



# MINUTES

## Board of Commissioners

### Meeting

8:00 AM - Thursday, August 11, 2022

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

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Commissioner Bardwell called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Thursday, August 11, 2022, to order at 8:00 AM local time.

Prayer - Commissioner Vaughan

Pledge of Allegiance - Commissioner Bardwell

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Doug DuRussel, Dan Grimshaw

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Clayette Zechmeister, Eean Lee, Steve Erickson, Jim McLoskey, John Tilt, Debbie Powell, Treasurer Ashley Bennett

Also Present Virtual: Treasurer Ashley Bennett, Nick Sakon, Mary Drier, Debbie Babich, Renee Francisco, Cody Horton, Mark Haney, Jessica VanHove, Bob Baxter, Sheriff Glen Skrent, Shannon Beach, Barry Lapp, Matt Brown, Don Derryberry, Dara Hood, Steve Anderson, Carrie Tabar, Jon Ramirez

At 8:05 a.m., there were a total of 18 participants attending the meeting virtually.

#### **Adoption of Agenda**

1. Adoption of Agenda

2022-M-164

Motion by Thomas Young, seconded by Kim Vaughan to adopt the agenda as presented. Motion Carried.

#### **Action on Previous Meeting Minutes**

1. Action on Previous Meeting Minutes

2022-M-165

Motion by Thomas Young, seconded by Kim Vaughan to adopt the meeting minutes from the July 28, 2022 Regular meeting. Motion Carried.

### **Brief Public Comment Period for Agenda Items Only**

-Debbie Powell, Village of Cass City Manager, asked for the Board to support the EDC's Small Business Revitalization Program.

### **Consent Agenda**

2022-M-166

Motion by Thomas Young, seconded by Kim Vaughan that the Consent Agenda Minutes as corrected and Consent Agenda Items from the August 8, 2022 Committee of the Whole meeting be adopted. Motion Carried.

### **CONSENT AGENDA**

1. 2021 Tuscola County Audit Presentation -

Move that the 2021 Tuscola County Audit as presented by Joe Verlin with Gabridge & Company be received and placed on file.

2. Cyber Incident Response Plan -

Move to approve the updated Cyber Incident Response Plan as presented by Eean Lee, Chief Information Officer.

### **New Business**

1. Steve Erickson, Economic Development Commission (EDC) -

Steve Erickson, EDC Director, presented the request for the Board's support of the Small Business Revitalization Program. Steve explained the EDC's vision of the program. Board discussed how the program will work and the benefits that could be realized by various businesses.

2022-M-167

Motion by Thomas Young, seconded by Dan Grimshaw to fund the Tuscola County Economic Development Corporation (EDC) in the amount of \$500,000.00 from general fund appropriation to assist in retaining, creating, supporting and growing small businesses within Tuscola County.

Yes: Thomas Young, Thomas Bardwell, Kim Vaughan, Doug DuRussel,  
and Dan Grimshaw

Motion Carried.

2. Animal Control Part-Time Attendant -  
Clayette Zechmeister presented the information regarding the selected candidate.

2022-M-168

Motion by Doug DuRussel, seconded by Thomas Young that per the recommendation of Tyler Ray, Animal Control Director, to hire Hayley Spencer to fill the vacant Part-Time Animal Control Assistant/Kennel Attendant position at Step 1 (\$15.64 per hour) with a tentative start date of August 15, 2022 pending satisfactory background check, physical and drug test. Motion Carried.

3. State of Michigan, Contract Change Order (CCO) #2 to Lease #6987 Department of Health and Human Services (DHHS) -  
Clayette Zechmeister explained the details of the Contract Change Order per the request that has been made.

2022-M-169

Motion by Thomas Young, seconded by Dan Grimshaw to approve Contract Change Order (CCO) #2 with the State of Michigan on Lease #6987 to disconnect power poles and reconnect them after rebuild of the office furniture and equipment are installed at the Department of Health and Human Services (DHHS) building. All costs will be reimbursed by the State of Michigan. Also, all authorized signatures be approved. Motion Carried.

4. Request to Use Courthouse Steps for Rosary Gathering -  
Request included in agenda packet.

2022-M-170

Motion by Doug DuRussel, seconded by Kim Vaughan to approve the request from Dave Kolacz to hold a rosary gathering on the courthouse steps October 15, 2022 at noon to last approximately one hour. Motion Carried.

### **Old Business**

1. Dispatch Change of Phone Carrier Service Provider-  
Jon Ramirez, Dispatch Director, presented the request at the Committee of the Whole meeting on August 8, 2022.

2022-M-171

Motion by Thomas Young, seconded by Kim Vaughan that per the request from the Dispatch Director that Dispatch change from CenturyLink to TelNet Session Initiation Protocol (SIP) Plan as the administration phone line provider. The SIP plan will provide direct support from Cisco for the end equipment. Also, all signatures are authorized. Motion Carried.

2. Intrado Life & Safety Solutions Corporation -  
Jon Ramirez, Dispatch Director, presented information at the Committee of the Whole meeting on August 8, 2022.

2022-M-172

Motion by Kim Vaughan, seconded by Thomas Young that per the recommendation of the Dispatch Director to approve the Bay Consortium's planned project of the Intrado upgrade. This has been a project planned since 2018 and the first two years of costs \$94,234.70 has been budgeted in the 2022 Dispatch budget. Motion Carried.

3. Courthouse-Stained Glass Restoration -

Mike Miller, Building and Grounds Director, presented the information at the Committee of the Whole meeting on August 8, 2022.

2022-M-173

Motion by Dan Grimshaw, seconded by Thomas Young to approve the Courthouse Stained glass window restoration proposal #2876 from Canterbury Stained Glass. The total project cost including all labor and materials is \$66,550.00. Terms of the contract are half the cost \$33,275.00 on agreement and the balance of \$33,275.00 due upon completion. Also, all budget amendments be authorized.

Motion Carried with DuRussel opposing.

4. Kennel License Clarification and Waiving of Late Fees -

Treasurer Ashley Bennett stated that when the kennel motion was adopted in 2018 the kennel fee was changed from \$50.00 to \$70.00. Also, Treasurer Bennett referenced the Dog Law of 1919. The Board discussed if the Kennel License would continue the current practice of a Kennel License being sold per 10 dogs or per kennel.

2022-M-174

Motion by Kim Vaughan, seconded by Thomas Young to clarify the language in Motion 18-M-093 as it pertains to the pricing of kennel licensing to read that a kennel license shall cost \$70.00 per each 10 dogs for which the kennel is approved. Also, that this fee shall begin being enforced on September 1, 2022. Motion Carried.

5. Caro Center Construction Update -

Clayette Zechmeister, Controller/Administrator, provided an update regarding the new Caro Center. The project is on schedule for completion of May 2023. There are 15 buildings that are slated for demolition which includes the two prisons that are no longer occupied. Patient count has been increasing and the Board discussed the shortage of beds available.

6. Michigan State Police Annexation (matter added) -

Clayette Zechmeister has reached out to Gene Pierce regarding the Tuscola Intermediate School District's annexation. Clayette and Gene have both reached out to their respective legal counsel for review.

### **Correspondence/Resolutions**

1. Clinton County 2022-10 Resolution Opposing HB 4730

2. Clinton County 2022-11 Resolution Establishing a Taskforce to Guide the Expansion of Broadband Infrastructure

## **Commissioner Liaison Committee Reports**

### ***Young***

Board of Public Works

County Road Commission Liaison -

Commissioner Young attended the last meeting where the audit was reviewed. Also, Jason Root has reached out to the concerned citizen that contacted Commissioner Vaughan and there has been a resolution worked out.

Dispatch Authority Board

Genesee Shiawassee Thumb Works

Great Start Collaborative

Human Services Collaborative Council (HSCC)

Jail Planning Committee

MAC Agricultural/Tourism Committee

Region VII Economic Development Planning

Saginaw Bay Coastal Initiative

Senior Services Advisory Council

Tuscola 2020

Local Units of Government Activity Report

### ***Vaughan***

No Updates.

Board of Health

County Planning Commission

Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory

Mid-Michigan Mosquito Control Advisory Committee

NACO-Energy, Environment & Land Use

Parks and Recreation Commission

Tuscola County Fair Board Liaison

Local Units of Government Activity Report

### ***Grimshaw***

Behavioral Health Systems Board -  
The water easement for the medical building has been sent to their legal counsel for review.

Recycling Advisory

Jail Planning Committee

MI Renewable Energy Coalition (MREC)

Local Units of Government

### ***DuRussel***

No Updates.

Board of Health

Community Corrections Advisory Board

Department of Human Services/Medical Care Facility Liaison

Genesee Shiawassee Thumb Works

Local Emergency Planning Committee (LEPC)

MAC Judiciary Committee

MEMS All Hazard

Local Units of Government Activity Report

### ***Bardwell***

Behavioral Health Systems Board

Caro DDA/TIFA

Economic Development Corp/Brownfield Redevelopment

MAC 7th District

MAC Workers Comp Board

MAC Finance Committee

TRIAD

Local Units of Government Activity Report

### **Other Business as Necessary**

-Clayette Zechmeister reported that 2023 budget worksheets are being worked on to be distributed to Departments at the end of August.

-The Road Commission is still planning to present to the Board at an upcoming meeting.

-Board discussed the meeting invitation received from Hills and Dales Hospital.

At 9:45 a.m., there were a total of 25 participants attending the meeting virtually.

**Extended Public Comment**

None

**Adjournment**

2022-M-175

Motion by Thomas Young, seconded by Kim Vaughan to adjourn the meeting at 9:46 a.m. Motion Carried.

Jodi Fetting  
Tuscola County Clerk, CCO