

TUSCOLA COUNTY BOARD OF COMMISSIONERS
November 9, 2017 Minutes
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 9th day of November 2017, to order at 8:03 o'clock a.m. local time.

Prayer – Commissioner Bardwell

Pledge of Allegiance – Commissioner Bierlein

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young, District 2 – Thomas Bardwell, District 3 - Kim Vaughan (via Hangouts), District 4 - Craig Kirkpatrick (via Hangouts), District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Tisha Jones, Judge Amy Grace Gierhart, Caryn Michalak, Register John Bishop, Sandy Nielsen, Bob Klenk, Steve Anderson, Clayette Zechmeister, Treasurer Patricia Donovan-Gray

Adoption of Agenda -
17-M-187

Motion by Young, seconded by Kirkpatrick to adopt the agenda as amended.
Motion Carried.

Action on Previous Meeting Minutes -
17-M-188

Motion by Bierlein, seconded by Young to adopt the meeting minutes from the October 26, 2017 meeting. Motion Carried.

Brief Public Comment Period for Agenda Items Only - None

Consent Agenda Resolution -
17-M-189

Motion by Young, seconded by Bierlein that the following Consent Agenda Resolution from the November 6, 2017 Committee of the Whole Meeting be adopted. Motion Carried.

CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 11/6/17
- Description of Matter:** Move that per the recommendation from the county attorney that the following actions be taken regarding the Airport Zoning Board of Appeals:
- County Clerk to contact original members of the Airport Zoning Board of Appeals and ask if they want to continue serving.
 - If any previously appointed members do not want to continue serving then the County Clerk will advertise in the newspaper and use other normal methods to receive applications to fill the necessary number of vacancies.
 - Direct the county attorney to prepare draft By-Laws explaining the purpose of the Airport Zoning Board of Appeals in addition to provisions stating that members of the Board shall have three year staggered terms and meet at least annually. Also, incorporate other provisions as recommended by county lawyers.
 - Review applications and appoint members according to the By-Laws.
 - Direct that an Airport Zoning Board of Appeals meeting be held to elect a chair and other officers as necessary.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 11/6/17
- Description of Matter:** Move that the 2017 County Audit (Comprehensive Annual Financial Report) be conducted by Anderson, Tuckey, Bernhardt & Doran, P.C. per the provisions contained in the November 1, 2017 engagement letter.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 11/6/17
- Description of Matter:** Move that staff prepare specifications and bids be requested to conduct 2018, 2019 and 2020 County Audits (Comprehensive Annual Financial Report).

- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 11/6/17
- Description of Matter:** Move that the 2018 Police Services Contract between Vassar Township and the Tuscola County Sheriff Department be approved and all appropriate signatures are authorized.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 11/6/17
- Description of Matter:** Move that the 2018 Weigh Master Services Contract between the Tuscola County Road Commission and the Tuscola County Sheriff Department be approved and all appropriate signatures are authorized.
- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 11/6/17
- Description of Matter:** Move that the first draft 2018 county budget as reviewed at the November 6, 2017 Committee of the Whole meeting with certain changes be authorized to forward to department heads for review and comment.

New Business -

-Indigent Defense Plan Meeting Date - Judge Amy Grace Gierhart reviewed the draft plan and the steps that will need to be taken to implement the plan to be in compliance. There are various upgrades that will need to be completed at the jail and at the courthouse. Attorneys that will be working with Defendants will need to receive specialized training to receive credentials. The proposed expenses were also reviewed with the Board. Judge and Board discussed matter and the financial impact. Matter to be placed on the November 20, 2017 Board Agenda.

-Dispatch Security Camera Replacement - Sandy Nielsen explained the need to have the security camera system replaced due to the current system failing. Sandy reviewed the bids received.

17-M-190

Motion by Young, seconded by Bierlein that per the recommendation of the Dispatch Director and Dispatch Authority Board that the purchase of replacement security cameras at the Dispatch Building be awarded to Audio Central Alarm, Inc. who was the low bidder for an amount of \$6,775.00. Motion Carried.

-Dispatch Uninterruptible Power Supply (UPS) Replacement - Sandy Nielsen opened the bids that were received.

- WM Nelson Electric, Saginaw - \$24,990.00 Snider Model MGE Galaxy 3500
- Ken Martin Electric, Cass City - Option 1: \$18,550 Snider Model MGE Galaxy 3500; Option 2: \$35,875.00 Liebert System; Option 3: \$25,400.00 Liebert System.
- Y & S Technologies, New York - \$22,773.07 Blade UPS
- Weissco Power, New Jersey - \$32,605.00 Extreme Power M90

Sandy Nielsen and Bob Klenk requested this matter be tabled to later in the meeting to allow them the opportunity to review the bids prior to the award being made.

-Courthouse Security System - Mike Hoagland reviewed the request from the Security Camera and the need to have the project completed in 2017.

17-M-191

Motion by Young, seconded by Bierlein that per the recommendation of the Courthouse Security Committee that the 2017 equipment fund budget be amended by \$66,000 through the use of fund balance to purchase security cameras for the courthouse in 2017. Said cameras to be purchased from the Escon Group. (This was going to be budgeted for 2018 but the committee recommended the project be done in 2017). Motion Carried.

-MERS Purchase of Service Time Request - Mike Hoagland explained request and that it is allowable.

17-M-192

Motion by Bierlein, seconded by Young that the request of a court employee to purchase four years of service credit in the Municipal Employees Retirement System (MERS) be granted with all cost (\$21,917) of said service credit to be paid by the employee as per Tuscola County adopted provisions with MERS. This cost of service credit purchase is valid per MERS until January 1, 2018. Also, all appropriate signatures are authorized. Motion Carried.

-Vassar Foundry - Mike Hoagland provided an update regarding the property. There is a potential buyer who is requesting payback period for the back taxes. Mike Hoagland stated the Phase 2 of the Environmental Study needs to be completed. Board discussed a meeting with the attorney, Treasurer Donovan-Gray and a couple of Commissioners to answer some questions. Mike will try to set the meeting up for November 20, 2017.

-County Responsibility for Medical Care Facility Debt - Mike Hoagland explained need to have letter signed.

17-M-193

Motion by Bierlein, seconded by Kirkpatrick that the letter required by Medicare that Tuscola County accepts responsibility for any outstanding debt owed to Medicare by the Tuscola County Medical Care Facility be authorized for signature by the Board Chair and Controller and submittal. Motion Carried.

-Request to Use Courthouse Lawn - Mike Hoagland explained the request received.

17-M-194

Motion by Young, seconded by Bierlein that per the November 3, 2017 letter of request from the Caro Women's Interfaith Committee that use of the Courthouse Lawn be authorized from November 25, 2017 until January 6, 2018 for the annual Christmas display and nativity scene. Motion Carried.

-Request to fill a vacant Assistant Prosecutor position (matter added) - Mike Hoagland explained the request received from Prosecutor Reene.

17-M-195

Motion by Bierlein, seconded by Kirkpatrick that per the recommendation of the County Prosecutor to concur with the hiring of William A. Hill to fill a vacant assistant prosecutor position effective November 13, 2017 contingent upon completion of satisfactory physical and background check. Motion Carried.

Old Business -

-Michigan Economic Development Corporation (MEDC) (matter added) - Commissioner Bardwell is looking for any further recommendations prior to the November 14, 2017 meeting. Commissioner Young stated Huron and Sanilac Counties have signed the agreement. Matter and concerns regarding the 2018 budget were discussed by the Board. Commissioner Bardwell and Commissioner Vaughan will attend the meeting and concur with the agreement.

-2018 Budget Review (matter added) - Mike Hoagland recapped the 2018 budget. The election budget will be adjusted as Senator Green did not receive the appointment to the USDA State Director and that will negate the need for a special and general election. Draft budget will be presented to Department Heads for review.

Correspondence/Resolutions -

- Mike Hoagland reviewed letter from attorney regarding the tax tribunal cases currently outstanding with DTE and Consumers Energy. Mike Hoagland would like a Commissioner and himself to attend the meeting on Monday at the Tuscola Technology Center.
- The Health Officer has requested a meeting to discuss wages and benefits. Mike Hoagland will set up a meeting.
- Alger County Resolution
- Road Commissioner Minutes
- Missaukee County Resolution
- Appreciation letter received from Trackside Bar and Grill

New Business continued -

- Dispatch Uninterruptible Power Supply (UPS) Replacement (matter continued) 17-M-196
- Motion by Bierlein, seconded by Young that per the recommendation of the Dispatch Director that the purchase of the uninterruptible power supply be awarded to Ken Martin Electric for an amount of \$25,450.00. Motion Carried.

COMMISSIONER LIAISON COMMITTEE REPORTSBIERLEIN

Genesee Shiawassee Thumb Works
Human Development Commission (HDC) - Meets next week.
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
MAC Board of Directors - First Board meeting in the new building was last week.
Governor Snyder attended the meeting.
Human Services Collaborative Council
MAC Judiciary Committee
Tuscola County College Access Network - FAFSA meeting went well.
MAC Agricultural/Tourism Committee

VAUGHAN

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report - Commissioner Vaughan questioned the procedure a person would need to follow to put a ballot question on an upcoming election.
Mid-Michigan Mosquito Control Advisory Committee
Parks and Recreation Commission - Project is moving forward.
Tuscola County Fair Board Liaison

YOUNG

Dispatch Authority Board - Recommended matters were handled at the meeting today.

County Road Commission Liaison

Board of Public Works

Senior Services Advisory Council

Saginaw Bay Coastal Initiative

Local Unit of Government Activity Report - Wisner Township Planning Commission meeting was well attended.

MAC Agricultural/Tourism Committee

Strategic EDC Planning Committee

Jail Planning Committee

Genesee Shiawassee Thumb Works

Region VI Economic Development Planning

Tuscola 2020

BARDWELL

Economic Development Corp/Brownfield Redevelopment

Caro DDA/TIFA - There are various Caro downtown businesses getting facade improvements.

MAC Finance - - Update provided.

MAC 7th District

Local Unit of Government Activity Report

TRIAD

Behavioral Health Systems Board

MAC Workers Comp Board

KIRKPATRICK

Board of Health

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison

MI Renewable Energy Coalition

MEMS All Hazards

MAC Environmental Regulatory – Vice Chair

Cass River Greenways Pathway

Local Unit of Government Activity Report - Senator Green contacted

Commissioner Kirkpatrick to question if the County would be interested in discussing again the acquisition of the state property.

NACO- Energy, Environment & Land Use

Jail Planning Committee

Saginaw Bay Coastal Initiative

Tuscola In-Sync

Region VI Tourism Discussions

Other Business as Necessary - None

Extended Public Comment -

- Register Bishop questioned the Board as to the amount of property that would be considered if the state acquisition were to happen.
- Register Bishop provided an update regarding the software transition from Xerox to Kofile Technologies. He also provided kudos to the IT Department for their assistance.
- Register Bishop shared his concerns with Title Check receiving copies.
- Sandy Nielsen clarified the bid received from Ken Martin option 1 is a 15kva system but only has a 1-year warranty. Option 3 is the preferred brand and has a full 2 year warranty. Sandy would like to remain with Ken Martin's option 3. Board concurred with that decision.

Meeting adjourned at 10:25 a.m.

Jodi Fetting
Tuscola County Clerk