

**Agenda**  
**Tuscola County Board of Commissioners**  
**Committee of the Whole – Monday, May 8, 2017 – 8:00 A.M.**  
**HH Purdy Building - 125 W. Lincoln, Caro, MI**

**Finance**  
Committee Leaders-Commissioners Kirkpatrick and Bierlein

**Primary Finance**

1. **Animal Control Annual Report**
2. **Caro Regional Center Update as of 5/8/17 (See A)**
3. **Computer Hacking Concerns and Issue in Ingham County (See B)**
4. **Recycling Potential New Ventures**
5. **Road Patrol Financial Planning (See C)**
6. **House Bill 4184 – Potential Physical Presence Required to Vote (See D)**

**On-Going and Other Finance**

1. Sheriff Overview of Public Safety Concerns
2. Human Development Commission CDBG Housing Rehabilitation Loan
3. Jail Planning Committee
4. Millage Renewal Planning
5. Monitor Wind Turbine Development and Assessing/Taxation Dispute
6. Continue Review of Road Commission Legacy Costs
7. Century Link Millennia Invoice

**Personnel**  
Committee Leader-Commissioner Bardwell

**Primary Personnel**

1. **Tuscola County Health Department Employee/Management System – 8:00 A.M.**
2. **Mosquito Abatement Job Description Change Request**

**On-Going and Other Personnel**

1. Reporting Relationship (Nepotism Policy)
2. Initiate Turnover and Wage Survey to Minimize Vulnerability to Loss of Critical Positions
3. Update Personnel Policies with Federal Changes such as ACA, Exempt/non-Exempt
4. Develop Parameters for 2017 Labor Negotiations
5. Review Re-Establishment of Judicial Committee Meetings
6. Review Formation of Quarterly Meetings with Senior Leaders and Road Commissioners
7. Develop a Method to Communicate County Concerns to State Senator and Representative

**Building and Grounds**  
Committee Leaders-Commissioners Young and Vaughan

## **Primary Building and Grounds**

1. **Vanderbilt Park Update**
2. **Request to use Courthouse Lawn (See E)**
3. **DNR Potential Property Land Transaction (See F)**
4. **Jail C-Wing Rooftop Air Conditioner Bids**
5. **Quote to Purchase Budgeted Maintenance Vehicle**
6. **Agreement for the Mobile Examination Center use of County Parking Lot**
7. **Architect Proposal to Assist with Remodeling at New Recycling Facility**

## **On-Going and Other Building and Grounds**

1. **Update 10 Year Capital Improvement Plan**
2. **Continue Work with Jail Planning Regarding Potential Jail Renovation and Additional Jail Bed Space for Holding Cells and Potential Revenue Generation**
3. **Implement 2017 Budgeted Capital Improvement Projects**
4. **Fire Safety Planning**
5. **Security/Safety Committee – Methods to Enhance Security – Next Steps**

## **Other Business as Necessary**

## **Public Comment Period**

**mhoagland@tuscolacounty.org**

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**From:** mhoagland@tuscolacounty.org  
**Sent:** Wednesday, May 3, 2017 7:15 AM  
**To:** Richardsd@michigan.gov  
**Subject:** FW: ECONOMIC DEVASTATION LOOMING FOR TUSCOLA COUNTY AND SURROUNDING REGION  
**Attachments:** CaroRegionalFacility.docx; Economic Impact of Caro Center.pdf; The Caro Center FINAL (004).pptx

State Department of Health and Human Services Director Lyon

We, the Tuscola County Board of Commissioners, request your help in preserving an estimated 747 jobs at the Caro Regional Center (CRC) (State Psychiatric Facility) at its current location in Tuscola County. The proposed Fiscal Year 2018 state budget includes approximately \$115 million to construct a new state psychiatric facility. Tuscola County officials respectfully request your support to construct the new State Psychiatric Facility in Tuscola County for the following reasons:

**Prevents Further Economic Decline in This Already Distressed Rural Part of Michigan**

- The CRC is the second largest employer in the county and contributes an astounding \$54 million to the county and regional economy.
- There are 349 direct jobs and an estimated 398 spin-off indirect jobs created by the CRC being located here.
- Estimates from the attached economic impact study indicate that the Tuscola County unemployment rate would skyrocket from the current 7.9% to 14.7% if the CRC is relocated.
- An estimated 70% of staff travel under 30 miles to work.
- Job losses from the relocation of the CRC would, in all probability, dramatically drive down residential land values, thereby creating an even greater financial burden on remaining residents to try to support schools and governmental services.
- The county bond rating would be lowered if this facility is not built here which would result in higher costs to borrow funds.
- The state already eliminated jobs in 2012 with the closure of a state prison in Tuscola County.

**Preserving Current Patients' Access to Quality Care**

- The CRC is centrally located for the transport of patients and reduced travel time for family visits.

- Approximately 80% of the patients come from counties just to the south of Tuscola County, including 37 patients from Genesee County and 48 patients from Oakland County
- Hospital and other specialty medical providers are available within a few miles of the facility.
- Employees are trained and the facility is accepted in the community.

For more information on this issue, attached are three documents that are useful in understanding why building a new facility here makes sense and is the right decision. **Thank you for your careful consideration of this important capital outlay project.** It is in the best interest of all Michigan residents to maintain the CRC in its current location. Because of the critical importance, of this communication it was sent to all state legislators.

Should you have any questions, please contact Senator Mike Green (517-373-1777), Representative Ed Canfield (517-373-0476) or Michael Hoagland, Tuscola County Controller-Administrator at: (989-672-3700).

Respectfully,

District 2  
Thomas Bardwell, Board Chairman



District 5  
Matt Bierlein, Board Vice Chairman



District 1  
Thomas Young



District 3  
Kim Vaughn



District 5

Craig Kirkpatrick



Michael R. Hoagland  
Tuscola County Controller/Administrator  
989-672-3700  
[mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org)

**VISIT US ON LINE FOR COUNTY SERVICES @ [www.tuscolacounty.org](http://www.tuscolacounty.org)**

**From:** Eean Lee <eean.lee@tuscolacounty.org>  
**Sent:** Monday, May 1, 2017 8:27 PM  
**To:** Mike Hoagland  
**Subject:** grave concerns with network security in lansing

Source <http://www.lansingstatejournal.com>:

*Tuesday school elections in East Lansing, Haslett will proceed, Ingham County Clerk Barb Byrum says.*



*(Photo Courtesy photo)*  
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LANSING -- A computer network hacking attempt that affects over 1,600 workstations and several Ingham County departments could lead to a criminal investigation, County Controller/Administrator Tim Dolehanty said Monday.

The attempt from an unknown source with a malware program tried to access the county's banking information and requires IT staff to scan computers for viruses, Dolehanty said.

"Is this overkill?" Dolehanty said. "It might be. This is a case where it will be inconvenient for a couple of days."

County Clerk Barb Byrum, citing network security concerns, decided Monday to close her Mason and Lansing offices "due to an abundance of caution."

However, Byrum reassured voters in East Lansing and Haslett that Tuesday's school special elections in those communities will proceed.

Byrum's offices can't process birth, marriage and death certificates and concealed pistol licenses until they reopen. She's hopeful that both offices will reopen by 8 a.m. Tuesday.

Dolehanty said the malware attempt to obtain banking information didn't compromise any data or cause any problems for the Ingham County Sheriff's Department and 911 dispatch services. Malware is considered a software that tries to damage or disable computers.

About a year ago, the Lansing Board of Water & Light was infected by malware and had to pay a \$25,000 ransom to restore several customer services and its corporate network.

**Subject:** FW: Road Patrol Funding Request

Commissioners

Per the request of the sheriff and finance commissioners the following information has been assembled.

This is a public safety millage proposal to raise approximately \$753,000 to adequately fund the road patrol. It includes four deputies which would enable 2 vehicles to be on the road 7 days per week 24 hours per day. The Sheriff has explained currently there are times when only 1 police vehicle is on the road to serve over 800 square miles. Law enforcement officers believe this is an unacceptable situation from a public safety and security standpoint. The other officer would be a K-9 dog handler. One-half of the sheriff and undersheriff costs would be charged to the road patrol fund because of the administrative functions they perform for the road patrol. Currently these costs are paid and subsidized by the general fund. As with other millage based funds payment of indirect costs are included in the proposal. Cost estimates for the proposal are summarized below and detailed in the attached spreadsheet:

- 1. 4 deputies wage/fringe and other line item costs - \$452,000
- 2. 1 deputy K-9 dog handler wage/fringe and other line item costs - \$120,000
- 3. 50% of sheriff and undersheriff wage/fringe and other line item costs charged to road patrol - \$124,000
- 4. Indirect costs of road patrol operation - \$57,000
- 5. Total - \$753,000

It would require approximately .43 of a mill to raise about \$753,000. Increased costs of .43 mill to the owner of an average home in Tuscola County valued at \$80,000 is \$17 per year. If approved the total road patrol millage would be increased from the current .9 mill to 1.33 mills.

If the Board is in agreement with cost then the overall proposal can be forwarded to the county attorney for ballot language preparation. If the public approves the request by November it could be levied in 2017 which would bring in tax revenue for the 2018 budget year. Ballot language would have to explain the previous .9 mill for the road patrol would be repealed and replaced with the 1.33 mills.

These actions would put the county in position to move forward assuming a special election is held this year. As you know a special election to fill an anticipated vacated senator seat has to be paid by the county so there would be no additional election cost to ask for the road patrol millage at the senator election.

Public safety and security is one of the most important functions of county government.

Mike

Michael R. Hoagland  
Tuscola County Controller/Administrator  
989-672-3700  
[mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org)

**Road Patrol (RP) Millage to Strengthen Public Safety - DRAFT FOR INTERNAL DISCUSSION ONLY**

<b>Function</b>	<b>Category</b>	<b>Estimated Average</b>
<b>1</b>	<b>Add 4 RP Officers to Achieve 2 Vehicles 7/24 Coverage</b>	
	Salary (4 Full-time Road Patrol Officers)	\$198,908
	Shift Premium	\$1,000
	Disability Plan	\$1,893
	Unused Sick/Vacation Time Payout	\$4,000
	Overtime	\$24,000
	Workers Compensation	\$2,059
	Health and Dental Insurance	\$78,652
	FICA	\$17,500
	Life Insurance	\$177
	Retirement	\$20,190
	Supplies	\$2,000
	Tires/Registration	\$2,000
	Uniforms and Accessories	\$4,500
	Gas and Oil	\$10,000
	Laundry	\$2,500
	Telephones	\$3,400
	Insurance and Bonds	\$16,000
	Equipment Repair & Maintenance	\$3,000
	Employee Training	\$5,000
	Vehicle and Other Equipment	\$50,000
	Vehicle Repair	\$5,000
	<b>Total to Add 4 RP Officers</b>	<b>\$451,779</b>
<b>2</b>	<b>RP Deputy &amp; Dog</b>	
	Salary	\$49,727
	Shift Premium	\$250
	Disability Plan	\$473
	Unused Sick/Vacation Time Payout	\$300
	Overtime	\$6,000
	Workers Compensation	\$515
	Health and Dental Insurance	\$19,663
	FICA	\$4,282
	Life Insurance	\$44
	Retirement	\$5,047
	Supplies	\$500
	Tires/Registration	\$1,000
	Uniforms and Accessories	\$1,200
	Gas and Oil	\$2,500
	Laundry	\$625
	Telephones	\$850
	Insurance and Bonds	\$5,000
	Equipment Repair & Maintenance	\$750
	Employee Training	\$1,000



	Vehicles	\$15,000
	Vehicle Repair	\$500
	Purchase and Training of Dog	\$3,750
	Dog food and Veteran Services	\$1,500
	<b>Total Road Patrol Deputy and Dog</b>	<b>\$120,476</b>
<b>3</b>	<b>Charge 50% of Sheriff to RP for Administrative Functions</b>	
	Salary	\$39,310
	Workers Compensation	\$405
	Health and Dental Insurance	\$9,713
	FICA	\$3,007
	Life Insurance	\$56
	Retirement	\$4,531
	Supplies	\$250
	Uniforms and Accessories	\$600
	Laundry	\$250
	Insurance and Bonds	\$1,700
	Equipment Repair & Maintenance	\$500
	Employee Training	\$500
	<b>Total 50% of Sheriff to RP for Administrative Functions</b>	<b>\$60,822</b>
<b>4</b>	<b>Charge 50% of Undersheriff to RP for Administrative Functions</b>	
	Salary	\$34,970
	Disability Plan	\$332
	Unused Sick/Vacation Time Payout	\$300
	Sick/Vacation Payout	\$2,500
	Workers Compensation	\$360
	Health and Dental Insurance	\$9,713
	FICA	\$2,889
	Life Insurance	\$56
	Retirement	\$7,790
	Supplies	\$250
	Uniforms and Accessories	\$600
	Laundry	\$250
	Insurance and Bonds	\$1,700
	Equipment Repair & Maintenance	\$500
	Employee Training	\$500
	<b>Total 50% of Undersheriff to RP for Administrative Functions</b>	<b>\$62,710</b>
<b>6</b>	<b>Indirect Costs for Road Patrol</b>	<b>\$57,000</b>
	<b>GRAND TOTAL</b>	<b>\$752,787</b>



## Physical presence could be required for board votes, with exceptions



Township board members would have to physically attend a meeting to vote, with limited exceptions under [HB 4184](#). The bill, sponsored by Rep. Lana Theis (R-Brighton Chtr. Twp.), was reported by the House Oversight Committee this week. The requirement for physical presence would apply to public bodies that consist only of elected members. However, the requirement would not include emergency meetings or meetings to address critical personnel or infrastructure issues, if the delay could result in increased or unnecessary costs or liability for a local unit. The requirement also would not apply to an elected official called up for military duty. The physical presence requirements could be waived by a public body for one meeting a year for each member if the vote is cast through a video conferencing system and the absence is for a good reason, such as a serious illness or death in the family. The exceptions included in [HB 4184](#) addressed MTA's concerns and opposition from previous legislation on this issue. The bill will next be considered by the full House.

## Political 'vignettes' may not be required on ballots



Michigan ballots would no longer feature political party "vignettes," or pictures representing the characteristics of a party under two bills that passed the House this week. [HBs 4177](#) and [4178](#), sponsored by Rep. Dr. Hank Vaupel (R-Handy Twp.) and Rep. Dr. Edward Canfield (R-Sebewang), are meant to address an issue created by PA 268 of 2015, which eliminated straight-ticket voting. A preliminary injunction blocked the law from being implemented last year, which was followed by the Sixth Circuit Court of Appeals declining to stay the injunction. This allowed straight party voting to be utilized for the November 2016 election. However, with the potential elimination of straight party voting, some are concerned that failing to eliminate the vignettes would create voter confusion. First-time voters might simply circle the party vignette thinking they had voted a straight ticket, only to have their ballot tossed out. MTA will continue to update members as the bills move to the Senate for consideration.

## Ambulance service tax provision likely to change

May 1, 2017

Tuscola County Commissioners,

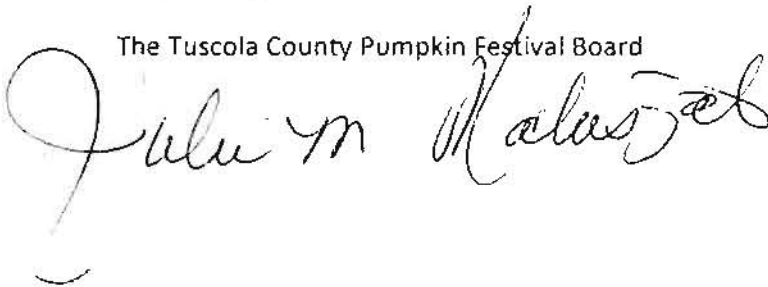
We are requesting the use of the Tuscola County Court House lawn for the Tuscola County Pumpkin Festival for 2017. We are requesting the use Court House lawn from Oct.1, 2017 through Oct.8, 2017. We start the set up on the weekend of Oct.1, 2017 and will have everthing off the lawn by Oct. 9, 2017.

The Pumpkin Festival is a County event and benefits the residents of the county. We make this a free festival for all to enjoy and would really appreciate as in the past the use of the Court House lawn.

Thank you for your time and consideration. We hope for another successfull festival this year like in the past. Our theme this year is "Come One, Come all, To See the Pumpkins Of Fall." We are keeping with a Family fun orientated festival.

Respectfully,

The Tuscola County Pumpkin Festival Board



F



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF NATURAL RESOURCES  
LANSING



KEITH CREAGH  
DIRECTOR

May 2, 2017

To: Mr. Thomas Bardwell, Tuscola County Commissioner, District 2  
Mr. Kim Vaughan, Tuscola County Commissioner, District 3  
Mr. Russell Speirs, Ellington Township Supervisor  
Mr. Melvin L. Witkovsky, Wells Township Supervisor [www.wellstwp.org](http://www.wellstwp.org)

RE: Proposed land transaction in Ellington and Wells Townships, Tuscola County

Dear Township Supervisors and Tuscola County Commissioners:

The Department of Natural Resources (DNR) Wildlife Division is interested in completing a land transaction (swap) with Tuscola County residents, Scott and Laura Dennis. The transaction involves parcels at the Deford State Game Area (SGA). The Dennis's are offering an 18-acre parcel in the southeast corner of Ellington Township (District 2 – north of Gilford Road) in exchange for 12.7 acres of DNR-owned land in the northeast corner of Wells Township (District 3 – south of Gilford Road) (see attached maps). Before we proceed with land transactions such as this one, DNR staff engage with the local units of government (township and county) to obtain their input. This proposed land transaction involves two districts and townships; therefore, this letter is being sent to all four respective officials.

Department of Natural Resources staff and Scott and Laura Dennis have been working on this case since summer of 2015. In summer of 2016, DNR staff changes resulted in a hold on the process of moving forward with the transaction.

The proposed land transaction would provide the SGA with additional road access and an additional 5.3 acres for wildlife and recreationists. It will also provide the Dennis's with acreage adjacent to the back of their property, rather than down the road and across the street.

The attached maps illustrate the proposed land swap between Scott and Laura Dennis and the DNR. I've also attached the estimated Payment In lieu of Tax (PILT) for the property being offered to the DNR.

I would like input from all respective township and county officials on this potential acquisition; and, I'm requesting one of the following from the each:

1. Resolution of support
2. Letter of support on letterhead
3. Email of support from authorized official
4. Letter of neutrality on letterhead
5. Email of neutrality from authorized official

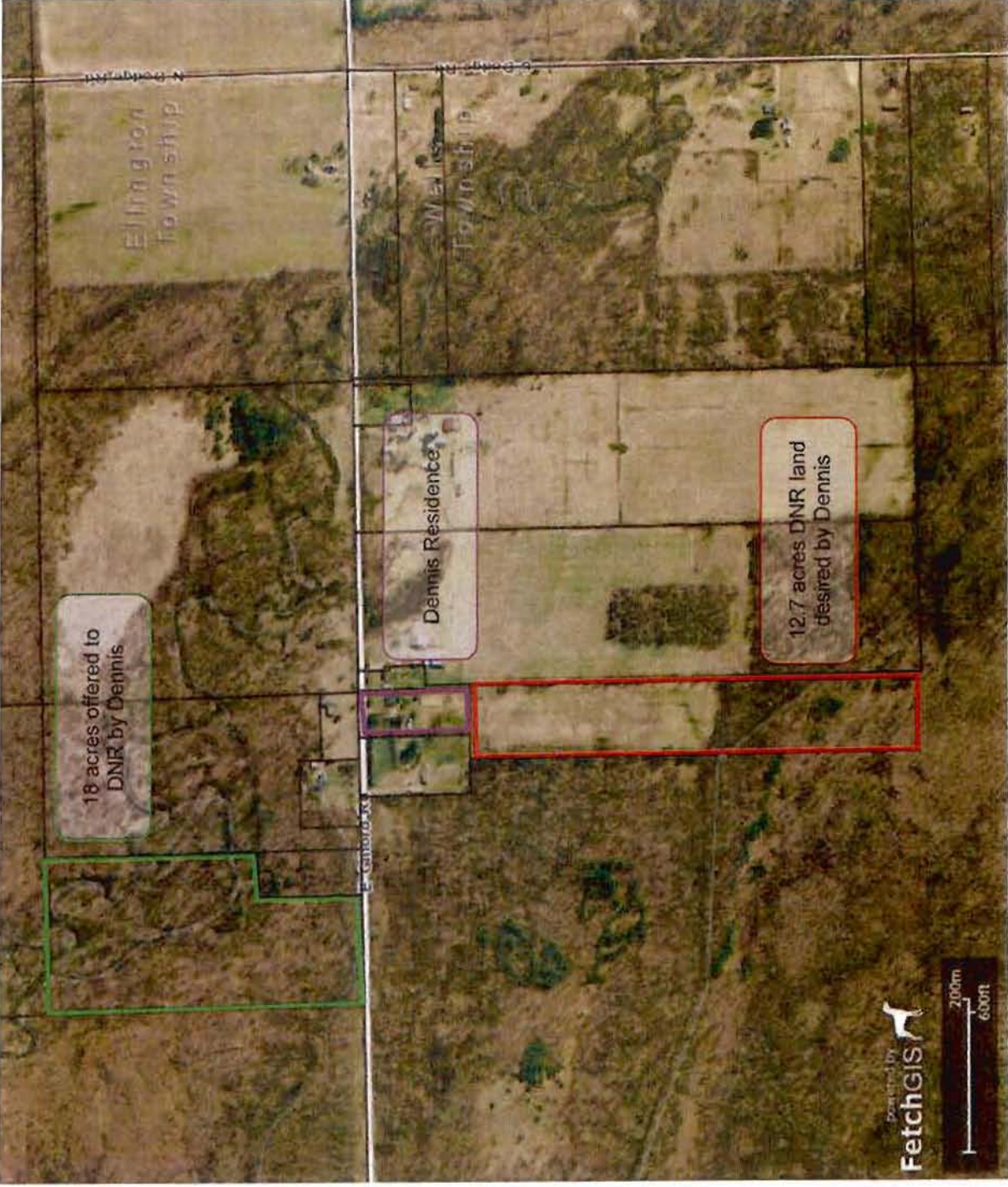
This letter is being sent via e-mail for Commissioners Thomas Bardwell and Kim Vaughan and via post for Township Supervisors Russell Speirs and Melvin Witkovsky. I will also provide a copy of this letter to Tammy Giroux, the local wildlife biologist. Ms. Giroux is the appropriate person to answer any local land management questions; she can be reached at (989) 684-9141 or GirouxT@michigan.gov.

Please let me know your preferred method of engagement for this proposed land acquisition (e.g., public meeting, informal meeting with local leaders, letter, email, or phone conversation).

Thank you!

A handwritten signature in black ink that reads "Kristin M. Bissell". The signature is written in a cursive style with a large initial 'K'.

Kristin M. Bissell, Acting Public Land Matters Biologist  
Department of Natural Resources  
Lansing Customer Service Center  
4166 Legacy Parkway  
Lansing, MI 48911  
Office: (517) 284-4739  
BissellK@michigan.gov



18 acres offered to DNR by Dennis

Dennis Residence

12.7 acres DNR land desired by Dennis

Ellington Township

Wells Township

E. Canton Rd

Powered by FetchGIS

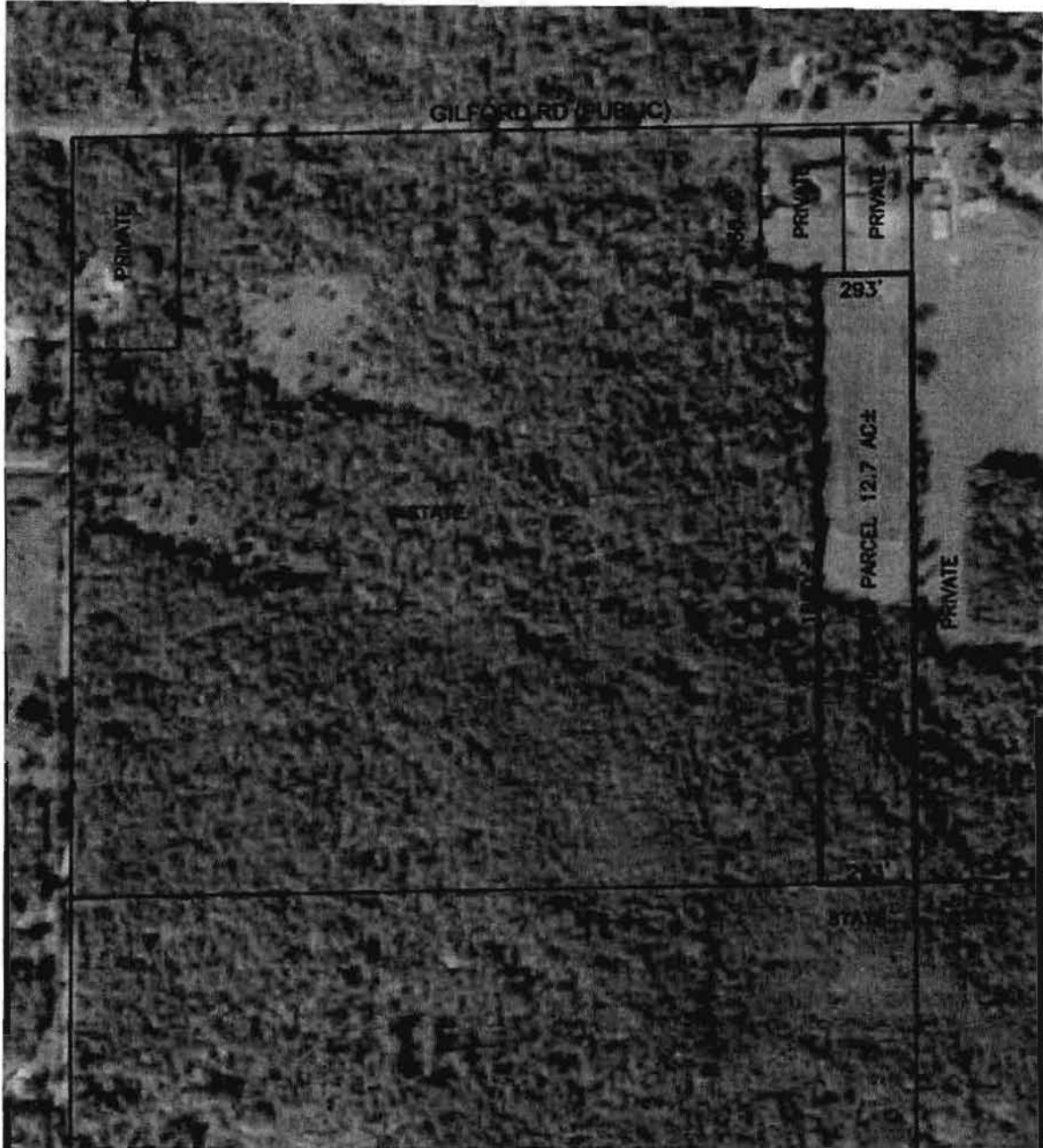




# DESIRED PARCEL

A PART OF THE NW 1/4,  
SECTION 1, T12N, R10E,  
TUSCOLA COUNTY

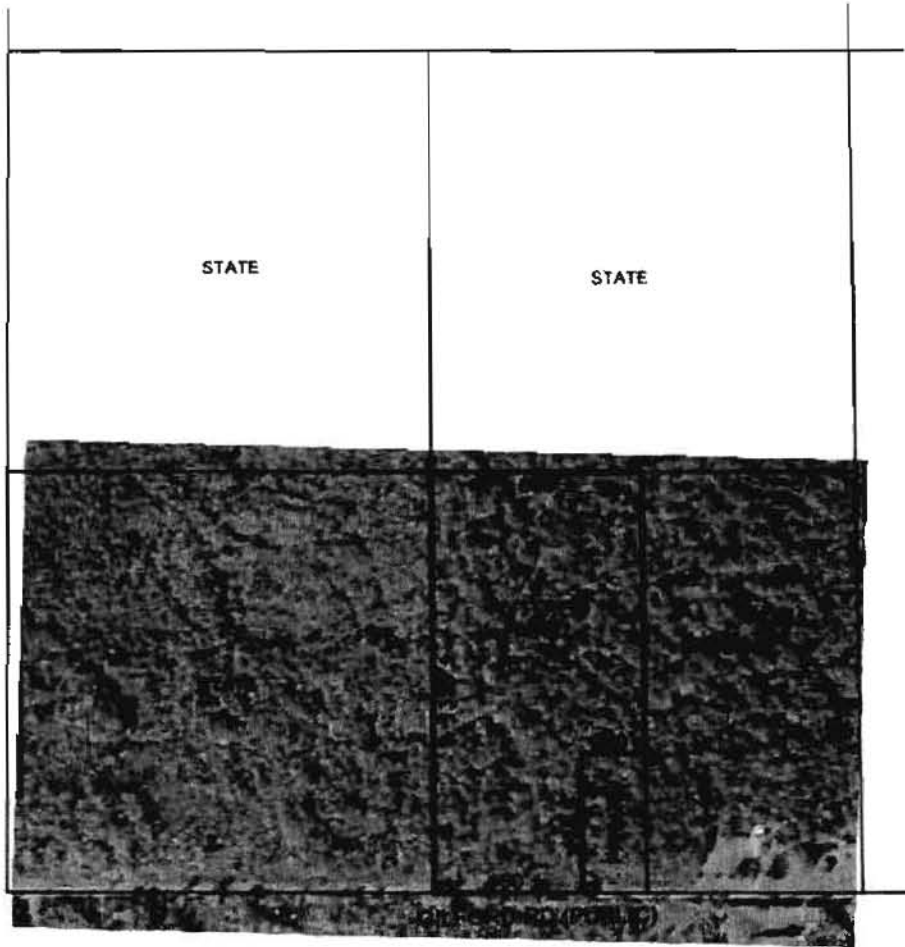
1"=400'



# OFFERED PARCEL

A PART OF THE SW 1/4,  
SECTION 36, T13N, R10E,  
TUSCOLA COUNTY

1"=400'



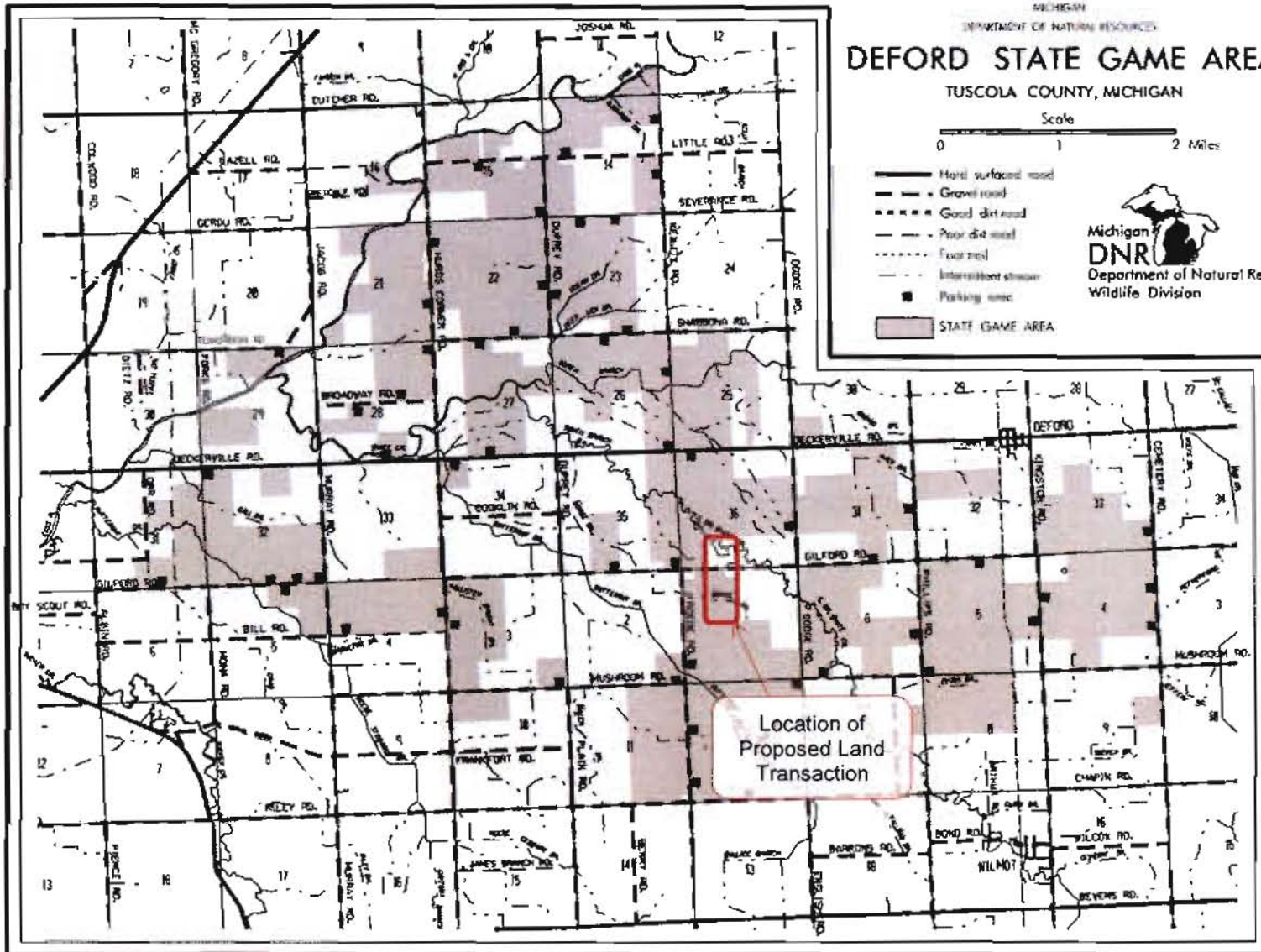
STATE

STATE



R 9 E

R 10 E



MICHIGAN  
 DEPARTMENT OF NATURAL RESOURCES  
**DEFORD STATE GAME AREA**  
 TUSCOLA COUNTY, MICHIGAN

Scale  
 0 1 2 Miles

- Hard surfaced road
- - - Gravel road
- · - · - Good dirt road
- · - - Poor dirt road
- · - · - Four-trail
- · - - Intermittent stream
- Parking area
- STATE GAME AREA



Location of  
 Proposed Land  
 Transaction

R 10 E

R 10 E

R 11 E

T 12 N

T 12 N

T 13 N

T 12 N

MCL 324.503(2) Payment in Lieu of Taxes (PILT) Estimate for the Proposed  
Dennis Property Exchange Acquisition by the Michigan DNR  
May 2, 2017

Land Transaction: Dennis Exchange LTA 20150112  
Parcel #: 008-036-030-0800-04  
County: Tuscola  
Township: Ellington  
School District: 79030 Cass City Schools  
ISD: Tuscola  
Estimated Future Taxable Value: \$18,300  
Special Assessments: none we are aware of

Estimated PILT payments of the property being acquired based on the current SEV for the property. Please note that the State Tax Commission (STC) may choose to set the future taxable value at an amount that is different than the current SEV:

<b>2016 County Rates:</b>	<b>Mills</b>	<b>Estimated Taxable Value</b>	<b>Estimated Total Amount Due</b>
Veterans	0.17000		\$ 3.11
MSU	0.10000		\$ 1.83
Mosquito	0.63160		\$ 11.56
<b>Total County Rates:</b>	<b>7.76210</b>		<b>\$ 142.05</b>
<b>2016 Township Rates:</b>			
Allocated/Operating	1.30430	\$ 18,300.00	\$ 23.87
Fire	0.99000		\$ 18.12
Roads	2.98500		\$ 54.63
<b>Total Township</b>	<b>5.27930</b>		<b>\$ 96.61</b>
<b>2016 School Rate:</b>			
Cass City Schools	3.00000	\$ 18,300.00	\$ 54.90
<b>2016 ISD Rate:</b>			
Tuscola ISD	4.24090	\$ 18,300.00	\$ 77.61
<b>2016 Community College Rate:</b>			
CC	0.00000	\$ 18,300.00	\$ -
<b>2016 Library Rate:</b>			
Library	0.00000	\$ 18,300.00	\$ -
<b>Total 2016 Rates:</b>	<b>20.28230</b>		<b>\$ 371.17</b>

Estimated PILT payments for this property are \$371.17 plus special assessments (if applicable).

This estimate is based on the current SEV for the property (not including improvements) using the same tax rates as properties that qualify for the qualified agricultural, qualified forest and principle residence (homestead) exemptions; as such, it does not include the tax levied by a local school district for school operating purposes. Also, it does not include the tax levied under the state education tax act.

Please note that this is only an estimate and that per MCL 324.2153, the STC and not the Department of Natural Resources, has the authority to set the taxable value of the property.