

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
May 12, 2016 Minutes
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 12th day of April 2016, to order at 8:00 o'clock a.m. local time.

Prayer – Commissioner Trisch

Pledge of Allegiance – Commissioner Bierlein

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 1 - Thomas Young, District 2 – Thomas Bardwell, District 3 - Christine Trisch, District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Tisha Jones, Eean Lee, Undersheriff Glen Skrent, Kim Vaughan, Brian Neville, Jeff Bliss, Sandy Nielsen, Register John Bishop

Adoption of Agenda -

16-M-074

Motion by Bierlein, seconded by Trisch to adopt the agenda. Motion Carried.

Action on Previous Meeting Minutes -

16-M-075

Motion by Trisch, seconded by Young to adopt the meeting minutes from the April 28, 2016 meeting. Motion Carried.

Brief Public Comment Period - None

Consent Agenda Resolution -

16-M-076

Motion by Bierlein, seconded by Kirkpatrick that the following Consent Agenda Resolution from the May 9, 2016 Committee of the Whole Meeting be adopted. Motion Carried.

CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/9/16
- Description of Matter:** Move that per the recommendation of the Human Development Commission that CDBG Housing program income and grant funds be used to conduct required lead inspections.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/9/16
- Description of Matter:** Move that the Investment Report as presented by the County Treasurer be received and placed on file.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/9/16
- Description of Matter:** Move that the County Building Code activity report be received and placed on file.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/9/16
- Description of Matter:** Move that in order to reduce telephone system costs and strengthen system capabilities, authorization is provided for the lease/purchase of a Voice Over Internet Protocol telephone system from Millennia. Said system will be leased/purchased over a five-year agreement period. Said system will include: Courthouse, Sheriff's Department, Annex and Purdy Building. Monthly purchase costs will be paid from the current telephone line item in the Buildings and Grounds Budget. Also, all appropriate signatures for the agreement are authorized.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/9/16
- Description of Matter:** Move that the March 9, 2016 to December 31, 2016 Agreement for Extension Services from Michigan State University Extension services be approved and all appropriate signatures are authorized.

- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/9/16
- Description of Matter:** Move that staff be authorized to begin the steps necessary to fill the Equalization Director position which will become vacant at the end of 2016 with the following actions:
- Approve the revised Equalization job description as reviewed at the May 9, 2016 Committee of the Whole meeting.
 - Approve posting the Equalization Director position in the June issue of Michigan Assessors Association Magazine.
 - Approve the job description and posting be placed on the Tuscola County website.
 - Approve an interview team that includes: Human Resources Coordinator, Current Equalization Director, Board Chairperson and Controller-Administrator.
- Agenda Reference:** G
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/9/16
- Description of Matter:** Move to receive and place on file the letter of retirement from Lieutenant James Giroux with said retirement to be effective May 31, 2016.
- Agenda Reference:** H
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/9/16
- Description of Matter:** Move that per the May 4, 2016 letter of request from the Sheriff to temporarily lift the hiring freeze and authorize the following personnel actions:
- Replace the vacant Lieutenant position from currently eligible Sergeants.
 - Refill the vacant Sergeant Position who is promoted to Lieutenant Position.
 - Replacement of Road Deputy position created by the resignation of Deputy Jason Oliver (Position is funded from the Road Patrol Fund).

- Agenda Reference:** I
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/9/16
- Description of Matter:** Move that per the April 26, 2016 memorandum from the Chief Judge to temporarily lift the hiring freeze and authorize to refill the vacant District Deputy Court Clerk position.

New Business

-Repayment Alternatives for a Community Development Block Grant (CDBG) Housing Rehabilitation Loan - Brian Neville and Jeff Bliss explained the potential repayment of consumer's CDBG Rehabilitation Loan as that person now has two mortgages which disqualifies the person from the program. Board discussed options available.

16-M-077

Motion that per the recommendation of the Human Development Commission that the issue with the party referenced at the Board of Commissioners meeting on May 12, 2016 involving the unpaid portion of the outstanding primary mortgage be repaid through the sale of the home through a licensed real estate agent. A 6-month time period shall be allowed to sell the home. Any remaining funds after the repayment of the primary mortgage are to be repaid to the county for the previously awarded Michigan State Housing Development Authority (MSHDA) housing rehabilitation grant funds to the county. Motion Carried.

-Sheriff Department Body Mounted Cameras - Undersheriff Skrent explained the need to purchase the Body Mounted Cameras for the Road Patrol Deputies.

16-M-078

Motion by Trisch, seconded by Kirkpatrick that per the recommendation of the Undersheriff that funds be appropriated from the Forfeiture Fund to purchase body mounted cameras for Sheriff Department Deputies. Also, maintenance costs estimated at \$3,420 for the cameras be paid from the general fund computer operating budget. (No budget amendment is required for maintenance because service contract for other already budgeted software costs has been eliminated to offset the cost of the body mounted cameras). Motion Carried.

-Adult Probation Telephone System Replacement Request - Adult Probation Supervisor Charlie Walker explained the need to upgrade the phone system within the Probation Building. Board would like to compare the cost of replacing the current system with an upgraded system from Centurytel versus the possibility of installing a Voice Over Internet Protocol system. Eean Lee will work with Charlie in looking at the various options.

Recessed at 8:45 a.m.

Reconvened at 9:03 a.m.

-Closed Session 9:00 a.m. - Consider the Purchase of Real Property

16-M-079

Motion by Bierlein, seconded by Kirkpatrick that the Board meet in closed session at 9:03 a.m. under section 8(e) of the Open Meetings Act to discuss the purchase of real property. Roll Call Vote - Young - yes; Trisch - yes; Bierlein - yes; Kirkpatrick - yes; Bardwell - yes. Motion Carried.

Reconvened from Closed Session at 10:41 a.m.

Recessed at 10:41 a.m.

Reconvened at 10:48 a.m.

16-M-080

Motion by Bierlein, seconded by Kirkpatrick that in order to evaluate the potential acquisition of land from the State of Michigan (near the Caro Regional Center) authorization is given to obtain assistance from the county attorneys to work with Senator Green and other state officials to determine if a draft satisfactory land conveyance document can be developed for further review and consideration by the Board of Commissioners up to 60 billable hours, contingent on the sale of 25 acres of county property to the Tuscola County Medical Facility. Final approval of a conveyance document is contingent upon completion of a Baseline Environmental Assessment with findings that are acceptable to the Board of Commissioners. Motion Carried with Commissioner Trisch voting nay.

Old Business - None

Correspondence/Resolutions -

- The Chief Judge sent communication regarding refilling the Court Administrator and Law Clerk positions within Circuit Court. Mike Hoagland reviewed.
- Ann Hepfer sent a survey regarding Rural Hospitals and Mike Hoagland will forward to the Commissioners.
- Region VIII sent a letter that was sent in regards to services provided.

COMMISSIONER LIAISON COMMITTEE REPORTS

Commissioner Trisch requested that Liaison Committee Reports be waived for this meeting due to time constraints. Board agreed with the request. She also requested that the reports are only on the agenda once per month as most committees meet only once per month. It was decided by the Board that there be an agenda item for Commissioner Reports on each Board agenda but to not list each Commissioner and the respective committee. This will allow a Commissioner to provide an update if necessary. It was discussed to add Committee Assignments to the website under the appropriate Commissioner.

BARDWELL

Economic Development Corp/Brownfield Redevelopment
Caro DDA/TIFA
MAC Economic Development/Taxation
MAC 7th District
Local Unit of Government Activity Report
TRIAD
Human Services Collaborative Council
Behavioral Health Systems Board

BIERLEIN

Genesee Shiawassee Thumb Works
Human Development Commission (HDC)
Tuscola 2020
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
Tuscola In-Sync
MAC Board of Directors
Human Services Collaborative Council
Region VI Economic Development Planning
MAC Judiciary Committee

TRISCH

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report
Animal Control
Solid Waste Management

KIRKPATRICK

Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
Land Acquisition
MI Renewable Energy Coalition
MEMS All Hazards
MAC-Environment Energy Land Use
Oil/Shale Work Group
Cass River Greenways Pathway
Local Unit of Government Activity Report
Tuscola In Sync
NACO- Energy, Environment & Land Use

YOUNG

Dispatch Authority Board
County Road Commission
Board of Public Works
Senior Services Advisory Council
Mid-Michigan Mosquito Control Advisory Committee
Saginaw Bay Coastal Initiative
Parks & Recreation
Local Unit of Government Activity Report
MAC Economic Development & Taxation Committee

Closed Session - Previously held.

Other Business as Necessary - None

Extended Public Comment

-Tisha Jones announced that Deford and Millington Rocket Teams are heading to the National Competition.

Meeting adjourned at 11:04 a.m.

Jodi Fetting
Tuscola County Clerk