materials provided and or replaced by the Seller, regardless if they are new, factory refurbished, rebuilt, restored, renovated or reconditioned, shall be warranted for ninety (90) days from the date of installation. Seller reserves the right to use Like-Kind-Quality spare parts and materials including new, factory refurbished, rebuilt, restored, renovated or reconditioned items. Any use of alternate spare parts and materials shall have no effect on the Form, Fit, and Function of said parts and materials and shall be warranted for ninety (90) days from the date of installation, or the remaining life of the contract, whichever is longer.
- Annual Preventative Maintenance for X-ray Systems:** Listed below are the procedures that our technicians perform during the annual contract period.

ANNUAL PREVENTATIVE MAINTENANCE FOR X-RAY SYSTEMS

VISUAL AND MECHANICAL:

- Vacuum system interior and exterior
- Inspect conveyor rollers
- Inspect condition of conveyor belt and lacing
- Adjust conveyor belt tension and tracking
- Inspect condition of x-ray sensor dust shields
- Inspect for x-ray generator oil leakage
- Align and clean optical sense modules
- Test indicator lamps for proper operation

OPERATIONAL SAFETY:

- Inspect AC line cord for damage and test for proper grounding
- Inspect finger guards and/or pop-out rollers for damage
- Verify conveyor under panels are securely attached
- Test emergency stop switches

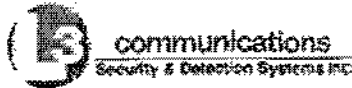
ELECTRONIC:

- Adjust x-ray tube voltage and current
- Test operator control panel functions
- Adjust monitors
- Inspect conveyor relays
- Adjust power supply voltages
- Collimate x-ray beam
- Verify x-ray image quality & resolution

RADIATION SAFETY:

- Measure radiation dose per inspection (annual), test all safety interlocks for proper operation
- Measure external radiation emissions (annual)
- Test all "x-ray on" indicators for proper operation
- Inspect condition of lead curtains
- Inspect operator footmat for condition and test for proper operation
- Preparation of FAA Form 1650-17.

L-3 SDS Proprietary



Payment / Remittance Information Please Update Your Records

Correspondence and PO Address*:

L-3 Communications
Security and Detection Systems, Inc.
10E Commerce Way
Woburn, MA 01801

Check Remittance Address:

L-3 Communications
Security and Detection Systems, Inc.
21867 Network Place
Chicago, IL 60673 – 1218

* This address must be listed as the vendor address on your PO. Purchase Orders and other correspondence (EXCLUDING PAYMENTS) should be sent to Woburn, MA

**PLEASE BE SURE TO NOTE INVOICE REMITTANCE INFORMATION ON ALL
PAYMENTS**

Checks Via Courier: UPS/Federal Express

JP Morgan Chase Bank, N.A.
Attn: L-3 Communications Security and Detection Systems, Inc.
Lock Box No. 21867
131 S. Dearborn - 6th Floor
Chicago, IL 60603

EFT/Wire Transfers:

JP Morgan Chase Bank, NA
One Bank One Plaza
2 S Dearborn
Chicago, IL 60670

Account Name:	L-3 Communications Security and Detection Systems, Inc.
Account Number:	656511029
ABA/Routing Number:	071000013
Swift Code:	CHASUS33
F.I.D. Number:	04-3054475

L-3 SDS Proprietary

9-1-1

Tuscola County Central Dispatch

Sandra Nielsen, Director



January 18, 2018

Tuscola County Board of Commissioners
Mr. Michael Hoagland, County Controller

Central Dispatch currently has a vacant supervisor position which we chose not to fill until we had 10 full time trained dispatchers. We obtained the 10 full time dispatcher staffing level the beginning of the January. I respectfully request the board concur with filling the vacant position.

I am requesting to promote Dispatcher Lorianne Sebert to the vacant supervisor position effective January 27, 2018. Currently Lorianne has 16 years of experience with Central Dispatch.

I would also like to request authorization to hire a full time dispatcher to fill the vacancy created by the promotion of Dispatcher Lorianne Sebert to Supervisor.

Thank you for your consideration and should you have any questions please feel free to contact.

Sincerely,

Sandra Nielsen, Director