



MINUTES

Board of Commissioners

Meeting

8:00 AM - Thursday, December 28, 2023

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

Commissioner Vaughan called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Thursday, December 28, 2023, to order at 8:00 AM local time.

Prayer - Commissioner Lutz

Pledge of Allegiance - Commissioner Koch

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: Thomas Bardwell

Others Present In-Person: Clerk Jodi Fetting, Tracy Violet, Clayette Zechmeister, Jon Ramirez

Also Present Virtual: Eean Lee, Mary Drier, Mark Haney, Debbie Babich, Renee Francisco, Cody Horton, Brandon Bertram, Carrie Tabar, Mike Miller, Alecia Little, Register Marianne Brandt, Shawn Robinson, Matt Brown, Treasurer Ashley Bennett, Tim Green, Barry Lapp

At 8:07 a.m., there were a total of 17 participants attending the meeting virtually.

Adoption of Agenda

1. Adoption of Agenda -

2023-M-279

Motion by Bill Lutz, seconded by Matt Koch to adopt the agenda as presented. Motion Carried.

Action on Previous Meeting Minutes

1. Action on Previous Meeting Minutes -

2023-M-280

Motion by Bill Lutz, seconded by Matt Koch to adopt the meeting minutes from the December 14, 2023 Regular Meeting, Organizational Meeting, Public Hearing and Closed Session. Motion Carried.

Brief Public Comment Period for Agenda Items Only

None

Consent Agenda

None

New Business

1. Dispatch Generator Maintenance Agreement -
Director Jon Ramirez explained the proposed agreement.

2023-M-281

Motion by Bill Lutz, seconded by Matt Koch to approve the Planned Equipment Generator Maintenance Agreement for Dispatch for a period of 5-years at a total cost of \$10,766.58. Also, all appropriate signatures are authorized. Motion Carried.

2. Tuscola County Land Bank Authority By-Laws -
Clayette Zechmeister explained the need to have the by-laws adopted officially by the Board of Commissioners.

2023-M-282

Motion by Matt Koch, seconded by Bill Lutz to approve the Tuscola County Land Bank Authority By-Laws. Also, appropriate signatures are authorized. Motion Carried.

3. Medical Examiner Independent Provider Agreement -
Clayette Zechmeister explained the proposed agreement.

2023-M-283

Motion by Matt Koch, seconded by Bill Lutz to approve the Medical Examiner Independent Provider Agreement with Dr. William Morrone, effective January 1, 2024 through December 31, 2025 at an annual cost of \$29,592.00 per year. Also, appropriate signatures are authorized. Motion Carried.

4. MGT of America Consulting, LLC-Master Engagement Agreement -
Clayette Zechmeister explained the proposed agreement.

2023-M-284

Motion by Bill Lutz, seconded by Matt Koch to approve the Master Engagement Agreement with MGT of America Consulting, LLC, effective November 13, 2023 for a period of four (4) years at an annual cost of \$9,400.00 with an option to extend the agreement for 2 years at the same cost. Also, appropriate signatures are approved. Motion Carried.

5. Internal Revenue Service (IRS) 2024 Standard Mileage Rate -
Clayette Zechmeister presented the proposed mileage rate for 2024.

2023-M-285

Motion by Bill Lutz, seconded by Matt Koch that effective January 1, 2024 the standard county mileage rate be increased from \$.655 to \$.67 per mile as established by the Internal Revenue Service. Motion Carried.

6. Tuscola County Hours of Operation -

The Board discussed the hours of the Drain Commissioners' Office and the hours of operation for Tuscola County. Drain Commissioner Mantey provided letters of explanation which were included in the agenda packet. Matter discussed by the Board.

2023-M-286

Motion by Kim Vaughan, seconded by Bill Lutz that hours of operation for county premises is 8:00 a.m. to 4:30 p.m. with an hour for lunch. Motion Withdrawn.

2023-M-287

Motion by Bill Lutz, seconded by Thomas Young to direct the Controller/Administrator to write a letter from the Board to all Departments regarding the hours of operation of Monday - Friday 8:00 a.m. to Noon and 1:00 p.m. to 4:30 p.m. If for any reason there is a need to deviate from these hours, it shall be presented to the Board for action.

2023-M-288

Motion by Kim Vaughan, seconded by Bill Lutz to amend Motion 2023-M-287 to include the words to exclude judicial after Departments. Motion Carried.

2023-M-289

As Amended:

to direct the Controller/Administrator to write a letter from the Board to all Department, to exclude Judicial, regarding the hours of operation of Monday - Friday 8:00 a.m. to Noon and 1:00 p.m. to 4:30 p.m. If for any reason there is a need to deviate from these hours, it shall be presented to the Board for action. Motion Carried As Amended.

7. Closed Session - Regarding Collective Bargaining Agreements -

2023-M-290

Motion by Bill Lutz, seconded by Thomas Young that the Board meet in Closed Session, pursuant to Section 8(c) of the Open Meetings Act, in order to discuss strategy connected with the negotiation of collective bargaining agreements with Jamie Nisidis with Braun Kendrick, Clayette Zechmeister, Jodi Fetting, Shelly Lutz, and Tracy Violet to be allowed to attend the closed session at 8:35 a.m.

Yes: Thomas Young, Kim Vaughan, Bill Lutz, and Matt Koch

Absent: Thomas Bardwell

Motion Carried.

Recessed at 8:35 a.m.

Reconvened at 9:08 a.m.

At 9:08 a.m., there were a total of 20 participants attending the meeting virtually.

8. American Federation of State, County and Municipal Employees (AFSCME) Labor Union Ratification -

2023-M-291

Motion by Matt Koch, seconded by Bill Lutz that the County accept and ratify the December 13, 2023 tentative agreement with the American Federation of State, County and Municipal Employees (AFSCME) Labor Union. Also, further move that Chairman Vaughan is authorized to execute a final collective bargaining agreement consistent with the terms of the December 13, 2023 tentative agreement with an effective date of January 1, 2024. Motion Carried.

9. Police Officers Association of Michigan (POAM) 911 Unit Ratification -

2023-M-292

Motion by Matt Koch, seconded by Thomas Young that the County accept and ratify the December 4, 2023 tentative agreement with the Police Officers Association of Michigan (POAM) 911 Unit. Also, further move that Chairman Vaughan is authorized to execute a final collective bargaining agreement consistent with the terms of the December 4, 2023 tentative agreement with an effective date of January 1, 2024. Motion Carried.

10. Non-Union 2024 Wage Increases -

Clayette Zechmeister presented the options and costs for non-union employees - 1% is approximately \$60,000.00; 2% is approximately \$120,000.00; 3% is approximately \$190,000.00.

2023-M-293

Motion by Matt Koch, seconded by Bill Lutz to approve a 3% wage increase for all non-union employees effective January 1, 2024. Also, all appropriate budget amendments are authorized. Motion Carried.

11. Year-End Compliance with the Uniform Budgeting and Accounting Act -

Clayette Zechmeister, Controller/Administrator, the reports included in the agenda packet.

12. 2023 General Fund Adjustments -

2023-M-294

Motion by Matt Koch, seconded by Thomas Young that the 2023 General Fund activity budgets be amended to the amounts shown in the table to prevent actual year-end expenditures from exceeding budget and in order to gain compliance with the Uniform Budgeting and Accounting Act.

	2023	2023	Estimated	2023
	Amended	Projected	Difference	Year End
Expenditure	Budget	Actual	Under Budget	Amended
Category/Department	Budget	Actual	(Over Budget)	Budget
Jury Commission (147)	9,115	9,150	(35)	9,150
Buildings And Grounds (265)	996,571	1,031,571	(35,000)	1,031,571
Secondary Road (333)	97,485	97,603	(118)	97,603
Thumb Narcotics (TNU) (346)	5,433	5,653	(220)	4,730
Medical Examiner (648)	100,000	130,000	(30,000)	130,000

Motion Carried.

13. 2023 Special Revenue and Debt Service Fund Adjustments -
2023-M-295

Motion by Bill Lutz, seconded by Thomas Young that the 2023 Special Revenue Fund budgets be amended to the amounts shown in the table to prevent actual year-end expenditures/revenues from exceeding budget and in order to gain compliance with the Uniform Budgeting and Accounting Act.

	2023	2023	Estimated	2023	
	12-01-23	Projected	Difference	Year End	
	Amended	Actual	Under	Amended	
Special Revenue Funds	Budget	Exp/Rev	Budget	Budget	Comments
			(Over		
			Budget)		
CDBG Revenue	20,000	64,780	(44,780)	64,780	Revenue to Actual
HOMELAND SECURITY Revenue	25,000	76,460	(51,460)	76,460	Revenue to Actual
HOMELAND SECURITY Expense	25,000	76,460	(51,460)	76,460	Expense to Actual
LAW LIBRARY Expense	6,500	7,000	(500)	7,000	Expense to Actual
OPIOID SETTLEMENT Revenue	336,000	373,000	(37,000)	373,000	Revenue to Actual
MICHIGAN JUSTICE TRAINING Revenue	4,000	7,400	(3,400)	7,400	Revenue to Actual
WORK COMP FUND Revenue	220,000	249,550	(29,550)	249,550	Revenue to Actual
WORK COMP FUND Expense	200,000	220,000	(20,000)	220,000	Expense to Actual

Motion Carried.

14. 2023 Special Revenue and Debt Service Funds with Deficits -
2023-M-296

Motion by Bill Lutz, seconded by Thomas Young that temporary supplemental appropriations from the General Fund to the amounts shown in the table be authorized to prevent the identified funds from finishing the 2023 Fiscal Year in a deficit situation and gain compliance with the Uniform Budgeting and Accounting Act.

GENERAL FUND APPROPRIATIONS		
Arbela Township Police Svc Contract (213)		\$20,800
Friend of the Court (215)		\$151,000
Vassar Township Police Svc Contract (225)		\$21,000
Juvenile Mental Court (231)		\$7,000
Millington Township Police Svc Contract (232)		\$58,190
Mental Health Court (233)		\$8,800
Victim Services Grant (236)		\$13,500
Veterans Service Grant (246)		\$12,000
Remonumentation (252)		\$28,200
Victim of Crime Act Grant (255)		\$9,000
Managed Assigned Council (260)		\$880,000
Homeland Security (261)		\$24,641

Motion Carried.

15. 2023 Delinquent Tax Revolving Fund Transfer -
2023-M-297

Motion by Bill Lutz, seconded by Thomas Young to transfer the actual Delinquent Tax Revolving Fund income to the General Fund as budgeted. Motion Carried.

16. Other 2023 Compliance Adjustments -
2023-M-298

Motion by Bill Lutz, seconded by Matt Koch to authorize staff, after consultation with the county auditors, to conduct further year-end financial transactions and make other adjustments as necessary to gain compliance with the Uniform Budgeting and Accounting Act. Motion Carried.

Old Business

1. Subcommittee Meeting Postings, Agendas and Minutes -
2023-M-299

Motion by Bill Lutz, seconded by Thomas Young to rescind the previous Resolution 2019-05 Resolution Re Quorum of Committee or Subcommittee (regarding Committee Meetings being posted).

Yes: Thomas Young, Kim Vaughan, Bill Lutz, and Matt Koch
Absent: Thomas Bardwell

Motion Carried.

Correspondence/Resolutions

1. Legislative Update 12-15-23 - The Michigan Association of Counties
2. Legislative Update 12-22-23 - The Michigan Association of Counties

Commissioner Liaison Committee Reports

Young

Board of Public Works
County Road Commission Liaison
Update provided from Public Hearing.
Dispatch Authority Board
Genesee Shiawassee Thumb Works
Great Start Collaborative
Human Services Collaborative Council (HSCC)
MAC Agricultural/Tourism Committee
Region VII Economic Development Planning
Saginaw Bay Coastal Initiative
Senior Services Advisory Council
Tuscola 2020
Local Units of Government Activity Report

Vaughan

No Report

Board of Health
County Planning Commission
Economic Development Corp/Brownfield Redevelopment
MAC Environmental Regulatory
Mid-Michigan Mosquito Control Advisory Committee
NACO-Energy, Environment & Land Use
Parks and Recreation Commission
Tuscola County Fair Board Liaison
Local Units of Government Activity Report

Lutz

Board of Health

Community Corrections Advisory Board
Meets next month.

Department of Human Services/Medical Care Facility Liaison

Genesee Shiawassee Thumb Works

Jail Planning Committee

Local Emergency Planning Committee (LEPC)

MAC Judiciary Committee

MEMS All Hazard

Local Units of Government Activity Report

Human Development Commission Board of Directors Liaison

Currently, there is a waiting list of about 100 people for meals on wheels.

Koch

No Report

Behavioral Health Systems Board

Recycling Advisory

Jail Planning Committee

MI Renewable Energy Coalition (MREC)

Local Units of Government

Bardwell

Absent

Behavioral Health Systems Board

Caro DDA/TIFA

Economic Development Corp/Brownfield Redevelopment

MAC 7th District

MAC Workers Comp Board

MAC Finance Committee

NACo Rural Action Caucus (RAC)

Local Units of Government Activity Report

Other Business as Necessary

None

At 9:38 a.m., there were a total of 22 participants attending the meeting virtually.

Extended Public Comment

None

Adjournment

2023-M-300

Motion by Bill Lutz, seconded by Matt Koch to adjourn the meeting at 9:39 a.m.
Motion Carried.

Jodi Fetting
Tuscola County Clerk, CCO