



MINUTES

Board of Commissioners

Meeting

8:00 AM - Thursday, March 28, 2024

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

Commissioner Vaughan called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Thursday, March 28, 2024, to order at 8:00 AM local time.

Prayer - Commissioner Bardwell

Pledge of Allegiance - Commissioner Koch

Roll Call - Deputy Clerk Judy Cockerill

Commissioners Present In-Person: Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: Thomas Young

Others Present In-Person: Deputy Clerk Judy Cockerill, Eean Lee, Clayette Zechmeister, Shelly Lutz, Mike Miller, Treasurer Ashley Bennett, Tyler Ray, Jon Ramirez

Also Present Virtual: Tracy Violet, Mary Drier, Mark Haney, Clerk Jodi Fetting, Tyler Ray, Debbie Babich, Rebecca Evans, Mark Ransford, Tom Young, Carrie Tabar, Linda Strasz, Alecia Little, Crystal Knoblock, Shannon Beach, Karlee Romain, Tanya Pisha, Renee Francisco, Steve Root, Katie Robinson, Ashley Gaudett, Chad Tumblin, Tim Green

At 8:03 a.m., there were a total of 18 participants attending the meeting virtually.

Adoption of Agenda

1. Adoption of Agenda -

2024-M-071

Motion by Matt Koch, seconded by Bill Lutz to adopt the agenda as amended. Motion Carried.

Action on Previous Meeting Minutes

1. Action on Previous Meeting Minutes -

2024-M-072

Motion by Bill Lutz, seconded by Matt Koch to adopt the meeting minutes from the March 14, 2024 Regular meeting, March 19, 2024 Special meeting, March 25, 2024 Special meeting and Closed Session minutes from the March 25, 2024 Special meeting. Motion Carried.

Brief Public Comment Period for Agenda Items Only

None

Consent Agenda

2024-M-073

Motion by Matt Koch, seconded by Bill Lutz that the Consent Agenda Minutes and Consent Agenda Items from the March 25, 2024 Committee of the Whole meeting be adopted. Motion Carried.

CONSENT AGENDA

1. Michigan State University Extension (MSUe) 2023 Tuscola County Annual Report - Move to receive and place on file the Michigan State University Extension (MSUe) 2023 Tuscola County Annual Report.
2. Refill Vacant Part-time Custodian Position - Move that per the request from Mike Miller, Buildings and Grounds/Recycling Director, that Brooke Partridge be hired to fill the vacant part-time Custodian position at Step One of the pay scale at \$16.67 per hour, contingent on satisfactory background check, drug screen and physical with a tentative start date of April 1, 2024.
3. 2023 Year End Adjustment to the Friend of the Court Budget - Move to approve an additional appropriation of \$41,510.00 from the General Fund fund balance to the Friend of the Court budget for Fiscal Year-End 2023 to correct the deficit position. Also, any Necessary budget amendments are authorized.

New Business

1. Upcoming Treasurer's Office Closure - Ashley Bennett, County Treasurer, explained the need to close the office on May 6, 2024. Notices will be posted to inform the public.

2024-M-074

Motion by Bill Lutz, seconded by Thomas Bardwell to approve the upcoming closure of the Treasurer's Office on May 6, 2024 for state testing. Motion Carried.

2. Mid-State Health Network 2024 Substance Use Disorder (SUD) Oversight Policy Advisory Board Intergovernmental Agreement - Clayette Zechmeister, Controller/Administrator, presented the proposed agreement.

2024-M-075

Motion by Thomas Bardwell, seconded by Bill Lutz that the 2024 Mid-State Health Network Substance Use Disorder (SUD) Oversight Policy Advisory Board Intergovernmental Agreement be approved and all appropriate signatures are authorized. Motion Carried.

3. Resolution Approving the Michigan Public Safety Communications Systems (MPSCS) Integration Agreement with Tuscola County -
Jon Ramirez, Dispatch Director, presented the renewal contract explaining the terms and conditions with no financial commitment required by the County.

2024-M-076

Motion by Bill Lutz, seconded by Matt Koch to approve Resolution 2024-04 approving the Michigan Public Safety Communications Systems Integration Agreement with Tuscola County.

Roll Call Vote:

Yes: Thomas Bardwell, Kim Vaughan, Bill Lutz, and Matt Koch

Absent: Thomas Young

Motion Carried.

4. Michigan's Public Safety Communications System (MPSCS) Amended and Restated Integration Agreement -
Jon Ramirez, Dispatch Director, reviewed the proposed agreement.

2024-M-077

Motion by Bill Lutz, seconded by Matt Koch that the Michigan's Public Safety Communications System (MPSCS) Amended and Restated Integration Agreement be approved and all necessary signatures are authorized. Motion Carried.

5. Michigan's Public Safety Communications System (MPSCS) Member Subscriber Agreement with Tuscola County Central Dispatch -
Jon Ramirez, Dispatch Director, reviewed the proposed agreement.

2024-M-078

Motion by Matt Koch, seconded by Bill Lutz that the Michigan Public Safety Communications System (MPSCS) Member Subscriber Agreement with Tuscola County Central Dispatch be approved and all necessary signatures are authorized. Motion Carried.

Old Business

1. Personnel Committee Update on the Discussions with the New Controller/Administrator Mr. Neil Hammerbacher -
Chairman Kim Vaughan and Commissioner Thomas Bardwell reviewed the discussion from the Personnel Committee meeting held with Neil Hammerbacher. The Commissioners were provided a copy of the draft contract to review.

2024-M-079

Motion by Bill Lutz, seconded by Thomas Bardwell to approve the tentative contract with Neil Hammerbacher as a 3-year contract with the following provisions:

- \$115,000.00 annual salary
- Contract term from April 8, 2024 to April 7, 2027
- Yearly cost of living increase to be the same as the non-union employee amount received
- 1st year to receive 10-days of vacation with the 2nd year to receive 15-days of vacation with the following year to be determined at that time
- Shelly Lutz to clarify with Mr. Hammerbacher the continuing education required to maintain his CPA License as to the cost of the class and the time needed to be away from the office to complete the course
- Proposed contract to be submitted to legal counsel for review

Yes: Thomas Bardwell, Kim Vaughan, Bill Lutz, and Matt Koch

Absent: Thomas Young

Motion Carried.

2. Multi-County Materials Management Planning, Tuscola County -

Mike Miller, Building and Grounds/Recycling Director, presented the request for all three county agreements at the Committee of the Whole meeting on Monday, March 25, 2024.

2024-M-080

Motion by Matt Koch, seconded by Bill Lutz to support that Tuscola County formally agrees to collaborate with Sanilac County on materials management planning; recognizing the mutual benefits and shared responsibilities in addressing materials management challenges. Also, authorize the Controller/Administrator to prepare any correspondence if necessary to EGLE or to Sanilac County as related to this action. Motion Carried.

3. Multi-County Materials Management Planning, Huron County -

2024-M-081

Motion by Bill Lutz, seconded by Matt Koch to support that Tuscola County formally agrees to collaborate with Huron County on materials management planning; recognizing the mutual benefits and shared responsibilities in addressing materials management challenges. Also, authorize the Controller/Administrator to prepare any correspondence if necessary to EGLE or to Huron County as related to this action. Motion Carried.

4. Multi-County Materials Management Planning, Lapeer County -
2024-M-082

Motion by Bill Lutz, seconded by Matt Koch to support that Tuscola County formally agrees to collaborate with Lapeer County on materials management planning; recognizing the mutual benefits and shared responsibilities in addressing materials management challenges. Also, authorize the Controller/Administrator to prepare any correspondence if necessary to EGLE or to Lapeer County as related to this action. Motion Carried.

Commissioner Bardwell stated that the Board just approved something that they are unsure of how it will look in the future.

Correspondence/Resolutions

1. Rap Grant and Check for AED Project
2. Legislative Update 3-15-24 - The Michigan Association of Counties
3. Legislative Update 3-22-24 - The Michigan Association of Counties
4. 2024-003 Baraga County Resolution Citizens for Local Choice
5. 2024-004 Baraga County Resolution My Kids Bill
6. Ogemaw County Resolution 24-36
7. Ingham County Resolution #24-117

Commissioner Liaison Committee Reports

Vaughan

No Report

Board of Health

County Planning Commission

Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory

Mid-Michigan Mosquito Control Advisory Committee

NACO-Energy, Environment & Land Use

Parks and Recreation Commission

Tuscola County Fair Board Liaison

Local Units of Government Activity Report

Lutz

Board of Health

Community Corrections Advisory Board

Department of Human Services/Medical Care Facility Liaison

Genesee Shiawassee Thumb Works

Jail Planning Committee

Local Emergency Planning Committee (LEPC)

MAC Judiciary Committee -

There will be a meeting on April 22, 2024 to discuss the lack of Prosecutor candidates state-wide.

MEMS All Hazard

Local Units of Government Activity Report

Human Development Commission Board of Directors Liaison

Koch

No Report

Behavioral Health Systems Board

Recycling Advisory

Jail Planning Committee

MI Renewable Energy Coalition (MREC)

Local Units of Government

Bardwell

Behavioral Health Systems Board -
Meeting tonight

Caro DDA/TIFA

Economic Development Corp/Brownfield Redevelopment

MAC 7th District

MAC Workers Comp Board

MAC Finance Committee -
Meets April 6, 2024

NACo Rural Action Caucus (RAC)

Local Units of Government Activity Report

Young

Absent

Board of Public Works
County Road Commission Liaison
Dispatch Authority Board
Genesee Shiawassee Thumb Works
Great Start Collaborative
Human Services Collaborative Council (HSCC)
MAC Agricultural/Tourism Committee
Region VII Economic Development Planning
Saginaw Bay Coastal Initiative
Senior Services Advisory Council
Tuscola 2020
Local Units of Government Activity Report

Other Business as Necessary

-Commissioner Bardwell asked for the status of hiring a new Assistant Prosecutor due to a retirement. Clayette Zechmeister did not have an update at this time.

-Clayette Zechmeister informed the Board that the Auditors will be on-site from April 1, 2024 to April 3, 2024. Also, that the General Fund expenditures for the 23/24 year increased approximately 7.4% and the revenue only increased approximately 1.35%. It was stated that the wage/fringe and health insurance costs are the top expenditures from the General Fund. Mr. Hammerbacher will be on-site on April 3, 2024 to meet the Auditors.

-Commissioner Bardwell reminded the Board a review of the Commissioner's salary needs to be completed and decided on before the new term.

Extended Public Comment

None

Adjournment

2024-M-083

Motion by Bill Lutz, seconded by Matt Koch to adjourn the meeting at 9:26 a.m.
Motion Carried.

Judy Cockerill
Tuscola County Deputy Clerk