

**DRAFT – Agenda**  
**Tuscola County Board of Commissioners**  
**Committee of the Whole – Thursday, May 26, 2011**  
**HH Purdy Building – Following Board of Commissioners Meeting**  
**125 W. Lincoln, Caro, MI**

**Finance**

Committee Leaders-Commissioner Peterson and Bardwell

**Primary Finance Items**

1. Sheriff Department Kiosk System
2. Wind Energy Taxation and Revenue Potential
3. Region VII Area Agency on Aging Annual Plan (See A)
4. Update Regarding Proposed State Budget Cuts Impacting Counties
5. MERS Quarterly Financial Report (See B)
6. Friend of the Court and Circuit/Family Court Staffing Plan (See C)
7. County Hiring Freeze – Reducing Cost Through Attrition
8. Medical Care Facility Millage Transfer Request

Secondary/On-Going Finance Items

1. Treasurer Bank Statement
2. Circuit Court Collections Plan
3. Development of State Recommended County Financial Information
4. Cellular Telephones
5. Road Commission Contracting with Sheriff Department for Weigh Master Functions
6. Economic Development Alternatives
7. BC/BS Lawsuit
8. Review of Second Deferred Compensation Program
9. Grant to Review Computer System Security
10. Second Deferred Compensation Program

**Personnel**

Committee Leader-Commissioners Peterson

**Primary Personnel Items**

1. **Employment Contract (Controller)**

Secondary/On-Going Personnel Items

1. Circuit/Family Court Personnel Policies
2. MERS Bridged Benefits Valuation
3. Labor Negotiations

4. New Hire Wage/Fringe Benefits

## **Building and Grounds**

Committee Leader-Commissioners Kern and Petzold

### **Primary Building and Grounds Items**

1. Parking Lot Repair Bids
2. Office Space Project
3. County Park
4. Medical Marijuana Inquiry to Local Units of Government (See D)
5. Meeting with Prosecutor - Medical Marijuana

Secondary/On-Going Building and Grounds Items

### **Correspondence/Other Business as Necessary**

**Public Comment Period**

**Closed Session – If Necessary**

**Other Business as Necessary**

## **Statutory Finance Committee**

1. Claims Review and Approval

### **Notes:**

Except for the Statutory Finance Committee, committee meetings of the whole are advisory only. Any decision made at an advisory committee is only a recommendation and must be approved by a formal meeting of the Board of Commissioners.

If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

This is a draft agenda and subject to change. Items may be added the day of the meeting or covered under other business at the meeting.

## Mike Hoagland

**From:** Margie A. White [mwhite@tuscolacounty.org]  
**Sent:** Monday, May 16, 2011 11:24 AM  
**To:** MHoagland@TuscolaCounty.org; 'Renee Ondrajka'  
**Subject:** FW: Region VII Area Agency On Aging Annual Plan  
**Attachments:** Final Draft AIP2011.pdf

Mike & Renee,

This should be added to an upcoming commissioners' agenda.

Thanks,

Margie

**From:** Annette Jeske [mailto:jeskea@region7aaa.org]  
**Sent:** Monday, May 16, 2011 10:57 AM  
**To:** appoint@tuscolacounty.org  
**Subject:** Region VII Area Agency On Aging Annual Plan

Dear County Clerk,

It's that time of year again, and to comply with the state Office of Services to the Aging each year Region VII AAA must seek approval from your Tuscola County Commissioners of our goals for the coming fiscal year which starts Oct. 1, 2012 with regard to the funding we pass along to the county units on aging. This plan/document is known as the Annual Implementation Plan.

It was decided that I would be made available to provide overviews of the plan between now and the end of June should any of the counties desire an overview. Public comment is also welcomed via e-mail, print or attendance at the required hearing we will host on May 27, 2011 at the Trailside Senior Center in Midland Michigan. Noon.

Please let me know if your commissioners would be interested in a presentation, I would expect to not take more than 8 minutes of their time. A copy of our draft plan is attached for your review. I do realize that this may not be the best e-mail address to reach you, however it was the only one I could locate on the Tuscola County website.

Thank you,

Annette Jeske  
Program Development/Grants Mgr.  
Region VII Area Agency on Aging



# MICHIGAN OFFICE OF SERVICES TO THE AGING

## ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Region VII Area Agency On Aging

FY: 2012

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## MICHIGAN OFFICE OF SERVICES TO THE AGING

### ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Region VII Area Agency On Aging

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#### County/Local Unit of Govt. Review

##### Rationale

All Area Agencies on aging (AAA) must seek approval of the draft Annual Implementation Plan (AIP) as submitted to the Michigan Office of Services to the Aging (OSA) from each county Board of Commissioners within their respective Planning and Service Area (PSA).

The AAA must send a letter requesting approval of the final AIP by June 30, 2011, as well as a copy of the final AIP, with delivery and signature confirmation, to the chairperson of each county Board of Commissioners within the PSA requesting approval by July 29, 2011. For a PSA comprised of a single county or portion of the county, approval of the AIP is required from each local unit of government within the PSA. If the AAA does not receive a response from the county or local unit of government by July 29, 2011, the AIP is deemed passively approved. The AAA must notify their OSA field representative by August 2, 2011 whether their counties or local units of government formally approved, passively approved, or disapproved the AIP.

##### Instructions

Describe below the AAA efforts to distribute the AIP to, and gain support from, the appropriate county or local units of government.

##### **AAA Response:**

A letter and a copy of the proposed FY 2012 Annual Implementation Plan will be sent by certified mail to the chairperson of each county Board of Commissioners and the Saginaw Chippewa Indian Tribe in the Region VII Planning and Service Area requesting adoption of a resolution of approval of the Plan by July 29, 2011. The letter will invite the county to request a presentation of the plan overview.



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#### Plan Overview

##### Rationale

Older Americans Act (OAA) of 1965, as amended, Section 306(a) states, "Each area agency on aging designated...shall, in order to be approved by the State agency, prepare and develop an area plan for a planning and service area." The purpose of the Plan Overview is to provide a succinct description of the priorities being set by the Area Agency for the use of OAA and State funding in FY 2012.

##### Instructions

The Plan Overview should, in 825 words or less, include the following:

- A summary of services to be provided under the plan.
- Highlights of accomplishments for program development objectives.
- A description of goals and strategies for accomplishing them.
- A description of special projects and partnerships.
- Highlights of any substantive changes from the FY 2011 AIP.

Please specifically note if there are not substantive changes from the FY 2011 AIP.

##### **AAA Response:**

Region VII Area Agency on Aging allocates funding received from the Office of Services to the Aging, (OSA) to providers in ten counties using a formula that takes poverty and rural demographics into consideration. Agency staff promote the development of a comprehensive, coordinated, and cost-effective system of home and community-based long-term care as necessary to adequately support the needs and desires of older adults and people with disabilities and their family caregivers in a 10-county service area that encompasses most of mid-Michigan and the thumb, specifically Bay, Clare, Gladwin, Gratiot, Huron, Isabella, Midland, Saginaw, Sanilac and Tuscola counties. In coordination with the aging network, Region VII AAA provides, or contracts Access, Community, and In-Home services.

Access services include: Case Coordination and Support, Care Management, MI-Choice Medicaid Waiver, Michigan Medicare/Medicaid Assistance Program, Transportation, Outreach, and Advocacy.

Community and In-Home services are contracted through the county units on aging and others and include; Congregate Nutrition, Senior Center Staffing, Kinship/Older Relative Programs, Caregiver Training and Education, Disease Prevention/Health Promotion, Adult Day Care, Legal Assistance, Elder Abuse Prevention, Long-term Care Ombudsman, Home Repair, Senior Community Service Employment Program, Home-Delivered Meals, Personal Care, Respite, Homemaking and Chore Services.

Services provided through Region VII AAA target people who are 60 years of age or older and who have the greatest social and economic need. Particular attention is given to low-income minority individuals, and those who are frail and disabled. Family caregivers of individuals 60 or older, and grandparents and other relatives 55 and older who provide for a child 18 or younger are also priority populations. All services may not be available in all counties.

In FY 2012, Region VII AAA, along with partners plan to make application to the Office of Services to the Aging, OSA so that an 'Aging and Disability Resource Center' can be created in Huron, Sanilac and



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Tuscola counties.

Region VII AAA expects to meet or exceed stated goals for improving nutrition, expanding knowledge and awareness of elder abuse and exploitation, and continuing to transition people who meet program criteria out of skilled nursing facilities.

To accomplish these goals, the agency will continue to focus on building relationships in the communities we serve that are beneficial to carrying out our mission. In the past fiscal year, Region VII AAA has successfully provided services through a veteran's program working with the Saginaw Veteran's Administration Medical Center's Veteran's Self-Determined Home and Community-based Services (VD-HCBS), defined new partnerships with agencies wishing to offer the evidence-based Creating Confident Caregivers workshop which provides education to families caring for persons with dementia, the Senior Advisory Group of Central Michigan, and increased the number of Personal Action Towards Health, (PATH) workshops and program partners, as well as making progress on the Aging and Disability Resource Center initiatives, (ADRC).

he Veteran's program, launched Creating Confident Caregivers, and expanded the number of sites and volunteers offering PATH workshops. A number of people were served with Tailored Caregiver Assessment and Referral (T-CARE) out of the Bay City office and also the Cass City office.



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#### Available Resources & Partnerships

##### Instructions

Describe planned efforts to create new partnerships and identify new resources in the PSA during FY 2012. List current partnerships as well as those that are under consideration. If counties within your PSA have millages or other senior specific funding sources, discuss the amount of funds generated annually and the type(s) of services supported by millage funds. Describe how these resources relate to the services provided under the AIP.

##### **AAA Response:**

Region VII AAA continues to work on building and strengthening existing relationships with service providers, county and senior councils, Human Service Collaborative bodies and their subsets, as well as private organizations and individuals who share a mission of serving older adults and persons with disabilities throughout the 10-county service area. All ten counties of the Region VII AAA PSA have county millages to fund senior programs. Funding through Region VII AAA typically makes up about 20% of any given county's funding.

In FY 2012, expect to see continued staff participation in the Clare-Gladwin health improvement workgroup, reporting to the Huron and Sanilac senior councils and others who manage local funding for senior services, community presentations, and our presence at health/senior events.

Region VII AAA Mi-Choice Waiver staff are currently working with more than 20 veterans referred to us from the Saginaw Veteran's Administration Medical Center for the Veteran's Self-Directed Home and Community-Based Services program. This program serves veterans of any age who are at risk of nursing home placement and their family caregivers. The VD-HCBS program provides veterans the opportunity to receive home and community-based services that enable them to avoid institutionalization and continue to live in their homes and communities. Referrals for this program must be made by the Veteran's Administration Medical Center staff.

We continue to work on building a relationship with staff of the Saginaw Chippewa Indian Tribe.

A partnership is being explored with the CMU DEER Center (Driving Evaluation and Education Research) in Mt. Pleasant.

Identifying and supporting partners and locations for the Personal Action Towards Health, (PATH) programs has resulted in stronger relationships with area healthcare professionals and hospital organizations.

Work with MMAP volunteers and Long-term Care Ombudsman has provided the agency with additional resources and expertise.

Nursing Home Facility Transition efforts by the Mi-Choice Waiver teams have generated interest and increased use of Region VII AAA I&A and MMAP when a potential resident of a skilled nursing facility does not meet Medicaid and program requirements.

Expanding a partnership between the ARC of MI, the Blue Water Center For Independent Living and disability groups in several of our communities grew out of a Sanilac County specific ARC grant to provide





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planning materials to persons with developmental disabilities and their families. We anticipate that information will be distributed throughout the region.

Committees working on outreach and to complete the application to emerge as ADRC of the Thumb has generated many new relationships with service providers, businesses, organizations, individuals and entities who share a desire to serve those in our target populations. By nurturing our relationship with these groups and the Blue Water Center For Independent Living, we all benefit in 2012.

Region VII AAA will continue to pursue necessary action to encourage the Disability Network of Mid-Michigan and partners in our remaining 7 counties to consider applying to OSA to become an emerging Aging and Disability Resource Center.

Launch of the Senior Advisory Group of Central Michigan has connected the agency with a variety of individuals and groups we may not have connected with by other means. Expect this to continue into FY2012 as we share our mission with like minded others willing to advocate for the needs of older adults and people with disabilities.

Region VII AAA continues to work with both city-owned utility companies and utility corporations on the Gatekeeper Program. This provides Region VII AAA with the names of people in need of assistance in paying utility bills and maintaining the home environment, or arranging other care.

Through an agreement with the Michigan Commission for the Blind, Region VII AAA continues to invite people with low vision to utilize the agency's computer workstation located at 1615 S. Euclid Ave. in Bay City. This workstation includes JAWS and Zoomtext software and staff are able to educate users in how to access the Internet and use the programs for e-mail.

Partnership with the Greater Michigan Chapter - Central Michigan Region of the Alzheimer's Association (a 12-county territory that overlaps nearly all of our 10-counties) on the Creating Confident Caregiver program has been productive and we anticipate that this relationship will eventually include other efforts, initiatives and ideas. Creating Confident Caregivers, (CCC) is an evidence-based workshop for family caregivers assisting people with dementia.



**Program Development Objectives (State)**

There are two parts to the FY 2012 Program Development section. Part I is for Program Development Objectives related to State Plan Goals. Suggested, but not required, areas that may be considered include the following:

Transportation. Working with the local transit authority to create "senior friendly" service, such as free trips to the farmers market, more on-demand door-to-door services, more door-to-door center/medical facility service, etc.

Evidenced Based Disease Prevention Program (EBDP). Engaging in new private and public partnerships; working with the medical community to promote programs; leader training, exploration of new EBDP programs and sustainability projects: i.e. requiring contractors to do EBDP as a contractual part of providing other services.

Improvement of the Assessment and Services Referral Process for Caregivers. Begin or expand TCARE and Savvy Caregiver.

Adaptive/Assistive Technologies (AT). Training/educating aging network providers on AT, and integration of AT into existing programs.

Nutrition. Expanding offerings at meal sites to include activities; second meal options; expansion of nutrition education; partnerships with local restaurants and/or chef/culinary schools in the area to provide new opportunities, exploration of other meal options.

You do not need to re-state program development objectives that are related to State Plan Goals unless there are new objectives or changes or updates to efforts planned for FY 2012. However, if there are new objectives or changes or updates, please identify for each objective:

- Resources to be mobilized.
- Who will benefit.
- Programs to be established.
- Staff positions and time to be allocated to the objective.
- The desired outcome.
- What is expected to be learned.
- Changes to the area agency's infrastructure necessary to achieve the objective.

You will have an opportunity to enter other objectives not related to the State Plan Goals under the tab marked "Regional Program Development Objectives".

Part II is a narrative that should explain what the program development efforts are intended to do to improve the quality of life of older adults in the PSA, whether older persons will receive what they want, and identify the effort and expense involved. The FY 2012 AIP should include this narrative even if there are no new objectives or changes or updates. It is OSA's expectation that program development efforts be meaningful to older adults within the PSA.



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#### **State Plan Goal: Goal 1**

Work to Improve the Health and Nutrition of Older Adults.

#### **AAA Response:**

##### Objective:

Region VII AAA Contract Manager works closely with nutrition providers to make sure that funds are being utilized properly and that balances are transferred to areas or program with the most need.

##### Timeline:

On-going.

##### Activities:

Site visits, phone consultations and monitoring use of funds and fund balances as well as meeting technical assistance as required by the Office of Services to the Aging, (OSA) and others.

##### Expected Outcome:

Good management of the funds dedicated to provide nutrition services to older adults in the Region VII AAA Planning and Service Area.

#### **AAA Response:**

##### Objective:

Encourage individuals who visit Senior Center nutrition sites to participate in Personal Action Towards Health, (PATH) programs, and other opportunities that encourage development and maintenance of a healthy lifestyle.

##### Timeline:

On-Going.

##### Activities:

The agency provides notification of upcoming PATH workshops (Personal Action Towards Health) to counties and locations in the vicinity of an upcoming PATH workshop. This information is advertised in Senior newsletters and newspapers and promoted by Region VII AAA staff and our Personal Action Towards Health, (PATH) partners.

##### Expected Outcome:

People who have an interest in personal health improvement are connected with information and materials on how to manage their chronic health conditions.

#### **State Plan Goal: Goal 2**

Ensure That Older Adults Have a Choice in Where They Live Through Increased Access to Information and Services.

#### **AAA Response:**



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##### Objective:

Make sure that agency staff are knowledgeable of Region VII AAA's mission, know about Region VII AAA's involvement and participation in activities and events throughout the Planning and Service Area, and understand the role and resources available through the Region VII AAA's Housing Coordinator, and how to refer an individual to Information and Assistance.

##### Timeline:

On-going in FY 2012.

##### Activities:

Presentations by Program Development/Grant Manager to the Mi-Choice Waiver staff at their staff meetings. Information communicated by Human Resources and marketing.

##### Expected Outcome:

Increased use of Information and Assistance.

#### **AAA Response:**

##### Objective:

Provide individuals living in licensed settings with options outside of Mi-Choice Waiver.

##### Timeline:

On-going in FY 2012

##### Activities:

Ensure that the Nursing Facility Transition teams and other staff doing presentations in the community have the most up-to-date information to share from the agency's Housing Coordinator. Continue information exchanges and relationship building with other organizations that participate in transition work such as the Disability Network of Mid-Michigan and the Blue Water Center For Independent Living. Build on the person-centered thinking training of last year as a means of continuing development of a Community Living Program.

##### Expected Outcome:

Development of components that make-up a Community Living Program, increase the number of referrals to transition partners as appropriate.

#### **AAA Response:**

##### Objective:

Participate in at least one community-wide event in each of the ten counties during fiscal year 2012 which begins October 1, 2011.

##### Timeline:

FY 2012

##### Activities:



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Participate in at least one community-wide, highly visible health/senior fair, expo or event in each of our ten counties during the year.

#### Expected Outcome:

Build awareness and increase use of Region VII AAA's Information and Assistance and Michigan Medicare/Medicaid Assistance programs. Effectively reach and educate those who are eligible, but not connected with a direct service provider in their community.

#### **AAA Response:**

#### Objective:

Staff participation in several county Continuum of Care groups to build visibility of Region VII AAA's transition and directory of licensed settings.

#### Timeline:

On-going in FY 2012

#### Activities:

Participation and presentations to each county Continuum of Care by Housing Coordinator to educate others who work to abolish homelessness and connect people in need with Region VII AAA's Information and Assistance department.

#### Expected Outcome:

Increased use of Information and Assistance department. Continue building relationships with housing providers and those who fund them.

#### **State Plan Goal: Goal 3**

Protect Older Adults From Abuse and Exploitation

#### **AAA Response:**

#### Objective:

Provide free access for anyone working as a caregiver to elder abuse prevention resources using the Region VII AAA website and other tools.

#### Timeline:

Early FY2012

#### Activities:

Assemble resources to coincide with development of a new agency website.

#### Expected Outcome:

Promotion of free elder abuse prevention resources to those we contract with to provide non-medical in home help through the Mi-Choice waiver including staff providing hands-on care in Adult Foster Care, Assisted Living, and Homes for the Aged.

#### **AAA Response:**



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Objective:

Continue advocating and educating the general public about the prevalence of elder abuse and neglect and encourage them to be the eyes and ears of the vulnerable adult population.

Timeline:

FY 2012

Activities:

Distribute the Long-term Care Ombudsman information throughout our region. Continue presenting information about prevention of elder abuse at concerned citizen groups including TRIAD organizations (law enforcement working with senior citizens), and networking with professionals including bankers, credit unions and others.

Utilize the Senior Advisory Group website blog and face-to-face meetings to discuss issues and ways to advocate for needed protections.

Expected Outcome:

Heightened awareness of the issue of elder abuse and neglect, and reduced fear of reporting potential neglect and abuse.

**AAA Response:**

Objective:

Help communities who wish to write for specific funding, or who want to promote awareness or prevention programs to do so by offering technical assistance and in-kind support.

Timeline:

FY 2012

Activities:

Assist county collaboratives and others as needed in developing proposals for funding of programs/services/activities to reduce abuse and exploitation.

Expected Outcome:

Better understanding of how elder abuse and neglect can be prevented, more resources to prevent the problems from occurring.

**AAA Response:**

Objective:

Utilize the Medicare Improvements For Patients and Providers, (MIPPA) to locate and enroll people who meet the income and poverty guidelines of the program in low income subsidies for drug plans, and Medicare savings program for Part B.

Utilize Senior Medicare Patrol funding, (SMP) as effectively as possible to identify and assist those most at risk for abuse and exploitation.



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Timeline:

FY 2012

Activities:

Schedule outreach events to help identify those who may benefit from additional coordination of services that include low-income subsidies.

Expected Outcome:

Increase in number of clients served by the Michigan Medicare/Medicaid Assistance Program, (MMAAP) in our region. Create and strengthen the relationship between Region VII AAA and other service providers who offer MMAAP counseling.

**AAA Response:**

Objective:

Ensure that Mi-Choice social workers and nurses are using all available tools to screen program participants for potential signs of elder abuse, neglect, or self-neglect.

Timeline:

FY 2012

Activities:

Provide a refresher in-service at a regularly scheduled staff meeting to remind workers of the potential signs of elder abuse and neglect.

Expected Outcome:

Continued screening of Mi-Choice participants and those eligible for the service. Reporting to County Adult Protective Services workers when a problem may exist.

**State Plan Goal: Goal 4**

Improve the Effectiveness, Efficiency, and Quality of Services Provided Through the Michigan Aging Network and its Partners

**AAA Response:**

Objective:

Share the mission of Region VII AAA and how the agency fits into the Aging Network with professionals and community groups who may not use services themselves, but who come into contact with people who may benefit from services and support.

Timeline:

FY 2012

Activities:

As requested, provide overviews of Region VII AAA services and the aging network to community groups including: Hospital auxiliaries, volunteer groups, support groups, special interest groups, fraternal



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organizations and chambers of commerce.

Expected Outcome:

Better knowledge at the community level of how to connect with aging services.

**AAA Response:**

Objective:

Make technical assistance available at the state and regional levels to help county units on aging and other non-Medicaid direct service providers develop strategies and solutions to accommodate the unprecedented funding cuts to aging programs and services.

Timeline:

FY 2012

Activities:

Solutions to be determined based on needs of service provider.

Expected Outcome:

Enhanced respect for the Office of Services to the Aging, (OSA) and Region VII AAA.

**AAA Response:**

Objective:

Develop a Public Service Announcement campaign for media outlets including print, TV, radio and the world-wide web that reaches out to residents in our communities and educates them about the value of nutrition and in-home services.

Timeline:

FY 2012

Activities:

Develop messages that clearly outline the value of home-delivered meals and congregate nutrition AND that clearly spell out the importance of voluntary contributions by those who use the services.

Expected Outcome:

More individuals living in the Region VII AAA planning and service area will understand the role that nutrition programs play in keeping older adults in their homes and communities.

More people will understand that congregate and home-delivered meals are not a "hand-out" for the poorest elderly in our communities.

More people will understand the function that contributions made by those receiving nutrition services play in funding nutrition programs.

Potentially attract new volunteers for programs.





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#### **State Plan Goal: Narrative**

This Narrative should explain what the program development efforts are intended to do to improve the quality of life of older adults in the PSA, whether older persons will receive what they want, and identify the effort and expenses involved. The FY 2012 AIP should include this Narrative even if there are no new objectives or changes, or updates. It is OSA's expectation that program development efforts be meaningful to older adults within the PSA. Complete the Narrative under the Objective box below. Enter n/a in Timeline, Activities, and Expected Outcome boxes.

#### **AAA Response:**

##### Objective:

Region VII AAA will concentrate efforts on the goals in section 1 with regard to balanced nutrition offerings throughout the PSA by working closely with the direct service providers. As in prior funding cycles, the ability to transfer funds between congregate and home-delivered meals is one way to assure that older adults are receiving nutrition as appropriate.

All members of the Region VII AAA team will continue to advocate and communicate at every point of client contact for the least restrictive residential living options and supports to make the client successful.

The crusade to build awareness of the problem of vulnerable adult abuse/neglect will continue as will prevention activities that include dissemination of the Elder Hotline, Long-term Ombudsman and other local contact numbers and methods of reporting.

##### Timeline:

n/a

##### Activities:

n/a

##### Expected Outcome:

n/a



### Advocacy Strategy

Describe the AAA's comprehensive advocacy strategy for fiscal year 2012. Describe how the agency's advocacy efforts will improve the quality of life of older adults within the PSA and how they will help older persons receive what they want.

#### AAA Response:

Region VII's Advisory Council plays a key role in identifying issues of concern to seniors in their communities. The problems of poverty, inadequate health care, home repair, food, transportation, long-term care issues, caregiver support and health promotion/disease prevention are assessed by the following methodologies:

-Region VII AAA's Advisory Council members advocate for seniors at state, county and federal levels by communicating with their legislators and participating in events which foster communication of senior needs to policymakers.

-The Region VII AAA's Advisory Council members solicit input from senior centers throughout the region, and routinely report to the Region VII AAA Board Liaison.

-Region VII staff, Board members, and Advisory Council members participate in events that monitor, evaluate and comment on policies, programs and community actions that affect the elderly population. Continued emphasis is placed on promoting Region VII services, which assist the elderly in remaining in their own homes and communities through participation in Multi-Purpose Collaborative Body meetings, Older Michigianians Day, the Legislative Luncheon, Health & Wellness Fairs, testifying at the Senate Appropriations Committee, and other community events.

-Continued outreach activities by Region VII staff, Board and Advisory Council members, to provide information about access to senior services available in Region VII.

-Participation by Board and Advisory Council members in the Michigan Senior Advocates Council (MSAC) whereby delegates have the opportunity to discuss issues and advocate on behalf of seniors directly with elected officials.

-In addition to these activities, Region VII AAA is working to develop a strong network of clients, families, and others interested in advocating on behalf of older adults and people with disabilities. The Senior Advisory Group of Central Michigan provides a forum for issues and action.

Anyone living in the Region VII AAA area has an opportunity to connect with the Senior Advisory Group by calling our office, attending a meeting, or sending an e-mail message stating their concerns and interests. Meetings are routinely held throughout the region, facilitated by a Region VII AAA staff member with advocacy issues summarized in 'The Senior Advisor Newsletter.' Advocacy alerts (calls for action) are posted on the [www.thesenioradvisor.wordpress.com](http://www.thesenioradvisor.wordpress.com) blog site. As this group prioritizes issues, expect enhanced visibility of their efforts. Concerns brought to the attention of agency staff that may require involvement from another agency including the help of Adult Protective Services, (APS) or the Long-term Care Ombudsman are promptly routed to the proper agency.



### Community Focal Points

Review the listing of Community Focal Points in the Document Library and update as necessary. Please specifically note whether or not updates have been made.

Describe the rationale and method used to assess the ability to be a community focal point, including the definition of community.

Explain the process by which community focal points are selected.

Definition for Community Focal Points are identified as geographic areas in which the residents share a sense of identity with each other and their local government.

The Region VII Area Agency on Aging determined the rationale for selecting focal points by reviewing:

1. Which unit of government, such as city or county, provides the greater sense of community identification for local residents.
2. Travel patterns within the community for shopping, medical services, social activities and employment.
3. Location and hours of facilities that house recreational activities, social and government services.

The Region VII Area Agency on Aging reviewed the following factors in selecting community focal points:

1. Communities with the highest incidence of older persons with the greatest economic and social needs.
2. Availability or potential for development of an Information and Referral service component to provide linkage to other AAA-funded services within the community.
3. Location of facilities suitable for designation, days and hours of facility operation assuring at least a five-day schedule with regular advertised hours of operation that are convenient for older people.
4. Geographic boundaries of communities and natural neighborhoods.
5. Availability of confidential meeting space in the facility for other program personnel to conduct client interviews and provide related services.
6. Preference given to multi-purpose senior centers and congregate nutrition sites when utilized extensively by senior citizens.
7. Service delivery patterns and proximity within the community to nearby shopping, transportation, financial institutions and other community-based activity programs.
8. Facilities with affiliations with either city, county or township government, reflecting coordination of AAA and local governmental resources, and preference for maximum utilization of facilities operated in whole or in part by local elected officials.
9. Accessible facility layout and design to assure that the services housed in the facility are accessible to handicapped elders.
10. Analysis of staffing patterns, including the work stations for case coordination & support staff

Provide the following information for each focal point within the PSA. List all designated community focal points with name, address, telephone number, website, and contact person. This list should also include the services offered, geographic areas served and the approximate number of older persons in those areas. List your Community Focal Points in this format.



# MICHIGAN OFFICE OF SERVICES TO THE AGING

## ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

### Region VII Area Agency On Aging

FY: 2012

Name: Isabella Senior Center  
Address: 2200 S. Lincoln, Mt. Pleasant, MI 48858  
Website: [www.isabellacounty.org/dept/coa](http://www.isabellacounty.org/dept/coa)  
Telephone: (989) 772-0748  
Contact Person: Brenda Upton  
Persons: 8335  
Service Area: Isabella County  
Services: Congregate, HDM, CCS, Homemaking, In-Home Respite, Personal Care, Caregiver Training

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Name: Bay County Division on Aging  
Address: 515 Center Ave., Bay City, MI 48708  
Website: [www.baycounty-mi.gov/Aging](http://www.baycounty-mi.gov/Aging)  
Telephone: (989) 895-4100  
Contact Person: Rebecca Reimann  
Persons: 20031  
Service Area: Bay County  
Services: Congregate, HDM, CCS, Homemaking, In-Home Respite, Personal Care, Disease Prevention / Health Promotion, Caregiver Training

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Name: Midland County Council on Aging  
Address: 4700 Dublin Ave., Midland, MI 48642  
Website: [www.seniorservicesmidland.org](http://www.seniorservicesmidland.org)  
Telephone: (989) 633-3700  
Contact Person: Alan Brown  
Persons: 10670  
Service Area: Midland County  
Services: Congregate, HDM, CCS, Homemaking, In-Home Respite, Caregiver Training, Adult Day Care, Care Management, Transportation

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Name: Gratiot County Commission on Aging  
Address: 515 S. Pine River Street; Ithaca, MI 48847  
Website: [www.co.gratiot.mi.us/coa](http://www.co.gratiot.mi.us/coa)  
Telephone: (989) 875-5246  
Contact Person: Craig Zeese  
Persons: 6983  
Service Area: Gratiot County  
Services: Caregiver Training, CCS, Chore, Personal Care, In Home Respite, Home Repair, Senior Center Staffing

---

Name: Human Development Commission - Sanilac Office  
Address: 215 N. Elk Street; Sandusky, MI 48471  
Website: [www.hdc-caro.org](http://www.hdc-caro.org)  
Telephone: (810) 648-4497  
Contact Person: Teresa Kohn  
Persons: 8951  
Service Area: Sanilac County  
Services: Caregiver Training, CCS, Chore, Congregate, HDM, Homemaking, Personal Care, In Home Respite, Transportation, Outreach, Adult Day Care

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# MICHIGAN OFFICE OF SERVICES TO THE AGING

## ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

### Region VII Area Agency On Aging

FY: 2012

Name: Clare County Senior Services  
Address: 225 W. Main Street; Harrison, MI 48625  
Website: [www.clareseniorservices.org](http://www.clareseniorservices.org)  
Telephone: (989) 539-8870  
Contact Person: Lori Ware  
Persons: 5976  
Service Area: Clare County  
Services: Congregate, HDM, CCS, Homemaking, In-Home Respite, Personal Care, Disease Prevention / Health Promotion, Caregiver Training, Senior Center Staffing

---

Name: Saginaw Co. Commission on Aging  
Address: 2355 Schust Rd., Saginaw, MI 48603  
Website: [www.saginawcounty.com/Coa](http://www.saginawcounty.com/Coa)  
Telephone: (989) 797-6880  
Contact Person: Karen Courneya  
Persons: 34599  
Service Area: Saginaw County  
Services: Congregate, HDM, CCS, Outreach, Transportation, Senior Center Staffing, Care Management, Senior Center Operations, Caregiver Training

---

Name: Council on Aging - Gladwin  
Address: 215 S. Antler, Gladwin, MI 48624  
Website:  
Telephone: (989) 426-5450  
Contact Person: Lauren Essenmacher  
Persons: 5246  
Service Area: Gladwin County  
Services: Congregate, HDM, CCS, Homemaking, In-Home Respite, Personal Care, Caregiver Training, Senior Center Staffing

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Name: Human Development Commission - Huron Office  
Address: 150 Nugent Rd; Bad Axe, MI 48413  
Website: [www.hdc-caro.org](http://www.hdc-caro.org)  
Telephone: (989) 269-9502  
Contact Person: Jessica Kaweski  
Persons: 8984  
Service Area: Huron County  
Services: Caregiver Training, CCS, Chore, Congregate, HDM, Homemaking, Personal Care, In Home Respite, Transportation, Outreach, Adult Day Care

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Name: Human Development Commission  
Address: 429 Montague Ave., Caro, MI 48723  
Website: [www.hdc-caro.org](http://www.hdc-caro.org)  
Telephone: (989) 673-4121  
Contact Person: Susan Aberg  
Persons: 8881  
Service Area: Tuscola County  
Services: Caregiver Training, CCS, Chore, Congregate, HDM, Homemaking, Personal Care, In Home Respite, Transportation, Outreach, Adult Day Care

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## MICHIGAN OFFICE OF SERVICES TO THE AGING

### ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Region VII Area Agency On Aging

FY: 2012

#### CLP

In this section of the AIP the Area Agency should describe its planned efforts to integrate components of the Community Living Program (CLP) into the comprehensive coordinated service delivery systems developed to implement the Area Plan. It is expected that area agency partners in the CLP demonstration programs will continue efforts begun during the demonstration grant period. Describe your planned efforts to integrate CLP into service delivery systems supported by the Area Plan. The description should address at a minimum:

--How many person-centered planning (PCP) master trainers you have on staff and how you plan to provide PCT/PCP training to service providers throughout the PSA.

--Your plans for developing community living consultation (CLC), options counseling services, throughout the PSA.

--How and when persons at risk of nursing home placement will be identified and referred to programs, offering flexible service options, to assist them in avoiding or delaying nursing home placement.

--How the area agency will, or prepare to, participate in the Veterans Directed Home and Community-Based Services Program. (Incorporating self-direction and Community Living Consultation.)

--How the area agency intends to work with the emerging ADRC partnerships to assure the availability of unbiased Information and Assistance services and Community Living Consultation for both the aging and disability communities.

1. A comprehensive work plan must be developed that supports the CLP project goals of fully embracing and supporting PCT and SD, re-engineering the existing services infrastructure to support PCT and SD and directing the use of federal, state and local funding sources to serve CLP eligible individuals and their caregivers. The work plan must address at a minimum: Independent Living Consultation (ILC); use of OAA/VA/State/Local resources to support services for program participants; use of flexible service options (including self-determination); planned outreach efforts; and, integration of CLP and PCT into existing

#### **AAA Response:**

Region VII AAA staff have received education in Person Centered Thinking, (PCT) and Self Determination, (SD). The agency was not included in the State of Michigan demonstration project, and so are unable to launch a Community Living Program as educational requirements have not been met.

Certain components are in varied stages of development and/or in use by other programs and will be utilized as Region VII AAA moves closer to developing a Community Living Program. They include: Mi-Choice Waiver staff working with the Veteran's Self-Directed Home and Community-based Services, (VD-HCBS) program, Mi-Choice Waiver clients using the Self-Determination option to hire their own caregivers, and Region VII AAA's Alliance of Information and Referral Systems, (AIRS) Information and Assistance staff.

Planned outreach includes work on the Aging and Disability Resource Center, (ADRC) initiatives to



## MICHIGAN OFFICE OF SERVICES TO THE AGING

### ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Region VII Area Agency On Aging

FY: 2012

streamline access to long-term care. Once educated on Community Living Program options, the Region VII AAA's nursing facility transition teams who visit 45 skilled nursing facilities, (nursing homes) in will be prepared to offer community living options when an individual indicates they wish to transition.

As a work plan develops, the agency will pursue the needed training and direction from the State office of Services to the Aging.

2. At your discretion, a separate program narrative may also be included.

**AAA Response:**

Region VII AAA was not included in the state's CLP demonstration project.

3. The area plan grant budget, on page 2 of 3, includes a row to identify grant resources, program income, and local match to be used for support services for CLP participants. Please be reminded that funds used for CLP matching purposes may not be used as match for any other program. The CLP Appendix budget asks for detail regarding the specific service categories to be funded with these resources.

**AAA Response:**

N/A at this time.

4. Both the project budget and schedule of match and other resources, Budget Form (A), must be completed.

**AAA Response:**

N/A at this time.

5. The CLP appendix budget is for planning information, not accounting purposes. Please be as detailed as possible. Revisions to the CLP appendix budget will be handled as administrative revisions.

**AAA Response:**

N/A at this time.



## MICHIGAN OFFICE OF SERVICES TO THE AGING

### ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Region VII Area Agency On Aging

FY: 2012

#### ADRC/MMAP

Aging and Disability Resource Center Partnerships (ADRC). The Office of Services to the Aging was awarded a grant from the Administration on Aging (AoA) in FY 2010 to develop Aging and Disability Resource Center (ADRC) partnerships statewide by 2014. Michigan's ADRC Partnerships will build on a "no wrong door" (decentralized) model that recognizes all stakeholders as equal partners. ADRC Partnerships are highly visible and trusted sources in the community that empower persons of all ages and income levels to navigate the full range of long term care support options according to their cultures, values, and preferences. ADRC Partnerships provide person-centered planning; comprehensive information and assistance; appropriate referrals; follow-up; and seamless access on available long term support options. For more information on ADRC Partnerships, please visit: <http://www.adrc-tae.org/tiki-index.php?page=HomePage>. Please describe the role the Area Agency will play in the development of ADRC partnerships within the PSA.

Medicare/Medicaid Assistance Program (MMAP). This section of the AIP is for the Area Agency to describe its planned efforts for implementing MMAP within its respective PSA. The description should address at a minimum the following:

- Specific goals related to MMAP activities including fraud prevention activities, outreach and counseling.
- Volunteer management and recruitment goals and challenges.
- Training plan needs and recommendations.
- MMAP and ADRC partnership coordination.

Also note the specific MMAP budget information which must be included for the FY 2012 Area Agency on Aging Operating Budget.

#### ADRC

Indicate if the AAA will participate in the development of ADRC partnership(s) in the PSA. If yes, please describe the anticipated role the AAA will play in the partnership(s).

#### **AAA Response:**

The Region VII AAA Program Development/Grant Manager along with the Michigan Medicare/Medicaid Assistance Program Manager and a representative from the Blue Water Center For Independent Living will continue to work closely with community members in the Huron, Sanilac and Tuscola area who participate on outreach and application committees as an "Application to Emerge" as the "Aging and Disability Resource Center of the Thumb" is created and submitted to the State of Michigan, Office of Services to the Aging.

Our goals for FY 2012 include making successful application to the State with our partners in the Thumb, and continued education and advocacy about the Aging and Disability Resource Center initiative with potential partners in the remaining 7 counties.

The Aging and Disability Resource Center initiative is included in presentations and outreach opportunities, and has been discussed at length in the Senior Advisory Group meetings, noting that people outside the Aging Network see the inherent value in having a streamlined way to connect with long-term care.





## MICHIGAN OFFICE OF SERVICES TO THE AGING

### ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Region VII Area Agency On Aging

FY: 2012

#### MMAP

If your Agency is a MMAP agency, provide an overview of your program, including numbers of persons served, volunteer recruitment and innovative ways of getting the information to residents.

#### **AAA Response:**

Region VII AAA has a fully functioning Michigan Medicare/Medicaid Assistance Program that met 179% of its program goals in FY2011. This program is housed primarily in the Region VII AAA office with satellite locations at the Gratiot County Council on Aging and at the Saginaw Chippewa Indian Tribe. The MMAP fiscal year runs from April 1st through March 31st. The agency's staff and volunteers of the Michigan Medicare/Medicaid Assistance Program served 4,151 individuals. Limited opportunities for willing volunteers to pursue the training to become MMAP counselors is a barrier to expanding the number of volunteers in our region.

The Region VII MMAP Program uses all available means of reaching and enrolling low-income older adults, and works to combat fraud with the Senior Medicare Patrol, (SMP). Region VII AAA has partnerships with agencies throughout the region. They participate in Senior Fairs, purchase paid advertising and speak at meetings throughout our 10 counties. Michigan Medicare/Medicaid Assistance Program, (MMAP) counselors provide outreach in meal sites and at senior centers. Literature is distributed to local agencies such as the Department of Human Services, Community Mental Health, local hospitals and area skilled nursing facilities.

The Region VII AAA Michigan Medicare/Medicaid Assistance Program has indicated willingness to partner with the agency and partners on the Aging and Disability Resource Center initiatives by signing a Memorandum of Understanding for the project. Medicare and Medicaid counselors will play a central role in the coordination of long term care services and supports for those served by the Aging and Disability Resource Centers that emerge in our region.



## MICHIGAN OFFICE OF SERVICES TO THE AGING

### ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Region VII Area Agency On Aging

FY: 2012

#### Appendices

The Appendices are presented under individual tabs to be completed in this section. Previous electronic versions should not be used or uploaded as separate documents. All Area Agencies must complete the following Appendices:

Appendix A: Board of Directors Membership

Appendix B: Advisory Board Membership

Appendix C: Current Provider Demographics

Appendix G: Agreement for Receipt of Supplemental Cash-in-Lieu of Commodity Payments



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Region VII Area Agency On Aging

FY: 2012

APPENDIX A

Board of Directors Membership

	Asian/Pacific Islander	African American	Native American/ Alaskan	Hispanic Origin	Persons with Disabilities	Female	Total Membership
Membership Demographics	0	1	0	0	0	2	12
Aged 60 and Over	0	0	0	0	0	2	10

Name of Board Member	Geographic Area	Affiliation	Elected Official	Appointed	Community Representative
Leonard Ballosh	Saginaw County	Twp. Supervisor		Yes	
Patrick Beson	Bay County			Yes	
George Booms	Sanilac County			Yes	
Yvonne Corbat	Midland County			Yes	
Kenneth Hess	Tuscola County			Yes	
Jordon Lockmiller	Clare County			Yes	
Thompson Moffit	Isabella County			Yes	
Amos O'Neal	City of Saginaw	City Councilman		Yes	
Adolph Presidio	Gladwin County			Yes	
William Walters	Sanilac County	Advisory Council representative all 10 counties.		Yes	
Hank Weitenberner	Huron County			Yes	
Karen Wittle	Gratiot County			Yes	



# MICHIGAN OFFICE OF SERVICES TO THE AGING

## ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Region VII Area Agency On Aging

FY: 2012

### APPENDIX B Advisory Board Membership

	Asian/ Pacific Islander	African American	Native American/ Alaskan	Hispanic Origin	Persons with Disabilities	Female	Total Membership
Membership Demographics	0	0	1	1	0	4	12
Aged 60 and Over	0	0	1	1	0	4	12

Name of Board Member	Geographic Area	Affiliation
Vicente Castellanos	All 10 Counties	Minority Representative
Sam Bagnieski	Gladwin County	
Diane Conroy-Kellogg	Gratiot County	Minority Representative
Jacqueline Curtis	Isabella County	
Mary Donnelly	All 10 Counties	Rep. of Healthcare Providers
Lynn Grim	Clare County	Clare County Commissioner
Donald McLane	Tuscola County	
Melvin McNally	Bay County	
Larry Schmitt	Huron County	
Ron Sholtz	Saginaw County	Saginaw County Commissioner
Mark Snyder	Midland County	
William Walters	Huron County	Brown City public official. All 10 Counties - Labor Representative



**MICHIGAN OFFICE OF SERVICES TO THE AGING**

**ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)**

Region VII Area Agency On Aging

FY: 2012

**APPENDIX G**

**Agreement for Receipt of Supplemental Cash-In-Lieu of Commodity Payments for the Nutrition Program for the Elderly**

The above identified agency, (hereinafter referred to as the GRANTEE), under contract with the Michigan Office of Services to the Aging (OSA), affirms that its contractor(s) have secured local funding for additional meals for senior citizens which is not included in the current fiscal year (see above) application and contract as approved by the GRANTEE.

<b>Estimated number of meals these funds will be used to produce is:</b>	<b>87,084</b>
--	---------------

These meals are administered by the contractor(s) as part of the Nutrition Program for the Elderly, and the meals served are in compliance with all State and Federal requirements applicable to Title III, Part C of the Older Americans Act of 1965, as amended.

Therefore, the GRANTEE agrees to report monthly on a separate OSA Financial Status Report the number of meals served utilizing the local funds, and in consideration of these meals will receive separate reimbursement at the authorized per meal level cash-in-lieu of United States Department of Agriculture commodities, to the extent that these funds are available to OSA.

The GRANTEE also affirms that the cash-in-lieu reimbursement will be used exclusively to purchase domestic agricultural products, and will provide separate accounting for receipt of these funds.



(517) 703-9030  
 1 800 767-6377  
 Fax: (517) 703-9711



1134 Municipal Way  
 Lansing, MI 48917

**Statement of Account Activity  
 For the Quarter Ended 03/31/2011**

Mari Young  
 Tuscola County  
 125 W. Lincoln St.  
 Caro, MI 48723

Reporting Unit: Tuscola County #79020100

**Reserve for Employee Contributions**

Bargaining Unit	Balance 12/31/2010	Invoiced & Other Contributions	Transfers	Refunds	Interest	Balance 03/31/2011
79020102	136,122.17	8,411.92	0.00	0.00	0.00	144,534.09
79020110	563,324.70	9,434.52	0.00	0.00	0.00	572,759.22
79020111	206,505.30	5,101.97	0.00	0.00	0.00	211,607.27
79020112	587,241.91	10,761.85	0.00	-12,243.27	5.71	585,766.20
79020113	75,048.74	2,426.22	0.00	0.00	0.00	77,474.96
79020114	655,084.30	11,659.84	0.00	0.00	0.00	666,744.14
79020115	303,149.40	4,234.80	0.00	0.00	0.00	307,384.20
79020120	225,897.23	7,541.78	0.00	0.00	0.00	233,439.01
79020121	155,655.30	4,460.90	0.00	0.00	0.00	160,116.20
79020123	261,848.09	8,484.31	0.00	0.00	0.00	270,332.40
<b>Total</b>	<b>3,169,877.14</b>	<b>72,518.11</b>	<b>0.00</b>	<b>-12,243.27</b>	<b>5.71</b>	<b>3,230,157.69</b>
Outstanding Accounts Receivable @ 03/31/2011				24,406.67		

**Reserve for Employer Contributions and Benefit Payments**

Bargaining Unit	Balance 12/31/2010	Invoiced & Other Contributions	Transfers & Charges	Benefits Paid	Interest	Balance 03/31/2011
79020101	152,126.29	1,728.00	0.00	-9,859.41	6,104.91	150,099.79
79020102	1,612,529.56	16,269.10	0.00	-52,558.67	71,380.55	1,647,620.54
79020110	2,681,447.60	11,615.12	0.00	-54,461.94	133,129.61	2,771,730.39
79020111	823,771.02	7,637.66	0.00	-16,963.26	42,316.73	856,762.15
79020112	2,238,082.38	15,009.48	0.00	-35,747.04	116,174.87	2,333,519.69
79020113	202,791.25	3,593.34	0.00	-943.08	11,550.04	216,991.55
79020114	1,798,031.70	14,983.97	0.00	-21,117.45	101,114.25	1,893,012.47
79020115	1,437,251.07	7,882.90	0.00	-28,736.19	71,415.90	1,487,813.68
79020120	3,811,004.08	23,941.14	0.00	-88,284.09	165,255.61	3,911,916.74
79020121	375,729.80	6,864.68	0.00	0.00	22,004.71	404,599.19
79020122	696,010.10	81.00	0.00	-23,387.01	28,288.39	700,992.48
79020123	1,139,635.01	23,070.10	0.00	-5,379.87	58,005.85	1,215,331.09
<b>Total</b>	<b>16,968,409.86</b>	<b>132,676.49</b>	<b>0.00</b>	<b>-337,438.01</b>	<b>826,741.42</b>	<b>17,590,389.76</b>
Outstanding Accounts Receivable @ 03/31/2011				44,951.26		

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5/10/2011

<b>Combined Reserves</b>						
	<b>Balance 12/31/2010</b>	<b>Invoiced &amp; Other Contributions</b>	<b>Transfers &amp;</b>	<b>Benefits Paid</b>	<b>Interest</b>	<b>Balance 03/31/2011</b>
Total	20,138,287.00	205,194.60	0.00	-349,681.28	826,747.13	20,820,547.45
Outstanding Accounts Receivable @ 03/31/2011		69,357.93				

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finance@mersofmich.com*

*This is not an Invoice*

5/10/2011

**MERS STATEMENT OF ACCOUNT - QUARTERLY REPORTS**

<b>Quarter Ending</b>	<b>Reserve for Employees</b>	<b>Reserve for Employer</b>	<b>Total Reserve</b>
3/31/1999	\$ 1,964,548	\$ 11,128,543	\$13,093,091
6/30/1999	\$ 2,035,346	\$ 11,899,838	\$13,935,184
9/30/1999	\$ 2,045,939	\$ 11,541,979	\$13,587,918
12/31/1999	\$ 2,066,876	\$ 13,049,219	\$15,116,095
3/31/2000	\$ 2,068,764	\$ 13,656,255	\$15,725,019
6/30/2000	\$ 2,106,357	\$ 13,236,739	\$15,343,096
9/30/2000	\$ 2,115,445	\$ 13,242,607	\$15,358,052
12/31/2000	\$ 2,264,594	\$ 12,222,857	\$14,487,451
3/31/2001	\$ 2,259,594	\$ 11,421,243	\$13,680,837
6/30/2001	\$ 2,287,244	\$ 11,986,056	\$14,273,300
9/30/2001	\$ 2,307,246	\$ 10,699,593	\$13,006,839
12/31/2001	\$ 2,432,429	\$ 11,407,956	\$13,840,385
3/31/2002	\$ 2,406,953	\$ 11,471,210	\$13,878,163
6/30/2002	\$ 2,446,208	\$ 10,756,532	\$13,202,740
9/30/2002	\$ 2,496,243	\$ 9,487,521	\$11,983,764
12/31/2002	\$ 2,613,791	\$ 9,832,708	\$12,446,499
3/31/2003	\$ 2,635,223	\$ 9,523,574	\$12,158,797
6/30/2003	\$ 2,657,424	\$ 10,596,729	\$13,254,152
9/30/2003	\$ 2,655,468	\$ 11,044,323	\$13,699,791
12/31/2003	\$ 2,640,080	\$ 12,672,807	\$15,312,888
3/31/2004	\$ 2,634,405	\$ 13,258,261	\$15,892,666
6/30/2004	\$ 2,690,494	\$ 13,285,096	\$15,975,591
9/31/2004	\$ 2,671,246	\$ 13,436,861	\$16,108,107
12/31/2004	\$ 2,749,725	\$ 14,654,385	\$17,404,110
3/31/2005	\$ 2,773,963	\$ 14,300,028	\$17,073,991
6/30/2005	\$ 2,729,045	\$ 14,743,101	\$17,472,146
9/30/2005	\$ 2,772,139	\$ 15,227,086	\$17,999,226
12/31/2005	\$ 2,875,549	\$ 15,443,147	\$18,308,696
3/31/2006	\$ 2,902,979	\$ 16,176,611	\$19,079,591
6/30/2006	\$ 2,927,298	\$ 16,005,305	\$18,932,604
9/30/2006	\$ 2,913,296	\$ 16,537,691	\$19,450,988
12/31/2006	\$ 3,088,056	\$ 17,329,665	\$20,417,721
3/31/2007	\$ 3,110,235	\$ 17,795,466	\$20,905,701
6/30/2007	\$ 3,147,515	\$ 18,594,177	\$21,741,692
09/31/2007	\$ 3,104,820	\$ 18,922,087	\$22,026,908
12/31/2007	\$ 3,204,956	\$ 18,592,855	\$21,797,812
3/31/2008	\$ 3,274,258	\$ 17,614,045	\$20,888,303
6/30/2008	\$ 3,245,468	\$ 17,701,049	\$20,946,518
9/30/2008	\$ 3,274,242	\$ 15,892,097	\$19,166,338
12/31/2008	\$ 3,007,641	\$ 12,967,612	\$15,975,253
3/31/2009	\$ 2,966,360	\$ 12,009,335	\$14,975,696
6/30/2009	\$ 2,895,715	\$ 13,365,088	\$16,260,804
9/30/2009	\$ 2,968,894	\$ 14,657,495	\$17,626,390
12/31/2009	\$ 3,045,058	\$ 15,062,940	\$18,107,998
3/31/2010	\$ 3,080,352	\$ 15,438,828	\$18,519,180
6/30/2010	\$ 3,154,992	\$ 14,460,080	\$17,615,071
9/30/2010	\$ 3,112,895	\$ 15,766,693	\$18,879,588
12/31/2010	\$ 3,169,877	\$ 16,968,409	\$20,138,287
3/31/2011	\$ 3,230,157	\$ 17,590,389	\$20,820,547





# TUSCOLA COUNTY BOARD OF COMMISSIONERS

125 W. Lincoln Street  
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To: Circuit/Family Court Judge

From: Tuscola County Board of Commissioners

Date: Wednesday, May 18, 2011

**RE: Court Staffing and Amended Budget**

The recent retirements of the Court Administrator/FOC and Probate Judge along with major revamping of the Child Care Juvenile fund has resulted in many changes that impact the budgetary and personnel structure of the court. We are requesting an updated staffing plan and amended budget for the Circuit/Family court including: Circuit Court, Friend of the Court and the Child Care Juvenile fund.

We have provided a copy of your current budgets as of April 30, 2011 which includes the original 1/1/11 budget along with the amended budget for all three of your departments (See attachments A, B and C). Also enclosed is the wage/fringe cost breakdown for each of these positions updated as of 4/30/11 (See attachments D, E and F). Please note that the total detailed wage/fringe costs correspond to the amended budget amounts in attachments A, B and C.

Please complete the blank columns on attachments D, E and F specifying your annual (2011) requested staff and wage/fringe changes. We are requesting that your proposed staffing/budget costs by department does not exceed the total amended budget amounts.

Also, regarding your communications referring to staffing changes, we have the following questions:

1. Are your requested positions and wage/fringe changes within your appropriated line item budget for wage and fringe costs?
2. Since the former Referee is now the FOC, will you be hiring a Referee and/or Staff Attorney?
3. If the Interim Court Administrator is being paid the administrator wage, which department budget is she going to be paid from? Also, which budget is the requested up-pay for performing both jobs going to come from?

4. Will the Interim Court Administrator also perform the functions of the Probate Juvenile Officer or will another person be hired for this position?
5. What are your plans regarding continued funding for the Family Court Recorder and the Family Court Assignment Clerk/Jury Coordinator?

Please provide this information so that we can proceed with pending wage changes you have requested. Please contact us if you want to discuss this matter further. We appreciate your assistance.

<b>Medical Marijuana Survey of Local Government (As of May 26, 2011)</b>					
	<b>Adopted Ordinance</b>	<b>Considering Ordinance</b>	<b>Adopted Moratorium</b>	<b>Considering Moratorium</b>	<b>Documents Available</b>
<b>City-Villages</b>					
Akron					
Caro	No	Yes	Yes	Completed	Yes
Cass City					
City of Vassar	No	Yes	Yes	Completed	Yes
Fairgrove					
Gagetown					
Kingston	Yes	Completed			Yes
Mayville	No	Yes	Yes	Completed	No
Millington					
Reese	Yes	Completed			Yes
Unionville					
<b>Townships</b>					
Akron					
Almer					
Arbela					
Columbia	No	Yes	Yes	Completed	Yes
Dayton	?	?	?	?	Yes
Denmark					
Elkland					
Ellington	No	No	No	No	No
Elmwood					
Fairgrove		Yes		Yes	No
Fremont	Yes	Completed			Yes
Gilford					
Indianfields	Yes	Completed			Yes
Juniata					
Kingston	Yes	Completed			Yes
Koylton					
Millington	Yes	Completed			Yes
Novesta					
Tuscola					
Vassar	?	?	Yes	Completed	Yes
Watertown	?	?	Yes	Completed	Yes
Wells	No	Yes	No	Don't Know	No
Wisner					
<b>Summary as of 5/26/11</b>					
Responses Received to Date: 15					
No Response to Date: 18					
Adopted Orinances: 6					
Considering Adopting an Ordinance: 6					
Moratorium Adopted: 6					
Considering Adopting a Moratorium: 1					