

DRAFT
Agenda
Tuscola County Board of Commissioners
Committee of the Whole
Thursday, May 28, 2009 – 8:00 A.M.
Annex Board Room (207 E. Grant Caro, Mi.)

Non-Committee

1. Dispatch Update

- Pager Towers
- PSIC Grant and Radio Purchases
- Tower Painting
- Prospective Tower User and Revenue Potential

Finance

Committee Leaders-Commissioner Bardwell and Peterson

Primary Finance Items

- 1. Timely Billing of Earned Revenue**
- 2. Request to Purchase Supplies Exceeding \$500 Line Item Policy (See A)**
- 3. East Central Michigan Planning Commission Dues (See B)**
- 4. MERS Quarterly Financial Report (See C)**

Secondary/On-Going Finance Items

1. Treasurer Bank Statement Reconciliation (Balanced through April)
2. Financial Planning Task Force – Next Meeting June 23, 2009
3. Schedule for Additional 2008 Annual Audit Presentations
4. Juvenile Placement Potential Changes and Cost to County
5. Jail Overcrowding, Sentencing Guidelines and State Reimbursement
6. Associated County Health Department and Health Department Title V Funding
7. Property Tax Values
8. 2010 Road Patrol and Senior Citizen Millage Renewals
9. Behavioral Health Contract for Transporting Patients - \$8,000
10. State Revenue Sharing
11. Federal Stimulus Funds
12. Procedural Audit Implementation Status
 - Sheriff Department
 - Drain Commission
 - Register of Deeds

Personnel

Committee Leader-Commissioners Roggenbuck and Bardwell

Primary Personnel Items

- 1. Thumb Works Agreement for Recycling (See D)**
- 2. Wells Fargo Deferred Compensation Communication Act and Float Disclosure (See E)**
- 3. Hiring Request Sheriff Department (See F)**
- 4. District Court Health Care Savings Program (See G)**
- 5. Post and Refill Mosquito Abatement Utility Position**
- 6. Circuit Court Personnel Policies**

Secondary/On-Going Personnel Items

1. Probate Court Request to Extend Temporary Employee – June 23, 2009
2. Incorporate County Personnel Policies and Other key Personnel Information on the County Web Site
3. Next Department Head Meeting – **June 25, 2009** – 10:30 A.M.
4. Employee Recognition
5. Open Meetings Act Discussion for Boards and Commissions – Corporate Council and County Prosecutor
6. Employee Life Insurance Meetings Scheduled
7. Mosquito Abatement Committee – Policy Review
8. Electronic Time Recording System
9. Farmland Preservation Committee
10. Update Regarding NACO Caremark Prescription Program
11. Expanded Local Official Email List
12. Health Insurance Stop Loss Coverage

Building and Grounds

Committee Leader-Commissioners Petzold and Kern

Primary Building and Grounds Items

- 1. Gardner Street Building Owned by County and Akron Lawn Mowing (See H)**
- 2. Multi-Year Building and Grounds Maintenance Plan (See I)**
- 3. Rules and Procedures for use of Jail Inmate Work Crews at County Facilities (See J)**
- 4. County Park Cost Sharing**

Secondary/On-Going Building and Grounds Items

1. Emergency Services Plan for County Operations
2. Energy Efficiency and Grant Update
3. Treasurer Office Remodeling
4. Remodeling of Computer Operations Room
5. Recycling Storage Building

6. DHS Remodeling Update
7. Adult Probation

Correspondence/Other Business as Necessary

1. 2009 Work Program Update
2. Representative Brown Rescheduled to June 8, 2009
3. National Flood Insurance Program – Meeting with Public
4. Sheriff 2008 Annual Report (**Separate Document**)
5. April 28, 2009 DHS Meeting Minutes April 28, 2009 (**See K**)
6. Economic Development
 - County EDC Strategic Planning and CAT Integration – Next Steps
 - EDC and Enterprise Facilitation Strategic Planning 2nd Meeting
 - Enterprise Facilitation Update – 501c3 Status
 - Revolving Loan Fund
 - Economic Gardening
 - RBEG 3rd Year Application
 - ECMPDR Coastal Zone Management Grant
 - ECMPDR Wind Energy Grant
 - Regional Tourism (**See L**)
 - American Recovery and Reinvestment Act

Public Comment Period

Closed Session – If Necessary

Other Business as Necessary

Statutory Finance Committee

1. Claims Review and Approval

****Party will be in attendance to discuss agenda item.**

Note: Except for the Statutory Finance Committee, committee meetings of the whole are advisory only. Any decision made at an advisory committee is only a recommendation and must be approved by a formal meeting of the Board of Commissioners.

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

Note: This is a draft agenda and subject to change. Items may be added the day of the meeting or covered under other business at the meeting.



Tuscola County Sheriff's Office

420 Court Street • Caro, MI 48723
Lee Teschendorf, Sheriff
Glen Skrent, Undersheriff

Phone (989) 673-8161
Fax (989) 673-8164

May 18, 2009

To: County Controller Mike Hoagland and the
Tuscola County Board of Commissioners

From: Undersheriff Glen Skrent

Ref: Purchase over \$500.00

Be advised we needed to order batteries for the laptops that we have. Last year we ordered 6 and again this year we are ordering 6. This is to cover weak battery's in our laptops which number 18.

Deputy Hofmeister found the lowest price thru CDW-G for \$999.84.

This will be taken from our Road Patrol Account Laptop account, 207-303-970-000.

Respectfully Submitted,

Undersheriff Glen Skrent

East Central Michigan Planning & Development Regional Commission

3 1 4 4 D A V E N P O R T A V E . S T E . 2 0 0 S A G I N A W , M I 4 8 6 0 2

Phone: (989) 797-0800 Fax: (989) 797-0896 Rideshare: (989) 797-0885 Web: www.ecmpdr.org



May 1, 2009

Mr. Michael R. Hoagland
Tuscola County Controller/Administrator
207 E. Grant
Caro, MI 48723-1660

RE: 2009 Member Appropriations

Dear Mr. Hoagland:

The East Central Michigan Planning & Development Regional Commission wishes to thank Tuscola County for its continued support. We welcome any opportunity to meet with the County or other community groups.

This letter covers Tuscola County membership appropriation in the ECMPDRC in 2009. There is no increase in appropriation in 2009 for the County. Enclosed you will find an invoice in the amount of \$6,000.00.

Thank you again for your continued support. Please contact us with any questions.

Sincerely,

Lynne Parker
Finance

Cc: Hal C. Hudson, Chairperson ECMPDRC
Zygmunt P. Dworzecki, Treasurer ECMPDRC

Attachment

East Central Michigan Planning & Develo

3144 Davenport Avenue
 Suite 200
 Saginw, MI 48602
 USA

Second Half Request

INVOICE

Invoice Number: 12-0812
 Invoice Date: Dec 12, 2008
 Page: 1 May 1, 2009

Voice: 989 797-0800
 Fax: 989 797-0896

Bill To:
 Tuscola County Controller/Admin. Office
 Controller/Administrator
 207 E. Grant Street
 Caro, MI 48723-1660

Ship to:

Customer ID	Customer PO	Payment Terms	
Tuscola County		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
			1/11/09

Quantity	Item	Description	Unit Price	Amount
1.00		Membership Appropriation 2008-09 FY	6,000.00	6,000.00
Subtotal				6,000.00
Sales Tax				
Total Invoice Amount				6,000.00
Payment/Credit Applied				
TOTAL				6,000.00

Check/Credit Memo No:

MICHIGAN STATE
UNIVERSITY
EXTENSION

To: Tuscola County Board of Commissioners

From: Hal Hudson, Ph.D. 
County Extension Director &
Chair, East Central Michigan Planning & Development Regional Commission

May 27, 2009



Re: Tuscola County's ECMPDRC Dues

Tuscola County
MSU Extension Office

362 Green Street
Caro, Michigan 48723

(989) 672-3870
Fax: (989) 673-8248

Email: msue79@msu.edu

Web: www.msue.msu.edu/tuscola

As of May 27, 2009, \$1,890.94 has been collected from our local units of government. Attached is a copy of the report showing the amount collected thus far. The county's portion is \$25% of the dues which is \$1,500.

My recommendation is that the first installment, consisting of the amount collected from the local units of government plus the county's portion, be paid to the East Central Michigan Planning & Development Regional Commission.

The remainder amount, being \$2,609.06, will be collected over the next month, with further follow up with the remaining local units of government that have not paid as of yet.

If you have any questions, please do not hesitate to give me a call at 989-672-3883 or email at HUDSONH@MSU.EDU.

Michigan State University Extension programs and materials are open to all without regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status or veteran status.

Michigan State University,
U.S. Department of Agriculture and
counties cooperating.

MSU is an affirmative-action,
equal-opportunity employer.

**MERS STATEMENT OF ACCOUNT - QUARTERLY REPORTS**

Quarter Ending	Reserve for Employees	Reserve for Employer	Total Reserve
3/31/1999	\$ 1,964,548	\$ 11,128,543	\$13,093,091
6/30/1999	\$ 2,035,346	\$ 11,899,838	\$13,935,184
9/30/1999	\$ 2,045,939	\$ 11,541,979	\$13,587,918
12/31/1999	\$ 2,066,876	\$ 13,049,219	\$15,116,095
3/31/2000	\$ 2,068,764	\$ 13,656,255	\$15,725,019
6/30/2000	\$ 2,106,357	\$ 13,236,739	\$15,343,096
9/30/2000	\$ 2,115,445	\$ 13,242,607	\$15,358,052
12/31/2000	\$ 2,264,594	\$ 12,222,857	\$14,487,451
3/31/2001	\$ 2,259,594	\$ 11,421,243	\$13,680,837
6/30/2001	\$ 2,287,244	\$ 11,986,056	\$14,273,300
9/30/2001	\$ 2,307,246	\$ 10,699,593	\$13,006,839
12/31/2001	\$ 2,432,429	\$ 11,407,956	\$13,840,385
3/31/2002	\$ 2,406,953	\$ 11,471,210	\$13,878,163
6/30/2002	\$ 2,446,208	\$ 10,756,532	\$13,202,740
9/30/2002	\$ 2,496,243	\$ 9,487,521	\$11,983,764
12/31/2002	\$ 2,613,791	\$ 9,832,708	\$12,446,499
3/31/2003	\$ 2,635,223	\$ 9,523,574	\$12,158,797
6/30/2003	\$ 2,657,424	\$ 10,596,729	\$13,254,152
9/30/2003	\$ 2,655,468	\$ 11,044,323	\$13,699,791
12/31/2003	\$ 2,640,080	\$ 12,672,807	\$15,312,888
3/31/2004	\$ 2,634,405	\$ 13,258,261	\$15,892,666
6/30/2004	\$ 2,690,494	\$ 13,285,096	\$15,975,591
9/31/2004	\$ 2,671,246	\$ 13,436,861	\$16,108,107
12/31/2004	\$ 2,749,725	\$ 14,654,385	\$17,404,110
3/31/2005	\$ 2,773,963	\$ 14,300,028	\$17,073,991
6/30/2005	\$ 2,729,045	\$ 14,743,101	\$17,472,146
9/30/2005	\$ 2,772,139	\$ 15,227,086	\$17,999,226
12/31/2005	\$ 2,875,549	\$ 15,443,147	\$18,308,696
3/31/2006	\$ 2,902,979	\$ 16,176,611	\$19,079,591
6/30/2006	\$ 2,927,298	\$ 16,005,305	\$18,932,604
9/30/2006	\$ 2,913,296	\$ 16,537,691	\$19,450,988
12/31/2006	\$ 3,088,056	\$ 17,329,665	\$20,417,721
3/31/2007	\$ 3,110,235	\$ 17,795,466	\$20,905,701
6/30/2007	\$ 3,147,515	\$ 18,594,177	\$21,741,692
09/31/2007	\$ 3,104,820	\$ 18,922,087	\$22,026,908
12/31/2007	\$ 3,204,956	\$ 18,592,855	\$21,797,812
3/31/2008	\$ 3,274,258	\$ 17,614,045	\$20,888,303
6/30/2008	\$ 3,245,468	\$ 17,701,049	\$20,946,518
9/30/2008	\$ 3,274,242	\$ 15,892,097	\$19,166,338
12/31/2008	\$ 3,007,641	\$ 12,967,612	\$15,975,253
3/31/2009	\$ 2,966,360	\$ 12,009,335	\$14,975,696

(517) 703-9030
 1 800 767-6377
 Fax: (517) 703-9711



Municipal Employees' Retirement System of Michigan

1134 Municipal Way
 Lansing, MI 48917

**Statement of Account Activity
 For the Quarter Ended 03/31/2009**

Mari Young
 Tuscola County
 207 E. Grant St.
 Caro, MI 48723

Reporting Unit: Tuscola County #79020100

Reserve for Employee Contributions

Bargaining Unit	Balance 12/31/2008	Invoiced & Other Contributions	Transfers	Refunds	Interest	Balance 03/31/2009
79020102	107,619.76	8,988.25	-4,518.74	0.00	0.00	112,089.27
79020110	630,587.11	12,280.16	0.00	0.00	0.00	642,867.27
79020111	160,585.63	5,970.45	0.00	0.00	0.00	166,556.08
79020112	583,019.83	12,964.42	0.00	-5,629.36	0.00	590,354.89
79020113	21,808.11	864.29	0.00	0.00	0.00	22,672.40
79020114	554,972.13	12,342.21	0.00	0.00	0.00	567,314.34
79020115	322,101.13	4,194.72	-57,978.05	0.00	0.00	268,317.80
79020120	235,651.11	4,026.66	-51,104.41	0.00	0.00	188,573.36
79020121	172,039.26	6,499.84	0.00	0.00	0.00	178,539.10
79020122	356.49	538.44	-776.10	0.00	0.00	118.83
79020123	218,900.34	5,538.30	4,518.74	0.00	0.00	228,957.38
Total	3,007,640.90	74,207.74	-109,858.56	-5,629.36	0.00	2,966,360.72
Outstanding Accounts Receivable @ 03/31/2009		0.00				

Reserve for Employer Contributions and Benefit Payments

Bargaining Unit	Balance 12/31/2008	Invoiced & Other Contributions	Transfers & Charges	Benefits Paid	Interest	Balance 03/31/2009
79020101	180,505.60	369.00	0.00	-9,819.09	-9,687.09	161,368.42
79020102	1,418,069.24	15,318.14	0.00	-51,530.04	-82,951.33	1,298,906.01
79020110	2,057,224.93	2,427.53	0.00	-38,897.19	-147,303.86	1,873,451.41
79020111	639,786.73	6,753.81	0.00	-17,389.83	-43,856.67	585,294.04
79020112	1,527,016.74	14,045.45	0.00	-27,458.52	-115,881.84	1,397,721.83
79020113	34,474.87	1,309.27	0.00	-943.08	-3,115.03	31,726.03
79020114	1,230,293.39	15,483.71	0.00	-20,999.61	-98,284.24	1,126,493.25
79020115	1,116,461.36	4,143.29	57,978.05	-27,886.03	-78,691.30	1,072,005.37
79020120	3,038,880.66	13,725.37	51,104.41	-76,676.68	-178,714.35	2,848,319.41
79020121	281,175.33	8,505.08	0.00	0.00	-25,251.01	264,429.40
79020122	687,575.22	0.00	776.10	-23,387.01	-37,288.42	627,675.89
79020123	756,148.47	25,459.21	0.00	-5,379.87	-54,283.51	721,944.30
Total	12,967,612.54	107,539.86	109,858.56	-300,366.95	-875,308.65	12,009,335.36
Outstanding Accounts Receivable @ 03/31/2009		0.00				

**If you would like to receive this electronically, please email your email address to us at
 finance@mersofmich.com**

This is not an Invoice

5/22/2009

Combined Reserves

	Balance 12/31/2008	Invoiced & Other Contributions	Transfers &	Benefits Paid	Interest	Balance 03/31/2009
Total	15,975,253.44	181,747.60	0.00	-305,996.31	-875,308.65	14,975,696.08
Outstanding Accounts Receivable @ 03/31/2009		0.00				

*If you would like to receive this electronically, please email your email address to us at
finance@mersofmich.com*

This is not an Invoice

5/22/2009

Administrative Office

3270 Wilson Street
Marlette, MI 48453
Phone: (989) 635-3561
Fax: (989) 635-2230

Service Centers

614 N. Port Crescent
Bad Axe, MI 48413
Phone: (989) 269-2311
Fax: (989) 269-6021

550 Lake Drive
P.O. Box 600
Lapeer, MI 48446-0600
Phone: (810) 664-1680
Fax: (810) 664-6740

575 W. Sanilac
P.O. Box 147
Sandusky, MI 48471-0147
Phone: (810) 648-5800
Fax: (810) 648-5804

1184 Cleaver
Caro, MI 48723
Phone: (989) 673-8103
Fax: (989) 673-5040

DATE: May 11, 2009
TO: All Thumb Area Michigan Works!
Workplace Simulation Organizations
FROM: Kelly Cook, Fiscal Controller
SUBJECT: Updated Memorandum of Understanding

Included with this note are two (2) signed copies of an updated service specific Memorandum of Understanding. The effective dates for the agreement have been extended through June 30, 2010 and the payment system will remain the same. Please sign both copies, keep one for your records and return the other to our main office in Marlette.

If you would like to get electronic copies of any applicable forms emailed to you, let me know. Thank you for your continued help and support. If you have any questions, please contact me at 989-635-3561, ext 223.



**WELLS
FARGO**

Institutional Trust Services
MAC C7300-105
1740 Broadway
Denver, CO 80274

May 14, 2009

Tuscola County Controller
Barbara Dudek, HR Dir
207 E Grant St
Caro, MI 48723

Re: ~~Authorization~~ and Disclosure Documents

Plan Name: Tuscola County
Account #: 10603304-1AA

Dear Ms. Dudek:

To help ensure that all appropriate authorizations and disclosures we are required to receive and make to you are current, enclosed are two documents which are necessary to remain in compliance with bank procedures and for audit purposes. They are as follows:

Attachment A – Shareholder Communications Act Disclosure. This Disclosure is for the Employer to indicate whether Wells Fargo should release certain shareholder information under the SEC’s Beneficial Owner Information Rule 14b-2. Under Rule 14b-2, a non-response means that Wells Fargo is authorized to disclose.

Attachment B – Float Disclosure (Disclosure of Earnings on Uninvested Cash). This attachment is a written reminder of the treatment of any interim “float” on short-term pending transactions in your plan as a part of the trustee’s or custodian’s compensation. Please keep this reminder with your plan documents.

After reviewing the attachments carefully, please sign the Shareholder Communications Act Disclosure form where indicated on behalf of the plan sponsor and administrator. Please return the form in the enclosed postage-paid envelope.

Sincerely,

Andrea Stellish, AVP
Relationship Manager

Enc. Attachment A – Shareholder Communications Act Disclosure
Attachment B – Float Disclosure

Attachment A

SHAREHOLDER COMMUNICATIONS ACT DISCLOSURE

May 14, 2009

Plan Name: Tuscola County

Wells Fargo Account Number: 10603304-1AA

The Securities and Exchange Commission adopted the Beneficial Owner Information Disclosure Rule #14b-2 (Rule) in 1986 as part of its effort to improve communications between publicly held companies and beneficial owners of the securities registered in the name of certain nominees.

Under these rules, Wells Fargo is required to contact each customer for whom we hold securities and determine whether you authorize us to provide your name, address and share position to the issuer of the securities you own. For your protection, the rules prohibit the requesting company from using your name and address for any purpose other than corporate communications.

Please complete the authorization below by checking one of the alternatives. Note: The number of Committee members authorized to sign on behalf of the Committee must sign below. Also note: Under the Rule, Wells Fargo is required to treat a non-response as a "YES" disclosure response.

-
- You are authorized to release my name, address and share position ("YES" response).
 - You are NOT authorized to release my name, address and share position ("NO" response).

Tuscola County
Employer

Authorized Signature: _____

Title: _____

Date: _____

Attachment B

FLOAT DISCLOSURE

May 14, 2009

Plan Name: Tuscola County
Wells Fargo Account Number: 10603304-1AA

In connection with a routine review of your file, we noticed that we have not recently sent you a written reminder of the treatment of any interim “float” on short-term pending transactions in your plan as a part of the trustee’s or custodian’s compensation. Please keep this reminder with your plan documents.

Disclosure of Earnings on Uninvested Cash

Reasonable compensation includes float received from the use of uninvested funds by the Trustee or Custodian or its affiliates which accrues on payments made from the Account (such as distributions and expense payments) and on contributions or other funds received too late in the day to be invested same-day for the Account. Float on distribution payments begins to accrue as of the check date, when funds are transferred to a separate check clearing account, and ends on the date the check clears against this separate account or is returned to the Account, if the governing document provides for such return. Earnings on the float depend on the specific investment, the current rate, which is generally the Fed Funds rate, or a money market rate, and the period of time during which the funds are available.



Tuscola County Sheriff's Office

420 Court Street • Caro, MI 48723
Lee Teschendorf, Sheriff
Glen Skrent, Undersheriff

Phone (989) 673-8161
Fax (989) 673-8164

05/19/2009

Tuscola County Board of Commissioners
Mr. Michael Hoagland, County Controller

I am requesting authorization to hire Justin Matinkhah as a full-time deputy sheriff. He will fill the vacancy created by the promotion of Deputy Ryan Pierce to uniform division sergeant.

Justin has been a part-time deputy since 02/07/2009, is a certified law enforcement officer and successfully completed our field training program. He was one of the top three candidates from the recent hiring process and since he is already fully equipped and trained will not require any additional expenditure of county funds to fill the position.

I would ask that his appointment be made effective Saturday 06/27/2009 with his first scheduled work day being Tuesday 06/30/2009.

Sincerely,

Leland Teschendorf, Sheriff

cc/Carrie Krampits
Mari Young



Health Care Savings Program - Draft Policy

Adopted: 06/09/09

I. Purpose

The County/Court participates in a Health Care Savings Program (HCSP) through the Municipal Employees' Retirement System of Michigan ("MERS") that allows employees access to a tax-deferred program to save for health care needs when they are no longer employed by the County.

II. Policy

The HCSP will be implemented July 1, 2009 for the 71-B District Court Employees. The County agrees to pay the annual investment fee (currently \$25.00) during 2009 (the first year of operation), but employees will be responsible for the payment of that annual investment fee in 2010 and thereafter. Employees will also be responsible for payment of the fees applicable to their individual investment accounts. Full Time 71-B District Court Employees hired after 2009, will have the initial annual investment fee (up to \$25.00) paid by the County.

Under the HCSP, employees must make mandatory employee contributions in an amount from \$2.50 - \$1000 per pay as determined by each employee and the range will be determined by the 71-B District Court and certified to the County on a calendar basis.

At the end of each calendar year, all accrued but unused sick leave hours in excess of twenty (20) days (150 hours) shall be multiplied by the employee's straight time regular rate of pay as of December 31 of that year, and 50% of that amount shall be placed in the employee's HCSP with MERS, or at the option of the employee exercised at least two weeks before the end of the year some or all of that amount will be paid to the employee.

Sick Leave Payoff upon resignation, retirement or death. All full-time non-union, non-probationary employees hired under the supervision of the **Tuscola County 71-B District Court** who voluntarily resign their employment without disciplinary action pending shall have all accrued but unused sick leave hours (up to 900/960 hours) multiplied by the employee's straight time rate of pay and 25% of that amount shall be placed in the employee's HCSP with MERS, or at the option of the employee exercised at least two weeks before the date of termination some or all of that amount will be paid to the employee. Employees who retire under the County's retirement plan with less than twenty (20) years of County service shall have all accrued but unused sick leave hours multiplied by the employee's straight time rate of pay and 50% of that amount shall be placed in the employee's HCSP with MERS, or at the option of the employee exercised at least two weeks before the date of retirement some or all of that amount will be

paid to the employee. Employees who retire under the County's retirement plan with twenty (20) or more years of County service shall have all accrued but unused sick leave hours multiplied by the employee's straight time rate of pay and 100% of that amount shall be placed in the employee's HCSP with MERS, or at the option of the employee exercised at least two weeks before the date of retirement some or all of that amount will be paid to the employee. (Retirement shall be defined as an employee being eligible to receive retirement under the Municipal Employees Retirement System of Michigan).

Upon the death of an employee, all accrued but unused sick leave hours shall be multiplied by the deceased employee's straight time rate of pay and 100% of that amount shall be paid to their designated beneficiary.

Employees may make voluntary contributions in an amount determined by each employee, with changes in that amount made no more often than on a monthly basis.

The specific terms and conditions of the HCSP are controlled by the MERS HCSP Plan Document and the statutes and regulations governing such programs. Contributions and their earnings can only be used to pay qualifying medical expenses for the employee and their dependents, and cannot be withdrawn for any other purpose.

Upon the death of an employee and their last dependent, any amounts remaining in the HCSP will be available for a beneficiary or contingent beneficiary to continue to receive reimbursements for medical expenses. This individual would be taxed on those reimbursements.

Disputes regarding the HCSP are subject to resolution under the procedures promulgated by MERS for its HCSP and are not subject to the grievance provisions of the County Policies.



Mike Hoagland

From: Pat Donovan [PDonovan@TuscolaCounty.org]
Sent: Thursday, May 21, 2009 9:05 AM
To: MHoagland@TuscolaCounty.org
Cc: mmiller@tuscolacounty.org
Subject: FORECLOSURE PROPERTY



MIKE,

I WILL BE CONTRACTING ANY WORK DONE ON THE FORECLOSURE PROPERTIES, SO OUR MAINTENANCE DEPARTMENT DOES NOT HAVE TO DO ANYTHING. WE HAVE MONEY IN THAT FUND TO COVER THESE COSTS.

PAT

Facility and Grounds Maintenance Schedule and Cost Estimates

	1 to 5 Years	6 to 10 Years	10 to 15 Years	16 to 20 Years	Total
1. Annex					
Roof Replacement			\$ 20,000.00		\$ 20,000.00
Parking Lots Resurfacing	\$20,000.00				\$ 20,000.00
Parking Lots Sealing	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$ 24,000.00
Tuckpointing		\$20,000.00			\$ 20,000.00
Window Replacement			\$13,000.00		\$ 13,000.00
Painting		\$ 5,000.00		\$ 5,000.00	\$ 10,000.00
Remodeling			\$100,000.00		\$ 100,000.00
Furnace/Air Conditioning-Repair/Replacement				\$25,000.00	\$ 25,000.00
Sidewalks				\$ 10,000.00	\$ 10,000.00
Plumbing					\$ -
Electrical Upgrading					\$ -
Floor Covering	\$15,000.00				\$ 15,000.00
Miscellaneous					\$ -
Total Annex	\$ 41,000.00	\$ 31,000.00	\$ 139,000.00	\$ 46,000.00	\$ 257,000.00
2. Courthouse					
Roof Replacement	\$30,000.00				\$ 30,000.00
Parking Lots Resurfacing					\$ -
Parking Lots Sealing					\$ -
Tuckpointing	\$10,000.00		\$50,000.00		\$ 60,000.00
Window Replacement			\$ 100,000.00		\$ 100,000.00
Painting	\$10,000.00		\$10,000.00		\$ 20,000.00
Remodeling		\$ 100,000.00		\$ 100,000.00	\$ 200,000.00
Furnace/Air Conditioning-Repair/Replacement		\$ 999,000.00			\$ 999,000.00
Sidewalks		\$6,000.00		\$6,000.00	\$ 12,000.00
Plumbing		\$ 100,000.00			\$ 100,000.00
Electrical Upgrading		\$50,000.00			\$ 50,000.00
Floor Covering		\$35,000.00		\$35,000.00	\$ 70,000.00
Miscellaneous	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 28,000.00
Total Courthouse	\$ 57,000.00	\$ 1,297,000.00	\$ 167,000.00	\$ 148,000.00	\$ 1,669,000.00
3. Jail					
Roof Replacement	\$60,000.00			\$60,000.00	\$ 120,000.00
Parking Lot Resurfacing				\$ 50,000.00	\$ 50,000.00

Facility and Grounds Maintenance Schedule and Cost Estimates

	1 to 5 Years	6 to 10 Years	10 to 15 Years	16 to 20 Years	Total
Parking Lots Sealing	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 40,000.00
Tuckpointing	\$50,000.00			\$25,000.00	\$ 75,000.00
Window Replacement	\$ 150,000.00				\$ 150,000.00
Painting	\$10,000.00		\$10,000.00		\$ 20,000.00
Remodeling	\$ 50,000.00		\$ 50,000.00		\$ 100,000.00
Furnace/Air Conditioning-Repair/Replacement	\$50,000.00			\$50,000.00	\$ 100,000.00
Sidewalks	\$ 6,000.00				\$ 6,000.00
Plumbing					\$ -
Electrical Upgrading	\$ 50,000.00				\$ 50,000.00
Floor Covering	\$ 25,000.00		\$ 25,000.00	\$ 25,000.00	\$ 75,000.00
Miscellaneous	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$ 100,000.00
Total Jail	\$ 486,000.00	\$ 35,000.00	\$ 120,000.00	\$ 245,000.00	\$ 886,000.00
4. Cooperative Extension					
Roof Replacement		\$10,000.00			\$ 10,000.00
Parking Lot Resurfacing					\$ -
Parking Lots Sealing	\$5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 20,000.00
Tuckpointing					\$ -
Window Replacement		\$ 10,000.00			\$ 10,000.00
Painting	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 12,000.00
Remodeling			\$20,000.00		\$ 20,000.00
Furnace/Air Conditioning-Repair/Replacement			\$7,500.00		\$ 7,500.00
Sidewalks					\$ -
Plumbing					\$ -
Electrical Upgrading		\$10,000.00			\$ 10,000.00
Floor Covering			\$8,000.00		\$ 8,000.00
Miscellaneous					\$ -
Total Cooperative Extension	\$ 8,000.00	\$ 38,000.00	\$ 43,500.00	\$ 8,000.00	\$ 97,500.00
5. Friend of the Court					
Roof Replacement			\$10,000.00		\$ 10,000.00
Parking Lot Resurfacing	\$ 10,000.00				\$ 10,000.00
Parking Lots Sealing	\$ 3,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 21,000.00
Tuckpointing					\$ -
Window Replacement		\$15,000.00			\$ 15,000.00

Facility and Grounds Maintenance Schedule and Cost Estimates

	1 to 5 Years	6 to 10 Years	10 to 15 Years	16 to 20 Years	Total
Painting		\$ 10,000.00		\$ 10,000.00	\$ 20,000.00
Remodeling					\$ -
Furnace/Air Conditioning-Repair/Replacement	\$ 8,000.00			\$ 8,000.00	\$ 16,000.00
Sidewalks	\$ 5,000.00				\$ 5,000.00
Plumbing					\$ -
Electrical Upgrading		\$10,000.00			\$ 10,000.00
Floor Covering	\$ 8,000.00		\$ 8,000.00		\$ 16,000.00
Miscellaneous					\$ -
Total Friend of the Court	\$ 34,000.00	\$ 41,000.00	\$ 24,000.00	\$ 24,000.00	\$ 123,000.00
6. Animal Control					
Roof Replacement					\$ -
Parking Lot Resurfacing		\$15,000.00			\$ 15,000.00
Parking Lots Sealing	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 12,000.00
Tuckpointing					\$ -
Window Replacement	\$ 5,000.00				\$ 5,000.00
Painting		\$ 2,000.00		\$ 2,000.00	\$ 4,000.00
Remodeling					\$ -
Furnace/Air Conditioning-Repair/Replacement		\$10,000.00		\$10,000.00	\$ 20,000.00
Sidewalks					\$ -
Plumbing					\$ -
Electrical Upgrading		\$5,000.00			\$ 5,000.00
Floor Covering					\$ -
Miscellaneous					\$ -
Total Animal Control	\$ 8,000.00	\$ 35,000.00	\$ 3,000.00	\$ 15,000.00	\$ 61,000.00
7. Health Department					
Roof Replacement				\$ 40,000.00	\$ 40,000.00
Parking Lot Resurfacing	\$ 50,000.00				\$ 50,000.00
Parking Lots Sealing	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 40,000.00
Tuckpointing					\$ -
Window Replacement		\$ 40,000.00			\$ 40,000.00
Painting	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 80,000.00
Remodeling					\$ -
Furnace/Air Conditioning-Repair/Replacement			\$40,000.00		\$ 40,000.00

Facility and Grounds Maintenance Schedule and Cost Estimates

	1 to 5 Years	6 to 10 Years	10 to 15 Years	16 to 20 Years	Total
Sidewalks			\$ 10,000.00		\$ 10,000.00
Plumbing	\$ 8,000.00				\$ 8,000.00
Electrical Upgrading					\$ -
Floor Covering		\$ 50,000.00		\$ 50,000.00	\$ 100,000.00
Miscellaneous		\$10,000.00			\$ 10,000.00
Total Health Department	\$ 88,000.00	\$ 130,000.00	\$ 80,000.00	\$ 120,000.00	\$ 418,000.00
8. Family Independence Agency					
Roof Replacement			\$40,000.00		\$ 40,000.00
Parking Lot Resurfacing				\$ 50,000.00	\$ 50,000.00
Parking Lots Sealing	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 40,000.00
Tuckpointing					\$ -
Window Replacement			\$ 30,000.00		\$ 30,000.00
Painting			\$10,000.00		\$ 10,000.00
Remodeling			\$125,000.00		\$ 125,000.00
Furnace/Air Conditioning-Repair/Replacement				\$80,000.00	\$ 80,000.00
Sidewalks			\$ 10,000.00		\$ 10,000.00
Plumbing					\$ -
Electrical Upgrading					\$ -
Floor Covering					\$ -
Miscellaneous			\$ 20,000.00		\$ 20,000.00
Total Family Independence Agency	\$ 10,000.00	\$ 10,000.00	\$ 245,000.00	\$ 140,000.00	\$ 405,000.00
9. Dispatch					
Roof Replacement	\$ 15,000.00				\$ 15,000.00
Parking Lot Resurfacing					\$ -
Parking Lots Sealing					\$ -
Tuckpointing	\$15,000.00			\$15,000.00	\$ 30,000.00
Window Replacement				\$ 5,000.00	\$ 5,000.00
Painting	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 4,000.00
Remodeling					\$ -
Furnace/Air Conditioning-Repair/Replacement		\$ 60,000.00			\$ 60,000.00
Sidewalks			\$ 2,000.00		\$ 2,000.00
Plumbing					\$ -
Electrical Upgrading		\$10,000.00			\$ 10,000.00

Facility and Grounds Maintenance Schedule and Cost Estimates

	1 to 5 Years	6 to 10 Years	10 to 15 Years	16 to 20 Years	Total
Floor Covering		\$ 4,000.00		\$ 4,000.00	\$ 8,000.00
Miscellaneous					\$ -
Total Dispatch	\$ 31,000.00	\$ 75,000.00	\$ 3,000.00	\$ 25,000.00	\$ 134,000.00
10. Recycling					
Roof Replacement	\$10,000.00				\$ 10,000.00
Parking Lot Resurfacing					\$ -
Parking Lots Sealing					\$ -
Tuckpointing					\$ -
Window Replacement		\$1,000.00			\$ 1,000.00
Painting					\$ -
Remodeling					\$ -
Furnace/Air Conditioning-Repair/Replacement		\$2,500.00			\$ 2,500.00
Sidewalks					\$ -
Plumbing					\$ -
Electrical Upgrading		\$5,000.00			\$ 5,000.00
Floor Covering					\$ -
Miscellaneous					\$ -
Total Recycling	\$ 10,000.00	\$ 8,500.00	\$ -	\$ -	\$ 18,500.00
11. State Police					
Roof Replacement					\$ -
Parking Lot Resurfacing					\$ -
Parking Lots Sealing	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 40,000.00
Tuckpointing					\$ -
Window Replacement				\$ 10,000.00	\$ 10,000.00
Painting		\$ 20,000.00		\$ 20,000.00	\$ 40,000.00
Remodeling					\$ -
Furnace/Air Conditioning-Repair/Replacement			\$ 30,000.00		\$ 30,000.00
Sidewalks			\$ 5,000.00		\$ 5,000.00
Plumbing					\$ -
Electrical Upgrading					\$ -
Floor Covering		\$ 15,000.00		\$ 15,000.00	\$ 30,000.00
Miscellaneous					\$ -
Total State Police	\$ 10,000.00	\$ 45,000.00	\$ 45,000.00	\$ 55,000.00	\$ 155,000.00

Facility and Grounds Maintenance Schedule and Cost Estimates

	1 to 5 Years	6 to 10 Years	10 to 15 Years	16 to 20 Years	Total
12. Grant Street Pole Building					
Roof Replacement		\$10,000.00			\$ 10,000.00
Parking Lot Resurfacing					\$ -
Parking Lots Sealing					\$ -
Tuckpointing					\$ -
Window Replacement					\$ -
Painting					\$ -
Remodeling					\$ -
Furnace/Air Conditioning-Repair/Replacement			\$ 6,500.00		\$ 6,500.00
Sidewalks					\$ -
Plumbing					\$ -
Electrical Upgrading					\$ -
Floor Covering					\$ -
Miscellaneous					\$ -
Total Grant Street Pole Building	\$ -	\$ 10,000.00	\$ 6,500.00	\$ -	\$ 16,500.00
13. Luder Road Pole Building					
Roof Replacement				\$10,000.00	\$ 10,000.00
Parking Lot Resurfacing					\$ -
Parking Lots Sealing	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$ 8,000.00
Tuckpointing					\$ -
Window Replacement			\$ 500.00		\$ 500.00
Painting					\$ -
Remodeling					\$ -
Furnace/Air Conditioning-Repair/Replacement		\$1,000.00			\$ 1,000.00
Sidewalks					\$ -
Plumbing					\$ -
Electrical Upgrading					\$ -
Floor Covering					\$ -
Miscellaneous					\$ -
Total Luder Road Pole Building	\$ 2,000.00	\$ 3,000.00	\$ 2,500.00	\$ 12,000.00	\$ 19,500.00
Grand Total All Buildings	\$777,000.00	\$ 1,720,500.00	\$ 835,000.00	\$ 830,000.00	\$ 4,162,500.00

the Circuit/Family Court Administrator. Also, upon completion of the bidding process, total costs need to be identified and compared to the total sound system budget to determine if budget increases will be made or project cost reductions made.

Agenda Reference:

F

Entity Proposing:

COMMITTEE OF THE WHOLE 3/27/08

Description of Matter:

Move that per the recommendation of the Mosquito Abatement Director, the following individuals be hired as temporary, seasonal, part-time and at-will mosquito abatement technicians effective April 7, 2008 at the rate of \$8.25 per hour contingent upon satisfactory physical and background checks: Michael Brown, Dennis Crossno, Leonard Terbush, Patrick Webster, Jessica Welch and Garry Zapfe.

Agenda Reference:

G

Entity Proposing:

COMMITTEE OF THE WHOLE 3/27/08

Description of Matter:

Move to support the Lake County resolution regarding preventing the diversion of waters from the Great Lakes and this action is forwarded to all appropriate parties.

Agenda Reference:

H

Entity Proposing:

COMMITTEE OF THE WHOLE 3/27/08

Description of Matter:

Move that the response to the Caro Blueprint Project survey as presented and reviewed at the 3-27-08 Committee of the Whole meeting be approved and authorized to be forwarded to appropriate parties.

Agenda Reference:

I

Entity Proposing:

COMMITTEE OF THE WHOLE 3/27/08

Description of Matter:

Move that the attached resolution regarding rules and procedures for use of jail inmate work crews at county and other facilities be approved and forwarded to all appropriate parties.

STATE OF MICHIGAN

RESOLUTION

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the County Building in Caro, Michigan on the 10th day of March, 2008, at 6:45 o'clock P.m. local time.

PRESENT: Commissioners: Nelligan, McFaul, Petzold,
Peterson

ABSENT: Commissioners: Burdwell

It was moved by Commissioner Nelligan and supported by Commissioner McFaul that the following resolution be adopted.

Whereas, the Tuscola County Board of Commissioners ("Board") is authorized under MCL 801.10 to determine rules and regulations regarding jail inmate work crews;

Whereas, the Tuscola County Controller under MCL 46.13b and Board under MCL 46.63 have the express control over the maintenance of the County Courthouse and other buildings;

Whereas, the use of inmate work crews on the County Courthouse or other county buildings has labor, safety, liability and other concerns;

Now, Therefore, Be It Resolved, that no jail inmates may be used for any work on the County Courthouse or other County building or other facility without the express approval of the Controller and Board;

Be It Further Resolved, that any county department head, elected official or any other head of any county funded activity that would like a jail inmate crew to provide services to the Courthouse or any other county funded facility shall submit a written request for such services to the Board and Controller and the Sheriff shall not release or direct a jail inmate crew to provide such services without the express approval of the Controller and Board.

YEAS: Commissioners: Mulligan, McLean, Petzold,
Peterson

NAYS: Commissioners: None

ABSTENTIONS: Commissioners: None

RESOLUTION ADOPTED:

Gerald Peterson, Chairperson
Tuscola County Board of Commissioners

Margie Cormier-White
Margie Cormier-White, Tuscola County
Clerk

(K)

**TUSCOLA COUNTY DEPARTMENT OF HUMAN SERVICES
BOARD MEETING MINUTES
April 28, 2009**

The DHS will be the national leader in human service delivery through employee commitment, customer focus, technology, innovation and effective partnerships.

The regular meeting of the Tuscola County Department of Human Services Board was held on Tuesday, April 28, 2009 at 10:00 a.m. at the Tuscola County Department of Human Services. Mr. Hirn, Chair, called the meeting to order. Present were Robert Hirn, Chair, Kelly Clements, Vice Chair, Douglas Hall, Member, and Len Richards, Executive Secretary to the Board and Director of the Huron/Tuscola County Department of Human Services. Kelly Clements, Vice Chair was excused. Due to the Board of Commissioners' Meeting, Amanda Roggenbuck, Tuscola County Board of Commissioners' Liaison was absent.

A motion was made by Mr. Hall and supported by Mr. Hirn to approve the Board Minutes from the March 31, 2009 meeting. Motion carried.

There were no guests

There was no public discussion.

Mr. Richards reviewed the March 2009 Financial Reports, including the County Expenditures, LR-650 Social Welfare Balance Sheet and the LR-540 County Equity report. After review and discussion, a motion was made by Mr. Hall and supported by Mr. Hirn to accept the reports, as presented, and place them on file. Motion carried.

Mr. Richards reviewed the County Child Care Fund Report and the Contract Report and placed them on file.

Mr. Richards reviewed the County Contractual Report with the Board and placed it on file. Mr. Richards reviewed the Contract Planning Allocation Comparison between 2009 and 2010 with a 20 percent reduction for 2010. Mr. Richards reviewed and discussed the following County Board Contracts/Amendments:

- RADV 09-79001 – no action required
- DOE 08-79014
- CSBG 09 Series – no action required
- CSBGN 08 Series

At the recommendation of Mr. Richards, a motion was made by Mr. Hall and supported by Mr. Hirn to approve DOE 08-79014 and CSBG 08 Series and authorize the Chair to sign the Review Forms. Motion carried.

The Board reviewed and discussed the following correspondence that the Facility recently received:

- **Certificate of Appreciation from the Personal Independence Center, Thumb Behavioral Health Systems (TBHS), a Community Bound Program, recognizing the volunteer program the Facility offers to TBHS clients.**
- **A Certificate of Achievement from Caretracker, the company that designed the charting system for nursing assistants to chart the resident's care. The Facility is 100% compliant.**
- **Superior Commitment to Customer Satisfaction plaque was received from My Innerview, the company that does the bi-annual satisfaction survey with residents and families. Only 530 awards are given Nationwide and Tuscola received one. Innerview based the award on the fact that in the 2008 survey with residents and families, more than 90% of the people responding said that "They would recommend our Facility to other people", meaning that the staff are giving very good care to the residents. Giving good care is the primary responsibility of the Facility.**

The Board congratulated Mrs. Roedel and recognized that Mrs. Roedel has surrounded herself with high quality, trustworthy staff.

Ms. Roggenbuck gave the Commissioners' Report.

Mrs. Roedel and Mrs. Root presented the financial reports for March 2009 and the MCF Monthly Operating Statements for March 2009. After a review of the Expenditure Report and Operating Statements, a motion was made by Mr. Hirn and supported by Mr. Hall to approve the March 2009 Expenditure Report and Operating Statements, as presented, and place them on file. Motion carried.

Mrs. Root discussed the April Controller's Report.

Mrs. Roedel reviewed the Safety Committee Minutes from the April 15, 2009 meeting.

Mrs. Roedel and Mrs. Root discussed the Corporate Compliance/HIPAA Meeting minutes for April 21, 2009.

Mrs. Roedel reported no new grievances.

Regular Board Meeting April 28, 2009
Page 5

The MCMCFC Conference is scheduled for May 2009.

After allowing time for public discussion and finding no further business before the Board, Mr. Hirn declared the meeting adjourned at 12:50 p.m. The next Board Meeting will be held Tuesday, May 26, 2009 at 10:00 a.m. at the Tuscola County Department of Human Services

APPROVED:

Len Richards, Executive Secretary

Robert Hirn, Chair

Kelly Clements, Vice Chair

Douglas Hall, Member



STATE OF MICHIGAN
**Department of
 Human
 Services**

Memo

To: Deputy Directors, Bureau and Office Managers, Date: May 20, 2009
 Outstate Regional Service Managers, Wayne
 County Administration Directors, County
 Directors, District Managers, and Institutional
 Managers

From: Ismael Ahmed

Subject: Furlough days

State Employer Sharon Bommarito contacted all state employees by email on Friday, May 15 to announce furlough days for the remainder of fiscal year 2009. Where administratively feasible, furlough days will be applied uniformly across state government on the following days:

Friday June 19
 Monday July 6
 Friday July 24
 Friday August 7
 Friday August 21
 Friday September 4

Department operations and compliance with collective bargaining agreements and Civil Service rules will necessitate some variation in the schedule for the furlough days for some employees. However, all temporary layoffs scheduled for UAW-represented employees are limited to the above listed days pursuant to an agreement with the International Union.

Due to operational needs, there will be limited staffing in the Bureau of Juvenile Justice facilities and a number of services staff will be exempted from the furlough to handle emergencies.

The attached frequently asked questions will also be posted on the Employee Connect intranet portal at <http://connect.michigan.gov>. If you know employees who will be affected by the furloughs who do not have state of Michigan addresses, please share the documents with them.

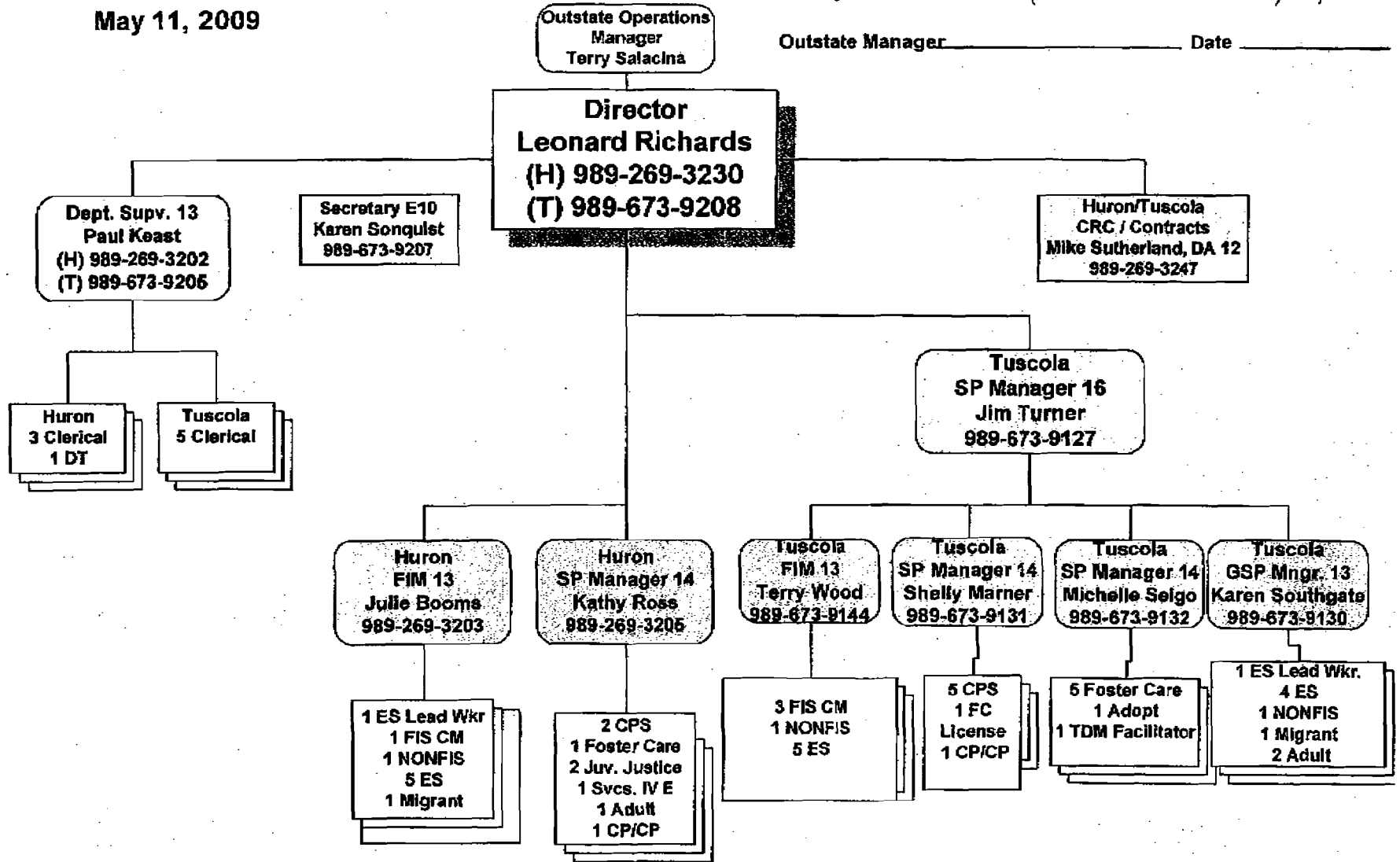
If employees raise questions not answered in the attached FAQ, please contact Susan King in DHS personnel at 517-373-8873 or kings5@michigan.gov. Thanks for your cooperation!

Huron/Tuscola County DHS

May 11, 2009

County Director: Terry Salacina Date 5/12/2009

Outstate Manager _____ Date _____



Huron Main Phone #
989-269-9201
Fax #
989-269-4194

Tuscola Main Phone #
989-673-9100
Fax #
989-673-9216

**Tuscola County Department of Human Services
Tuscola County Medical Care Facility
Board Meeting**

Date of Meeting: May 26, 2009

Location of Meeting: Admin Conf Room

Time Meeting Begins: Approx 11:00am Time Meeting Ends: Approx 12:30pm

Participants: Robert Hirn, Chairperson; Kelly Clements, Vice-Chairperson; Doug Hall, Member; Margot Roedel, Administrator; Maggie Root, Controller, Len Richards, Director; Amanda Roggenbuck, Board of Commissioners Liaison

1. Call to order
2. Introduction of Guests
3. Correspondence
4. Commissioner Report
5. Reports
 - a. Financials/ Controller's Report
 - b. Safety Committee
 - c. Corporate Compliance
 - d. Grievances—None
 - e. DON report
 - f. Census/Occupancy
6. Consent Agenda--Any report on this agenda may be opened for discussion by a Board Member by requesting to add it to the agenda at the beginning of the meeting.
 - a. Incident/Accident (Resident and Employee)
 - b. Workman's Comp Cases
 - c. Infection Control
7. Old Business
 - a. Greenhouse—Redford Tour
8. New Business
 - a. Employee Survey
9. Closed Session (if needed)
 - a. Legal Issue
9. Announcements
10. Public Comment
11. Adjournment

Tuscola County Medical Care Facility

1285 CLEAVER ROAD ♦ CARO, MICHIGAN 48723

PHONE (989) 673-4117 ♦ FAX (989) 673-6665

Administrative Staff

Margot Roedel, R.N., N.H.A. – Administrator
 Arshad Aqil, M.D. – Medical Director
 Brenda Kretzschmer, R.N. – Director of Nursing



Department of Human Services Board

Robert Hirn - Chairman
 Kelly Clements – Co-Chair
 Doug Hall - Member

To: DHS Board of Directors, TCMCF
 From: Maggie Root
 RE: **Controller's Report**
 Date: April 20, 2009

- Census was 96.9% for April. This is a little lower than where we'd like to be, but we were down to one staff member for much of the month. Cami Coryell did a great job filling our beds back up, and we even filled a couple Alzheimer's beds that we hadn't been able to fill for quite some time. Jolene Cetas has been training with Cami for a couple weeks now and has processed several admissions, so she is now on her own and we have returned to the extended hours in that department. Cami works 8-4:30 pm and Jolene works 10:30 – 7pm. These hours should help us accommodate late admissions and tours for family members who work during the day.
- We ended the month with a cash balance of \$2.276M. With operating expenditures year to date averaging \$1.2M per month, our cash balance is sufficient for 1 3/4 months of operation. Keep in mind that there are three payrolls in May 2009, so this cash balance will dip significantly next month.
- Last month, I discussed the fact that Medicaid funding had been predicted at our February conference to remain constant for 2009 with significant cuts delayed until 2010. The logic behind this prediction was that the State would not cut Medicaid rates in 2009 because they would lose the federal matching funds contained in the economic stimulus bill. Well, this prediction didn't last. On May 4, 2009, we received word that Governor Granholm would release an executive order slashing 4% to all Medicaid healthcare providers, effective 7/1/09, and lasting (at least) through the fourth quarter of 2009. Michigan Health and Hospital Association indicates that both Appropriations Chairs were ready to move these cuts through and forego the federal matching funds. The annualized cost to TCMCF of this Executive Order cut: \$310,000.
- We have asked Plante and Moran to submit a Plant Cost Certification to the State to increase our plant cost portion of our Medicaid rate. Facilities who have fixed asset additions during their cost report year which total in excess of \$1500 per bed may file a plant cost certification to have their plant cost limit recalculated. With the new parking lot, the wireless network and the Caretracker charting system we installed in 2008, TCMCF meets the required criteria to file a certification for year 2008. This certification had to be filed before our 2008 cost report (due 5/31/09) for us to reap the benefits of a higher plant cost limit on our cost report filing. Since we are over the plant cost limit, we need this certification to capture additional reimbursement of our depreciation and other plant costs including bond interest on the 2008 cost report. The fee charged by Plante and Moran to prepare this certification was estimated to be between \$1200 and \$2000. We only expect this certification to raise our rate \$0.10 to \$0.20 per day or about \$7,000 per year; but if we receive this higher rate over 10 years we are looking at a total benefit of \$70,000.
- We have been working diligently in the billing department to improve our Accounts Receivable Aging over the past few months. Our goal is to have our Aged AR (greater than 60 days) be less than 20% of our total AR balance. With the many additional billing requirements and staff turnover since the fall of 2008, our aging over 60 days has slipped. At one point, we were up to almost 24%. But, I am happy to report that with a full staff in that department, changes we've made to the billing responsibilities, and a renewed focus on collections, we are seeing results. As of April 30, 2009, our Aged Accounts Receivables (over 60 days) is now 19.08%. The billers have worked very hard to bring that number down, and I am very proud of their efforts. We will of course, continue to monitor this indicator.

Mike Hoagland

From: Tuscola County EDC [tuscolaedc@centurytel.net]
Sent: Monday, May 04, 2009 8:31 AM
To: Amanda roggenbuck; tsadowski@villageofmayville.org; Caro Manager; tbardwell@tuscolacounty.org; Joe Hembling; Ddouglink@aol.com; MHoagland@tuscolacounty.org; Hal Hudson; jerry58c@yahoo.com; villagemanager@tband.net; villageofmillington@tds.net; Tom Young; Jim Walker; commishkern@gmail.com; Kevin Mackey; sharonlg@tds.net
Subject: Thumb Area Partnership meeting May 1 2009.doc
Attachments: tap meeting may 1 2009.doc



tap meeting may 1
2009.doc (26...

Greetings,

I met with the EDC Directors of Sanilac and Huron Counties on Friday. Attached is a draft summary of the Thumb Area Partnership meeting regarding regional tourism. One of the items discussed was the Welcome Center on M-24.

The Great Lakes Getaway television show is thinking about a feature on Public Television regarding Regional Tourism in the Thumb Area. The price tag for the television production is \$8,000. If any resources are available, the allocations are needed by the end of May.

This will be discussed further at the Muncipal Manager's EDC Intergovernmental Committee meeting on Friday May 8 in Richville.

Regional Tourism

Jim McLoskey
Tuscola County EDC
157 N. State Street
Caro, MI 48723
989-673-2849
989-673-2517 Fax

Thumb Area Partnership
Meeting
May 1, 2009
Cass City

The meeting was held to begin to outline cooperative efforts for the TAP members. The initial meeting is focused on tourism issues.

Sanilac County is taking the lead in the development of welcome centers in the region. Preliminary discussions have already been held with Marlette for use of the historic train station as a distribution point for brochures and other information. A second location is currently being sought for Lexington and possibly a third location on M 24.

At the next meeting, it was requested that we all bring brochures for distribution. We are looking for brochure racks and possibly additional funding for paying part-time people to staff the Marlette location.

Other travel and tourism work:

Development of an on-line magazine.

Interest in development of a regional brand for tourism.

Development of an umbrella website that each county edc could link to as well as other businesses etc...

Adding in to the on-line efforts would be the inclusion of Facebook and twitter feeds.

Work is continuing on the PBS television show for the area. The cost per 30 minute show is \$8,000. This show will be aired two times with additional air times depending on requests.

Discussion turned to how to identify current markets. It was suggested that we begin to assemble the guest book information from local chambers of commerce, individual stores etc.... Also the county campgrounds might be able to give some general information, i.e. zip code.... for their campers home locations.

Other discussion included what other topic areas should be considered for regional efforts. These could include, small business development, agriculture and energy.